

This notice is being published only as an abundant precaution and is not an open invitation to quote in the Tender. Participation in this tender is by invitation only and is limited to the selected BRBNMPL's Registered Bidders for the item, who have been sent this Tender by Post/ Courier. Unsolicited offer are liable to be ignored.

LIMITED TENDER

**BHARATIYA RESERVE BANK NOTE MUDRAN (P) LTD
NOTE MUDRAN NAGAR
MYSURU -570003**

Phone: 0821 – 2582905, 2582915, 2582925, 2582935, 2582945

Fax: 0821 – 2582099, E-Mail: mysorepress@brbnmpl.co.in

Website: www.brbnmpl.co.in

Not Transferable

Security Classification: Non-Security

TENDER FOR “UNLOADING, UNPACKING AND SHIFTING OF UNO FINISHING MACHINE AT BRBNMPL, MYSORE”

Tender No: **028/MYS/MAINT (P)/2018-19, dated 08/06/2018**

This tender document contains **31** pages

The tender document is sold to:

M/s. _____

Address _____

Details of Contact person in BRBNMPL regarding this tender:

Name: M.P.Vishwanatha Designation: ASST. GENERAL MANAGER

Address: As above

Phone: 0821 – 2469009, Fax: 0821-2582885

Email: mpvishwanath@brbnmpl.co.in

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Section I: Notice Inviting Tender (NIT)

Tender No.: 028/MYS/MAINT(P)/2018-19

Date: 08/06/2018.

1. Sealed tenders are invited from eligible and qualified tenderers for supply of following goods & services:

Schedule No.	Brief Description of Goods / Services	Quantity (with unit)	Earnest Money (in Rs.)	Remarks
1	Tender for “UNLOADING, UNPACKING AND SHIFTING OF UNO FINISHING MACHINE AT BRBNMPL, MYSORE”	Two sets	Rs. 23,600/- (Rupees Twenty Three Thousand Six hundred only)	

Type of Tender (Two Bid / PQB / EOI / RC / Development / Indigenization / Disposal of Scrap / Security item etc.	Two Bid
Date of Sale of tender documents	From 09/06/2018 to 04/07/2018 during office hours
Price of the Tender Document	Rs. 500.00
Closing date and time for receipt of tenders	14:30 Hrs on 04/07/2018
Place of receipt of tenders	Admin Building, BRBNMPL, Mysuru
Time and date of opening of tenders	15:00 Hrs on 04/07/2018
Place of opening of tenders	Admin Building, BRBNMPL, Mysuru
Nominated Person / Designation to Receive Bulky Tender (Clause 21.21.1 of GIT)	Shri.C.Anand,(Mgr)/ Shri B.L.Panda (Mgr)

2. Interested tenderers may obtain further information about this requirement from the above office selling the documents. They may also visit our website mentioned above for further details.
3. Tender documents may be purchased on payment of non-refundable fee of Rs.500.00 (Rupees five hundred only) per set in the form of account payee demand draft/ cashier's cheque / certified cheque, drawn on a scheduled commercial bank in India, in favour of BRBNMPL, Mysuru, payable at Mysuru.
4. If requested, the tender documents will be mailed by registered post/ speed post to the domestic tenderers, for which extra expenditure per set will be Rs. 100.00 (Rupees hundred only) for domestic post. The tenderer is to add the applicable postage cost in the non-refundable fee

mentioned in Para 3 above.

5. Tenderer may also download the tender documents from the web site and submit its tender by utilizing the downloaded document, along with the required non-refundable fee as mentioned in Para 3 above.
6. Tenderers shall ensure that their tenders, duly sealed and signed, complete in all respects as per instructions contained in the Tender Documents, are dropped in the tender box located at the address given below on or before the closing date and time indicated in the Para 1 above, failing which the tenders will be treated as late and rejected.
7. In the event of any of the above mentioned dates being declared as a holiday/ closed day for the purchase organization, the tenders will be sold / received / opened on the next working day at the appointed time.
8. The sealed tender offer superscribed as **Tender for “Unloading, Unpacking & Shifting of UNO FINISHING Machine at BRBNMPL, Mysore” against Tender No. 028/MYS/MAINT(P)/2018-19 dated 08/06/2018**” should be addressed to **“The General Manager”, BRBNMPL, Note Mudran Nagar, Mysuru – 570 003** so as to reach us on or before **14.30 Hrs on 04/07/2018.**Tender Offers not super scribed as above are liable for rejection.**
 - a. Copy of each page of Tender documents should be duly signed & seal affixed and submitted along with the Techno-commercial bid as a token of acceptance of tender conditions.
 - b. The first cover should contain i) DD for **Rs. 500/-** towards cost of tender document ii) EMD amount of **Rs. 23,600/-** as detailed in clause 18 of General instruction to Tenderer (GIT) and superscribed as **“Tender fee/EMD against “TENDER No: 028/MYS/MAINT(P)/2018-19 dated 08/06/2018”**.
 - c. The second sealed cover should have signed tender documents, along with Techno-commercial bid as per Section XII and superscribed as **“Techno- Commercial bid against Tender No. 028/MYS/MAINT(P)/2018-19 dated 08/06/2018”**.
 - d. The third sealed cover should have price bid as per Section XI with superscription **“Price BID – Tender No 028/MYS/MAINT(P)/2018-19 dated 08/06/2018”**
 - e. The above three covers should be put in single cover, sealed and properly superscribed as **“Unloading, unpacking & Shifting of UNO FINISHING Machine at BRBNMPL, Mysore “against Tender No. 028/MYS/MAINT(P)/2018-19 dated 08/06/2018”**. On opening of Main sealed envelope, in case envelope containing Tender fee and EMD is not found by tender opening committee, the other envelops shall not be opened and tender shall be rejected summarily.
 - f. The tender offer may be sent by Regd. Post/ Courier. Parties desirous of handing over Tender Offer by hand should drop the Tender Cover in the Tender Box kept in the Administration Building ground floor, after recording the offer details in the register kept on the tender box.**
9. The tender documents are not transferable.

