



**Bharatiya Reserve Bank Note Mudran Private Limited**

भारतीय रिज़र्व बैंक नोट मुद्रण प्राइवेट लिमिटेड

**Corporate Office, Bengaluru – 560 029,**

नैगमीक कार्यालय, बेंगलुरु – 560 029

**Advertisement No. 1/2019**

**IMPORTANT INSTRUCTIONS FOR CANDIDATES SHORTLISTED FOR PERSONAL INTERVIEW FOR THE POST OF LABOUR WELFARE OFFICER (ON CONTRACT) - MYSURU**

You may please ensure that you fulfill the eligibility criteria prescribed for the post in all respects as given in the Advertisement No.1/2019 before attending the interview. You will NOT be allowed to appear for the interview in case it is found at the time of screening that you do not fulfill the eligibility criteria as per the advertisement as on June 01, 2019. Therefore, please ensure that you have a minimum of 20 years of experience in Labour Welfare activities in an organisation of repute.

1. Please bring with you original certificates along with photocopies of the following in support of your age, qualification and experience i.e.
  - i) Date of Birth (SSLC certificate where the date of birth is recorded);
  - ii) Educational Qualification: SSLC marks card and certificate, Pre-university marks cards and certificate, Degree certificate and marks cards of all years / semesters including Degree of a university recognized by Karnataka State Government and Degree or Diploma in any Social Science with Personnel Management, Industrial Relations and Labour Welfare as their papers or subjects from a University established by law in India or equivalent qualification;
  - iii) Documentary evidence in support of knowledge of Kannada, having studied as a subject at least up to SSLC / 10th Board examination, acquired through an institution which is under a Board of Secondary Education or affiliated to a University or recognized by the State government.
  - iv) Experience in Labour Welfare activities clearly indicating the nature of service, period of Service and the Grade/level/position held (Certificate/s / documentary evidences should be issued by the employer);

Candidates attending the interview without the Certificate/s as above will not be allowed to appear for the interview, and their candidature is liable for cancellation.

2. The onus of proving eligibility in respect of qualification and experience in Labour Welfare activities for the post lies on the candidate.

3. Candidates coming from outside the place of interview and allowed to face the interview after scrutiny of their applications will be reimbursed to and fro cost of 2-Tier AC railway fare/bus fare from their place of residence / work and back by shortest route within India subject to production of tickets. In case the candidates undertake to travel by any other mode, the reimbursement will be restricted to the actual fare incurred or the 2 AC train fare, whichever is less, subject to production of documentary evidence of actual expenditure incurred.

4. In case any candidate is found ineligible during pre-interview scrutiny of certificates, his candidature will be cancelled and he will not be allowed to attend the interview.

5. The Company's decision with regard to eligibility, interview, selection etc. is final and binding on the candidates and no correspondence will be entertained in this regard.

6. Please handover the interview call letter to the Company official at the venue of the interview. Candidates without call letter and photograph pasted thereon will NOT be interviewed.
7. The interview call letter is NOT a job offer. Please note that the mere fact of having been called for the interview will not confer on candidate any right or any assurance for recruitment in the Company's service and no correspondence will be entertained in this regard.
8. Failure to attend the interview on the date, time and place as stipulated above as also not bringing the original and photocopies of all mark cards / certificates / testimonials etc. will lead to cancellation of candidature.
9. The candidature of ineligible candidate is liable to be cancelled at any stage. If it comes to the notice of the Company after the appointment of the candidate that he does not satisfy the eligibility condition/s, his services are liable to be terminated, without any compensation.
10. The company will not be able to meet any requests for a change in the venue, date and time of the interview.
11. Canvassing in any form will be treated as "Disqualification"

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