

Un boxing and shifting of varnishing machine equipment's for Ink Manufacturing Unit at BRBNMPL,  
Mysore

**This being express limited tender, is issued only to the BRBNMPL's approved/known Bidders. However, any firm fulfilling the eligibility criteria as per Section IX: Qualification/Eligibility criteria of the tender document are welcome to participate in this tender & will be considered for evaluation.**

**EXPRESS Limited Tender Enquiry (LTE)  
Standard Bidding Document (SBD) (Procurement of Goods and  
Services)**

**BHARATIYA RESERVE BANK NOTE MUDRAN PRIVATE LIMITED**  
(Wholly owned Subsidiary of Reserve Bank of India) Note Mudran Nagar, Mysore 570003 Phone:  
0821-2469079 FAX: 0821- 2582099/2582955

Website: [www.brbnmpl.co.in](http://www.brbnmpl.co.in)  
Email: [mysorepress@brbnmpl.co.in](mailto:mysorepress@brbnmpl.co.in)

MYS/FF/PUR/01/03  
**Not Transferable**

**Security Classification: Non-Security**

**TENDER DOCUMENT For Unboxing and Shifting of varnishing machine  
equipment's for Ink Manufacturing unit at BRBNMPL, Mysuru**

Tender No. **057/MYS/IMU/2019-20** dated **31.07.2019**

This tender document contains 21 pages

The tender document is sold to:

M/s. _____
Address _____

Details of Contact person in BRBNMPL regarding this tender:

Name: Shri A R Hegde, Designation: Deputy General Manager

**Address: BHARATIYA RESERVE BANK NOTE MUDRAN PRIVATE LIMITED Wholly owned  
Subsidiary of Reserve Bank of India)  
Note Mudran Nagar, Mysore 570003**

Telephone No. **0821-2469079** FAX: **0821-2582955/2582099**  
Email: [arhegde@brbnmpl.co.in](mailto:arhegde@brbnmpl.co.in)

### **List of Contents**

<b>Section I</b>	Notice Inviting Tender (NIT)	Enclosed
<b>Section II</b>	General Instructions to Tenderers (GIT)	To be downloaded from website <a href="http://www.brbnmpl.co.in">www.brbnmpl.co.in</a>
	Part I: General Instructions Applicable to all	
	Part II: Additional General Instructions Applicable to Specific Types	
<b>Section III</b>	Special Instructions to Tenderers (SIT)	Enclosed
<b>Section IV</b>	General Conditions of Contract (GCC)	To be downloaded from website <a href="http://www.brbnmpl.co.in">www.brbnmpl.co.in</a>
<b>Section V</b>	Special Conditions of Contract (SCC)	Enclosed
<b>Section VI</b>	List of Requirements	Enclosed
<b>Section VII</b>	Technical Specifications	Enclosed
<b>Section VIII</b>	Quality Control Requirements	Not applicable
<b>Section IX</b>	Qualification / Eligibility Criteria	Enclosed
<b>Section X</b>	Tender Form	Enclosed
<b>Section XI</b>	Price Schedule	Enclosed
<b>Section XII</b>	Questionnaire	Enclosed
<b>Section XIII</b>	Bank Guarantee form for EMD	Not applicable
<b>Section XIV</b>	Manufacturer's Authorization Form	Not applicable
<b>Section XV</b>	Bank Guarantee Form for Performance Security	Not applicable
<b>Section XVI</b>	Contract form	Not applicable
<b>Section XVII</b>	Letter of Authority for attending a Bid Opening	Enclosed
<b>Annexure-C</b>	NEFT Form	Enclosed

**Section I: Notice Inviting Tender (NIT)**  
**BHARATIYA RESERVE BANK NOTE MUDRAN PRIVATE LIMITED**

(Wholly owned Subsidiary of Reserve Bank of India)

Note Mudran Nagar, Mysore 570003

Phone: 0821-2469079, FAX: 0821- 2582099/2582955

Website: [www.brbnmpl.co.in](http://www.brbnmpl.co.in)

Email: [mysorepress@brbnmpl.co.in](mailto:mysorepress@brbnmpl.co.in)