For and on behalf of BRBNMPL, Mysuru

Sd/-

(M.P.Vishwanatha)
Asst. General Manager

Section II: General Instructions to Tenderer (GIT)

This Section-II shall be downloaded from website: www.brbtnmpl.co.in under the section 'Downloads' and signed & stamped and submitted along with the **Technical bid** as acceptance of terms & conditions. (*Offer without the copies of Section - II shall liable for rejection*)

BRBNTMPL

Section III: Special Instructions to Tenderers (SIT)

The following Special Instructions to Tenderers will apply for this purchase. These special instructions will modify/ substitute/ supplement the corresponding General Instructions to Tenderers (GIT) incorporated in Section II. The corresponding GIT clause numbers have also been indicated in the text below:

In case of any conflict between the provision in the GIT and that in the SIT, the provision contained in the SIT shall prevail.

(Clauses of GIT listed below include a possibility for variation in their provisions through Special Instructions to Tenderer (SIT). There could be other clauses in SIT as deemed fit.)

SL. No.	GIT Clause No.	Topic	SIT Provision
1	1,2,3,4,5,6,7	PREAMBLE-Introduction, Language of Tender, Eligible Tenderers, Eligible Goods and Services (Origin of Goods), Tendering Expense, TENDER DOCUMENTS, Amendments to Tender Documents	No Change
2	8	Pre-bid Conference	Not applicable
3	9	Time Limit for receiving request for clarification of Tender Documents	No Change
4	10,11,12,13,14,15	Documents Comprising the Tender, Tender Currencies, Tender Prices, Indian Agent, PVC Clause & Formula, Alternative tenders	No Change
5	16	Documents Establishing Tenderer's Eligibility and Qualifications	No Change
6	17	Documents establishing Good's Conformity to Tender document	No Change
7	18	Earnest Money Deposit (EMD) Note: Bidders claiming exemption of EMD should submit the DGS&D (or) NSIC registration certificate without fail along with their techno-commercial offer.	No Change.
8	19	Tender Validity	No Change. (120 days from date of opening of tender.)
10	20	Signing and Sealing of Tender Note: The following SIT provision is made with respect the following clause 20.4. Number of Copies of Tenders to be submitted : One copy only (duplicate copy not required) 20.9 : E procurement : Not permitted.	No Change.
11	21,22,23	Submission of Tenders, Late Tender, Alteration and Withdrawal of Tender	No Change
12	24	Opening of tenders	

		Note: Please read the guidelines for filling up two part bid tender as mentioned in Page 5 above which is described in detail w.r.to clause 24.4	No Change
13	25	Basic Principle	No Change
14	26,27,28, 29,30,31, 32,33,34	Preliminary Scrutiny of Tenders, Minor Infirmary / Irregularity / Non-Conformity, Discrepancy in Prices, Discrepancy between original and copies of Tender, Clarification of Bids, Qualification / Eligibility Criteria, Conversion of tender currencies to Indian Rupees, Schedule-wise Evaluation, Comparison on CIF Destination Basis.	No Change
15	35 to 49	Additional Factors and Parameters for Evaluation and Ranking of Responsive Tenders, Tenderer's capability to perform the contract, Tenderer's capability to perform the contract, Cartel Formation / Pool Rates, Negotiations, Contacting BRBNMPL, AWARD OF CONTRACT, Award Criteria, Variation of Quantities at the Time of Award, Parallel Contracts, Serious Misdemeanors, Notification of Award, Issue of Contract, Non-receipt of Performance Security and Contract by BRBNMPL, Return of EMD, Publication of Tender Result.	No Change
16	50 to 55	Rate Contract Tenders, PQB Tenders, Tenders involving Purchaser's and Pre-Production Samples, EOI Tenders, tenders for Disposal of Scrap, Development / Indigenization Tenders	Not applicable to this tender

(To be signed & stamped and submitted along with Techno-commercial Bid Part –I)

Section IV: General Conditions of Contract (GCC)

This Section-IV shall be downloaded from website: www.brbnmpl.co.in under the section 'Downloads' and signed & stamped and submitted along with the **Technical Bid** as acceptance of terms & conditions. *(Offer without the copies of Section - IV shall liable for rejection)*

BRBNMPL

Section V: Special Conditions of Contract (SCC)

The following Special Conditions of Contract (SCC) will apply for this purchase. The corresponding clauses of General Conditions of Contract (GCC) relating to the SCC stipulations have also been incorporated below. These Special Conditions will modify / substitute / supplement the corresponding (GCC) clauses.

Whenever there is any conflict between the provision in the GCC and that in the SCC, the provision contained in the SCC shall prevail.

(Clauses of GCC listed below include a possibility for variation in their provisions through SCC. There could be other clauses in SCC as deemed fit)

Sr. No.	GCC Clause No.	Topic	SCC Provision
1	1 to 15	Definitions: Interpretation and Abbreviations, Application, Use of contract documents and information, Patent Rights, Country of Origin, Performance Security, Technical Specifications and Standards, Packing and Marketing, Inspecting and Quality Control, terms of Delivery, Transportation of Goods, Insurance, Spare parts, Distribution of Dispatch Documents for Clearance/Receipt of Goods.	No Change
2	16	Warranty.	Not applicable
3	17& 18	Assignment, Sub Contracts	No Change
4	19	Modification of contract	No Change (Option clause is not applicable)
5	20 & 21	Prices, Taxes and Duties	No change
6	22	Terms and Mode of Payment Note: Bidder's attention is invited to refer GCC clause No.6 (Performance Security)	100% payment of total ordered value shall be made after satisfactory completion of work & submission of bill.
7	23 to 35	Delay in the supplier's performance, Liquidated damages, Custody and Return of BRBNMPL's Materials/ Equipment/Documents loaned to Contractor, Termination for default, Termination for insolvency, Force Majeure, Termination for convenience, Governing language, Notices, Code of Ethics, Resolution of disputes, Applicable Law, Secrecy	No Change Place of arbitration will be Mysuru
8	36	Disposal / Sale of Scrap by Tender	Not applicable to this tender

1) Pre-Bid Orientation: The bidders shall visit the Locations in BRBNMPL, Mysuru and shall have clear understanding about scope of work, volume of work, requirement of skill

levels of workforce etc. and any doubt/clarification may be cleared/done before submitting their offers. Any claim of ignorance about the system or responsibility shall not be entertained in later stage.

