

**BHARATIYA RESERVE BANK NOTE MUDRAN (P) LIMITED***(Wholly owned subsidiary of Reserve Bank of India)*

RBNM P.O. Salboni, Dist. Midnapore (W), West Bengal, Pin Code 721132

Phone: 03227-280212, 280213, Fax: 03227- 280744, 280222

Website: [www.brbnmpl.co.in](http://www.brbnmpl.co.in)Email: [salbonipress@brbnmpl.co.in](mailto:salbonipress@brbnmpl.co.in)**Invitation for Expression of Interest (EOI) for Vendor Registration at BRBNMPL, Salboni**  
EOI No.001/SAL/PUR/2021-22 dated 10/07/2021**Invitation for Expression of Interest for Vendor Registration at BRBNMPL, Salboni****EOI No.001/SAL/PUR/2021-22****Not Transferable****By Speed post / Courier service****SAL/FF/PUR/F/01/08**

BNM No.: / (S) 07.07.04/EOI-001/2021-22	Last Date & Time for submission of tender:	10/08/2021 upto 11.30 AM
Dated: 10/07/2021	Tender Opening Date & Time:	10/08/2021 at 11.45 AM
<b><u>Cost of Vendor Registration: Rs. 500/-</u></b>		

**EOI FOR OPEN INVITATION FOR EXPRESSION OF INTEREST (EOI) FOR VENDOR REGISTRATION AT BRBNMPL, SALBONI**

This tender document contains 018 pages

The tender document is sold to:

M/s. \_\_\_\_\_

Address \_\_\_\_\_

Details of Contact person in BRBNMPL regarding this tender:

Name: Shri A. K. Srivastava, Designation: Deputy General Manager - MMD

**Address:****The General Manager,  
Bharatiya Reserve Bank Note Mudran (P) Limited  
Salboni, Dist- Midnapore (West)  
Pin- 721 132, West Bengal  
Phone No. 03227-280176 & 280317  
Email: [salbonipress@brbnmpl.co.in](mailto:salbonipress@brbnmpl.co.in)**

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Invitation for Expression of Interest (EOI) for Vendor Registration at BRBNMPL, Salboni  
EOI No.001/SAL/PUR/2021-22 dated 10/07/2021

**Invitation for submission of EOI for  
Enlistment for supply of Goods and Services at BRBNMPL, Salboni**

1. **Name of the Organization:** Bharatiya Reserve Bank Note Mudran Private Limited (BRBNMPL), Salboni.
2. **Type of the Organization:** Currency Note Printing Press
3. **Reference No:** EOI No.001/SAL/PUR/2021-22 dated 10/07/2021
4. **EOI Title:** Invitation for Expression of Interest for Vendor Registration at BRBNMPL, Salboni
5. **Category:** Product/ Service  
(Type of Goods / Services to be supplied / performed)
6. **Sub-category:**
  - (i) Printing consumables and Chemicals
  - (ii) Packing Materials
  - (iii) Oil & Lubricants
  - (iv) Mechanical Engineering, Hardware, Plumbing Items.
  - (v) Scrap
  - (vi) Electrical, Electronics and Computers
  - (vii) Stationery and General Items
  - (viii) Miscellaneous Items
  - (ix) Annual Maintenance and Rate Contracts and Services
7. **Date of Announcement:** 10/07/2021
8. **Last date for submission:** 10/08/2021
9. **Broad description of work:** Inviting applications from reputed vendors/service providers (including the existing suppliers) for enlistment for supply of goods and services, as per Application along with Annexures. For details, please visit our website [www.brbnmpl.co.in](http://www.brbnmpl.co.in) or contact Phone No.-03227-280176, 280317.

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EOI No.001/SAL/PUR/2021-22 dated 10/07/2021

**10. Pre-qualification criteria:**

The suppliers will be evaluated for short listing, inter-alia, based on their past experience of supplying goods in similar context, financial strength, technical/ Manufacturing capabilities/ tie-ups, After sales service, Product support / upgradation etc.