**Tender No. 057 /MYS/IMU/2019-20**

**Date: 31.07.2019**

1. Sealed tenders are invited from eligible and qualified tenderers for supply of following goods & services:

S No	Brief Description of Goods / Services	Quantity (with unit)	Earnest Money Deposit (in Rs.)	Remarks
1	Unboxing and shifting of varnishing machine equipment's for Ink Manufacturing Unit at BRBNMPL,Mysore	01 Lot/Nos	Rs 10,000.00	(as per the Specifications mentioned in Section VII)

<b>Type Of Tender</b>	<b>Express Limited Single Bid</b>
<b>Date of Sale of tender documents</b>	<b>From 31.07.2019 during office hours</b>
<b>Price of the tender document</b>	<b>Rs 500/-</b>
<b>Closing date &amp; time for receipt of tenders</b>	<b>09.08.2019 at 14:30 hrs.</b>
<b>Place of receipt of tenders</b>	<b>Administrative Building, BRBNMPL, Note Mudran Nagar, Mysore-570003</b>
<b>Time and date of opening of tenders</b>	<b>09.08.2019 at 15:00 hrs.</b>
<b>Place of opening of tender</b>	<b>Administrative Building, BRBNMPL, Note Mudran Nagar, Mysore-570003</b>
<b>Nominated person/Designation to Receive Bulky Tender</b>	<b>DGM(IMU), BRBNMPL, Note Mudran Nagar, Mysore - 570003</b>

- Interested tenderers may obtain further information about this requirement from the above office selling the documents. They may also visit our website mentioned above for further details.
- Tender documents may be purchased on payment of non-refundable fee of Rs.500/- (Rupees Five Hundred only) per set in the form of account payee demand draft/ Banker's Cheque drawn on a scheduled commercial bank in India, in favour of Bharatiya Reserve Bank Note Mudran Private Limited Payable at Mysuru.
- Tenderer may also download the tender documents from the web site and submit its tender by utilizing the downloaded document, along with the required non-refundable fee as mentioned in Para 3 above.
- Tenderers shall ensure that their tenders, duly sealed and signed, complete in all respects as per instructions contained in the Tender Documents, are dropped in the Tender Box

kept at Admin Building, after recording the tender details in the register on or before the closing date and time, failing which the tenders will be treated as late and rejected.

6. In the event of any of the above mentioned dates being declared as a holiday/ closed day for the purchase organization, the tenders will be sold / received / opened on the next working day at the appointed time.
7. The tender documents are not transferable.
8. The eligible bidder shall be selected as per the eligibility criteria mentioned in Section IX of the tender & Tender shall be finalized on **Lowest (L1) bidder** from eligible bidders as per section XI.

**Guidelines for applying to Tender in Single Bid System:**

1. **Sealed cover:** It should contain the required EMD amount as per section I, cost of **Tender form Rs.500/-**, supportive documents related to eligibility criteria, along with all sections of this tender **signed & stamped in each & every page**. This sealed cover should be clearly super scribed with 'Offer for Tender No. **057/MYS/IMU/2019-20 dated 31.07.2019 for Unboxing and shifting of varnishing machine equipment's for Ink Manufacturing Unit at BRBNMPL, Mysuru** due date of opening 09.08.2019 and should be addressed to 'The General Manager (OSD), Ink Manufacturing Unit, BRBNMPL, Note Mudran Nagar, Mysuru 570003.
2. **Price:** The quoted rate should be on the basis of completion of work (including GST). should be clearly indicated in your offer. The price quoted should remain firm & valid for till completion of full quantity as per the schedule specified in our Purchase order.
3. The tenderer shall satisfy BRBNMPL that they are competent and authorized to submit tender and/or to enter into a legally binding contract with the BRBNMPL. To this effect, any person giving a tender shall render documentary evidence that his signature on the tender submitted by him is legally binding upon himself, his firm or company as the case may be.
4. Parties who have been black listed /debarred by BRBNMPL or any PSU or any Government Departments are not eligible for submission of this tender.
5. Performance of the bidder in executing the previous contracts/orders of BRBNMPL may be taken into account during technical evaluation. The bids of the tenderers who were unsuccessful in completing the previous orders of BRBNMPL without any valid reason are liable to be ignored /rejected.
6. Bidder may visit BRBNMPL, before submitting the offer after taking due permission for visiting to understand the specifications/requirements.
7. Copies of Certificates / Documents related to GST Registration, PAN and Professional Tax Registration Certificate etc. to be provided along with the Bid.
8. No counter conditions shall be accepted.
9. **Bidders are advised to write the page number on each page of the Bid documents submitted.**

