



**Bharatiya Reserve Bank Note Mudran Private Limited,
Corporate Office, Bengaluru – 560 029**

Advt. No 2/ 2017

(A wholly owned subsidiary of Reserve Bank of India)

Recruitment of Safety Officer (On Contract) / Welfare Officer (On Contract)

Bharatiya Reserve Bank Note Mudran Private Limited (BRBNMPL/Company), a wholly owned subsidiary of Reserve Bank of India, having Registered & Corporate Office at Bengaluru, in terms of Section 40-B and Section 49 of The Factories Act, 1948 invites applications from the eligible candidates for the following posts for its banknote printing presses at Mysuru in Karnataka and Salboni in West Bengal initially for a period of three years on contract, extendable further on Contract basis at the discretion of the Company.

Vacancy for	Salboni	Mysuru
Safety Officer (On Contract)	01 post	01 post
Welfare Officer (On Contract)	01 post	-

2) ELIGIBILITY CRITERIA - for Safety Officer (On Contract)

A) QUALIFICATION (as on 1st August 2017)

For applicants applying for the Mysuru Press:

As per Rule 88A of The Karnataka Factories Rules, 1969

(a) A person shall not be eligible for appointment as a Safety Officer unless he—

(i) Possesses a recognised degree in any branch of engineering or technology and has had practical experience of working in a factory in a Supervisory capacity for a period of not less than 2 years, or a recognised degree in physics or chemistry and has had practical experience of working in a factory in a supervisory capacity for a period of not less than 5 years, or a recognised diploma in any branch of engineering or technology and has had practical experience of working in a factory in a supervisory capacity for a period not less than 5 years;

(ii) Possesses a degree or diploma in industrial safety recognised by the State Government in this behalf; and

(iii) has adequate knowledge of the language spoken by majority of the workers in the region in which the factory where he is to be appointed is situated (Kannada).

For applicants applying for Salboni Press:

As per West Bengal Factories (Safety Officers) Rules, 1978

A person shall not be eligible for appointment as a Safety Officer unless he-

(a) possesses a degree of a recognised University or its equivalent in any branch ,of engineering or technology with two years' experience in a position of supervision or management in a factory in either the production or the maintenance or the safety department, or

a degree of a recognised University in Physics and Chemistry with five years' experience in a position of supervision or management in a factory in either the production or the maintenance or the safety department, or

a diploma in any branch of engineering or technology recognised by the State Government with five years' experience in a position of supervision or management in a factory in either the production or the maintenance or the safety department;

(b) possesses a degree or diploma or certificate in industrial safety recognised by the State Government;

(c) has thorough knowledge of Bengali acquired through an institution under a Board of Secondary Education or affiliated to a University or recognised by the State Government;

(d) has qualified at a viva voce test conducted by a Board constituted by the Labour Department, Government of West Bengal, for the purpose;

(e) can speak Hindi

B) AGE LIMIT (as on 1st August 2017)

Applicant should be between 40 years and 50 years

i.e applicant born on or after 02/08/1967 and not later than 02/08/1977 are only eligible to apply.

C) EXPERIENCE :

Ten years' experience in a position of supervision or management in a factory in either production /maintenance /safety department.

Note: Preference will be given to the applicants who have worked as Safety Officer in any Manufacturing Industry/large organization

D) NATURE OF JOB:

The job assigned will be in accordance with sub-rule (3) of Rule 88-A of The Karnataka Factories Rules, 1969 (for Mysuru Press) and Rule 8 of The West Bengal Factories (Safety Officers) Rules, 1978 (for Salboni Press). They may also be assigned any other job as per organizational needs.

E) TENURE:

The appointment will be on contract basis, initially for a period of three years extendable further on contract basis.

F) EMOLUMENTS AND FACILITIES:

The selected candidates will be paid a fixed consolidated monthly emoluments of Rs.1,50,000/- (Rupees One Lakh Fifty Thousand only) during the Contract period subject to deduction of statutory taxes. The selected candidate will also be eligible for Meal coupons, reimbursement of cost of 100 litres of petrol, telephone facility, subscription of one newspaper, Outdoor Medical reimbursement, Indoor Mediclaim, EIBM & WSRI, Productivity Linked Reward, Exgratia, Leave and travelling & halting allowances in respect of official journeys performed as per the rules of the Company as applicable to Assistant General Manager grade. The selected candidates will be placed on probation for a period of one year.

