

OPEN TENDER ENQUIRY

BHARATIYA RESERVE BANK NOTE MUDRAN PRIVATE LIMITED
PO: RBNML, SALBONI, WEST MIDNAPORE DISTRICT WEST BENGAL – 721132
Phone No. 0091-03227-280212, 280213; Fax No. 0091-03227-280744, 280222
E-mail: salbonipress@brbnmpl.co.in, website: www.brbnmpl.co.in

Not Transferable

Security Classification: Non-Security

TENDER DOCUMENT FOR “DESIGN, SUPPLY, INSTALLATION, TESTING, COMMISSIONING OF 450 KWp SOLAR PHOTOVOLTAIC POWER PLANT, GROUND MOUNTED WITHOUT BATTERY BANK (GRID INTERACTIVE) IN BRBNMPL, SALBONI”

Tender No: **011/SAL/MAINT/2019-20, dated 20/02/2020**

This tender document contains: **68 Pages**

The tender document is sold to:

M/s. _____

Address _____

Details of Contact person in BRBNMPL regarding this tender:

Name: Ravi L,

Designation: Asst. General Manager

Address:

Bharatiya Reserve Bank Note Mudran Private Limited

Maintenance Utility Section, PO: RBNML, Salboni

West Midnapore District, West Bengal - 721132

Phone: 03227-280736, 03227-280212/13 (Extn. 4200)

Fax :03227-280744, 280222

Email: ravil@brbnmpl.co.in

Alternative contact details:

Shri. Sanjay H Barde, Manager – Email: sanjaybarde@brbnmpl.co.in

Phone: 03227-280160, 03227-280212/13 Extn.: 4330, 4337

CHECK LIST

(Please fill this check list and attach with technical bid)

Sl.No	Description	Enclosed	Remarks
1	Rs.500.00 / Rs. 750 as Tender fee	Yes/No	
2	EMD should be submitted as per section – II, clause no-18 of GIT for an amount of Rs 5,00,000/-	Yes/No	
3	Tender Document Section I to Section XVII duly sealed and signed	Yes/No	
4	Technical Bid –Section XII (Duly filled)	Yes/No	
5	Purchase order /Work order copy or completion certificate as proof of experience	Yes/No	
6	Chartered Accountant certificate /PL statements certified by chartered Account as proof for Financial Soundness (shall highlight Turnover, Net worth and Profit).	Yes/No	
7	Certificate confirming 'Not blacklisted by Govt. Departments /BRBNMPL	Yes/No	
8	PF, ESI, Service Tax, Labour License Registration copies as proof of statutory requirements	Yes/No	
9	PAN Card copy	Yes/No	
10	Copy of GST registration certificate	Yes/No	
11	EMD & Tender Fee in one sealed cover	Yes/No	
12	Technical Bid in one sealed cover	Yes/No	
13	Price Bid (Section XI) in one sealed cover	Yes/No	
14	All the three sealed covers (Sl No-14, 15 &16 in one sealed cover	Yes/No	
15	Confidentiality statement and Declaration duly signed	Yes/No	
16	National Electronic Fund Transfer Mandate Form duly fill up & signed and Authorization forms for encashment of Fixed Deposit	Yes/No	
17	Integrity Pact in both English and Hindi	Yes/No	

Seal and Signature of Bidder

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Section I: Notice Inviting Tender (NIT)

Tender No.: 011/SAL/MAINT/2019-20,

Date: 20/02/2020

1. Sealed tenders are invited from eligible and qualified tenderers for supply of following goods & services:

Schedule No.	Brief Description of Goods / Services	Quantity (with unit)	Earnest Money (in Rs.)	Remarks
1	“DESIGN, SUPPLY, INSTALLATION, TESTING, COMMISSIONING OF 450 KWp SOLAR PHOTOVOLTAIC POWERPLANT, GROUND MOUNTED WITHOUT BATTERY BANK (GRID INTERACTIVE) IN BRBNMPL, SALBONI”	One Unit	₹.5,00,000 /- (Rupees Five lakh only)	

Type of Tender (Two part Bid / PQB / EOI / RC / Development / Indigenization / Disposal of Scrap / Security item etc.	Two part Bid Open Tender
Date of Sale of tender documents	From 21/02/2020 to 30/03/2020 during office hours
Price of the Tender Document if obtained from website	Rs. 500.00
Price of the Tender Document if obtained from office	Rs. 750.00
Closing date and time for receipt of tenders	Upto 11:00 Hrs on 31/03/2020
Place of receipt of tenders	Inward Dispatch Section, 1 st Floor Administrative Building, BRBNMPL, Salboni
Time and date of opening of tenders	After 11:30 Hrs on 31/03/2020
Place of opening of tenders	Administrative Building, Ground floor, BRBNMPL, Salboni
Nominated Person / Designation to Receive Bulky Tender (Clause 21.21.1 of GIT)	Manager (Utility) / AGM (Utility)

2. Interested tenderers may obtain further information about this requirement from the above office selling the documents. They may also visit our website mentioned above for further details.

3. Tender documents may be purchased on payment of non-refundable fee of Rs.750.00 (Rupees seven hundred and fifty only) per set in the form of account payee demand draft/ cashier's cheque / certified cheque, drawn on a scheduled commercial bank in India, in favour of BRBNMPL, Salboni, payable at Salboni.