**11. Documents :**

- i) All experience, past performance and capacity /capability related/data.
- ii) Financial statements viz., Balance Sheets, P&L Accounts, for the last 3 years along with copy of IT returns i.e. up to the Financial year for which accounts have been audited.
- iii) Attested copies of various license certificates like Trade License, GST Registration Certificate, and other registration certificates as required as per the prevalent Prices & Registrations of the Govt. of West Bengal with their application.

**12. EOI should be submitted to:**

The General Manager  
Bharatiya Reserve Bank Note Mudran Private Limited  
P.O.: RBNML , Salboni  
West Midnapore, West Bengal-721132

**13. MSTC & GeM Registration for e-procurement of Goods and services in addition to Vendor Registration in BRBNMPL, Salboni:**

BRBNMPL Salboni will be switching over to e-procurement/e-scrap sale through MSTC/any digital platform and Government-e-Marketplace(GeM) web portal on the basis of procurement requirement. Vendors are advised to get your company/firm registered with MSTC and GeM portal also in order to participate in BRBNMPL Limited / Open e-tenders in future if you desire to do so.

**14. "Enlistment at MSTC web portal for Supply of Goods, Works & Services at BRBNMPL, Salboni (WB)" :**

- (i) You may apply for registration at MSTC Portal (<https://www.mstcecommerce.com/eproc/index.jsp>) through Internet Explorer Browser only at the earliest to participate in our e-tenders. To register in MSTC portal Digital Signature Certificate is mandatory, so you may have to procure DSC at your own cost. Registration in MSTC portal and cost of registration etc. will be borne by Vendor.

(ii) For registration issues kindly call on Helpline no of MSTC 033-22901004 & E-mail id [sanjibpoddar@mstcindia.co.in](mailto:sanjibpoddar@mstcindia.co.in)/[arindam@mstcindia.co.in](mailto:arindam@mstcindia.co.in)

**15. “Enlistment at GeM web portal for Supply of Goods, Works & Services at BRBNMPL, Salboni (WB)” :**

(i) You may apply for registration at GeM Portal (<https://www.gem.gov.in>) at the earliest to participate in our e-tenders/ direct Purchases etc.

(ii) The Registration details and documents required in GeM help portal.

Yours faithfully,  
For & on behalf of BRBNMPL

Deputy General Manager (MMD)  
BHARATIYA RESERVE BANK NOTE MUDRAN (P) LTD.,  
(Wholly owned Subsidiary of Reserve Bank of India)  
RBNML (PO), Salboni - 721 132  
Dist. West Medinipur (W.B.)

Phone: 03227 - 280317/280176

**BHARATIYA RESERVE BANK NOTE MUDRAN (P) LIMITED**

(Wholly owned subsidiary of Reserve Bank of India)

NOTE MUDRAN NAGAR, SALBONI 721132(West Bengal)

Phone: EPABX LINES-(03227)-280212, 280213

FAX:(03227)-280744,280222

Web site: [www.brbnmpl.co.in](http://www.brbnmpl.co.in) Email: [Salbonipress@brbnmpl.co.in](mailto:Salbonipress@brbnmpl.co.in)ISO-9001-2015 &  
ISO-14001-2015  
Company**MATERIALS MANAGEMENT DIVISION**

File No.....

Form Serial No.....

Date of issue .....

