

**BHARATIYA RESERVE BANK NOTE MUDRAN PRIVATE LIMITED**

(Wholly owned Subsidiary of Reserve Bank of India)

Note Mudran Nagar, Mysuru 570003

Phone: 0821-2582905, 2582915, 2582925

FAX: 0821- 2582099

Website: www.brbtnmpl.co.in

Email: mysorepress@brbtnmpl.co.in

MYS/FF/PUR/F/01/03



**Invitation for Expression of Interest (EOI) for:**

**VENDOR REGISTRATION FOR CIVIL WORKS AT BRBNMPL, MYSURU**

Not Transferable

This E.O.I. documents contains 8 pages

Document is given to:

M/s. _____
Address _____

Details of Contact person in BRBNMPL regarding this tender:

**Name: Shri. Pradip Kumar, (for Tender related queries)**

**Designation: Assistant General Manager – CIVIL**

**Address :**

**BHARATIYA RESERVE BANK NOTE MUDRAN PRIVATE LIMITED**

(Wholly owned Subsidiary of Reserve Bank of India)

Note Mudran Nagar, Mysuru - 570003

Phone: 0821-2469023

Email: pradiplumar@brbtnmpl.co.in

Website: brbtnmpl.co.in

## Invitation for Expression of Interest

EOI No. 012/MYS/CIVIL/2018-19

DATE: 05/05/2018

Sealed Expression of Interest (EOI) is invited from experienced contractors / resourceful firms / organizations who have proven capabilities in both technical and financial resourceful vendors for Vendor Registration At BRBNMPL, Mysuru as per details given below:

**Subject: Vendor Registration at BRBNMPL, Mysuru**

### **APPLICATION FOR VENDOR REGISTRATION AT BRBNMPL, MYSURU**

**(To be submitted on applicant's letter head, duly signed & stamped)**

Ref No:

Date:

The General Manager  
Bharatiya Reserve Bank Note Mudran Pvt. Limited  
Note Mudran Nagar, Mysuru - 570003  
Karnataka

Dear Sir,

**Sub:** Enlistment for Repair and Maintenance and other Civil Engineering Works at BRBNMPL Mysore for Class-I/ Class-II/ Class-III contractors.

I / We am/are submitting herewith duly filled in Application Form for enlistment with you. Documentary proof as regards experience, credentials, financial capabilities etc. are enclosed herewith for your kind perusal.

The information furnished herewith in Annexure I & II are true and correct to the best of my / our knowledge and belief.

Yours faithfully,

(Signature of the Contractor with name)

Seal:

Encl.: a) Annexure-I,  
b) Annexure-II,  
c) Application Fees of ₹500/- by D.D./B.C No..... dated .....  
drawn at ..... (Bank), .....(Branch)  
d) Credentials (Supporting Documents) in ..... sheets.

## SALIENT FEATURES OF EOI

<b>Sl. No.</b>	<b>Description</b>	<b>Details</b>
1	EOI No.	EOI No. 012/MYS/CIVIL/2018-19
2	EOI Date	05/05/2018
3	Name of the Work	Vendor Registration for Civil Works at BRBNMPL, Mysuru.
4	Empanelment fees	₹500/- (Non refundable) payable in the form of Demand Draft drawn in favour of Bharatiya Reserve Bank Note Mudran (P) Ltd., Mysuru from any scheduled Commercial Bank in India, payable at Mysuru.
5	Last date of sale of tender forms	One day before the date of submission and closing up to 14.00 Hrs. (Incase holiday falls on that day, it shall be last working day).
6	Last date of submission/ closing of the EOI	<b>14.30 hrs. on 06/06/2018</b>
7	Nominated Person / Designation to Receive EOI	Shri. Pradip Kumar, AGM (Civil Maint.)
8	Date of opening of Technical bid	<b>15.00 hrs. on 06/06/2018</b>
9	Validity of tender	90 days from the date of opening of the EOI which can be further extended for another 30 days.
10	Tenure	Total tenure shall be three years. Initially, the Empanelment of vendors shall be done for a period of one year. At the end of tenure, on satisfactory performance of the vendor, the empanelment may be renewed on yearly basis for further period up to a maximum of two years.
11	Terms of contract and specifications	As per schedule.
12	Place of sale of EOI documents	Civil section, Bharatiya Reserve Bank Note Mudran Private Limited, Note Mudran Nagar, Mysuru 570003 (OR) Can be downloaded from our website <a href="http://www.brbtnmpl.co.in">www.brbtnmpl.co.in</a> ,
13	Closing date and time for receipt of EOI	06/06/2018 at 14.30 hours
14	Place of receipt of EOI	Administrative Building, Bharatiya Reserve Bank Note Mudran Private Limited, Note Mudran Nagar, Mysuru 570003.