4. If requested, the tender documents will be mailed by registered post/ speed post to the domestic tenderers and by international air-mail to the foreign tenderers, for which extra expenditure per set

will be Rs. 100.00 (Rupees hundred only) for domestic post. The tenderer is to add the applicable postage cost in the non-refundable fee mentioned in Para 3 above.

5. Tenderer may also download the tender documents from the web site and submit its tender by utilizing the downloaded document, along with the required non-refundable fee of Rs 500/-.

6. Tenderers shall ensure that their tenders, duly sealed and signed, complete in all respects as per instructions contained in the Tender Documents, are dropped in the tender box located at the address given below on or before the closing date and time indicated in the Para 1 above, failing which the tenders will be treated as late and rejected.

7. In the event of any of the above mentioned dates being declared as a holiday/ closed day for the purchase organisation, the tenders will be sold / received / opened on the next working day at the appointed time.

8. The sealed tender offer superscribed as **“DESIGN, SUPPLY, INSTALLATION, TESTING, COMMISSIONING OF 450 KWp SOLAR PHOTOVOLTAIC POWER PLANT, GROUND MOUNTED WITHOUT BATTERY BANK (GRID INTERACTIVE) IN BRBNMPL, SALBONI”** against Tender Enquiry No. **011/SAL/MAINT/2019-20 dated 20/02/2020** should be addressed to **“The General Manager”, BRBNMPL, Salboni - 721132** so as to reach us on or before **11:00 Hrs on 31/03/2020**. **Tender Offers not super scribed as above are liable for rejection.**

- a. Copy of each page of Tender documents should be duly signed & seal affixed and submitted along with the Techno-commercial bid as a token of acceptance of tender conditions.
- b. The first cover should contain i) DD for Rs.500/- towards cost of tender document ii) EMD amount of Rs.5,00,000/- as detailed in clause 18 of General instruction to Tenderer (GIT) and super scribed as **“Tender fee / EMD against Tender Enquiry No.: 011/SAL/MAINT/2019-20, dated 20/02/2020”** (Note: Non-submission of EMD, offer shall be liable for rejection).
- c. The second sealed cover should have signed tender documents, along with Techno-commercial bid as per Section XII and super scribed as **“Technical bid against Tender Enquiry No.: 011/SAL/MAINT/2019-20, dated 20/02/2020”** (Note : Price bid should not be put in this cover, otherwise tender will be rejected)
- d. The third cover should have price bid as per Section X and XI with superscription **“Price BID – Tender No. Tender Enquiry No.: 011/SAL/MAINT/2019-20, dated 20/02/2020”**
- e. The above three covers should be put in **a single** cover, sealed and properly superscribed as **“DESIGN, SUPPLY, INSTALLATION, TESTING, COMMISSIONING OF 450 KWp SOLAR PHOTOVOLTAIC POWER PLANT, GROUND MOUNTED WITHOUT BATTERY BANK (GRID INTERACTIVE) IN BRBNMPL, SALBONI”** against Tender Enquiry No.: **011/SAL/MAINT/2019-20, dated 20/02/2020**.
- f. The tender offer may be sent by Regd. Post/ Courier. Parties desirous of handing over Tender Offer by hand should drop the Tender Cover in the Tender Box kept in the Administration Building, First Floor, after recording the offer details in the register kept on the tender box.

9. The tender documents are not transferable. Non submission of EMD shall be liable for rejection.

For and on behalf of BRBNMPL, Salboni

- Sd -

(H V Neerajakshappa)
Dy. General Manager

Section II: General Instructions to Tenderer (GIT)

Part I: General Instructions Applicable to all Types of Tenders

A PREAMBLE

1. Introduction

1.1 Definitions and abbreviations, which have been used in these documents, shall have the meanings as indicated in GCC.

1.2 For sake of convenience, whole of this Standard Bidding Document (including all sections) is written in reference to Procurement of Goods Tenders. However this SBD would be utilized for all types of Tenders e.g. EOI, PQB, Rate Contract, Tenders involving Samples, Sale / Disposal of Scrap Material and Development / indigenization etc, Procurement of Services etc. Therefore the construction of all clauses are to be interpreted in the context of particular type of tender beyond the letter of the clause, read with the additional clauses for the specific type of tenders in Part II GIT/ GCC.

1.3 These tender documents have been issued for the requirements mentioned in Section - VI - "List of Requirements", which also indicates, inter-alia, the required delivery schedule and terms & place (i.e. destination) of delivery.

1.4 This section (Section II - "General Instruction to Tenderers" - GIT) provides the relevant information as well as instructions to assist the prospective tenderers in preparation and submission of tenders. It also includes the mode and procedure to be adopted for receipt and opening as well as scrutiny and evaluation of tenders and subsequent placement of contract. With this limited objective, GIT is not intended to be complete by itself and the rest of this document - SIT, GCC and SCC in particular may also be thoroughly studied before filling up the Tender Document. There would be certain topics covered in GIT/SIT as well as in GCC/ SCC from different perspectives. In case of any conflict between these, provisions of GCC/ SCC would prevail.

1.5 The tenderers shall also read the Special Instructions to Tenderers (SIT) related to this purchase, as contained in Section III of these documents and follow the same accordingly. Whenever there is a conflict between the GIT and the SIT, the provisions contained in the SIT shall prevail over those in the GIT.