3) ELIGIBILITY CRITERIA for Welfare Officer (On Contract) for Salboni

A) QUALIFICATION (as on 1st August 2017)

For applicants applying for Salboni Press:

As per Rule 5 of The West Bengal factories (Welfare Officers) Rules, 1971 i.e

(i) Applicant should possess a degree of a recognized University

(ii) Applicant has thorough knowledge of Bengali acquired through an institution which is under a Board of Secondary Education or affiliated to a University or recognized by the State Government;

(iii) Applicant can speak Hindi;

(iv) Applicant has obtained a degree or diploma in Labour and Social Welfare recognized by the Government of West Bengal or has passed Labour Welfare Officer's Training Course of the Labour Department of the Government of West Bengal.

(v) Applicant has qualified at a viva-voce test conducted by a Board constituted by the Labour Department of the Government of West Bengal for the purpose.

B) AGE LIMIT (as on 1st August 2017)

Applicant should be between 21 years and 35 years

i.e applicant born on or after 02/08/1982 and not later than 02/08/1996 are only eligible to apply.

C) Experience :

Applicant should have a minimum of 3 years' experience in Labour Welfare activities in an organisation of repute.

Note : Preference will be given to the applicants who have worked as Labour Welfare Officer in any Manufacturing Industry/large organisation.

D) NATURE OF JOB:

The job assigned will be in accordance with Rule 9 of The West Bengal factories (Welfare Officers) Rules, 1971 (for Salboni Press). He/she may also be assigned any other job as per organizational needs.

E) TENURE:

The appointment will be on contract basis, initially for a period of three years extendable further on contract basis.

F) EMOLUMENTS AND FACILITIES:

The selected candidates will be paid a fixed consolidated monthly emoluments of Rs. 68,000/- (Rupees Sixty Eight Thousand only) during the Contract period subject to deduction of statutory taxes. The selected candidate will also be eligible for Meal coupons, reimbursement of cost of 60 litres of petrol, telephone facility, subscription of one newspaper, Outdoor Medical reimbursement, Indoor Medclaim, EIBM & WSRI, Productivity Linked Reward, Exgratia, Leave and travelling & halting allowances in respect of official journeys performed as per the rules of the Company as applicable to Asst. Manager grade. The selected candidates will be placed on probation for a period of one year.

4) ACCOMMODATION:

The selected candidates on appointment will be eligible for allotment of residential quarters as per the allotment rules of the Company.

5) REIMBURSEMENT OF COST OF TRAVEL:

Shortlisted applicants who are called for interview will be reimbursed to and fro cost of 2AC train fare / bus fare by the shortest route from the place of residence/work in India to the place of interview for appearing at the interview subject to production of proof.

6) SCHEME OF SELECTION:

Selection will be made through Interview of the short listed applicants. Merely fulfilling the eligibility criteria does not entitle an applicant to be called for interview. BRBNMPL reserves the right to raise the minimum eligibility standard etc. in order to restrict the number of applicants called for interview, commensurate with the number of vacancies. The decision of BRBNMPL in this regard will be final.

7) HOW TO APPLY

Those who satisfy the aforesaid eligibility norms may submit their applications strictly in the prescribed format in A4 size paper only available in the career page of the BRBNMPL's website www.brbnmpl.co.in together with self-attested photocopies of certificates in respect of age, qualification, marks cards, experience, testimonials etc. Applicants applying for Salboni press should include the proof of having qualified at a viva-voice test conducted by a Board constituted by the Labour Department of the Government of West Bengal for the purpose. Application in any other format will be rejected. Applications, complete in all respects, should be sent by post in a cover to the following address so as to reach on or before **August 31, 2017.**

**The Director (Finance & Administration),
BHARATIYA RESERVE BANK NOTE MUDRAN PRIVATE LIMITED,
Corporate Office, No. 3 & 4, 1st Stage, 1st Phase, BTM Layout,
Bannerghatta Road, Bengaluru – 560 029.**

Note :

The envelope containing the application and other certificates should be superscribed by the applicants applying for Mysuru Press as **"Application for the post of Safety Officer on contract basis (Mysuru Press)"**

The envelope containing the application and other certificates should be superscribed by the applicants applying for Salboni press as **"Application for the post of Safety Officer on contract basis (Salboni Press)" OR "Application for the post of Welfare Officer on contract basis (Salboni Press)"**

BRBNMPL takes no responsibility for any delay in receipt of application or loss in transit of any application/communication.