**APPLICATION FOR VENDOR REGISTRATION / RENEWAL OF VENDOR REGISTRATION AT  
BRBNMPL, SALBONI  
(NON-TRANSFERABLE)****APPLICATION FOR :**

A) FRESH VENDOR REGISTRATION

B) RENEWAL OF VENDOR REGISTRATION

Vendor (Please tick mark in the box shown above)

Existing  
Registration No.(If already registered then the Vendor Regn. No. should  
be furnished)1.0 DETAILS OF CATEGORY OF ITEMS FOR WHICH THE REGISTRATION IS DESIRED (Please select  
from Annexure -I, Maximum of 5 (Five) sub categories allowed)

SL. No	Item(s) Detail	Category Code / Sub Category code

**OTHER DETAILS:**

1.1 Name of the Firm / Company : M/s .....

1.2 Registered office Address : .....

STD Code:

Phone No.:

Fax No. :

E-mail :

Web Site:

1.3 Branch/Factory/Sub office if any with addresses:

1.4 Name &amp; Address of the Proprietor /Partner/Director (as the case may be):

1.5 Name &amp; designation of Contact person / Authorized Person :

Shri / Smt.....

Phone No.(Office)..... (Residence).....

1.6 Status of the firm: Proprietor / Partnership / Public Ltd Company / Private Ltd Company / Joint sector/ Co-op. Society : \_\_\_\_\_

Please enclose:

- a) In case of Limited Companies , an attested copy of :
  - I. Memorandum of Articles of Association
  - II. Certificate of Incorporation
- b) In case of Partnership :
  - I. Attested copy of Partnership Deed
- c) In case of Proprietorship/Joint sector/Co-operative society:
  - I. Attested copy of Registration Certificate

1.7 Statutory and Other Registration (*attested copies of each relevant document to be enclosed*)

- I. GST Registration No.
- II. Trade Licence No.
- III. PAN No.
- IV. NSIC Registration No.
- V. MSME Registration No.
- VI. Professional Tax Registration No.
- VII. ESIC Registration No.
- VIII. PF Registration No.
- IX. Electrical Licence No.
- X. MSTC Portal Registration No.
- XI. GeM Portal Registration No.

1.8 Whether Manufacturer/ Authorized Stockiest / Dealer / Trader (with name of manufacturer)  
*[Documentary evidence to be enclosed]*

1.9 If service contractor :

Are you registered under PF & ESI statutes: Yes / No

**[If yes, please enclose copies of relevant certificate]**

2.0 Details of services offered :

- 2.1 Whether SSI/MSME/MII/NSIC/DGS&D: Yes / No (If yes, Please attach copy)  
Whether Startup / Local Supplier: Yes / No (If yes, Please attach copy)  
(registered under DPIIT)  
ISO Accredited : Yes / No. (If yes, Please attach copy)  
BIS Licensee : Yes/No (If yes, Please attach copy)

*[Copies of authenticated documents to be attached]*

2.2 Type of industry:

Small scale [ ] Medium Scale [ ] Large Scale [ ] Govt [ ]  
 Contractor [ ] Dealer [ ] Semi Govt [ ]

2.3 Whether registered under MSME? (Micro , Small and Medium Enterprise) :

Micro  Small  Medium

(If so please furnish documentary evidence to this effect, In case no such documentary evidence is furnished, it will be presumed that, the applicant does not belong to such category and accordingly will be dealt with)

2.4 Whether registered with other BRBNMPL Press/Units and or/PSUs. : Yes / No.

*[If yes, please indicate name and registration number, validity and categories of items for which registered]*

2.5 Name of Major Customers:

S. No	Name of the Firm/Company	Address	Contact no.

2.6 Names of Partners/Directors:

S. No	Name of Director / partner of the Company	Whether Director or Partner	Mobile Nos.

2.7 If the firm is a subsidiary of an Indian/foreign company, give particulars of parent / holding company?

2.8 If there are other subsidiaries of the same parent company in India, give full particulars.

2.9 If the directors/ Partners/ Proprietor have financial interests or are represented on Board(s) of other companies give details:

2.10 Is the individual/ sole proprietor/ any partner/ directors of company:

2.11 Name of person holding power of attorney & Name & Designation of Contact/authorized person

(i) Dismissed Govt. Servant Yes/No

- (ii) Removed from approved list of contractors. : Yes / No  
 (iii) Demoted to a lower class of contractors. : Yes / No  
 (iv) Having business banned/suspended by any govt. in the past. : Yes / No  
 (v) Convicted by a court of law. : Yes / No
- (vi) Retired engineer/official from engineering Dept. of Govt. of India : Yes / No  
 within last two years.
- (vii) Director or partner of any other company/firm enlisted with CPWD : Yes / No  
 or any other department.
- (viii) Member of Parliament or any State Legislative Assembly. : Yes / No

If answer to any of the above is yes, furnish details on a separate sheet

Shri / Smt. ....