2. Language of Tender

The tender submitted by the tenderer and all subsequent correspondence and documents relating to the tender exchanged between the tenderer and BRBNMPL, shall be written in English or Hindi language, unless otherwise specified in the Tender. However, the language of any printed literature furnished by the tenderer in connection with its tender may be written in any other language provided the same is accompanied by Hindi or English translation. For purposes of interpretation of the tender, the English translation shall prevail.

3. Eligible Tenderers

This invitation for tenders is open to all suppliers who fulfill the eligibility criteria specified in these documents. Please refer to Section IX: Qualification/ Eligibility Criteria

4. Eligible Goods and Services

All goods and related services to be supplied under the contract shall have their origin in India or other countries, subject to any restriction imposed in this regard in Section III (SIT). The term "origin" used in this clause means the place where the goods are mined, grown, produced or manufactured or from where the related services are arranged and supplied.

5. Tendering Expense

The tenderer shall bear all costs and expenditure incurred and/ or to be incurred by it in connection with its tender including preparation, mailing and submission of its tender and for subsequent processing the same. BRBNMPL will, in no case be responsible or liable for any such cost, expenditure etc regardless of the conduct or outcome of the tendering process.

B TENDER DOCUMENTS

6. Content of Tender Documents

6.1 The tender documents includes:

1. Section I - Notice Inviting Tender (NIT)
2. Section II - General Instructions to Tenderers (GIT)
3. Section III - Special Instructions to Tenderers (SIT)
4. Section IV -General Conditions of Contract (GCC)

5. Section V - Special Conditions of Contract (SCC)
6. Section VI - List of Requirements
7. Section VII - Technical Specifications
8. Section VIII - Quality Control Requirements
9. Section IX – Qualification/ Eligibility Criteria
10. Section X - Tender Form
11. Section XI - Price Schedule
12. Section XII - Questionnaire
13. Section XIII - Bank Guarantee Form for EMD
14. Section XIV - Manufacturer's Authorization Form
15. Section XV - Bank Guarantee Form for Performance Security
16. Section XVI - Contract Form
17. Section XVI I: Letter of Authority for attending a Bid Opening
18. Section XVIII: Shipping Arrangements for Liner Cargoes
19. Section XIX: Proforma of Bills for Payments
20. Section XX: Pre Contract Integrity pact

6.2 The relevant details of the required goods and services, the terms, conditions and procedure for tendering, tender evaluation, placement of contract, the applicable contract terms and, also, the standard formats to be used for this purpose are incorporated in the above-mentioned documents. The interested tenderers before formulating the tender and submitting the same to BRBNMPL, should read and examine all the terms, conditions, instructions etc. contained in the tender documents. Failure to provide and/ or comply with the required information, instructions etc. incorporated in these tender documents may result in rejection of its tender.

7. Amendments to Tender Documents

7.1 At any time prior to the deadline for submission of tenders, BRBNMPL may, for any reason deemed fit by it, modify the tender documents by issuing suitable amendments) to it.

7.2 Such an amendment will be notified in writing by registered/ speed post or by fax / telex / e-mail, followed by copy of the same by suitable recorded post to all prospective tenderers, which have received the tender documents and will be binding on them.

7.3 In order to provide reasonable time to the prospective tenderers to take necessary action in preparing their tenders as per the amendment, BRBNMPL may, at its discretion extend the deadline for the submission of tenders and other allied time frames, which are linked with that deadline.

8. Pre-Bid conference

If found necessary, a pre-bid conference may be stipulated in the SIT, for clarification/ amendment to Technical specifications/techno-commercial conditions in two bid tender.

9. Clarification of Tender Documents

A Tenderer requiring any clarification or elucidation on any issue of the tender documents may take up the same with BRBNMPL in writing or by fax ! e-mail! telex. BRBNMPL will respond in writing to such request provided the same is received by BRBNMPL not later than twenty one days (unless otherwise specified in the SIT) prior to the prescribed date of submission of tender. Copies of the query and clarification shall be sent to all prospective bidders who have received the bidding documents.

C PREPARATION OF TENDERS

10. Documents Comprising the Tender

10.1 The tender to be submitted by Tenderer shall contain the following documents, duly filled in, as required:

- a) Tender Form and Price Schedule along with list of deviations (ref Clause 19.19.4) from the clauses of this SBD, if any.
- b) Documentary evidence, as necessary in terms of GIT clauses 3 and 16 establishing that the tenderer is eligible to submit the tender and, also, qualified to perform the contract if its tender is accepted.
- c) Documents and relevant details to establish in accordance with GIT clause 17 that the goods and the allied services to be supplied by the tenderer conform to the requirement of the tender documents along with list of deviations if any (ref clause 17.17.3 of GIT).
- d) Earnest money furnished in accordance with GIT clause 18.18.1 alternatively, documentary evidence as per GIT clause 18.18.2 for claiming exemption from payment of earnest money. and
- e) Questionnaire as per Section XII.
- f) Manufacturer's Authorization Form (ref Section XIV, if applicable

NB: The tenderers may also enclose in their tenders, technical literature

and other documents as and if considered necessary by them.

10.2 A tender, that does not fulfill any of the above requirements and / or gives evasive information / reply against any such requirement, shall be liable to be ignored and rejected.

