



भारतीय रिज़र्व बैंक नोट मुद्रण प्राइवेट लिमिटेड

Bharatiya Reserve Bank Note Mudran Private Limited

नैगमिक कार्यालय, बेंगलूरु - 560 029

Corporate Office, Bengaluru - 560 029

(The complete advertisement and the format of the Application Form can be accessed on Company's Website: <https://www.brbnmpl.co.in>)

Advt. No. 1/2020

Bharatiya Reserve Bank Note Mudran Private Limited (BRBNMPL / Company), a wholly owned subsidiary of Reserve Bank of India invites applications from candidates for the following posts for its presses at Mysuru in Karnataka and Salboni in West Bengal or for any other office that may be opened in future.

Name of the Post	No. of Vacancies			Total
	ST	OBC	Unreserved	
Security Manager	0	0	1	1
Assistant Manager (Security)	1	1	0	2

NOTE:

- The number of vacancies as also the number of reserved vacancies are provisional and may vary according to the actual requirement of BRBNMPL.
- Reservations for ST/OBC categories are applicable as per Govt. of India orders. Further, even though no post has been reserved for Persons with Disability (OH & HI categories), they may also apply against vacancies as applicable if they satisfy the eligibility conditions.
- Applicants belonging to reserved categories as well as those categories for whom no reservation has been provided are free to apply for the vacancies against 'Unreserved' vacancies.

2. JOB REQUIREMENT:

i) Security Manager: The Officer will be responsible for the overall internal security of the Press and will liaise and coordinate with Police, CISF, Govt. and other agencies in all matters relating to security. The Officer will also exercise control over Assistant Manager - Security appointed by BRBNMPL. He / She may also be assigned Protocol and other duties.

ii) Assistant Manager (Security): The Officer will be responsible for carrying out duties assigned to him such as manning the control room, monitoring the CCTVs and supervising routine activities connected with security etc. The Officer may also be assigned Protocol and other duties.

3. ELIGIBILITY CRITERIA

i) Security Manager:

a) EXPERIENCE as on January 31, 2020

The applicant should be an Officer in the rank equivalent to Captain and above with a minimum of five years' of Commissioned Service in the Indian Army/Indian Navy/Indian Air Force.

OR

The applicant should be at the rank equivalent to **Assistant Commandant** and above in Para-military Forces such as Border Security Force, Central Reserve Police Force, Assam Rifles, Indo Tibetan Border Police, Central Industrial Security Force etc. and should have put in a minimum of five years of service.

Note: Preference will be given to the applicants who have experience in Industrial Security and worked as Security Officer in any of the Public/Large Private Sector Organisation.

(For Staff Candidates Only): The candidates should have been an Ex-Serviceman in Junior Commissioned rank in Indian Army/Indian Navy/Indian Air Force. He should be a confirmed employee having put in a minimum of 10 years of service in the Company out of which, should have worked for minimum of 5 years in the Assistant Manager Level (Pay level 10) as on **January 31, 2020**

b) AGE LIMIT (As on January 31, 2020):

For External candidates - Not more than 45 yrs
i.e. applicant born on or after 01/02/1975 are only eligible to apply

For Staff Candidates – upper age limit is relaxable by 5 yrs
Upper age limit is relaxable as per Govt. of India guidelines as prescribed for services under the Government of India.

ii) Assistant Manager (Security):

a) EXPERIENCE (As on January 31, 2020)

The candidate should be an Ex-Junior Commissioned Officer (JCO) with a minimum of 10 years of service as JCO in EME/Signals branch of Indian Army or equivalent rank in Indian Air force/ Indian Navy from Technical Branch **OR** Ex -JCOs of Indian Army or equivalent rank in Indian Air force/ Indian Navy having 10 years of service as JCO in other branches having obtained technical diploma **OR** Ex -JCOs of Indian Army or equivalent rank in Indian Air force/ Indian Navy with a minimum of 10 years of service as JCO and served in NSG.

Note: Preference will be given to applicants who have obtained Technical Diploma in the required branch (EME/Signals) and are fluent in communicating in English.

(For Staff Candidates Only) : He should have been a Junior Commissioned Officer (JCO) in Indian Army or equivalent rank in Indian Air force/ Indian Navy. He should also be a confirmed employee having put in a minimum of 5 years of service in the Company as on **31/01/2020**.

b) AGE LIMIT (As on January 31, 2020):

For External candidates: Applicant should be between 45 to 52 years
i.e. applicants born on or after 01/02/1968 and not later than 01/02/1975 are only eligible to apply

For Staff Candidates, upper age limit is relaxable by 5 years
Upper age limit is relaxable as per Govt. of India guidelines as prescribed for services under the Government of India.