Yours faithfully,  
For & on behalf of BRBNMPL,

(Shri.A.R.Hegde,)  
Designation: Deputy General Manager  
BRBNMPL,Note Mudran Nagar,Mysuru - 570 003  
Telephone: **0821-2469079, FAX: 0821-2582955/2582099**  
Email: **arhegde@brbnmpl.co.in**

### Section III: Special Instructions to Tenderers (SIT)

The following Special Instructions to Tenderers will apply for this purchase. These special instructions will modify/ substitute/ supplement the corresponding General Instructions to Tenderers (GIT) incorporated in Section II. The corresponding GIT clause numbers have also been indicated in the text below:

In case of any conflict between the provision in the GIT and that in the SIT, the provision contained in the SIT shall prevail.

(Clauses of GIT listed below include a possibility for variation in their provisions through SIT. There could be other clauses in SIT as deemed fit.)

S No	GIT Clause No.	Topic	SIT Provision
1	1,2,3,4,5,6, 7	PREAMBLE-Introduction, Language of Tender, Eligible Tenderers, Eligible Goods and Services (Origin of Goods), Tendering Expense, TENDER DOCUMENTS, Amendments to Tender Documents	No Change
2	8	Pre-bid Conference	Not applicable to this tender
3	9	Time Limit for receiving request for clarification of Tender Documents	No Change
4	10,11,12,13,14,15	Documents Comprising the Tender, Tender Currencies, Tender Prices, Indian Agent, PVC Clause & Formula, Alternative tenders	No Change
5	16	Documents Establishing Tenderer's Eligibility and Qualifications	No Change
6	17	Documents establishing Good's Conformity to Tender document	No Change
7	18	Earnest Money Deposit (EMD) Note: Bidders claiming exemption of EMD should submit the DGS&D (or) NSIC registration certificate without fail along with their techno-commercial offer. EMD exemption for DGS&D (or) NSIC registered firm. Cost of tender to be submitted.	EMD is payable in the form of Demand Draft/Banker's Cheque / Fixed Deposit drawn in favor of Bharatiya Reserve Bank Note Mudran Pvt. Ltd., payable at Mysuru (The FD receipt submitted as EMD may be encashed by the company. If rejected by the Bank for encashment due to any reason, it will be construed that tenderer has not submitted EMD and tender will be rejected).
8	19	Tender Validity (90 days in case of single bid system after the date of tender opening prescribed in the tender document)	No Change
9	20	Signing and Sealing of Tender Note: The following SIT provision is made with respect the following clause 20.4. Number of Copies of Tenders to be submitted: One copy only (duplicate copy not required) 20.9: E procurement: Not permitted.	No Change.  No. of copies- One

<b>S No</b>	<b>GIT Clause No.</b>	<b>Topic</b>	<b>SIT Provision</b>
10	21,22,23	Submission of Tenders, Late Tender, Alteration and Withdrawal of Tender	No Change
11	24	Opening of tenders	No Change
12	25	Basic Principle	No Change
13	26,30,28,29,30,31, 32,33,34	Preliminary Scrutiny of Tenders, Minor Infirmary / Irregularity / Non-Conformity, Discrepancy in Prices, Discrepancy between original and copies of Tender, Clarification of Bids, Qualification / Eligibility Criteria, Conversion of tender currencies to Indian Rupees, Schedule-wise Evaluation, Comparison on CIF Destination Basis.	No Change
14	35 to 49	Additional Factors and Parameters for Evaluation and Ranking of Responsive Tenders, Tenderer's capability to perform the contract, Tenderer's capability to perform the contract, Cartel Formation / Pool Rates, Negotiations, Contacting BRBNMPL, AWARD OF CONTRACT, Award Criteria, Variation of Quantities at the Time of Award, Parallel Contracts, Serious Misdemeanors, Notification of Award, Issue of Contract, Non-receipt of Performance Security and Contract by BRBNMPL, Return of EMD, Publication of Tender Result.	No Change
15	50 to 55	Rate Contract Tenders, PQB Tenders, Tenders involving Purchaser's and Pre-Production Samples, EOI Tenders, tenders for Disposal of Scrap, Development / Indigenization Tenders	Not applicable to this tender

## Section V: Special Conditions of Contract (SCC)

The following Special Conditions of Contract (SCC) will apply for this purchase. The corresponding clauses of General Conditions of Contract (GCC) relating to the SCC stipulations have also been incorporated below. These Special Conditions will modify / substitute / supplement the corresponding (GCC) clauses.