- a. Nationality Indian / Other :  
 b. Liabilities :  
 c. Office phone no. :  
 d. Mobile No. :

2.12 Is any person working with the applicant is a near relative of the officer/official of BRBNMPL (Yes/No): **[If yes, give details]**

S.no.	Name	Emp.No.	Designation	Relation

**3 Financial Position:**

3.12 Name and Address of your Bankers and account Name, Account Nos., IFSC / MICR Code.

*[Duly filed, signed and stamped copy of ECS Form as per annexure - B to be attached]*

3.13 Annual Accounts (audited) or IT returns with acknowledgement for the last 3 Financial years ended **31/03/2020** (copies to be attached).

Financial year	copies attached
2017-18	
2018-19	
2019-20	

3.14 Turnover and Net Worth for last 3 years:

Financial year	Turnover [Rs. in lakhs]	Net Worth [Rs. in lakhs]
2017-18		
2018-19		
2019-20		



4. Details of Supplies effected / Services provided to reputed Companies / Government Organization (attested copies in proof of the same to be attached) [attach separate sheet if required.]  
(during last five years ending 31.03.2021)

Sl. No	Description of Work	Location of Work	Client Address and contact details including email	W.O./ P.O. No. & dated	Quantity In CC	Period of Contract (From - To date)	Date of Completion	Quantity of Completed Contract in CC	Remarks
a.									
b.									
c.									
			<b>Total-&gt;</b>		<b>xxx</b>			<b>xxx</b>	

Note:

5. Any other relevant information:

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6. Details of Vendor Registration Fee enclosed:

DD/PO/BC No./ Online Transaction No.	Date	Issuing Bank	Amount	In favor of
			Rs.500/-	BRBNMPL, Salboni

- 6.1 Vendor Registration Form may be purchased on payment of non-refundable fee of Rs.500/- (Five Hundred Rupees) per set through: -

- Account Payee Demand Draft / Banker's cheque drawn from any branch of SBI in India, in favour of Bharatiya Reserve Bank Note Mudran (P) Limited, payable at State Bank of India, Note Press Branch (Branch Code No: 3558), Salboni, P.O.-R.B.N.M.L., PIN-721132, Dist-West Midnapore, West Bengal. If drawn from any branch of SBI in India. If drawn from any other scheduled Commercial Bank in India, it should be payable at Midnapore.
- Online Bank Transfer (Proof of online transfer should be submitted along with the Techno-Commercial Bid (Part - I)) through NEFT/RTGS can be made at the following BRBNMPL account maintained with Salboni Note Press Branch of State Bank of India: -

Beneficiary Name	Bharatiya Reserve Bank Note Mudran (P) Limited
Name & Address of the Beneficiary	P.O.-R.B.N.M.L., BRBNMPL, Salboni-721132, Dist-West Midnapore, West Bengal
Bankers Name & Branch Address	State Bank of India, Note Press Branch, Salboni, P.O.-R.B.N.M.L., PIN-721132, Dist-West Midnapore, West Bengal
Account Type and Number	Cash Credit/ 11678747799
IFSC Code /MICR Number	IFSC Code: SBIN0003558 / 721002804

- Other Electronic Modes of Payment as per UPI id and QR code given below.