4. SCHEME OF SELECTION:

Selection will be made through Interview of short listed applicants. Merely fulfilling the eligibility criteria does not entitle an applicant to be called for interview. BRBNMPL reserves the right to raise the minimum eligibility standard etc. in order to restrict the number of applicants called for interview, commensurate with the number of vacancies. The decision of BRBNMPL in this regard will be final.

5. PAYSACLE & OTHER PERKS AND FACILITIES

Post	Starting Basic Pay (₹)	CDA @17% (₹)	Gross monthly emoluments (₹)
Security Manager (Pay level 11)	69,700	11,849	81,549
Asst. Manager Security (Pay level 10)	56,100	9,537	65,637

The selected applicants will be placed on probation for a period of one year. The period of probation may be extended by a further maximum period of one year at the discretion of the Company.

In addition to the gross monthly emoluments, the applicants are eligible for Food Vouchers, Washing allowance, Contributory Provident Fund, Gratuity, Reimbursement of conveyance expenses, Reimbursement of telephone charges, Subscription to newspaper, Medical facility for self and dependents, Children Education Allowance, Ex-gratia, Productivity Linked Reward etc. as per the rules of the Company. After confirmation, they will be eligible for other facilities viz. Leave travel facility, Leave encashment, Annual health check-up, Interest subsidy on housing loan, Electronic Device facility, Furnishing of residence etc. as per the rules of the Company. The applicants on appointment will be eligible for allotment of residential quarters as per the allotment rules of the Company. If residential accommodation is not allotted, the applicants will be eligible for House Rent allowance at Central Government rate.

Posting:

Selected applicants are liable to be posted and transferred anywhere in India.

6. APPLICATION FEE:

Rs.300/- (Rupees Three Hundred only). No fee is payable by SC/ST/PWD/Women candidates, Ex-Servicemen and staff candidates.

Requisite application fee must be paid by means of Bank Pay Order/Demand Draft (Validity 3 months) issued by a Scheduled Commercial Bank drawn in favour of 'Bharatiya Reserve Bank Note Mudran Private Limited' payable at "Bengaluru" along with the application. Payment in any other manner will not be accepted. Fee once paid will not be refunded.

7. REIMBURSEMENT OF COST OF TRAVEL:

Short-listed applicants who are called for interview will be reimbursed to and fro cost of 2AC/bus fare by the shortest route from the place of residence/work in India to the place of interview for appearing at the interview subject to production of proof.

8. IMPORTANT GENERAL INSTRUCTIONS

i) Applicants should not enclose any certificates or copies thereof with the application However, a copy of the Release / Discharge Order /Experience Certificate from the Army/Air force/Navy/Para military force and caste certificate & Disability certificate if applicable should be submitted along with the application. Their candidature will be considered on the strength of the information declared in the application and release order/documents of experience submitted. Shortlisted applicants called for interview will have to submit copies of certificates, testimonials etc. in support of age, educational qualification, Record of service etc. at the time of interview. In case it is detected at any stage of recruitment that an applicant does not fulfill the eligibility norms and / or that he has furnished any incorrect / false information / certificate / documents or has suppressed any material fact/s, his candidature will stand cancelled. If any of these shortcomings is /are detected after appointment his services are liable to be terminated.

ii) All educational qualifications must have been obtained from recognised universities/institutions in India or abroad. If grades are awarded instead of marks, applicants should clearly indicate its numerical equivalent.

iii) Persons discharged from service on disciplinary ground from the Indian Army/ Indian Air force/ Indian Navy/Para military force/ Persons who have been dismissed from the service of any organisation **need not apply.**

iv) The ST applicants claiming reservation should enclose a photo-copy of the ST certificate issued by the Competent Authority, in the format prescribed for claiming the benefits of reservation in Civil Posts and services for this category **under the Government of India.**

v) The OBC applicants claiming reservation must submit a photocopy of the certificate issued by the Competent Authority in the format prescribed for claiming benefits of reservations for Other Backward Classes in Civil Posts and services **under the Government of India.** The certificate, inter alia, must specifically state that the applicant does not belong to the socially advanced sections/Creamy Layer. The OBC applicants coming under 'Creamy Layer' will be treated as "GENERAL" category applicants and hence they should indicate their category as 'GENERAL'. In case they do not indicate "General" their candidature will be cancelled. In addition, they should also send a declaration as per **Annex 'A'** duly signed under full signature and date along with the application.