8) IMPORTANT GENERAL INSTRUCTIONS

i) The prescribed qualifications are bare minimum and mere possession of the same does not entitle candidates to be called for interview. In case the number of applications received in response to the advertisement is large, it will not be possible for BRBNMPL to interview all the candidates. BRBNMPL may, therefore, restrict the number of candidates for interview to a reasonable limit. The applicants will be shortlisted on the basis of subject knowledge / experience / professional achievements / aptitude for research / management skills and personal qualities / strength. The candidates should, therefore, mention all qualifications / experience / achievements / specialization in relevant field including those over and above the minimum qualifications in their applications.

ii) Applicants should enclose self-attested copies of certificates with the application. Applicants applying for **Salboni Press** should submit along with the application proof of having qualified at a viva-voice test, conducted by a Board constituted by the Labour Department of the Government of West Bengal for the purpose. Candidature of the applicants will be considered on the strength of the information declared in the application and copies of certificates submitted in support of information. Shortlisted applicants called for interview will have to submit original copies of certificates, testimonials etc. in support of age, educational qualification, experience, etc. at the time of interview for verification. In case it is detected at any stage that an applicant does not fulfill the eligibility criteria and / or has furnished any incorrect / false information / certificate / documents or has suppressed any material fact/s, his/her candidature will be cancelled. If any of these shortcomings is /are detected after appointment his/her services are liable to be terminated without giving any notice or any compensation in lieu thereof.

iii) All educational qualifications must have been obtained from recognized universities/institutions as mentioned above.

iv) Persons discharged from service on disciplinary ground/ Persons who have been dismissed from the service of any organisation **need not apply.**

v) For applicants already in service of Govt. /Quasi-Govt. organisation and Public Sector Banks/Undertakings, before appointment in BRBNMPL, a proper discharge certificate from the employer will have to be produced. If the application is required to be routed through their employer and in the process it reaches the BRBNMPL Office after the due date, it will not be considered even though submitted to their employer before the due date. In such cases applications marked 'Advance Copy' should be sent to BRBNMPL Office directly and the regular copy should be routed through the employer.

vi) Appointments of selected candidates will be subject to his/her being declared medically fit by Company Medical Officer, satisfactory report about his/her character and antecedents by the Police Authorities, satisfactory report from his/her previous employer, referees and completion of all other pre-recruitment formalities to the complete satisfaction of the Company. Further, such appointment shall also be subject to Service rules and Certified Standing orders of the Company.

- vii) The decision of BRBNMPL, in all matters relating to this recruitment will be final and binding on the applicants. No correspondence or personal enquiries shall be entertained by BRBNMPL in this behalf.
- viii) BRBNMPL shall not be responsible for any application being rejected which is based on wrong information provided in any advertisement issued by unauthorized person / institution.
- ix) No request will be entertained from the applicants seeking advice about their eligibility to apply.
- x) Incomplete applications, applications not in the prescribed format, applications without the copies of marks cards & certificates or applications received after the closing date are liable to be rejected.
- xi) BRBNMPL takes no responsibility to collect any certificate sent separately.
- xii) Canvassing in any form will be a disqualification.
- xiii) In case any dispute arises on account of interpretation of clauses between abridged advertisement published other than English, the detailed advertisement of English version available on Company's website www.brbnmpl.co.in shall prevail. Any resultant dispute arising out of this advertisement shall be subject to the sole jurisdiction of the courts situated in Bengaluru.
- xiv) Any **corrigendum** to this advertisement will be displayed only on the Company's website www.brbnmpl.co.in. Therefore, applicants are advised to keep checking the Company's website for any update.
- xv) The Company reserves the right to cancel the Advertisement fully or partly on any grounds and such decision of the Company will be displayed only on the Company's website www.brbnmpl.co.in. It will not be intimated to the applicants individually.

9) CHECK LIST FOR SUBMISSION OF THE APPLICATION FORM:

- a) The Format of the Application Form as downloaded from the Company's website may only be used. Applicants applying for Mysuru Press should download "Application format of Safety Officer for Mysuru Press" and applicants applying for Salboni Press should download "Application format of Safety Officer for Salboni Press" or "Application format of Welfare Officer for Salboni Press" as applicable.
- b) The application, strictly in conformity with the Format, should be typed or neatly handwritten in English on A4 paper and should be completed in all respects. Incomplete application in any form and not in the prescribed Format shall be rejected. No correspondence will be entertained by BRBNMPL in the matter.
- c) Name and address should be written in capital letters in English only.
- d) Applicants should ensure that all the entries have been correctly filled in and the application is duly signed including pasting of recent photograph.
- e) Application should be sent in a cover superscribed as "Application for Safety Officer on contract basis (For Mysuru press)" or "Application for Safety Officer on contract basis (For Salboni press)" or "Application for Welfare Officer on contract basis (For Salboni press)" as applicable and sent to :

**The Director (Finance & Administration),
BHARATIYA RESERVE BANK NOTE MUDRAN PRIVATE LIMITED,
Corporate Office, No. 3 & 4, 1st Stage, 1st Phase, BTM Layout,
Bannerghatta Road, Bengaluru – 560 029.**