- (i) Other Electronic mode of payment such as Debit Card powered by RuPay,
- (ii) Unified Payments Interface (UPI) (BHIM-UPI), Unified Payments Interface Quick Response Code (UPI QR Code) (BHIM-UPI QR Code)



**Note: In case of (b) and (c) mode of payments, bidders are requested to send proof of the same, after completion of transaction, to the contact email given in the tender by giving reference of the Tender number, Name of company/firm and mobile number.**

(Authorised Signature of the Vendor firm with date)

(Seal)

**BRBNMPL, Salboni****Annexure -I****A. SCOPE OF REQUIREMENTS**

CATEGORY OF ITEMS (CATEGORY CODE AND DETAILS TO BE FILLED IN BY VENDOR IN THE APPLICATION)

(Type of Goods / Services to be supplied / performed)

CATEGORY	Category Code	SUB Category [DESCRIPTION]	Sub Category Code
Printing Consumables & Chemicals	I	TRIAL PRINTING PAPER (TPP)	01
		BLANKETS	02
		PRINTING CONSUMABLES	03
		WATER TREATMENT CHEMICALS	04
		BANIAN BITS , COTTON WASTE & RAGS	05
		GENERAL CHEMICALS & LAB GLASSWARE	06
		RE-RUBBERISATION OF ROLLERS	07
		SPECIAL METALS	08
		SECURITY PRINTING INKS	09
Packing materials	II	WOODEN PACKING BOXES	01
		SHRINK FILM,POLETHENE BAGS etc	02
		BAND ROLL PAPER	03
		HDPE BAGS	04
		STICKERS , PRINTED MATERIALS	05
		PET STRAPS	06
Oils & Lubricants	III	LUBES, OILS & INDL. ADHESIVE	01
		KEROSENE, H.S DIESEL etc	02
Mechanical, Hardware & plumbing Items	IV	MAINTENANCE ITEMS - MECHANICAL	01
		MAINTENANCE ITEMS - CIVIL	02
		MATERIAL HANDLING EQPTS	03
		FIRE FIGHTING EQPTS	04
		HARDWARE,PAINTS & PLUMBING ITEMS	05
		ENGINEERING & FABRICATION	06
		BEARING	07
		BLADES & KNIVES	08
SCRAP	V	PLASTIC,WOODS,PAPER TRIMS,METALS etc.	01
Electrical, Electronics & Computer	VI	MAINTENANCE ITEMS - ELECTRICALS & ELECTRONICS	01
		TELECOM EQPTS	02
		AC & REFRIGERATION	03
		COMPUTER, PRINTERS AND PERIPHERALS ETC.	04
		COMPUTER SOFTWARE	05
		ELECTRICAL APPLIANCES	06

CATEGORY	Category Code	SUB Category [DESCRIPTION]	Sub Category Code
Stationery and General Items	VII	OFFICE STATIONARY	01
		GENERAL ORDER SUPPLIERS	02
		COFFEE & TEA PREMIX & VENDING MACHINES	03
		CANTEEN & HOUSE KEEPING EQPTS	04
		OFFICE EQPTS	05
		TECHNICAL FURNITURE	06
		GENERAL FURNITURE	07
Annual Maintenance & Rate contracts and Services	VIII	LABOUR CONTRACTORS	01
		SECURITY AGENCIES	02
		TRANSPORT SERVICES	03
		HOSPITAL, GUEST HOUSE OTHER ALLIED SERVICES	05
		HOUSE KEEPING	06
Miscellaneous Items	IX	SAFETY & SECURITY ITEMS	01
		PULLOVERS	02
		UNIFORM CLOTH	03
		SHOES & SOCKS	04
		IMPORT AGENTS	05
		Advertisement Agency	06
		Sweets	07

**Note:** All the above mentioned sub-items in the main item category are only a tentative list and do not cover the entire list of requirement and it may vary from time to time. No separate communication will be sent in between next registration period regarding the addition or deletion of few sub-items from the main item category.

The Vendors applying for Registration may attach a separate list along with Application form for which Registration is sought.