10.3 Tender sent by fax/email/ telex/ cable shall be ignored.

11. Tender currencies

11.1 Unless otherwise specified, the tenderer shall quote only in Indian rupees.

11.2 Where the tender condition specifies acceptance of quotations in different currencies, then, for domestic goods, prices shall be quoted in Indian rupees only and for imported goods, prices shall be quoted either in Indian rupees or in the currency stipulated in the SIT, mentioning, inter-alia, the exchange rate adopted for converting foreign currency into Indian Rupees. As regards price(s) for allied services, if any required with the goods, the same shall be quoted in Indian Rupees if such services are to be performed / undertaken in India. Commission for Indian Agent, if any and if payable shall be indicated in the space provided for in the price schedule and quoted in Indian Rupees only,

11.3 Tenders, where prices are quoted in any other way shall be treated as unresponsive and rejected.

12. Tender Prices

12.1 The Tenderer shall indicate on the Price Schedule provided under Section XI all the specified components of prices shown therein including the unit prices and total tender prices of the goods and services it proposes to supply against the requirement. All the columns shown in the price schedule should be filled up as required. If any column does not apply to a tenderer, same should be clarified accordingly by the tenderer.

12.2 If there is more than one schedule in the List of Requirements, the tenderer has the option to submit its quotation for any one or more schedules and, also, to offer special discount for combined schedules. However, while quoting for a schedule, the tenderer shall quote for the complete requirement of goods and services as specified in that particular schedule.

12.3 The quoted prices for goods offered from within India and that for goods offered from abroad are to be indicated separately in the applicable Price Schedules attached under Section XI.

12.4 While filling up the columns of the price schedule, the following aspects should be noted for compliance:

12.5 For goods offered from within India, the prices in the corresponding price schedule shall be entered separately in the following manner:

a) The price of the goods, quoted ex-factory, ex-showroom, ex-warehouse or off-the-shelf, as applicable, including all taxes and duties like sales tax, VAT, custom duty, excise duty etc. already paid or payable on the components and raw material used in the manufacture or assembly of the goods quoted ex-factory etc or on the previously imported goods of foreign origin quoted ex-showroom etc.

b) Any sales or other taxes and any duties including excise duty, which will be payable on the goods in India if the contract is awarded.

c) Charges towards inland transportation, insurance and other local costs incidental to delivery of the goods to their final destination as specified in the List of Requirements and

d) The price of incidental services, as and if mentioned in List of Requirements.

12.6 For goods offered from abroad, the prices in the corresponding price schedule shall be entered separately in the following manner:

a) The price of goods quoted FAS / FOB port of shipment, CIF port of entry in India or CIF specified place of destination in India as indicated in the List of Requirements,

b) Wherever applicable, the amount of custom duty and import duty on the goods to be imported.

c) The charges for inland transportation, insurance and other local costs incidental to delivery of the goods from the port of entry in India to their final destination, as specified in the List of Requirements. and

d) The charges for incidental services, as and if mentioned in the List of Requirements.

12.7 Additional information and instruction on Duties and Taxes:

If the Tenderer desires to ask for excise duty, sales tax, custom duty etc. to be paid extra, the same must be specifically stated. In the

absence of any such stipulation the price will be taken inclusive of such duties and taxes and no claim for the same will be entertained later.

12.8 Excise Duty:

a) If reimbursement of excise duty is intended as extra over the quoted prices, the supplier must specifically say so also indicating the rate, quantum and nature of the duty applicable. In the absence of any such stipulation it will be presumed that the prices quoted are firm and final and no claim on account of excise duty will be entertained after the opening of tenders.

b) If a Tenderer chooses to quote a price inclusive of excise duty and also desires to be reimbursed for variation, if any, in the excise duty during the time of supply, the tenderer must clearly mention the same and also indicate the rate and quantum of excise duty included in its price. Failure to indicate all such details in clear terms may result in statutory variations being denied to the tenderer.

c) Subject to sub clauses 12.8 (a) & (b) above, any change in excise duty upward/ downward as a result of any statutory variation in excise duty taking place within original Delivery Period shall be allowed to the extent of actual quantum of excise duty paid by the supplier. In case of downward revision in excise duty, the actual quantum of reduction of excise duty shall be reimbursed to BRBNMPL by the supplier. All such adjustments shall include all reliefs, exemptions, rebates, concession etc. if any obtained by the supplier.

12.9 Sales Tax/ VAT/ CST/ GST:

If a tenderer asks for sales tax/ VAT/ CST/ GST to be paid extra, the rate and nature of such taxes applicable should be shown separately. Such taxes will be paid as per the rate at which it is liable to be assessed or has actually been assessed provided the transaction of sale is legally liable to such taxes and is payable as per the terms of the contract.

12.10 Wherever Value Added Tax is applicable, the following may be noted :

i) The tenderer should quote the exact percentage of VAT that they will be charging extra.

ii) While quoting the rates, tenderer should pass on (by way of reduction in prices) the set off/input tax credit that would become available to them by switching over to the system of VAT from the existing system of sales tax, duly stating the quantum of such credit per unit of the item quoted for.

iii) The tenderer while quoting for tenders should give the following declaration:

"We agree to pass on such additional set off/input tax credit as may become available in future in respect of all the inputs used in the manufacture of the final product on the date of supply under the VAT scheme by way of reduction in price and advise the purchaser accordingly."

iv) The supplier while claiming the payment shall furnish the following certificate to the paying authorities: We hereby declare that additional set offs / input tax credit to the tune of Rs. has accrued and accordingly the same is being passed on to the purchaser and to that effect the payable amount may be adjusted .