## **Enlistment Criteria for Civil Works – BRBNMPL, Mysuru**

S.No.	Description	Details		
1	Name of the Organisation	Bharatiya Reserve Bank Note Mudran Private Limited, Mysuru.		
2	Type of Organisation	Bharatiya Reserve Bank Note Mudran Private Limited (BRBNMPL) was established by Reserve Bank of India (RBI) as its wholly owned subsidiary on 3 <sup>rd</sup> February 1995. BRBNMPL has registered under the Companies Act 1956 with its Registered and Corporate office at Bangalore. The company manages two Presses, one at Mysuru in Karnataka and the other at Salboni in West Bengal.		
3	Category	Civil Works - Original & Maintenance.		
4	Sub Category	Class – I : Above 10.00 lakhs up to 25.00 lakhs Class – II : Above 1.50 Lakhs up to 10.00 lakhs Class – III : Up to 1.50 lakhs		
5	Application for Enlistment	Separate Applications have to be submitted for different Class along with covering letter, Annexure-I, Annexure-II, Application fees (Rs.500/- non-refundable) and credentials (Evaluation Documents) but option for willing class has to be mentioned.		
6	Brief description of works	BRBNMPL is situated in a self-sufficient satellite township with all amenities in Mysore, Karnataka. There are approx. 1100 residential units in the Township. Enlistment of Contractors is called for issuing Tender Paper to participate in competitive bidding for any type of Civil Works. Beside this, Tender Paper may also be issued for community development works undertaken by BRBNMPL beyond our premises.		
7	Pre-qualification Criteria:			
A	Eligibility Criteria	<b>Class - I</b>	<b>Class - II</b>	<b>Class - III</b>
	i) Minimum work experience within last seven financial years from the date of application in similar nature of works in Civil related works/Aluminium & MS fabrication works/PVC flooring works/Road repair works/Flooring works/Interior works/Lettering & display boards	a) Three works of min. work done value of ₹10.00 Lakh each. or b) Two works of min. work done value of ₹12.50 Lakh each or c) Single work of min. work done value of ₹20.00 lakh each	a) Three works of min. work done value of ₹4.00 Lakh each. or b) Two works of min. work done value of ₹5.00 Lakh each or c) Single work of min. work done value of ₹8.00 lakh each	a) One work of min. work done value of ₹1.20 Lakh each.
	ii) Minimum Turnover	Min. yearly turnover should be ₹7.50 Lakh for last three financial years.	Min. yearly turnover should be ₹3.00 Lakh for last three financial years.	-
	iii) ESI & PF registration	Compulsory	Compulsory	-
	iv) Networth	Networth of the company should not have eroded by more than 30% in any two consecutive years	Networth of the company should not have eroded by more than 30% in any two consecutive years	-
B	Preference	Preference shall be given to the Technically qualified Applicants, having Diploma & Degree in Civil Engineering.		