#### **B. GENERAL INSTRUCTIONS TO THE VENDORS**

- a) Interested vendors may obtain further information about the requirement from the above office. They may also visit our website mentioned below for further details.
- b) The documents may be purchased on payment of non-refundable fee of Rs.500/- (Rupees Five Hundred only) per set in the form of account payee demand draft/ Banker's Cheque drawn on a scheduled commercial bank in India/ Online transfer, in favour of Bharatiya Reserve Bank Note Mudran Private Limited Payable at Salboni.
- c) The documents may also be downloaded free of cost, from the web site [www.brbnmpl.co.in](http://www.brbnmpl.co.in)
- d) A non-refundable Vendor registration fee (Empanelment fee) of Rs.500/- is to be submitted along with the Document in the form of account payee demand draft/Banker's Cheque/ Pay Order/Online transfer, drawn on a scheduled commercial bank in India, in favour of "Bharatiya Reserve Bank Note Mudran Private Limited" Payable at Salboni.

- e) The applicant is to seal their filled and complete Application for Empanelment along with all supportive documents, in an Envelope.
- f) The sealed envelope should be clearly super scribed as **“For Vendor Empanelment 2021-22”**.
- g) The empaneled vendors will be allocated a Vendor Code.
- h) Vendors are allowed for opting of Maximum of 5 (Five) sub categories of item for empanelment for which they are having necessary experience.
- i) The validity period of empanelment will be 3 years and the performance may be reviewed annually or as per requirement.
- j) Vendors who do not meet /comply evaluation criteria of this document will not be considered for empanelment and also there will be no refund of empanelment fee.
- k) Potential new vendors will be added to the empanelment list every year based on the satisfaction of the eligibility criteria or at the discretion of General Manager, BRBNMPL Salboni
- l) Firms found not satisfactorily performing during registration period would be eliminated.
- m) The suppliers who are having valid empanelment with BRBNMPL, Salboni need not to apply for fresh registration for same item either they can sen for renewal on or before expiry of current registration.**
- n) The firm should furnish the firm’s name, full postal address (Office), Phone Number and Fax Number; Name of the authorized contact person and e-mail address. In case of any change in postal address, email etc. at a later stage should be intimated to BRBNMPL immediately for updating the same in our records.
- o) The firm should not have been blacklisted /debarred for dealing by Government of India or any State Govt. in any manner and an undertaking should be submitted along with the Bids, to this effect.**
- p) If required the empanelment will be extended for the time as decided by General Manager, BRBNMPL Salboni after completion of tenure empanelment i.e. 3 years.
- q) This form should be signed by Proprietor/Partner/Director/Company Secretary/authorized signatory of the company.
- r) Incomplete forms or forms received without the required enclosures shall be rejected.
- s) Enlistment of any firm is done entirely at the discretion of BRBNMPL, Salboni and BRBNMPL reserves the right to reject any application without assigning any reason.
- t) Participants are required to stamp and provide their authorized signature on every page of the document and all the supporting documents submitted as a token of acceptance to the mentioned terms and conditions.
- u) Interested firms have to submit authenticated copies of various valid documents like Trade License, GST registration Certificate, copy of PAN, Professional Tax Registration Certificate, Dealer / Distributor certificate, Labour Licence, Registration under Shops & Establishment Act, ISO certification, Authorization from Pollution Control Board, NSIC certificate, MSME certificate, ESI Registration, PF Registration etc., as required as per the prevalent rules & regulations along with their application.

### **C. SHORTLISTING CRITERIA FOR EVALUATION OF SUPPLIERS**

The suppliers will be evaluated for short listing, inter-alia, based on their past experience of supplying goods in similar context, financial strength, technical capabilities etc. each supplier will be assigned scores based on weightages assigned to each of the criteria.

