



**Advt. No. 1/ 2019**

**Bharatiya Reserve Bank Note Mudran Private Limited,**

भारतीय रिज़र्व बैंक नोट मुद्रण (प्रा.) लिमिटेड

**Corporate Office, Bengaluru – 560 029**

नैगमिक कार्यालय, बेंगलूरु – 560 029

**( A wholly owned subsidiary of Reserve Bank of India)**

## **Recruitment of Labour Welfare Officer (On Contract)**

Bharatiya Reserve Bank Note Mudran Private Limited (BRBNMPL/Company), a wholly owned subsidiary of Reserve Bank of India, having Registered & Corporate Office at Bengaluru, in terms of Section 49 of The Factories Act, 1948 invites applications from the eligible candidates for the following post for its banknote printing press at Mysuru in Karnataka initially for a period of three years on contract, extendable further on Contract basis at the discretion of the Company.

## **2) ELIGIBILITY CRITERIA**

### **A) QUALIFICATION (as on 1st June 2019)**

As per Rule 4 of Karnataka Welfare Officers (Duties, Qualifications and Conditions of Service) rules, 1963 i.e.

- (i) Applicant should possess a degree of a University recognized by the Karnataka State Government;
- (ii) Applicant has obtained a Degree or Diploma in any Social Science with Personnel Management, Industrial Relations and Labour Welfare as their papers or subjects from a University established by law in India or equivalent qualification;
- (iii) Applicant should have adequate knowledge of Kannada. He/she should have studied Kannada as a subject at least up to SSLC / 10<sup>th</sup> Board examination.

Note: Preference will be given to the applicants who have passed the relevant degree/ diploma in Social Science with Personnel Management, Industrial Relations and Labour Welfare as their papers or subjects with higher percentage of marks.

### **B) AGE LIMIT (as on 1st June 2019)**

Not more than 55 Years

i.e applicants born before 02/06/1964 are not eligible to apply.

### **C) Experience:**

Applicant should have a minimum of 20 years' experience in Labour Welfare activities in an organisation of repute.

Note: Preference will be given to the applicants who have worked as Labour Welfare Officer in any Manufacturing Industry/large organisation.

## **3) NATURE OF JOB:**

The job assigned will be in accordance with Rule 7 of Karnataka Welfare Officers (Duties, Qualifications and Conditions of Service) rules, 1963. He/she may also be assigned any other job as per organizational needs.

## **4) TENURE:**

The appointment will be on contract basis, initially for a period of three years extendable further on contract basis.

## **5) EMOLUMENTS AND FACILITIES:**

The selected candidate will be paid a fixed consolidated monthly emolument of Rs.1,59,000/- (Rupees One Lakh Fifty Nine Thousand only) during the Contract period subject to deduction of statutory taxes. The selected candidate will also be eligible for Meal coupons, subscription of one newspaper, reimbursement of cost of 180 litres of petrol, telephone facility, Outdoor Medical reimbursement, Indoor Mediclaim, EIBM & WSRI, PLR etc. as per the rules of the Company. Travelling and Halting Allowances in respect of official journeys performed as applicable to the Assistant General Managers of the Company as per Company's rules. The selected candidate will be placed on probation for a period of one year.

## **6) ACCOMMODATION:**

The selected candidate on appointment will be eligible for allotment of residential quarters as per the allotment rules of the Company.

## **7) REIMBURSEMENT OF COST OF TRAVEL:**

Shortlisted applicants who are called for interview will be reimbursed to and fro cost of 2AC train fare / bus fare by the shortest route from the place of residence/work in India to the place of interview for appearing at the interview subject to production of proof.

## **8) SCHEME OF SELECTION:**

Selection will be made through Interview of the short listed applicants. Merely fulfilling the eligibility criteria does not entitle an applicant to be called for interview. BRBNMPL reserves the right to raise the minimum eligibility standard etc. in order to restrict the number of applicants called for interview, commensurate with the number of vacancies. The decision of BRBNMPL in this regard will be final.

## **9) HOW TO APPLY**

Those who satisfy the aforesaid eligibility norms may submit their applications strictly in the prescribed format in A4 size paper only available in the career page of the BRBNMPL's website [www.brbnmpl.co.in](http://www.brbnmpl.co.in) together with self-attested photocopies of certificates in respect of age, qualification, marks cards, experience, testimonials etc. Application in any other format will be rejected. Applications, complete in all respects, should be sent by post in a cover to the following address so as to reach on or before **June 17, 2019.**

**The General Manager In Charge,  
BHARATIYA RESERVE BANK NOTE MUDRAN PRIVATE LIMITED,  
Corporate Office, No. 3 & 4, 1<sup>st</sup> Stage, 1<sup>st</sup> Phase, BTM Layout,  
Bannerghatta Road, Bengaluru – 560 029.**

Note:

The envelope containing the application and other certificates should be superscribed by the applicants as "**Application for the post of Labour Welfare Officer on contract basis (Mysuru Press)**"