12.11 Octroi and Local Taxes:

Unless otherwise stated in the SIT, the goods supplied against contracts placed by BRBNMPL are not exempted from levy of Town Duty, Octroi Duty, Terminal Tax and other Levies of local bodies. In such cases, the supplier should make the payment to avoid delay in supplies and forward the receipt of the same to the purchasing department for reimbursement and, also, for further necessary action.

In cases where exemption is available, suppliers should obtain the exemption certificate from the purchasing department to avoid payment of such levies and taxes.

12.12 Duties/ Taxes on Raw Materials

BRBNMPL is not liable for any claim from the supplier on account of fresh imposition and / or increase (including statutory increase) of excise duty, custom duty, sales tax etc. on raw materials and/or components used directly in the manufacture of the contracted goods taking place during the pendency of the contract, unless such liability is specifically agreed to in terms of the contract.

12.13 Imported Stores not liable to Above-mentioned Taxes and Duties:

Above mentioned Taxes and Duties are not leviable on imported Goods and hence would not be reimbursed.

12.14 Customs Duty:

In respect of imported stores offered from abroad, the tenderer shall specify the rate as well as the total amount of customs duty payable. The tenderer shall also indicate the corresponding Indian Customs Tariff Number applicable for the goods in question.

12.14.1. For transportation of imported goods offered from abroad, relevant instructions as incorporated under GCC Clause 11 shall be followed.

12.14.2. For insurance of goods to be supplied, relevant instructions as provided under GCC Clause 12 shall be followed.

12.14.3. Unless otherwise specifically indicated in this tender document, the terms FOB, FAS, CIF etc. for imported goods offered from abroad, shall be governed by the rules & regulations prescribed in the current edition of INCOTERMS, published by the International Chamber of Commerce, Paris

12.14.4. The need for indication of all such price components by the tenderers, as required in this clause (viz., GIT clause 12) is for the purpose of comparison of the tenders by BRBNMPL and will no way restrict BRBNMPL's right to award the contract on the selected tenderer on any of the terms offered.

13. Indian Agent

If a foreign tenderer has engaged an agent in India in connection with its tender, the foreign tenderer, in addition to indicating Indian agent's commission, if any, in a manner described under GIT sub clause 11.2 above, shall also furnish the following information:

a) The complete name and address of the Indian Agent and its permanent income tax account number as allotted by the Indian Income Tax authority.

b) The details of the services to be rendered by the agent for the subject requirement

One manufacturer can authorize only one agent/ dealer. Also one agent cannot represent more than one supplier or quote on their behalf in a particular tender enquiry. Such quote is likely to be rejected. There can be only one bid from

a) The principal manufacturer directly or one Indian agent on his behalf

b) The foreign principal or any of its branch/ division

c) Indian/ Foreign Agent on behalf of only one Principal.

14. Firm Price / Variable Price

14.1 Unless otherwise specified in the SIT, prices quoted by the tenderer shall remain firm and fixed during the currency of the contract and not subject to variation on any account.

14.2 In case the tender documents require offers on variable price basis, the price quoted by the tenderers will be subject to adjustment during original Delivery Period to take care of the changes in the cost of labour and material components in accordance with the price variation formula to be specified in the SIT. If a tenderer submits firm price quotation against the requirement of variable price quotation, that tender will be prima-facie acceptable and considered further, taking price variation asked for by the tenderer as zero.

14.3 However, as regards taxes and duties, if any, chargeable on the goods and payable, the conditions stipulated in GIT clause 12 will apply for both firm price tender and variable price tender.

14.4 Subject to provisions of Clause 11 above, where prices are quoted in foreign currencies, involving imports - Foreign Exchange Rate Variation (ERV) would be borne by the Purchaser within the original Delivery Period. The offer of the Tenderer should indicate import content and the currency used for calculating import content.

14.5 Base Exchange rate of each major currency used for calculating FE content of the contract should be indicated. The base date of ERV would be contract date and variation on the base date can be given up to the midpoint manufacture, unless firm has already indicated the time schedule within which material will be imported by the firm.

14.6 In case delivery period is refixed/ extended, ERV will not be admissible, if this is due to default of the supplier.

14.7 Documents for claiming ERV:

- i. A bill of ERV claim enclosing working sheet
- ii. Banker's Certificate/debit advice detailing F.E. paid and exchange rate
- iii. Copies of import order placed on supplier
- iv. Invoice of supplier for the relevant import order

15. Alternative Tenders

Unless otherwise specified in the Schedule of Requirements, alternative tenders shall not be considered.

16. Documents Establishing Tenderer's Eligibility and Qualifications

16.1 Pursuant to GIT clause 10, the tenderer shall furnish, as part of its tender, relevant details and documents establishing its eligibility to quote and its qualifications to perform the contract if its tender is accepted.