Whenever there is any conflict between the provision in the GCC and that in the SCC, the provision contained in the SCC shall prevail.

(Clauses of GCC listed below include a possibility for variation in their provisions through SCC. There could be other clauses in SCC as deemed fit)

S No	GCC Clause No	Topic	SCC Provision
1	1 to 5	Definitions; Interpretation and Abbreviations, Application, Use of contract documents and information, Patent Rights, Country of Origin	No Change
2	6	Performance Security	No change
3	7 to 15	Technical Specifications and Standards, Packing and Marking, Inspection and Quality Control, Terms of Delivery, Transportation of Goods, Insurance, Spare parts, Distribution of Dispatch Documents for Clearance/ Receipt of Goods	No change
4	16	Warranty	No Change (one year from the date of acceptance)
5	17 & 18	Assignment, sub contracts	No change
6	19	Modification of contract	No change.
7	20 & 21	Prices, Taxes and duties	No change
8	22	Terms and mode of payment	100% after receipt by the purchaser and on submission of all required documents by the supplier.
9	23 to 32	Delay in the supplier's performance, Liquidated damages, Custody and Return of BRBNMPL's Materials/ Equipment/ Documents loaned to Contractor, Termination for default, Termination for insolvency, Force Majeure, Termination for convenience, Governing language, Notices, Code of Ethics,	No change

*Un boxing and shifting of varnishing machine equipment's for Ink Manufacturing Unit at BRBNMPL, Mysore*

S No	GCC Clause No	Topic	SCC Provision
10	33	Resolution of disputes	Arbitration proceedings will be held at Mysuru and venue of arbitration will be Mysuru
11	34-35	Applicable Law, Secrecy,	No change
12	36	Disposal / Sale of Scrap by Tender	Not applicable to this tender



### **Section VI: List of Requirements**

S No	Brief Description of Goods / Services	Quantity (with unit)	Earnest Money Deposit (in Rs.)	Remarks
1	Unboxing and shifting of varnishing machine equipment's for Ink Manufacturing Unit at BRBNMPL,Mysore	01 Lot/Nos	Rs 10,000.00	(as per scope of work mentioned in Section VII)

1. **Delivery Schedule:** N/A
2. **Destination:** The unboxing and shifting work to be done at BRBNMPL, Mysore as per scope of work mentioned in section VII.
3. **Mode of Transportation:** N/A

Address:

GENERAL MANAGER (OSD)  
BHARATIYA RESERVE BANK NOTE MUDRAN PRIVATE LIMITED  
Ink Manufacturing Unit  
(Wholly owned Subsidiary of Reserve Bank of India)  
Note Mudran Nagar, Mysuru - 570 003