Sl. No.	Criteria	Weightage	Supportive documents to be Submitted
1.	Past Experience	40%	Copies of completed PO/WO and completion certificates.
2.	Financial Strength of the Bidder:		Audited and CA certified Financial Statements
2(i)	Turnover figures of last three years.	10 %	CA certified Turnover Details of last three years
2(ii)	Net worth figures of last three years.	10%	CA certified Net worth details of last three years.
3.	Quality Assurance.	10%	ISO or equivalent quality accreditations.
4.	Manufacturing capabilities/ tie-ups.	10%	Documents to establish manufacturing capability of vendor. Dealership certificated / distributorship certificate.
5.	After sales service.	10%	Documentary details of After Sales Executives of vendor.
6.	Product support.	10%	Copies of PO/WO with AMC etc.

All suppliers who secure the minimum required weightage (normally 50%) or as decided by General Manager, BRBNMPL, Salboni, at the time of evaluation will be shortlisted.

### **D. REMOVAL FROM THE APPROVED LIST**

- a) Whenever a vendor is found lacking in performance in terms of response, delivery compliance, capacity, quality standards or ethics, the vendor may be removed from the approved list after giving performance notice as per the conditions of empanelment.
- b) Removal from approved list may also be warranted in following cases:
  - (i) Termination of the contract due to default or insolvency on part of the supplier declared by a court of law.
  - (ii) Non-performance or performance below specified standards such as repeated delays in delivery (more than twice during a contract period), low quality of goods (rejection of goods more than two times during a contract period), non-delivery etc. during the period of delivery specified in the purchase order.
  - (iii) In case liquidated damages have been claimed against the supplier more than twice, during a contract period.
  - (iv) In case, the firm is banned/ blacklisted by BRBNMPL or any other PSU / Government agency.
- c) Besides, there may be registered firms who may have ceased to exist or may have been acquired by or merged with another firm, may have switched over to other sector of business operation or indulged in unethical business practices and influence peddling. Such firms will be removed from the list of approved vendors. Whenever a firm is removed from the lists of approved vendors, their registration stands cancelled. Such removal must be promulgated to all units so that any unit of

BRBNMPL conducts no further business relation with such firms who have failed to perform contractual obligations even though POs were placed on them during the last three years.

**E. OTHER IMPORTANT INSTRUCTIONS TO THE VENDORS**

- a) In the following cases, firms or individuals should be banned/ blacklisted including declaring them ineligible, either indefinitely or for a stated period of time, to participate in the tenders to be floated:
- b) If any of the bidder(s) is found presenting misleading/ false information/ documents in the tender forms, statements etc.
- c) If a firm submits fraudulent un-encashable Financial Instruments stipulated under the Tender or Enquiry and Contractual conditions.
- d) If a firm violates the Code of Ethics and directly or through an agent, engages in corrupt, fraudulent, collusive or coercive practices in procurement or execution of Contract.
- e) Cartel formation or quotation of Pool/ Co-ordinated rates leading to "Appreciable Adverse Effect on Competition" (AAEC) as identified under the Competition Act, 2002.
- f) Deliberate attempts to pass off inferior goods or short quantities.
- g) Violation of Fall Clause by Rate Contract holding Firms.
- h) Attempts to influence BRBNMPL, Salboni's decisions on scrutiny, comparison, evaluation and award of Tender.

(Authorised Signature of the Vendor firm with date)

(Seal)

Annexure-A  
**GST Registration details**

<b>GSTIN / UIN</b>	
<b>PAN</b>	
<b>NAME OF THE SUPPLIER (as per PAN / Legal Name of Business)</b>	
<b>TRADE NAME (as per GST certificate)</b>	
<b>ADDRESS</b>	
<b>STATE</b>	
<b>COUNTRY</b>	
<b>PINCODE</b>	
<b>Constitution of Business</b>	
<b>Taxpayer Type</b>	(i) REGULAR (ii) COMPOSITION (iii) CONSUMER (iv) UNREGISTERED
<b>PARTY TYPE</b>	(i) DEEMED EXPORT (ii) SEZ (iii) NOT APPLICABLE (N.A)
<b>IS A e COMMERCE OPERATOR (YES / NO)</b>	YES / NO

(Authorised Signature of the Vendor firm with date)

(Seal)



**Annexure-B**

Form No. E-5

Appendix - VIII

**NATIONAL ELECTRONIC FUND TRANSFER**

**Model Mandate Form**

(Investor / customer's option to receive payments through Credit Clearing Mechanism)

Name of the Scheme and the periodicity of payment

No.