2) Earnest Money Deposit (EMD):

You are required to furnish EMD along with techno commercial bid in the form of demand draft of Rs. **23,600/-** (Rupees Twenty three thousand Six hundred only) drawn in favour of “ Bharatiya Reserve Bank Note Mudran Private Limited”. Tender without EMD shall be liable for rejection. EMD shall be refund to unsuccessful bidder without any interest after finalization of the contract. It may be noted that no interest will be paid while returning EMD. Security deposit amount will be forfeited, if any of the bidder fails or refuses to take up job offer after opening the quotation and becoming the successful bidder due to any reason whatsoever without any notice.

3) Time schedule: Entire work of Unloading, unpacking, shifting, and positioning of UNO Finishing Machine at the Installation area to be completed within 10 days after the arrival of consignment. Tentative time of arrival of consignment is around September – October 2018. However exact date will be informed over telephone / email.

4) Payment: 100% payment will be made on completion of entire work and submission of bills(in duplicate).

5) Security Deposit: Bank Guarantee for 10% of the total Contract Value (including all taxes) shall be furnished by the Contractor or alternatively can submit Demand Draft within 21 days of issue of LOI/WO which shall be valid for minimum of 90 days after the completion of the work.

6) Liquidity Damages and Demurrage charges: For any delay beyond the time specified above without any valid reason, liquidated damages @ 0.5% of the value of the work shall be levied per week of delay, subject to a maximum of 10% of total contract value and any demurrage imposed by the transporter on BRBNMPL due to delayed unloading shall be deducted from the final bill of the contractor in full. Quantum of liquidated damages assessed and levied by BRBNMPL shall be final and not challengeable by the supplier / contractor.

7) Statutory Deductions: Statutory deductions including but not restricted to GST, Income Tax etc., as applicable shall be deducted while making payment.

8) Counter Conditions/Deviations: Bids submitted not in accordance with the above guidelines & with counter conditions will be liable for rejection. BRBNMPL will examine the materiality/significance of the deviation /variation if any and shall take its own decision to accept or reject the tender. BRBNMPL’s decision on acceptance /rejection shall be final without assigning any reason thereof. BIDS once submitted will not be allowed for revision without the approval of BRBNMPL. Any withdrawal of BID after submission of offer will result in forfeiture of EMD and blacklisting of vendor. Parties not interested to participate in the tender for any reason, may please intimate us.

9) Incompletion/Discontinuation of work: If the work is not completed in all aspects or delayed beyond reasonable time or contractor discontinues the work abruptly, then BRBNMPL reserves the rights to get the remaining work/uncompleted work done through any other agencies at the risk and cost of the contractor. In such cases, the pending claims and Security Deposit of the contractor shall be forfeited.

10) Method of Evaluation:

- a) BRBNMPL reserves the right of accepting the whole or any part of the tender or cancel the tender as a whole or any part without assigning any reasons. BRBNMPL shall evaluate the bids to determine whether they are complete, whether any computational errors have been made, whether required sureties has been furnished, whether documents have been properly signed, whether the bids are generally in order.
- b) The evaluation of price bid shall be based normally on quoted price for the work as per scope of work & on L1 basis.

11) Manpower: You shall deploy qualified and experienced personnel for the work and supervisor to monitor. You shall be responsible for any damage that may be caused to the existing system due to (i) Lack of knowledge, (ii) Wrong operation, (iii) Mishandling, (iv) Sabotage etc. In such cases, you will be responsible for compensating any damage/accident to men / material/machine during execution of work as per prevailing labour rules.

12) Safety & Insurance: The contractor shall provide all the necessary safety gadgets (Personnel protective equipment) to his workers and shall follow all standard safety norms against all risks related accidents while performing the above mentioned work. The contractor will insure all his employees against injury/death while on duty and will indemnify the BRBNMPL against any claim arising out of any accident, injury or death during the course of their duty. BRBNMPL holds no liabilities in case of any accident or death during working in our premises. The contractors or his staffs are not eligible for any compensation from BRBNMPL in this regard. It shall be the sole liability of the contractor only.

13) Security & Confidentiality:

- a. Bharatiya Reserve Bank Note Mudran Pvt. Ltd, Mysore is a security organization and the Govt. Of Karnataka has declared its premises as “PROTECTED PLACE”. Hence contractor needs to abide by all the security norms of the company during execution of the job. The contractor has to ensure that the character and antecedents of the person deployed are verified. The contractor must be in a position to produce such documents whenever he is asked to do so. Details shall be furnished as per format when called for. The contractor has to issue printed photo identity cards to his workers duly authenticated by the designated security officer of the company.
- b. All the information, technical data, specification and drawings shared by BRBNMPL for the purpose of or in connection with this work are confidential documents of BRBNMPL and contractor shall maintain the confidentiality of those documents.

14) Transport: Transportation of man and material up to work site will be under the scope of the contractor without any additional cost.