## **Section VII: Technical Specifications**

**Tender Enquiry No. 057/ MYS/IMU/2019-20 dated 31.07.2019**

**Scope of Work:**

### **Unboxing and shifting of varnishing machine equipment's for Ink Manufacturing Unit at BRBNMPL, Mysore**

- 1.** Unboxing and shifting of Varnishing machine equipment's from existing location using suitable Crane/Hydra, Fork lift, slings and placing at the varnishing plant installation location at BRBNMPL, Mysore
- 2.** Bidder has to bring following material handling equipment's for said tentative days:
  - (i) Crane 15 Ton – 3Days
  - (ii) Fork lift 3Ton – 20days
  - (iii) Semi-skilled labor (4nos) – 20nos
- 3.** Bidder needs to have close cor-ordination and interaction with the concerned officials for effective time management, safe unboxing and shifting of the sophisticated machines, shifting these machine parts smoothly to the location of installation. The concerned officials of following agencies is need to be coordinated.
  - (i) Machine supplier- M/s Dizayn Muhendislik
  - (ii) BRBNMPL, Mysuru
- 4.** In case of any damage to the property of BRBNMPL, due to mis-operation/mis-handling of any of the equipment, bidder needs to compensate as decided by BRBNMPL.
- 5.** Bidder shall employ required experienced /skilled (i) crane operator, (ii) slinger, (iii) Fork lift operator & (iv) semi-skilled labor to carry out the complete work under close supervision.
- 6.** All the labors involved in unboxing and shifting, should strictly use PPE while working and all PPE equipment is under the scope of Bidder.
- 7.** Semi-skilled labor involved in unboxing and shifting should have valid ESI or Comprehensive medical insurance.
- 8.** Standard safety procedures need to be followed in order to ensure safety of both personnel and material. The bidder is fully responsible for the safety and security of their persons working. In case of any mishap to the personnel working under the bidder, BRBNMPL shall not compensate in any way under any circumstance.
- 9.** The unboxing and shifting work has to be started immediately on the date of start of installation. The start date will be intimated well in advance by BRBNMPL.
- 10.** The required material handling equipment's, tools & tackles, crow bar, slings, supports, etc, for the above work is under the scope of bidder and shall be mobilized well in advance to the actual place of work
- 11.** All the boxed need to be unboxed and shifted to the installation site within 20days from the start date of work.
- 12.** All the boxes are to be opened in presence of the engineer of the machine supplier and all instruction by M/s Dizayn Muhendislik & BRBNMPL shall be strictly adhered to.
- 13.** Shifting of scrap material to the designated location is under the scope of the bidder.
- 14.** The total weight of the varnishing machine equipment's those are required to be shifted is Approx.110MT. The maximum weight of an equipment is not more than 12MT
- 15.** Tentative time period for completion of above said work is 20days.However, in case of extension of time period, payment will be done on per day basis as per quoted rate.
- 16.** Vendor may visit the site to assess the quantum of work and other requirements before submitting the tender papers.

**COMPLIANCE STATEMENT FOR Unboxing and Shifting of varnishing machine equipment's for  
Ink manufacturing at BRBNMPL, Mysore**

Against Tender no. **057/ MYS/IMU/2019-20** dated **31.07.2019**

We will carry out the work as per specifications and compliance statement given below.

**PART-A: COMPLIANCE STATEMENT – COMMERCIAL**

Sl. No.	Features	Requirements of BRBNMPL, Terms & conditions	Whether Agreed by the firm (YES/No)	Remarks
01	General specifications	Work should be done exactly as per the given specifications mentioned in Section VII of the tender		
02	Quantity:	We understand that the requirement of days mentioned in the tender is only indicative and BRBNMPL reserves the right to increase or decrease the days depending upon their actual requirement		
03	Replacement of Rejection of materials	N/A		
04	Delivery	N/A		
05	Payment terms	After completion of Work		
06	Liquidated Damage	N/A		
07	Performance Security	N/A		
08	Tender terms & conditions	We have gone through entire tender document thoroughly including GIT (Section II - General Instructions to Tenderer), GCC (Section IV - GENERAL CONDITIONS OF CONTRACT) <b><u>and confirm that we don't have counter conditions.</u></b> We also understand that offer with counter conditions is liable for rejection.		
09	No. of pages	Total number of pages in Technical Bid		

**We \_\_\_\_\_ (name of company) we confirm to accept scope of work mentioned IN SECTION VII**

Authorized signatory & stamp.

### Section IX: Qualification/ Eligibility Criteria

Note: Bidders should quote for all items. Partial quote will be summarily rejected.

#### I. Financial Soundness:

- Income tax return filing for last three year ending 31.03.2019 to be submitted
- GST Certificate & PAN Detail to be submitted.

#### II Experience & Past Performance

Sealed bid is invited for **Unboxing and shifting of varnishing machine equipment's for Ink manufacturing unit at BRBNMPL, Mysore**

Bidders should have carried **Unloading & Shifting work**

- (i)** One similar work not less than Rs.4.0 Lakhs during any one year in last five years ending 31.03.2019
- (ii)** Two similar work not less than Rs.2.5 Lakhs during any one year in last five years ending 31.03.2019
- (iii)** Three similar work not less than Rs.2.0 Lakhs during any one year in last five years ending 31.03.2019

Similar work means "Unloading/Shifting of Machines with material handling equipment's"

Note: Documentary proof (copies of Work order executed) for the above qualifying criterion should be submitted along with your offer duly signed by authorized signatory of your company.