C	Disqualification Enlistment	for	<p>i) Any Person or Organisation Blacklisted/debarred by BRBNMPL.</p> <p>ii) Any Person or Organisation having any litigation/dispute with BRBNMPL.</p> <p>iii) Any person or Organisation having unauthorised possession over any Land/Property of BRBNMPL.</p> <p>iv) Non-completion of Work/Supply after issuing Work Order/Supply Order by BRBNMPL.</p> <p>v) Any Person or Organisation having any pending dues to BRBNMPL.</p> <p>vi) If anybody have been accused by the legal authority.</p> <p>vii) Any Partner/Shareholder of any Firm violated above mentioned clauses.</p> <p>viii) Any Person or Organisation whose performance evaluation is not satisfactory.</p> <p>vii) If anybody submitted incomplete application &amp; not enclosed all enclosures.</p> <p>viii) Applications containing false or inadequate information / details are liable for rejection.</p>
D	Termination of Enlistment afterwards		<p>i) If anybody adopts any partner / Supervisor who is disqualified as per the Clause – 7.C above.</p> <p>ii) If anybody have taken any Sub contract before or after issuance of L.O.I./W.O. for any job.</p> <p>iii) If anybody is found to be trying to cheat BRBNMPL.</p> <p>iv) If anybody is found to be showing bad behaviour with the concerned officials.</p> <p>v) If anybody is not interested to complete the job in time.</p> <p>vi) If anybody does not participate in our tender bidding for consecutive five times.</p>
8	Instructions to the Contractors		
	i) Validity of empanelment		The Validity of empanelment is for three years from the date of enlistment subject to satisfactory rendering of service.
	ii) Application should be addressed to		The General Manager, BRBNMPL, Note Mudran Nagar, Mysuru - 570003.
	iii) Evaluation of Documents.		<p>a) Each page of the Application Form, Declaration and all enclosures shall be duly signed and stamped by one or more persons on behalf of the organization holding power of attorney (Who is authorized to do so).</p> <p>b) Applicants should submit copies of EPF &amp; ESI Registration Certificates (only for Class I &amp; II contractors), PAN CARD, Professional Tax Certificate, GST Registration Certificate, Service Tax Registration No. as applicable, Work Experience Certificates and proof of Status of the company.</p>
	iv) Rights of BRBNMPL		<p>a) BRBNMPL reserves the right to reject any application without assigning any reason thereof. BRBNMPL also reserves the right to revise the eligibility criteria as per company's own decision.</p> <p>b) BRBNMPL also reserves the right to verify statements / information submitted and inspect contractor's resources / facilities for performing the work.</p> <p>c) Performance of the contractor will be evaluated at the end of each Financial year.</p> <p>ii) Regarding enlistment decision of BRBNMPL shall be final &amp; binding.</p>
	v) Application fees		₹ 500/- (Rupees Five hundred only) as processing fees (non-refundable) in the form of Demand Draft payable to Mysore

ANNEXURE –I  
*INFORMATION ABOUT THE TENDERER*

(All information furnished below should be supported by the copy of relevant documents)

S.No.	PARTICULARS	INFORMATION TO BE FURNISHED BY THE BIDDER
1	Name of the Firm.	
2	Address for all correspondence with Telephone/Mobile /Fax. No. & email ID	
3	Type of Organization (Proprietorship/ Partnership/Private Limited/Limited/ Co-operative etc.). (Copy of Registration Deed/Affidavit to be enclosed.)	
4	Employee's Provident Fund Registration No.	
5	Name and address of Provident Fund Registering authority (Copy to be enclosed)	
6	ESI Registration No. (Copy to be enclosed)	
7	Permanent Account Number (PAN) (Copy to be enclosed)	
8	Valid GST Registration No. (Copy to be enclosed)	
9	Professional Tax Registration No. (Copy to be enclosed)	
10	Turn over for last three financial years from the date of application:	
	Financial Year 2015 - 2016 : Financial Year 2016 - 2017 : Financial Year 2017 - 2018 :	
11	Solvency Certificate from a Nationalised Bank to be submitted.	
12	Experience in the field of Civil Construction works (only highest value works to be mentioned here) within last 07 years from the date of EOI.	
13	Any Civil suit/Litigation arisen/pending in any contract undertaken. (if yes, please furnish the details)	
14	Are you blacklisted / delisted / banned by BRBNMPL, any Government or quasi government agency or PSU at any point of time Yes / No	
15	Any other relevant information, the bidder would like to furnish in connection with its credentials.	