15) Statutory Requirement:

- a) The compliances of statutory obligation, as applicable as per Contract Labour (R&A) Act 1970, Employees Provident fund and Misc. Provision Act 1952, The employees State Insurance Act 1948, The Payment of Bonus Act 1965, Minimum wages Act (Minimum wage rates declared by Central or State Government authority, whichever is higher) or any other relevant Act/(s) will deem to be part of this contract. Since the area Mysuru falls within the non-implemented area of ESI Corporation, in the absence of implementation of ESI by ESI Corporation, it is advised to ensure that contractor should undertake a policy (workmen compensation insurance policy) to undertake the liability of Workmen compensation Act, 1923. The sum insured per labourer is to be

calculated as 'Monthly wages X 12' for a year. The contractor should also have to take an additional mediclaim policy within the 4.75% of wages of employer's contribution value to take care of mediclaim benefits of the labourers. The contractor shall be directly responsible to the authorities thereunder for compliance of the provisions and shall indemnify the employer (i.e. BRBNMPL) from any claim whatsoever on account of these statutory provisions.

- b) The contractor shall have to fulfil all the statutory requirements as per the provisions of law i.e. Factory Act, Contract Labour Act, etc. and shall, by periodical substitution / rotation of manpower, indemnify BRBNMPL from any claims in future or due to any breach of the statutory requirements. The BRBNMPL, as a principal employer, shall enforce the provisions of these Acts.
- c) Contractor should possess Provident Fund Registration and it shall be intimated along with the tender.
- d) The Contractor shall ensure the timely payment of the provident fund to the workers under the provision of the prevailing laws and the statement/receipt shall be attached along with the monthly bills as evidence. It shall be the sole responsibility of the contractor to ensure safety to all his workers and also ensure all the safety norms are followed by the employees while working.
- e) Any untoward incident arising out of improper supervision or inadequate safety measures will be the sole responsibility of the contractor. The Contractor shall conform to all the Labour Laws and shall remain solely responsible for the obligation under the relevant statutory provisions.
- f) The contractors should properly maintain all necessary first aid kits in the work area and ensure that all its employees are adequately trained in administering first aid in case of emergencies.
- g) The contractor should ensure that all his employees are adequately trained in the use of Fire fighting equipment maintained in the work area.

16) Co-ordinating Authority: The Asst. General Manager (Maint) or the officer (Manager / Deputy Manager / Assistant Manager) authorized by him shall be the coordinating officer. The contractor has to report to such authority and perform the work in close coordination with such authority.

17) Accommodation: BRBNMPL will not provide residential accommodation to the contractor.

18) Other Terms & Conditions:

- a) Contractor will have to arrange for proper gate passes/challan for personnel and materials. Copy of Challan for tools & tackles and other equipment are to be made on returnable basis and submitted for obtaining gate entry.
- b) In the event of breach of any of the above mentioned conditions, incompetence, and breach of trust, misconduct or any other reason that is against the interest of BRBNMPL, BRBNMPL reserves the right to cancel the contract without any financial compensation or assigning any reason thereof.
- c) The BRBNMPL have privy of contract with you only and will give instructions to you and shall not be responsible for the conditions of employment of your staff deployed at our site for performance of the contract. However, due to obvious security reasons, you must ensure that the staff deployed by you must adhere to all rules & regulations and security restrictions as prescribed by BRBNMPL from time to time.

- d) In case of any loss / losses are caused to BRBNMPL on account of non-fulfillment and/or non-compliance of any obligations, statutory or otherwise, on your part, BRBNMPL shall have full right to make adjustment for the said losses from your bills payable to you.
- e) The tenderer shall have to execute an agreement/undertaking with the company for the works stipulated under this tender, if work order awarded.

19) SIGNING AND SEALING OF TENDER:

This is in continuation of GIT cl no 20, quotation in two parts consisting of –

Technical Bid– In the prescribed format as per the following, if applicable

1. Section I - Notice Inviting Tender (NIT)
2. Section II - General Instructions to Tenderers (GIT)
3. Section III - Special Instructions to Tenderers (SIT)
4. Section IV -General Conditions of Contract (GCC)
5. Section V - Special Conditions of Contract (SCC)
6. Section VI - List of Requirements
7. Section VII - Technical Specifications & Scope of Work
8. Section VIII - Quality Control Requirements
9. Section IX — Qualification/ Eligibility Criteria
10. **Section X - Tender Form (*UN-PRICED Version*)**
11. Section XI - Price Schedule
12. Section XII – Questionnaire
13. Section XIII - Bank Guarantee Form for EMD
14. Section XIV - Manufacturer's Authorization Form
15. Section XV - Bank Guarantee Form for Performance Security
16. Section XVI - Contract Form
17. Section XVII – Letter of Authority for attending Bid opening
18. Section XVIII – Shipping Arrangements for Liner Cargoes
19. Section XIX - Proforma of Bills for payment
20. Section XX - Confidentiality Statement and Declaration
21. Section XXI - National Electronic Fund Transfer Mandate

Price Bid (Financial Bid) - In the prescribed format duly filled, signed and stamped as per the following

1. Section XI - Price Schedule

All the pages of tender documents shall be duly signed, stamped & submitted by the tenderer along with Techno-Commercial bid as a token of having read and accepted all the terms & conditions. An un-priced version of price schedule (section XI) duly signed & stamped to be included in the techno-commercial bid. Price should NOT be mentioned anywhere in the tender document other than the Price bid.

By signing & submitting this tender document, the tenderer is accepting all clauses, terms & conditions laid out in this tender including NIT, GIT, SIT, and GCC.

20) Legal jurisdiction: The court of Mysuru (Karnataka State) only shall have jurisdiction to deal with and decide any legal matter of dispute whatsoever arising out of any work order placed by us.