16.2 The documentary evidence needed to establish the tenderer's qualifications shall fulfill the following requirements:

a) In case the tenderer offers to supply goods, which are manufactured by some other firm, the tenderer has been duly authorized by the goods manufacturer to quote for and supply the goods to BRBNMPL. The tenderer shall submit the manufacturer's authorization letter to this effect as per the standard form provided under Section XIV in this document.

b) The tenderer has the required financial, technical and production capability necessary to perform the contract and, further, it meets the qualification criteria incorporated in the Section IX in these documents.

c) In case the tenderer is not doing business in India, it is/ will be duly represented by an agent stationed in India fully equipped and able to carry out the required contractual functions and duties of the supplier including after sale service, maintenance & repair etc. of the goods in question, stocking of spare parts and fast moving components and other obligations, if any, specified in the conditions of contract and/ or technical specifications.

d) In case the tenderer is an Indian agent quoting on behalf of a foreign manufacturer, the Indian agent is already enlisted under the Compulsory Enlistment Scheme of Ministry of Finance, Govt. of India, operated through Directorate General of Supplies & Disposals (DGS&D), New Delhi.

17. Documents establishing Good's Conformity to Tender document

17.1 The tenderer shall provide in its tender the required as well as the relevant documents like technical data, literature, drawings etc. to establish that the goods and services offered in the tender fully conform to the goods and services specified by BRBNMPL in the tender documents. For this purpose the tenderer shall also provide a clause-by-clause commentary on the technical specifications and other technical details incorporated by BRBNMPL in the tender documents to establish technical responsiveness of the goods and services offered in its tender.

17.2 In case there is any variation and/ or deviation between the goods & services prescribed by BRBNMPL and that offered by the tenderer, the tenderer shall list out the same in a chart form without ambiguity along with justification, and provide the same along with its tender.

17.3 If a tenderer furnishes wrong and/ or misleading data, statement(s) etc. about technical acceptability of the goods and services offered by it, its tender will be liable to be ignored and rejected in addition to other remedies available to BRBNMPL in this regard.

18. Earnest Money Deposit (EMD)

18.1 Pursuant to GIT clause 10.1(d) the tenderer shall furnish along with its tender, earnest money for amount as shown in the List of Requirements. The earnest money is required to protect BRBNMPL against the risk of the Tenderers unwarranted conduct as amplified under sub-clause 23.23.2 below.

18.2 The tenderers who are currently registered and, also, will continue to remain registered during the tender validity period with DGS&D or with National Small Industries Corporation, New Delhi are exempted from payment of earnest money. In case the tenderer falls in these categories, it should furnish certified copy of its valid registration details (with DGS&D or NSIC as the case may be).

18.3 The earnest money shall be denominated in Indian Rupees.

18.4 The earnest money shall be furnished in one of the following forms:

- a) Account Payee Demand Draft or
- b) Fixed Deposit Receipt or
- c) Banker's cheque or
- d) Bank Guarantee, only in the case of Global Tender

The demand draft, fixed deposit receipt or banker's cheque shall be drawn on any scheduled commercial bank in India, in favour of Account specified in the Clause 3 of NIT. In case of bank guarantee, the same is to be provided from/confirmed by any scheduled commercial

bank in India as per the format specified under Section XIII in these documents.

18.5 The earnest money shall be valid for a period of forty five days beyond the validity period of the tender.

18.6 Unsuccessful tenderers' earnest monies will be returned to them without any interest, after expiry of the tender validity period, but not later than thirty days after conclusion of the resultant contract. Successful Tenderer's earnest money will be returned without any interest, after receipt of performance security from that tenderer.

18.7 Earnest money of a tenderer will be forfeited, if the tenderer withdraws or amends its tender or impairs or derogates from the tender in any respect within the period of validity of its tender. The successful tenderer's earnest money will be forfeited if it fails to furnish the required performance security within the specified period.

19. Tender Validity

19.1 If not mentioned otherwise in the SIT, the tenders shall remain valid for acceptance for a period of 90 days (Ninety days) in case of single bid tender system and 120 days in case of two-bid system after the date of tender opening prescribed in the tender document. Any tender valid for a shorter period shall be treated as unresponsive and rejected.

19.2 In exceptional cases, the tenderers may be requested by BRBNMPL to extend the validity of their tenders upto a specified period. Such request(s) and responses thereto shall be conveyed by surface mail or by fax /email /telex /cable followed by surface mail. The tenderers, who agree to extend the tender validity, are to extend the same without any change or modification of their original tender and they are also to extend the validity period of the EMD accordingly.

19.3 In case the day upto which the tenders are to remain valid falls on/ subsequently declared a holiday or closed day for BRBNMPL, the tender validity shall automatically be extended upto the next working day.

19.4 Compliance with the Clauses of this Tender Document: Tenderer must comply with all the clauses of this Tender Document. In case there are any deviations, these should be listed in a chart form without any ambiguity along with justification.

20. Signing and Sealing of Tender

20.1 An authenticated copy of the document which authorizes the signatory to commit on behalf of the firm shall accompany the offer. The individual signing the tender or any other documents connected therewith should clearly indicate his full name and designation and also specify whether he is signing,

(a) As Sole Proprietor of the concern or as attorney of the Sole Proprietor;

(b) As Partner (s) of the firm;

(c) as Director, Manager or Secretary in case the of Limited Company duly authorized by a resolution passed by the Board of Directors or in pursuance of the Authority conferred by Memorandum of Association.

20.2 The authorized signatory of the tenderer must sign the tender at appropriate places and initial the remaining pages of the tender.

20.3 The tenderers shall submit their tenders as per the instructions contained in G1T Clause

20.4 Unless otherwise mentioned in the SIT, a tenderer shall submit two copies of its tender marking them as "Original" and "Duplicate".