vi) The applicants belonging to PWD should submit a copy of the Medical certificate issued by the Competent Authority as prescribed for services **under the Government of India.**

vii) Applicants already in service of Govt. /Quasi-Govt. organisation and Public Sector Banks/Undertakings will have to produce a 'No Objection Certificate' from their employer at the time of interview. Before appointment in BRBNMPL a proper discharge certificate from the employer will have to be produced. If the application is required to be routed through

their employer and in the process it reaches the BRBNMPL Office after the due date, it will not be considered even though submitted to their employer before the due date. In such cases applications marked 'Advance Copy' should be sent to BRBNMPL Office directly together with fee (if applicable) and the regular copy (without fee) should be routed through the employer.

viii) Appointments of selected candidates will be subject to his/her being declared medically fit by the Company Medical Officer, satisfactory report about his/her character and antecedents by the Police Authorities, satisfactory report from his/her previous employer and referees, verification of caste/tribe and class certificate (for reserved category candidates only) and completion of all other pre-recruitment formalities to the complete satisfaction of the Company. Further, such appointment shall also be subject to Service Rules and Standing Orders of the Company.

ix) The decision of BRBNMPL in all matters relating to this recruitment will be final and binding on the applicants. No correspondence or personal enquiries shall be entertained by BRBNMPL in this behalf.

x) Selected applicants are liable to be posted to any of the Presses / Offices (i.e. Mysuru in Karnataka / Salboni in West Bengal and Corporate Office at Bengaluru) or to any of the offices / presses that may be opened by the Company in future.

xi) The seniority of the candidates on appointment will be as decided by the Company.

xii) BRBNMPL shall not be responsible for any application being rejected which is based on wrong information provided in any advertisement issued by unauthorized person / institution.

xiii) No request will be entertained from the applicants seeking advice about their eligibility to apply.

xiv) Incomplete applications or applications received after the closing date are liable to be rejected.

xv) BRBNMPL takes no responsibility to collect any certificate / remittance sent separately.

xvi) Canvassing in any form will be a disqualification.

xvii) In case any dispute arises on account of interpretation of clauses in any version of this advertisement other than English, the English version published in Employment News and available on Company's website www.brbnmpl.co.in shall prevail. Any resultant dispute arising out of this advertisement shall be subject to the sole jurisdiction of the Courts situated in Bengaluru.

xviii) Any corrigendum to this advertisement will be displayed only on the Company's website <https://www.brbnmpl.co.in>. Therefore, applicants are advised to keep checking the Company's website for any update.

xix) The Company reserves the right to cancel the Advertisement fully or partly on any grounds and such decision of the Company will be displayed only on the Company's website www.brbnmpl.co.in. It will not be intimated to the applicants individually. However, in case of cancellation, fees paid (if any) by the applicants will be refunded to them.

9. HOW TO APPLY

Those who satisfy the aforesaid eligibility norms may submit their applications strictly in the prescribed format published herewith on one side only on A4 size paper along with copy of Discharge certificate/ Release order/ Experience Certificate and caste certificate / Disability certificate in the Government of India format (if applicable). Format of the application may be downloaded from the Company's website www.brbnmpl.co.in. Application in any other format will be rejected. Applications complete in all respects, should be sent by post to the following address so as to reach on or before **February 28, 2020**.

**The General Manager In Charge,
Bharatiya Reserve Bank Note Mudran Private Limited,
Corporate Office, No.3 & 4, I Stage, I Phase,
B.T.M. Layout, Bannerghatta Road
Post Box No. 2924, D.R. College P.O., Bengaluru - 560 029.**

The said last date is extendable by 7 days i.e. upto **March 06, 2020** in respect of applicants residing in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, J&K, Ladakh, Lahaul and Spiti District and Pangi Sub-division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands or Lakshadweep or abroad. **BRBNMPL takes no responsibility for any delay in receipt of application or loss in transit.**

10. CHECK LIST FOR SUBMISSION OF THE APPLICATION FORM:

- a) The Format of the Application Form given below should not itself be used as application.
- b) The application may be downloaded from the Company's website or may also be typewritten or neatly hand written in English. Incomplete application in any form and not in the prescribed Format shall be rejected. No correspondence will be entertained by BRBNMPL in the matter.
- c) Name and address should be written in capital letters in English only.
- d) Applicants should ensure that all the entries have been correctly filled in and the application is duly signed including pasting of recent photograph.
- e) On the cover containing the application, the post applied for should be clearly indicated as "Application for Security Manager" OR "Application for Assistant Manager (Security)".
- f) Application with Bank Pay Orders / DDs (wherever applicable), should be sent in a cover superscribed as "Application for Security Manager" OR "Application for Assistant Manager (Security)" to **The General Manager In Charge, Bharatiya Reserve Bank Note Mudran (P) Ltd., Corporate Office, No.3 & 4, I Stage, I Phase, B.T.M.Layout, Bannerghatta Road, Post Box No. 2924, D.R. College P.O., Bengaluru - 560 029**