Section VI: List of Requirements

Schedule No.	Brief description of goods and services	Quantity (with unit)	Earnest Money (in Rs.)	Remarks
1.	“Unloading, unpacking & Shifting of UNO Finishing Machine at BRBNMPL, Mysore” against Tender No. 028/MYS/MAINT(P)/2018-19 dated 08/06/2018”. (Approx. 21-22 cases, Total Weight 35-36 MT & Box sizes enclosed).	02 Lots	Rs. 23,600/- (Rupees Twenty Three Thousand Six Hundred only)	

Required Delivery Schedule: Entire work of Unloading, unpacking, shifting and positioning of UNO Finishing machine at the Installation area has to be completed within 10 days after the arrival of the m/c lot in both occasions.

Address: BRBNMPL
Note Mudran Nagar
Mysuru, Karnataka – 570 003.

UNLOADING BOXES SIZE & WEIGHT for one m/c set
List for Weight & Sizes of Boxes to be Unloaded & Shifted
Tentative Packing List

C\No	No.	Description	L x W x H (mm)	Net weight (in Kgs)	L	W	H	Area (M ³)	Gross Weight (in Kgs)
1	2	No.2 Trimming Station	2300 x 1950 x 2050	2600	264	228	240	14.446	3140
2	6	Aligner Section	1980 x 1900 x 1780	1330	225	225	218	11.036	1750
3	8	180- Degree turn over unit	3350 x 1040 x 2000	1140	365	143	240	12.527	1610
4	3	No.3 Trimming Station	3650 x 1830 x 1780	2990	400	222	217	19.270	3630
5	5	Take- Out Unit & 100 Notes Banding Unit	2850 x 1790 x 2000	2450	311	225	236	16.514	3000
6	7	Diverter Section	3070 x 960 x 1790	960	335	122	216	8.828	1290
7	1	Block Feeder- No.1 Trimming Station	3300 x 1850 x 1780	2930	355	223	219	17.337	3500
8	4	No.4 Trimming Station	1860 x 1970 x 1780	2740	243	220	219	11.708	3180
9	10	Banded 1000 Notes Transport Section	3620 x 1450 x 1780	1010	387	188	218	15.861	1530
	17	Electric Cabinet (Small)	700 x 200 x 850						
	30	UPS Rack	600 x 770 x 1080						
10	15	Electric Cabinet (Large)	2800 x 860 x 2270	1140	306	178	254	13.835	1600
	16	Electric Cabinet (middle)	1400 x 860 x 2220						
11	35	Jigs & Tools For Unpacking & Installation	1700 x 1250 x 900	410	191	145	112	3.102	480
12	13	Delivery Conveyer	860 x 550 x 870	1090	257	207	161	8.565	1410
	21	Vacuum Pump (100 Notes Counter)	480 x 440 x 490						
	22	Vacuum Pump (100 Notes Banding)	500 x 300 x 640						
	23	Vacuum Pump (1000 Notes Counter)	780 x 460 x 600						
	28	Spare Parts, Technical Documents etc.	1150 x 1180 x 1200						
	29	Testing Papers	1100 x 1100 x 1300						
13	20	Jogger	1280 x 1050 x 1700	590	137	155	205	4.353	790
14	24	Cover 1	1160 x 620 x 1420	250	143	89	173	2.202	390
15	25	Cover 2	1160 x 620 x 1480	240	143	89	182	2.316	390
16	26	Cover 3	1160 x 620 x 1500	300	143	89	182	2.316	450

17	9	1000 Notes Banding section	3000 x 1550 x 2000	1610	331	182	237	14.277	2080
18	11	Shrink wrapping Section	1560 x 820 x 1600	880	182	217	176	6.951	1170
	18	Hydraulic Pump	1140 x 880 x 1080						
19	12	Shrink Tunnel	1230 x 660 x 1430	1000	277	227	190	11.947	1450
	19	Stand Alone Counting Machine	830 x 550 x 1650						
	31	Electric Cables Ducts	1350 x 1300 x 800						
	34	Electric Cabinet Base	1450 x 1100 x 680						
20	27	Trimming Chip box, etc.	1150 x 1110 x 1220	810	267	230	177	10.870	1220
	32	Hydraulic Oil, etc.	1210 x 1100 x 1270						
	33	UPS etc.	1100 x 1100 x 1500						
21	14	Delivery Roller Conveyor	1510 x 600 x 1100	130	177	84	131	1.948	250
TOTAL			20 Cases & 1 Skid	26660				210.209	34,310

40' HQx4 & 20' DCx1

The above tentative list is for one machine set. Two such m/cs sets will have to be unloaded, unpacked, and shifted.

Section VII: Technical Specification and Scope of Work.

Tender No: **028/MYS/MAINT(P)/2018-19, dated 08/06/2018**

“Unloading, Unpacking & Shifting of UNO Finishing Machine at BRBNMPL, Mysore”

1. SCOPE OF WORK: -

The scope of work shall include,

Unloading of machine parts (35-36 Boxes, total gross weight: 35-36 MT and sizes as mentioned in the attached list) from the truck using suitable Crane, Hydra, Forklift, Slings, and 20mm Steel plates, etc. and shifting to the required location. The quantity mentioned here is approximate only. 2 machine sets will be received at Mysuru press within a time gap of one month.