#### III General

- ☐ The tenderer shall enclose a declaration that they have not been blacklisted / debarred by BRBNMPL/Government of India in the past 5 years & confidentiality statement duly signed and stamped as per Annexure-A.
- ☐ Bidder should attach the GST registration certificate, PAN copies along with GST supplier's details as per Annexure-B and NEFT Mandate form as per Annexure-C
- ☐ The firm should confirm that they are competent and legally authorized to submit the tender and / or to enter into legally binding contract.

**Bidder to furnish stipulated documents is support of fulfillment of qualifying criteria. Non-submission or incomplete submission of documents may lead to rejection of offer.**

We \_\_\_\_\_ (name of the company) have submitted the required documents in support of the eligibility criteria mentioned above.

Authorized Signature with Stamp

Date:

**Annexure-A**

**To Whomsoever It May Concern**

**This is to confirm that we M/s. \_\_\_\_\_ have not been blacklisted / debarred by BRBNMPL/Government of India in the past 5 years.**

**Dated this \_\_\_\_\_ day of \_\_\_\_\_  
For & on behalf of**

**(Seal & signature with date)**

**(Name and designation)  
Duly authorized to sign tender for and on behalf of**

**Confidentiality Statement**

**“The information, which is contained in this document will not, in whole or in part be reproduced, transferred to other documents/electronic media or disclosed to others without written consent of BRBNMPL”. We shall also undertake to maintenance secrecy, exclusivity and confidentiality of the high security currency printing environment of BRBNMPL.**

**Dated this \_\_\_\_\_ day of \_\_\_\_\_  
For & on behalf of**

**(Seal & signature with date)**

**(Name and designation)  
Duly authorized to sign tender for and on behalf of**

Un boxing and shifting of varnishing machine equipment's for Ink Manufacturing Unit at BRBNMPL,  
Mysore

**Annexure-B**

**POST IMPLEMENTATION OF GOODS AND SERVICES TAX BY GOVT. OF INDIA FOLLOWING INFORMATION / DETAILS ARE REQUIRED FROM PROSPECTIVE SUPPLIERS / CONTRACTORS.**

NAME OF THE SUPPLIER	
ADDRESS OF THE SUPPLIER	
COUNTRY	
STATE	
PINCODE	
REGISTRATION TYPE	(i) REGULAR (ii) COMPOSITION (iii) CONSUMER (iv) UNREGISTERED
PAN	
GSTIN	
PARTY TYPE	(i) DEEMED EXPORT (ii) SEZ (iii) NOT APPLICABLE (N.A)
IS A e COMMERCE OPERATOR (YES / NO)	YES / NO

ITEM DESCRIPTION	HSN / SAC CODE	SGST / CGST / IGST / UTGST	RATE OF GST %
Unboxing and shifting of varnishing machine equipment's for Ink manufacturing unit at BRBNMPL, Mysore			

SIGNATURE WITH DATE

NAME OF THE SUPPLIER / CONTRACTOR

SEAL

**Annexure-C**

Form No. E-5

**NATIONAL ELECTRONIC FUND TRANSFER**

**Model Mandate Form**

(Investor / customer's option to receive payments through Credit Clearing Mechanism)

Name of the Scheme and the periodicity of payment

No.

1	Investor / Customer's Name	
2	Particulars of Bank account	
	A	Name of the Bank
	B	Name of the branch
		Address
		Telephone No
		Whether Bank branch is NEFT enabled
	C	Code number of the bank and branch appearing on the MICR Cheque issued by the bank
	D	Type of the account (SB, Current or Cash Credit)
	E	Ledger and Ledger Folio number
	F	Account number (as appearing on the Cheque book)
	G	<b>RTGS / IFSC Code No.</b>
	(In lieu of the bank certificate to be obtained as under, please attach a blank cancelled cheque or photocopy of a cheque or front page of your Savings bank passbook issued by your bank for verification of the above particulars)	
3	Date of effect	

*I hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, I would not hold the user institution responsible. I have read the option invitation letter and agree to discharge the responsibility expected of me as a participant under the scheme.*

(.....)  
Signature of the Investor / Customer

Date:

Certified that the particulars furnished above are correct as per our records.