**BRBNMPL takes no responsibility for any delay in receipt of application or loss in transit of any application/communication.**

## **10) IMPORTANT GENERAL INSTRUCTIONS**

i) The prescribed qualifications are bare minimum and mere possession of the same does not entitle candidates to be called for interview. In case the number of applications received in

response to the advertisement is large, it will not be possible for BRBNMPL to interview all the candidates. BRBNMPL may, therefore, restrict the number of candidates for interview to a reasonable limit. The applicants will be shortlisted on the basis of subject knowledge / experience / professional achievements / aptitude for research / management skills and personal qualities / strength. The candidates should, therefore, mention all qualifications / experience / achievements / specialization in relevant field including those over and above the minimum qualifications in their applications.

ii) Applicants should enclose self attested copies of certificates with the application. Candidature of the applicants will be considered on the strength of the information declared in the application and copies of certificates submitted in support of information. Shortlisted applicants called for interview will have to submit original copies of certificates, testimonials etc. in support of age, educational qualification, experience, etc. at the time of interview for verification. In case it is detected at any stage that an applicant does not fulfill the eligibility criteria and / or has furnished any incorrect / false information / certificate / documents or has suppressed any material fact/s, his/her candidature will be cancelled. If any of these shortcomings is /are detected after appointment his/her services are liable to be terminated without giving any notice or any compensation in lieu thereof.

iii) All educational qualifications must have been obtained from recognized universities/institutions as mentioned above.

iv) Persons discharged from service on disciplinary ground/ Persons who have been dismissed from the service of any organisation **need not apply**.

v) Applicants already in service of Govt. /Quasi-Govt. organisation and Public Sector Banks/Undertakings, before appointment in BRBNMPL a proper discharge certificate from the employer will have to be produced. If the application is required to be routed through their employer and in the process it reaches the BRBNMPL Office after the due date, it will not be considered even though submitted to their employer before the due date. In such cases applications marked 'Advance Copy' should be sent to BRBNMPL Office directly and the regular copy should be routed through the employer.

vi) Appointments of selected candidate will be subject to his/her being declared medically fit by Company Medical Officer, satisfactory report about his/her character and antecedents by the Police Authorities, satisfactory report from his/her previous employer, referees and completion of all other pre-recruitment formalities to the complete satisfaction of the Company. Further, such appointment shall also be subject to Service rules and Certified Standing orders of the Company.

vii) The decision of BRBNMPL, in all matters relating to this recruitment will be final and binding on the applicants. No correspondence or personal enquiries shall be entertained by BRBNMPL in this behalf.

viii) BRBNMPL shall not be responsible for any application being rejected which is based on wrong information provided in any advertisement issued by unauthorized person / institution.

ix) No request will be entertained from the applicants seeking advice about their eligibility to apply.

x) Incomplete applications, applications not in the prescribed format, applications without the copies of marks cards & certificates or applications received after the closing date are liable to be rejected.

xi) BRBNMPL takes no responsibility to collect any certificate sent separately.

xii) Canvassing in any form will be a disqualification.

xiii) In case any dispute arises on account of interpretation of clauses between abridged advertisement published other than English, the detailed advertisement of English version available on Company's website [www.brbnmpl.co.in](http://www.brbnmpl.co.in) shall prevail. Any resultant dispute arising out of this advertisement shall be subject to the sole jurisdiction of the courts situated in Bengaluru.

xiv) Any **corrigendum** to this advertisement will be displayed only on the Company's website [www.brbnmpl.co.in](http://www.brbnmpl.co.in). Therefore, applicants are advised to keep checking the Company's website for any update.

xv) The Company reserves the right to cancel the Advertisement fully or partly on any grounds and such decision of the Company will be displayed only on the Company's website [www.brbnmpl.co.in](http://www.brbnmpl.co.in). It will not be intimated to the applicants individually.

#### **11) CHECK LIST FOR SUBMISSION OF THE APPLICATION FORM:**

a) The Format of the Application Form as downloaded from the Company's website may only be used.

b) The application, strictly in conformity with the Format, should be typed or neatly handwritten in English on A4 paper and should be completed in all respects. Incomplete application in any form and not in the prescribed Format shall be rejected. No correspondence will be entertained by BRBNMPL in the matter.

c) Name and address should be written in capital letters in English only.

d) Applicants should ensure that all the entries have been correctly filled in and the application is duly signed including pasting of recent photograph.

e) Application should be sent in a cover superscribed as "Application for Labour Welfare Officer on contract basis (For Mysuru press)" and sent to :

**The General Manager In Charge,  
BHARATIYA RESERVE BANK NOTE MUDRAN PRIVATE LIMITED,  
Corporate Office, No. 3 & 4, 1<sup>st</sup> Stage, 1<sup>st</sup> Phase, BTM Layout,  
Bannerghatta Road, Bengaluru – 560 029.**

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