- a) Unpacking and disposal of packing materials to identified location.
- b) Distance between unloading & installation area is approx. 150-160 mtrs.
- c) Contractor needs to have close Coordination and interaction with the concerned official for effective time management, Safe unloading of the sophisticated machines, Shifting these machine parts smoothly to the location of installation.
- d) Contractor shall employ required trained & skilled operator and helpers to carry out the complete work under the close supervision of his experienced Project manager.
- e) Contractor shall use only Battery/Electrical/Hydraulic/Manual driven equipment inside the shop floor area.
- f) The unloading work has to be started immediately after container/trailer arrives at BRBNMPL site to avoid demurrage charges.
- g) The required material handling equipment, suitable tools & tackles in commensurate with the requirement of the job to be mobilized well in advance to the actual place of work.
- h) All the boxes are to be unloaded, shifted to the installation site within 10 days from reaching of the consignment. However, best effort to be made to complete the work within minimum possible time.
- i) Time is very important factor to complete the entire work. In case of failure to adhere to the above time limit, necessary LD clause will be imposed.
- j) Standard safety procedure needs to be followed in order to ensure safety of both personnel and material. The contractor is fully responsible for the safety and security of their persons working and must come prepared with all personnel & protective equipment including but not restricted to safety helmets, safety shoes, safety harness, slings, etc. In no circumstances, BRBNMPL will compensate in case of any mishap to the persons working under the contractor.
- k) Contractor need to take the Workman compensation insurance policy for the above work and a copy of the policy need to be submitted to us before starting the work.
- l) In case of any damage to the property of BRBNMPL, due to mis-operation/mis-handling of any of the equipment, BRBNMPL shall not be liable for any damage and contractor needs to compensate as decided by BRBNMPL.

2. CONTRACT PRICE:

- a) The quoted price shall be fixed, firm & binding and valid for six months from the date of tender and no escalation in price on any account shall be admissible during the contract period.
- b) The contract price shall be inclusive of all taxes, manpower, equipment, insurance, mobilization and demobilization duties, levies etc. all inclusive as indicated.
- c) Statutory deductions shall be made at source as per prevailing rules.
- d) GST will be paid at actuals as per prevailing rate.

Section VIII: Quality Control Requirements

The supplied services should match with the requirement as per scope of work in Section VII.

We also confirm that we abide by all the tender conditions and we do not have any counter conditions.

Yours faithfully,
(Seal)
Name
Signature with date

BRBNMPL

Section IX: Qualification/ Eligibility Criteria

The tenderer/firm should satisfy the following conditions/ eligibility criteria to be qualified in the process of tender.

I. Financial Soundness:

- a) Average annual financial turnover during the last 3 years ending 31st March 2017 should be at least Rs. 3,54,000/- (Attach documentary evidence) and it should be reflected in audited financial report for the said period and should be certified by Chartered Accountant.
- b) Bidder firm should not have suffered any financial loss for more than one year during last three years ending 31/03/2017.
- c) The net worth of the firm should not have eroded by more than 30% in the last three years ending 31/03/2017.

All financial standings data like P/L accounts, Balance sheets, etc. should be certified by certified accountants e.g. Chartered Accountants (CA).

II. Experience:

Contractor shall have experience in successfully completed similar works during last five years ending previous month with reference to tender date, shall be either of the following

Three similar completed works costing not less than the amount equal to 4.80 lakhs.

Or

Two similar completed works costing not less than the amount equal to 5.90 lakhs.

Or

One similar completed work costing not less than the amount equal to 9.50 lakhs.

Similar work means “Loading/Unloading, Unpacking and shifting of heavy machineries (min. more than 05 ton of one box) with material handling equipment and modern tools.”

All experience, past performance and capacity/capability related/ data should be certified by the authorized signatory of the bidder firm. The credentials regarding experience and past performance to the extent required as per eligibility criteria submitted by bidder should be verified from the parties for whom work has been done.

- III. The firm should give a declaration that they have not been black listed/ debarred by BRBNMPL/Govt. of India/Any other Govt. organization.

Bidder to furnish stipulated documents in support of fulfillment of qualifying criteria. Non-submission or incomplete submission of documents may lead to rejection of offer.

Section X: Tender Form

Date

To
The General Manager,
BRBNMPL, Note Mudran Nagar,
Mysuru – 570003.
Karnataka.

Ref: Your Tender document no. dated

We, the undersigned have examined the above mentioned tender enquiry document, including amendment No. -----, dated _____ (if any), the receipt of which is hereby confirmed. We now offer to supply and deliver (Description of goods and services) in conformity with your above referred document for the sum as shown in the price schedule(s), attached herewith and made part of this tender.

If our tender is accepted, we undertake to supply the goods and perform the services as mentioned above, in accordance with the delivery schedule specified in the List of Requirements.

We further confirm that, if our tender is accepted, we shall provide you with a performance security of required amount in an acceptable form in terms of GCC clause 6, read with modification, if any, in Section V — "Special Conditions of Contract", for due performance of the contract.

We agree to keep our tender valid for acceptance for a period upto as required in the GIT clause 19, read with modification, if any in Section-III — "Special Instructions to Tenderers" or for subsequently extended period, if any, agreed to by us. We also accordingly confirm to abide by this tender upto the aforesaid period and this tender may be accepted any time before the expiry of the aforesaid period. We further confirm that, until a formal contract is executed, this tender read with your written acceptance thereof within the aforesaid period shall constitute a binding contract between us.

We further understand that you are not bound to accept the lowest or any tender you may receive against your above-referred tender enquiry.

Dated this _____ day of _____
For & on behalf of

(Signature with date)

(Name and designation)
Duly authorized to sign tender for and on behalf of

.....

Section XI: Price Schedule
(To be submitted in Contractor's letterhead)

(To be submitted separately in sealed envelope)

To
The General Manager,
BRBNMPL, Note Mudran Nagar
Mysuru – 570003

Dear Sir,
Sub: Price Bid for “Unloading, Unpacking & Shifting of UNO FINISHING Machine at BRBNMPL, Mysore”

Ref : Your Tender No. 028/MYS/ MAINT(P)/2018-19 dated 08/06/2018

We have received your tender enquiry cited and we are pleased to submit the following as our price bid for your kind consideration.

Sl no.	Item Descriptions	Labour charges	Quantity / UOM	Total labour charge (Rs.)
01	Unloading, Unpacking and Shifting of UNO FINISHING MACHINE AT BRBNMPL, MYSORE (21 cases, 35 Boxes (approx.), Total weight:35-36 MT & Box sizes enclosed)		02 M/c Sets	
02	GST @ _____			
03	Total Amount			

Total charges: (In words): Rupees _____ only

Thanking you,

Yours faithfully,

Seal

(_____)

Name:

Signature with date.

