



**Advt. No. 1/2017 Recruitment of Industrial Workman Grade – I (Trainee)**

**IMPORTANT INSTRUCTIONS FOR PROVISIONALLY SELECTED CANDIDATES FOR THE POST OF INDUSTRIAL WORKMAN GRADE I (TRAINEE)**

Provisionally selected candidates are advised to ensure that they **fulfill all the eligibility criteria prescribed for the post in all respects as given in the advertisement** before reporting for verification of documents at Bharatiya Reserve Bank Note Mudran Private Limited, No.3 & 4, 1<sup>st</sup> Stage, 1<sup>st</sup> Phase, BTM Layout, Bannerghatta Road (Next to Jal Bhavan), Bengaluru–560029.

Please bring the Original and photocopies of the following:

- i) Date of Birth (SSLC certificate where the date of birth is recorded);
- ii) Educational Qualification (e.g., SSLC/PUC/ ITI/NTC/NAC/Diploma, etc., certificate and marks sheets of all semesters / years, mark sheets and certificates of any additional qualification declared in the application form);
- iii) Post-qualification Experience (Certificate on the letter head of employer) and experience should be in Production/Manufacturing unit only;
- iv) Caste Certificate, if belonging to SC / ST / OBC (in the format prescribed for appointment to posts under Government of India –as per specimen displayed on the website);
- v) Disability Certificate, if belonging to PWD Category (in the format prescribed for appointment to posts under Government of India –as per specimen displayed on the website);
- vi) Other certificates, wherever applicable (Military Discharge Certificate, Disability Certificate issued by the appropriate authority indicating therein the nature and degree/ percentage of disability in the format prescribed for posts under Government of India);
- vii) Candidates who have not passed the qualifying examination from Govt. Institutes / Universities should produce a suitable certificate to the effect that the Institute / University from where they have passed the course is duly recognised by the Government.

Candidature of candidates reporting without the Document (s) / Certificate (s) as above is liable for cancellation.

The onus of proving eligibility in respect of qualification, percentage of marks obtained, age, post-qualification experience, caste status, percentage of disability, etc. as the case may be lies on the candidate. If in the qualifying examination, grades are awarded instead of marks, candidates should bring the numerical equivalent of the grade from the University/Institute concerned.

Please note that the mere fact of having taken the Online test / being called for verification of documents will not confer on any right or any assurance for recruitment in the Company's service and no correspondence will be entertained in this regard. The candidature of ineligible candidates is liable to be cancelled at any stage.

**Candidates coming from outside Bengaluru and who satisfy all the eligibility conditions as stipulated in the Advt. No.1/2017 for the post, after scrutiny of their applications, will be reimbursed to and fro cost of Sleeper class train (including tatkal charges) / bus fare by the shortest route from the railway station/bus stand nearest to the place mentioned in the application or from the current place of posting within India from where they actually perform the journey for reporting at Bengaluru, subject to production of train/bus tickets.**

Request for change of place, date & time for verification of documents will NOT be entertained.

Failure to report for verification of documents on the date, time and place as stipulated and also not bringing the original and photocopies of all mark cards / certificates / testimonials, etc. will lead to cancellation of the candidature.

In case any candidate is found ineligible during verification of documents due to deficiency in any of the criteria stipulated for the post, his/her candidature will be cancelled and he/she will not be reimbursed train / bus fare. The Company's decision with regard to eligibility, selection, etc. is final and binding on the candidates and no correspondence will be entertained in this regard.

Canvassing in any form will be treated as a disqualification.

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