It is certified that the information furnished in the above are true. I/We undertake that in the event of any information found to be false and/or inadequate, our application for Enlistment including future Tender/L.O.I./Work Order, if any shall summarily be rejected and Application Fees, E.M.D./Security Deposit, if any shall be forfeited without any reference to us.

Date:  
Place:

Signature of the Applicant  
Seal of the company

**ANNEXURE –II**  
**Application for Empanelment**

[The applicant should study carefully the Rules of Enlistment and list of documents to be annexed with the application form. Applications found deficient in any respect are liable to be rejected without any further correspondence. **Applicant should Tick Mark for willing Class of Enlistment.**]

CATEGORY/CLASS of CIVIL WORKS: CLASS-I/ CLASS-I I/ CLASS-III.

1. Name of applicant : Shri/M/s .....
2. Contact Person with. : .....  
Mobile No. : .....
3. Nationality : .....
4. Office Address : .....

Site Office

Regd. Office

5. Telephone Number : .....
6. Fax No. : .....
7. Email ID : .....

8. Constitution – (Tick the appropriate)

- Government Concern  Individual
- Sole Proprietorship Concern  Partnership Firm
- Public Limited Company  Private Limited Company

9. Name & educational qualification of Partners/Directors/Proprietor:

S. No.	Name	Designation in the company (Director/Partner/Proprietor)	Educational Qualification

10. Is the individual/ sole proprietor/any partner/directors of company:

Sl. No.	Particulars	Yes/No
(a)	Dismissed Government Servant	
(b)	Removed from approved list of Contractors	
(c)	Demoted to a lower class of Contractors	
(d)	Having business banned / suspended by any Government in the past	
(e)	Convicted by a court of law	
(f)	Retired Engineer/Official from Engineering Department of Govt. of India within last two years	
(g)	Director or Partner of any other Company/Firm enlisted with CPWD or any other Department	
(h)	Member of Parliament or any State Legislative Assembly	

If answer to any of the above is 'Yes', furnish details on a separate sheet.

- 11.(a) Name of person holding power of attorney : .....  
 (b) Nationality (Indian/others) : .....  
 (c) Liabilities : .....

12. Name of the Bankers with full address and Account Details: .....  
 .....

13. Place of business: .....

14. Full time technical/qualified staff in applicant's employment:  
 (including Civil Engineering Qualified persons, if any)

Name	Qualification	Experience	Name of works Handled	Number of years in Profession

15. List of Tools & Plants owned by the Firm :  
 (attach details on separate sheet)

16. Financial Reports: Provide copies of last three  
 Financial Years from the date of application  
 IT Return including Annual Report/Balance Sheet/  
 Profit and Loss Account. :

17. (a) Whether already enlisted with any other Organisation : Yes/No.  
 (b) If yes, give details:



- (i) Name of Department :
- (ii) Class or category:
- (iii) Empanelment authority & address:
- (iv) Empanelment No. & date:
- (v) Date of validity:
- (vi) Tendering Limit:

18. Is any person working with the applicant a near relative of the Employee of BRBNMPL : Yes/No. If yes, give details:

19. Details of works completed and in progress during the last 07 years (up to last day of previous month of application date.)

(Documentary evidence of work completion certificate mentioning the work done value in case of completed work and work order with up-to-date work done certificate mentioning the completed value in case of work in progress should be attached.)

Sl. No.	Name of the Client	Work Order reference	Brief description of the work	W.O. Value in (₹)	Date of commencement of work	Scheduled date of completion of work	Actual date of completion of work	Actual Value of Work done (₹)

20. Certificates:

(i) I/We (including all partners) certify that I/We have read the Rules of Enlistment of Contractors in BRBNMPL as amended up to date and shall abide by them.

(ii) I/We certify that the information given is true to the best of our knowledge and also understood that if any of the information is found wrong. I am liable to be debarred.

(iii) I/we certify that I/we will not get myself/ourselves registered as Contractor(s) in BRBNMPL under more than one name.

Signature(s) of applicant(s):

Sl. No.	Names	Address	Signature

Date:

Place:

Seal of the company

No. of documents attached: ..... sheets.