Note:

- i. Price with condition(s) shall be liable to be rejected.
- ii. Price should be quoted exactly as per the format.
- iii. Price quoted should be all inclusive.
- iv. Conditional discount/ rebate etc. shall not be considered. In case, discount is offered that should be adjusted in the price and net price should be quoted.

**Section XII – TECHNICAL BID/QUESTIONNAIRE
(To be submitted in Contractor’s letterhead)**

From
Company Name,
BRBNMPL Vendor Registration No:
Address.

To
The General Manager,
BRBNMPL, Note Mudran Nagar,
Mysuru - 570 003.

Dear Sir,

Sub: Technical bid for “Unloading, Unpacking & Shifting of UNO Finishing Machine at BRBNMPL, Mysore”

Reference: Your Tender No. 028/MYS/ MAINT(P)/2018-19, dated 08/06/2018

We have received your Tender enquiry cited and we are pleased to enclose the following as our technical bid for your kind consideration.

1. Our company's profile.
 - a) Name of the firm :
 - b) Status of the firm : Proprietor / Partnership / Regd. Company / Co-op. Society
 - c) Local / Central Sales Tax / GST/Service Tax / Excise Regn. No.: (Copy of certificate enclosed)
 - d) Income Tax P.A.N. No.: (Copy enclosed)
 - e) Bankers and their Address:
 - f) Whether falling within MSME? (Micro, Small and Medium Enterprise) If so please furnish documentary evidence to this effect.(In case documentary evidence to this effect is not furnished it will be presumed that you do not belong to MSME and accordingly shall be taken on record.)
2. Documents in support of eligibility criteria :
 - a) **Financial Soundness:**

Sl. No	Description	2014-15	2015-16	2016-17
1	Annual Turnover			
2	Net Profit			
3	Net worth of the firm			

(To be filled by tenderer. Please don't write like “attached” or “refer”)

b) Experience:

Sl. No	Company Name	Work Order No. & Date	Details of work	Order value	Date of completion
1					
2					
3					
4					

(To be filled by tenderer. Please don't write like "attached" or "refer")

Note: Please fill the details of the documentary proofs enclosed in the above tables

- We confirm that we possess the necessary technical competence and financial resources as mentioned in Section -IX of this tender document, to ensure supply of the tendered item/service, as per your specifications and delivery schedule. Necessary documents like copies of Work orders, P/L Accounts, Balance Sheets, Work completion certificates are enclosed herewith.
 - We have never been blacklisted /debarred by BRBNMPL.
 - We confirm having been in the business continuously for the last three years. (documentary proof attached)
 - We have also enclosed herewith DD No. _____ for Rs. _____ as EMD against this tender.
3. We confirm that we have quoted exactly for the tendered product as per your specifications given in Section VII/Scope of work .
 4. We confirm that the Price bid is quoted exactly as per your format in Section-X & XI and is inclusive of all..
 5. We confirm that there would not be any price escalation during the work execution period.
 6. We confirm that we will abide by all the tender terms & conditions and we do not have any counter conditions. As required, we enclose herewith the complete set of copy of tender documents duly signed by us as a token of our acceptance.
 7. We also confirm that the undersigned is duly authorized and have the competence to sign the contract for and on behalf of the firm.

Thanking you,
Yours faithfully,

Seal

()
Name

Signature with date.

Note: Copies of applicable Documents are attached herewith.

CHECK LIST

(Please fill this check list and attach with technical bid)

Sl.No	Description	Enclosed	Remarks
1.	DD for Rs.500.00 as Tender fee	Yes/No	
2.	DD for Rs. 23,600/- as EMD	Yes/No	
3.	Tender Document Section I to Section XXI duly sealed and signed	Yes/No	Please download the Section II & IV of tender document from www.brbnmpl.co.in and seal and sign it.
4.	Technical Bid –Section XII (Duly filled)	Yes/No	
5.	Purchase order /Work order copy or completion certificate as proof of experience	Yes/No	
6.	Time Schedule (within 10 days after the arrival of consignment)	Accepted / Not Acceptable (Please Specify)	
7.	Chartered Accountant certificate /PL statements certified by chartered Account as proof for Financial Soundness (shall highlight Turnover, Net worth and Profit).	Yes/No	
8.	Certificate confirming ‘Not blacklisted by Govt Departments /BRBNMPL	Yes/No	
9.	PAN Card copy	Yes/No	
10.	Copy of Tax (VAT/CST/SERVICE TAX/GST) registration certificate	Yes/No	
11.	EMD & Tender Fee in one sealed cover	Yes/No	
12.	Technical Bid in one sealed cover	Yes/No	
13.	Price Bid in one sealed cover	Yes/No	
14.	All the three sealed covers (Sl. No.-11,12, &13) in one sealed cover	Yes/No	
15.	Confidentiality statement and Declaration duly signed	Yes/No	
16.	National Electronic Fund Transfer Mandate Form duly fill up & signed	Yes/No	

Seal and Signature of Bidder

Section XIII: Bank Guarantee Form for EMD

NA

Section XIV: Manufacturer's Authorization Form

NA

Section XV: Bank Guarantee Form for Performance Security

NA

Section XVIII: Shipping Arrangements for Liner Cargoes

NA

BRBNMPL

Section XVI: Contract Form

(Address of BRBNMPL's office issuing the contract)

Contract No dated

This is in continuation to this office' Notification of Award No. dated

1. Name & address of the Supplier:

2. BRBNMPL's Tender document No. dated and subsequent Amendment No. dated (if any), issued by BRBNMPL

3. Supplier's Offer No. / Quotation No. dated and subsequent communication(s) No..... dated (If any), exchanged between the supplier and BRBNMPL in connection with this tender