Bank's Stamp

Date:

(.....)  
Signature of the authorized official of the Bank

## Section X: Tender Form

Date .....

To

**General Manager (OSD)**

**BHARATIYA RESERVE BANK NOTE MUDRAN PRIVATE LIMITED**

**INK MANUFACTURING UNIT**

**(Wholly owned Subsidiary of Reserve Bank of India)**

**Note Mudran Nagar,**

**Mysore 570003**

**Ref: Your Tender Enquiry Document No.057 /MYS/IMU/2019-20 dated 31.07.2019**

We, the undersigned have examined the above mentioned tender enquiry document, the receipt of which is hereby confirmed. We now offer for Unboxing and shifting of Varnishing machine equipment's for Ink Manufacturing Unit at BRBNMPL, Mysore, in conformity with your above referred document for the sum of **as mentioned in financial bid** (total tender amount in figures and words), as shown in the price schedule(s), attached herewith and made part of this tender.

If our tender is accepted, we undertake to **Unboxing and shifting of varnishing machine equipment's for Ink manufacturing Unit at BRBNMPL,Mysore** and perform the services as mentioned above, in accordance with the delivery schedule specified in the List of Requirements.

We further confirm that, if our tender is accepted, we shall provide you with a performance security of required amount in an acceptable form in terms of GCC clause 6, read with modification, if any, in Section V — "Special Conditions of Contract", for due performance of the contract.

We agree to keep our tender valid for acceptance for a period upto as required in the GIT clause 19, read with modification, if any in Section-III — "Special Instructions to Tenderers" or for subsequently extended period, if any, agreed to by us. We also accordingly confirm to abide by this tender upto the aforesaid period and this tender may be accepted any time before the expiry of the aforesaid period. We further confirm that, until a formal contract is executed, this tender read with your written acceptance thereof within the aforesaid period shall constitute a binding contract between us.

We further understand that you are not bound to accept the lowest or any tender you may receive against your above-referred tender enquiry.

Dated this \_\_\_\_\_ day of \_\_\_\_\_

For & on behalf of

(Signature with date)

(Name and designation)

Duly authorized to sign tender for and on behalf of



**Section XI: Price Schedule**

S No	Brief Description of Goods / Services	Unit	Tentative No of days	Basic price (INR) / day	Total price (INR)/day	GST @ % (INR) on total price	Total price (INR)
			<b>A</b>	<b>B</b>	<b>C= AXB</b>	<b>D= C xGST%</b>	<b>E= C+D</b>
01	Unboxing & Shifting with 15 Ton crane (including drive and slinger)  <b><u>15 Ton Crane -1no</u></b>	<b>Days</b>	<b>03</b>				
02	Unboxing & shifting with 3Ton FORK LIFT (including driver)  <b><u>3ton fork lift -1no</u></b>	<b>Days</b>	<b>20</b>				
03	Unboxing and shifting with semi-skilled labors (with required tools and tackles,etc.)  <b>Semi-skilled labor- 4nos/day for 20days</b>	<b>Days</b>	<b>80  (4x20)</b>				
	Grand Total						

Total Amount (INR) in words.....

*Un boxing and shifting of varnishing machine equipment's for Ink Manufacturing Unit at BRBNMPL, Mysore*

1. L1 determination finalized based on overall Total price.
2. Bidder must quote for all items. Partial quote will be summarily rejected.
3. Price with condition(s) shall be liable to be rejected.
4. Price should be quoted as per the above formats.
5. Prices should be all inclusive.
6. Conditional discount/rebate etc., shall not be considered. In case, discount is offered that should be adjusted in the price and net price should be quoted.
7. Multiple rates for single item, unless notified in the tender will not be accepted and would lead to rejection of offer.
8. If variation is found in total price & basic price, basic price shall prevail and the total price corrected accordingly. If there is discrepancy in words and figures, the amount in words shall prevail.