20.5 The original and other copies of the tender shall either be typed or written in indelible ink and the same shall be signed by the tenderer or by a person(s) who has been duly authorized to bind the tenderer to the contract. The letter of authorization shall be by a written power of attorney, which shall also be furnished along with the tender.

20.6 All the copies of the tender shall be duly signed at the appropriate places as indicated in the tender documents and all other pages of the tender including printed literature, if any shall be initialed by the same person(s) signing the tender. The tender shall not contain any erasure or overwriting, except as necessary to correct any error made by the tenderer and, if there is any such correction; the same shall be initialed by the person(s) signing the tender.

20.7 The tenderer is to seal the original and each copy of the tender in separate envelopes, duly marking the same as "Original", "Duplicate" and so on and writing the address of BRBNMPL and the tender reference number on the envelopes. The sentence 'NOT TO BE OPENED' before (The tenderer is to put the date & time of tender opening) are to be written on these envelopes. The inner envelopes are

then to be put in a bigger outer envelope, which will also be duly sealed, marked etc. as above. If the outer envelope is not sealed and marked properly as above, BRBNMPL will not assume any responsibility for its misplacement, premature opening, late opening etc.

20.8 For purchasing capital equipment, high value plant, machinery etc. of complex and technical nature, tender document will seek quotation in two parts (Two Bid System)- first part containing the relevant technical details of the equipment / machinery etc., and in the second part, price quotation along with other allied issues. First part will be known as 'Technical Bid', and the second part 'Financial bid'. Tenderer shall seal separately 'Technical Bid' and 'Financial bid' and covers will be suitably super scribed. Both these sealed covers shall be put in a bigger cover and sealed and evaluation would be done as described in clause 25.24.4 below. Further details would be given in SIT, if considered necessary.

20.9 If permitted in the SIT, the tenderer may submit its tender through e-tendering procedure.

D SUBMISSION OF TENDERS

21. Submission of Tenders

21.1 Unless otherwise specified, the tenderers are to deposit the tenders in the tender box kept for this purpose at a place as indicated in para 1 of NIT. In case of bulky tender, which cannot be put into tender box, the same shall be submitted by the tenderer by hand to the designated officers of BRBNMPL, as indicated in clause 1 of NIT. The officer receiving the tender will give the tenderer an official receipt duly signed with date and time.

21.2 The tenderers must ensure that they deposit their tenders not later than the closing time and date specified for submission of tenders. In the event of the specified date for submission of tender falls on / is subsequently declared a holiday or closed day for BRBNMPL, the tenders will be received upto the appointed time on the next working day.

22. Late Tender

A tender, which is received after the specified date and time for receipt of tenders will be treated as "late" tender and will be ignored.

23. Alteration and Withdrawal of Tender

23.1 The tenderer, after submitting its tender, is permitted to alter / modify its tender so long as such alterations / modifications are received duly signed, sealed and marked like the original tender, within the deadline for submission of tenders. Alterations / modifications to tenders received after the prescribed deadline will not be considered.

23.2 No tender should be withdrawn after the deadline for submission of tender and before expiry of the tender validity period. If a tenderer withdraws the tender during this period, it will result in forfeiture of the earnest money furnished by the tenderer in its tender besides other sanctions by BRBNMPL.

E TENDER OPENING

24. Opening of Tenders

24.1 BRBNMPL will open the tenders at the specified date and time and at the specified place as indicated in clause 1 of NIT. In case the specified date of tender opening falls on / is subsequently declared a holiday or closed day for BRBNMPL, the tenders will be opened at the appointed time and place on the next working day.

24.2 Authorized representatives of the tenderers, who have submitted tenders on time may attend the tender opening, provided they bring with them letters of authority as per the format in SBD XVII from the corresponding tenderers. The tender opening official(s) will prepare a list of the representatives attending the tender opening. The list will contain the representatives' names & signatures and corresponding tenderers' names and addresses.

24.3 During the tender opening, the tender opening official(s) will read the salient features of the tenders like description of the goods offered, price, special discount if any, delivery period, whether earnest money furnished or not and any other special features of the tenders, as deemed fit by the tender opening official(s).

24.4 In the case of two bid system mentioned in clause 20.8 above, the technical bids are to be opened in the first instance, at the prescribed time and date. These bids shall be scrutinized and evaluated by the competent committee / authority with reference to parameters prescribed in the tender document. Thereafter, in the second stage, the financial bids of only the technically acceptable offers (as decided in the first stage) shall be opened for further scrutiny and

evaluation. Other financial bids would be returned unopened to the respective bidders under Registered AD/ Reliable Courier or any other mode with proof of delivery.

F SCRUTINY AND EVALUATION OF TENDERS

25. Basic Principle

Tenders will be evaluated on the basis of the terms & conditions already incorporated in the tender document, based on which tenders have been received and the terms, conditions etc. mentioned by the tenderers in their tenders. No new condition will be brought in while scrutinizing and evaluating the tenders.

26. Preliminary Scrutiny of Tenders

26.1 The tenders will first be scrutinized to determine whether they are complete and meet the essential and important requirements, conditions etc. as prescribed in the tender document. The tenders, that do not meet the basic requirements, are liable to be treated as unresponsive and ignored.