4. In addition to this Contract Form, the following documents etc, which are included in the documents mentioned under paragraphs 2 and 3 above, shall also be deemed to form and be read and construed as part of this contract:

- i. General Conditions of Contract;
- ii. Special Conditions of Contract;
- iii. List of Requirements;
- iv. Technical Specifications;
- v. Quality Control Requirements;
- vi. Tender Form furnished by the supplier;
- vii. Price Schedule(s) furnished by the supplier in its tender;
- viii. Manufacturers' Authorisation Form (if applicable for this tender);
- ix. BRBNMPL's Notification of Award

Note: The words and expressions used in this contract shall have the same meanings as are respectively assigned to them in the conditions of contract referred to above. Further, the definitions and abbreviations incorporated under Section - V - 'General Conditions of Contract' of BRBNMPL's Tender document shall also apply to this contract.

5. Some terms, conditions, stipulations etc. out of the above-referred documents are reproduced below for ready reference:

(i) Brief particulars of the goods and services which shall be supplied / provided by the supplier are as under:

Schedule No.	Brief description of goods / services	Accounting unit	Quantity to be supplied	Unit Price (In Rs.)	Total price (In Rs.)

Any other additional services (if applicable) and cost thereof:

Total value (in figure) (In words)

(ii) Delivery schedule

(iii) Details of Performance Security

(iv) Quality Control

- (a) Mode(s), stage(s) and place(s) of conducting inspections and tests.
- (b) Designation and address of BRBNMPL's inspecting officer

(v) Destination and dispatch instructions

(vi) Consignee, including port consignee, if any

(vii) Warranty clause

(viii) Payment terms

(ix) Paying authority

.....

(Signature, name and address of BRBNMPL's authorized official)

For and on behalf of

Received and accepted this contract

(Signature, name and address of the supplier's executive duly authorized to sign on behalf of the supplier)

For and on behalf of

(Name and address of the supplier)

.....

(Seal of the supplier)

Date:

Place:

Section XVII: Letter of Authority for attending a Bid Opening

(Refer to clause 24.2 of GIT)

To
The General Manager,
BRBNMPL, Note Mudran Nagar,
Mysuru – 570 003.

Subject: Authorization for attending bid opening on _____ (date) in the Tender of _____

Following persons are hereby authorized to attend the bid opening for the tender mentioned above on behalf of _____ (Bidder) in order of preference given below:

Order of Preference	Name	Specimen Signatures
I.		
II.		
Alternate Representative		
Signature of Bidder or Officer authorized to sign the bid Documents on behalf of the bidder		

Note:

1. Maximum of two representatives will be permitted to attend bid opening. In cases where it is restricted to one, first preference will be allowed. Alternate representative will be permitted when regular representatives are not able to attend.
2. Permission for entry to the hall where bids are opened may be refused in case authorization as prescribed above is not produced.

Section XIX: Proforma of Bills for Payment

(Refer Clause 22.6 of GCC)

Name and Address of the Firm

Bill No _____ Dated _____

Purchase order No _____ Dated _____

Name and address of the consignee

S. No.	Authority for purchase	Description of Stores	Number or quantity	Rate Rs. P.	Price per Rs. P.	Amount
Total						

1. C.S.T./Sales Tax/GST Amount
2. Freight (if applicable)
3. Excise Duty (if applicable)
4. Packing and Forwarding charges (if applicable)
5. Others (Please specify) ,
6. PVC Amount (with Calculation sheet enclosed)
7. (-) deduction/Discount
8. Net amount payable (in words Rs.)

Dispatch detail RR No. other proof of despatch

Dated(enclosed)

Inspection Certificate No Dated(enclosed)

Income Tax Clearance Certificate No Dated(enclosed)

Modvat Certificate No (enclosed)

Excise Duty Gate pass (enclosed)

Place and Date

Received Rs (Rupees)

I hereby certify that the payment being claimed is strictly in terms of the contract and all the obligations on the part of the supplier for claiming that payment has been fulfilled as required under the contract.

Signature and Stamp of Supplier

Section XX
Confidentiality Statement

“The information, which is contained in this document will not, in whole or in part be reproduced, transferred to other documents/electronic media or disclosed to others without written consent of BRBNMPL”. Bidder shall also undertake to maintain secrecy, exclusivity and confidentiality of the high security currency printing environment of BRBNMPL.

Yours faithfully,

()
Name
Signature of Bidder with date

Seal

Declaration

We confirm that our firm has not been in the list of firms blacklisted by BRBNMPL / Government of India.

Yours faithfully,
()
Name

Signature of Bidder with date

Seal

Section XXI
NATIONAL ELECTRONIC FUND TRANSFER MANDATE

1	Investor / Customer's Name		
2	Particulars of Bank account		
	A	Name of the Bank	
	B	Name of the branch	
		Address	
		Telephone No	
		Whether Bank branch is NEFT enabled	
	C	Code number of the bank and branch appearing on the MICR Cheque issued by the bank	
	D	Type of the account (SB, Current or Cash Credit)	
	E	Ledger and Ledger Folio number	
	F	Account number (as appearing on the Cheque book)	
	G	RTGS / IFSC Code No.	
(In lieu of the bank certificate to be obtained as under, please attach a blank canceled cheque or photocopy of a cheque or front page of your Savings bank passbook issued by your bank for verification of the above particulars)			
3	Date of effect		

I hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, I would not hold the user institution responsible. I have read the option invitation letter and agree to discharge the responsibility expected of me as a participant under the scheme.

(.....)
Signature of the Investor / Customer

Date:

Certified that the particulars furnished above are correct as per our records.

Bank's Stamp

Date:

(.....)

Signature of the authorized official of the Bank