Signature of Supplier

Name of the Firm:

Date:

Place:

*We confirm that there would not be any price escalation during the supply period. We also confirm that we will abide by all the tender terms and conditions bearing no.*

*057/MYS/IMU/2019-20 dated 31.07.2019 for Unboxing and shifting of varnishing machine equipment's for Ink Manufacturing Unit at BRBNMPL, MYSORE*

*VI: List of requirements to BRBNMPL, Mysuru and we do not have any counter conditions.*

Authorised signatory with name and date

Office Seal/Stamp

## Section XII: Questionnaire

Description of Goods / Services: \_\_\_\_\_

Reference: Your Tender No.: **057/MYS/IMU/2019-20** dated **31.07.2019**

**We have received your Tender enquiry cited and we are pleased to enclose the following as our technical bid for your kind consideration.**

<b>A COMPANY PROFILE</b>					
01	Name and address of the firm				
02	Status of firm (Proprietor/Partnership /Regd. Company / Co-op. Society)				
03	GSTIN. of the Firm (Copy of registration to be enclosed)				
04	Income Tax P.A.N. No of Firm (Copy of registration to be enclosed)				
05	Bankers and their Address				
06	Whether registered with NSIC, New Delhi for quoted item? (Copy of registration to be enclosed)				
<b>B FINANCIAL SOUNDNESS</b>					
S. No.	Description	FY 2015-16 (in lakhs) (as on 31 <sup>st</sup> March 2016)	FY 2016-17 (in lakhs) (as on 31 <sup>st</sup> March 2017)	FY 2017-18 (in lakhs) (as on 31 <sup>st</sup> March 2018)	
01	Annual Turnover	N/A	N/A	N/A	
02	Net Profit	N/A	N/A	N/A	
03	Net worth of the firm	N/A	N/A	N/A	
<b>C EXPERIENCE ( Attach Separate Sheet, if required)</b>					
S. No.	Company Name	Work Order No. & Date	Details of work	Order value	Date of completion
01					
02					
03					
04					
05					

*Un boxing and shifting of varnishing machine equipment's for Ink Manufacturing Unit at BRBNMPL,  
Mysore*

D	DECLARATION	
01	We have also enclosed herewith DD No. _____ for Rs. _____ as EMD against this tender	YES
02	We have also enclosed herewith DD No. _____ for Rs. 500 /- as Cost of Tender Form against this tender	YES
03	We confirm that we possess the necessary technical competence and financial resources as mentioned in Section -IX of this tender document, to ensure supply of the tendered item , as per your specifications and delivery schedule. Necessary documents like copies of Work orders, P/L Accounts, Balance Sheets are enclosed	YES
04	We confirm having been in the business continuously for the last three years.	YES
05	We confirm that we have quoted exactly for the tendered product as per your specifications given in Section VII	YES
06	We confirm that the Price bid is quoted exactly as per your format in Section- XI	YES
07	We confirm that there would not be any price escalation (Except Statutory Charges) during the supply / contract period	YES
08	We confirm that we will abide by all the tender terms & conditions and we do not have any counter conditions. As required, we enclose herewith the complete set of copy of tender documents duly signed by us as a token of our acceptance	YES

We also confirm that the undersigned is duly authorized and have the competence to submit the tender and / or to enter into legally binding contract for and on behalf of the firm.

Thanking you,  
Yours faithfully,

**Seal**

( )

Name  
Signature with date

Note: Copies of applicable Documents are attached herewith.

*(To be signed & stamped and submitted along with Techno-commercial Bid Part -I)*

**Section XVII: Letter of Authority for attending a Bid Opening**

(Refer to clause 24.2 of GIT)

The General Manager

Unit Address

Subject: Authorization for attending bid opening on \_\_\_\_\_ (date) in the Tender  
of \_\_\_\_\_

Following persons are hereby authorized to attend the bid opening for the tender mentioned  
above on behalf of \_\_\_\_\_ (Bidder) in order of preference  
given below:

<b>Order of Preference</b>	<b>Name</b>	<b>Specimen Signatures</b>
I.		
II.		
Alternate Representative		
Signature of Bidder or Officer authorized to sign the bid Documents on behalf of the bidder		

Note:

1. Maximum of two representatives will be permitted to attend bid opening. In cases where  
it is restricted to one, first preference will be allowed. Alternate representative will be  
permitted when regular representatives are not able to attend.

2. Permission for entry to the hall where bids are opened may be refused in case  
authorization as prescribed above is not produced.