1	Investor / Customer's Name	
2	Particulars of Bank account	
	A	Name of the Bank
	B	Name of the branch
		Address
		Telephone No
		Whether Bank branch is NEFT enabled
	C	Code number of the bank and branch appearing on the MICR Cheque issued by the bank
	D	Type of the account (SB, Current or Cash Credit)
	E	Ledger and Ledger Folio number
	F	<b>Account number</b> (as appearing on the Cheque book)
	G	<b>RTGS / IFSC Code No.</b>
	(In lieu of the bank certificate to be obtained as under, please attach a blank canceled cheque or photocopy of a cheque or front page of your Savings bank passbook issued by your bank for verification of the above particulars)	
3	Date of effect	

I hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, I would not hold the user institution responsible. I have read the option invitation letter and agree to discharge the responsibility expected of me as a participant under the scheme.

Date: \_\_\_\_\_  
Signature of the Investor / Customer  
(.....)

Certified that the particulars furnished above are correct as per our records.

Bank's Stamp

Date:

(.....)  
Signature of the authorized official of the Bank

**Checklist for Vendor Registration (Mandatory)**

Sl. No.	Parameters	To be filled by the Party
1	Company profile/ Name	
2	Status (Partnership/Sole Proprietorship/ Private Limited/Limited)	
3	Address Details (address, contact no. ,Fax No., E-mail, Website etc.)	
4	Vendor Registration Fee DD no. and Date	
5	MSME Registration No.:( In case of NSIC / DGS & D registered firms, the details of Registration No. with validity period to be mentioned.	
6	Trade Licence No. date	
7	Professional Tax Regn. No	
8	PAN No./IT	
9	GST ID/ ARN No. Status of GST Registration (regular/composite/interstate)	
10	NEFT Mandate Form certified Bank (Enclosed/Not enclosed)	
11	Category Code / Sub Category Code of the items for which registration has been submitted	
12	Whether manufacturer / dealer/ distributor/Trader	
13	Submitted Documents / credential in support of experience & past Performance	
14	Submitted Audited Financial Statement of last three years (Balance Sheet and P&L Statement).	
15	Submitted ITR returns of last three years.	
16	ESI Registration No. ESI Registration Certificate to be submitted	
17	PF Registration No. PF Registration Certificate to be submitted	
18	Submitted Duly filled copy of Annexure "A"	
19	Submitted Duly Filled Copy of Annexure "B"	
20	MSTC Registration (copy of registration)	
21	GeM Registration (copy of registration)	
22	Submitted Duly filled signed and stamped copy of all pages of Vendor registration form?.	

(Authorised Signature of the Vendor firm with date)

(Seal)

**DECLARATION BY THE VENDOR APPLICANT**

- a. The information provided in the document submitted is true to the best of my/our knowledge and belief.
- b. In case the same is found contrary, BRBNMPL can cancel registration and also can take any other action as deemed fit.
- c. I also undertake to inform you at the earliest any change in details mentioned above.
- d. I/ We have gone through your Terms & Conditions of Vendor Registration along with Annexure I to V and agree to comply with the terms & conditions without any deviations.

Date ..... Signature with date :.....

Place ..... Name & Designation : .....

Seal of the Company.

**Note:** Copies of all documents submitted along with Vendor Registration form needs to be self-attested by the vendor before submission.

<b><u>For Internal use of BRBNMPL</u></b>			
<b><u>Comments &amp; Recommendation:</u></b>			
Vendor Registration No.		Date of Registration	
Initial of processing official		Valid Till	
Details updated in Vendor master		Entry Made By	