26.2 The following are some of the important aspects, for which a tender may be declared unresponsive and ignored;

- a) Tender is unsigned.
- b) Tenderer is not eligible.
- c) Tender validity is shorter than the required period.
- d) Required EMD has not been provided.
- e) Tenderer has quoted for goods manufactured by a different firm without the required authority letter from that manufacturer.
- f) Tenderer has not agreed to give the required performance security.
- g) Goods offered are sub-standard, not meeting the required specification etc.
- h) Tenderer has not agreed to essential condition(s) specially incorporated in the tender enquiry.
- i) Against a schedule in the List of Requirement (incorporated in the tender enquiry), the Tenderer has not quoted for the entire requirement as specified in that schedule. (Example: In a schedule, it has been stipulated that the Tenderer will supply the equipment, install and commission it and also train BRBNMPL's operators for operating the equipment. The Tenderer has however, quoted only for supply of the equipment).

27. Minor Infirmary / Irregularity / Non-Conformity

If during the preliminary examination, BRBNMPL find any minor infirmity and/ or irregularity and/ or non-conformity in a tender, BRBNMPL may waive the same provided it does not constitute any material deviation and financial impact and, also, does not prejudice or affect the ranking order of the tenderers. Wherever necessary, BRBNMPL will convey its observation on such 'minor' issues to the tenderer by registered/ speed post etc. asking the tenderer to respond by a specified date. If the tenderer does not reply by the specified date or gives evasive reply without clarifying the point at issue in clear terms, that tender will be liable to be ignored.

28. Discrepancy in Prices

28.1 If, in the price structure quoted by a tenderer, there is discrepancy between the unit price and the total price (which is obtained by multiplying the unit price by the quantity), the unit price shall prevail and the total price corrected accordingly, unless BRBNMPL feels that the tenderer has made a mistake in placing the decimal point in the unit price, in which case the total price as quoted shall prevail over the unit price and the unit price corrected accordingly.

28.2 If there is an error in a total price, which has been worked out through addition and / or subtraction of subtotals, the subtotals shall prevail and the total corrected; and

28.3 If there is a discrepancy between the amount expressed in words and figures, the amount in words shall prevail, subject to sub clause 28.1 and 28.2 above.

28.4 If, as per the judgment of BRBNMPL, there is any such arithmetical discrepancy in a tender, the same will be suitably conveyed to the tenderer by registered / speed post. If the tenderer does not agree to the observation of BRBNMPL, the tender is liable to be ignored.

29. Discrepancy between original and copies of Tender

In case any discrepancy is observed between the text etc. of the original copy and that in the other copies of the same tender set, the text etc. of

the original copy shall prevail. Here also, BRBNMPL will convey its observation suitably to the tenderer by register! Speed post and, if the tenderer does not accept BRBNMPL's observation, that tender will be liable to be ignored.

30. Clarification of Bids

During evaluation and comparison of bids, purchaser may, at its discretion ask the bidder or clarification of its bid. The clarification should be received within 7 days from the bidder from date of receipt of such request. The request for clarification shall be in writing and no change in prices or substance of the bid shall be sought, offered or permitted. No post bid clarification at the initiative of the bidder shall be entertained.

31. Qualification / Eligibility Criteria

Tenders of the tenderers, who do not meet the required qualification/ eligibility criteria prescribed in Section IX, will be treated as unresponsive and will not be considered further.

32. Conversion of tender currencies to Indian Rupees

In case the tender document permits the tenderers to quote their prices in different currencies, all such quoted prices of the responsive tenderers will be converted to a single currency viz., Indian Rupees for the purpose of equitable comparison and evaluation, as per the B.C. selling exchange rates established by the State Bank of India for similar transactions, as on the date of tender opening.

33. Schedule-wise Evaluation

In case the List of Requirements contains more than one schedule, the responsive tenders will be evaluated and compared separately for each schedule. The tender for a schedule will not be considered if the complete requirements prescribed in that schedule are not included in the tender. However, as already mentioned in GIT sub clause 12.2, tenderers have the option to quote for any one or more schedules and offer discounts for combined schedules. Such discounts, wherever applicable, will be taken into account to determine the tender or combination of tenders offering the lowest evaluated cost for BRBNMPL in deciding the successful tenderer for each schedule, subject to that tenderer(s) being responsive.

34. Comparison on CIF Destination Basis

Unless mentioned otherwise in Section-III – Special Instructions to Tenderers and Section-VI – List of Requirements, the comparison of the responsive tenders shall be on CIF destination basis, duly delivered, commissioned, etc. as the case may be.

35. Additional Factors and Parameters for Evaluation and Ranking of Responsive Tenders

35.1 Further to GIT Clause 33 above, BRBNMPL's evaluation of a tender will include and take into account the following:

a) in the case of goods manufactured in India or goods of foreign origin already located in India, sales tax & other similar taxes and excise duty & other similar duties, which will be contractually payable (to the tenderer), on the goods if a contract is awarded on the tenderer; and

b) In the case of goods of foreign origin offered from abroad, customs duty and other similar import duties/ taxes, which will be contractually payable (to the tenderer) on the goods if the contract is awarded on the tenderer.

35.2 BRBNMPL's evaluation of tender will also take into account the additional factors, if any, incorporated in SIT in the manner and to the extent indicated therein.

35.3 As per policies of the Government from time to time, the purchaser reserves its option to give price preference to Small Scale Industries in comparison to the large scale Industries. This price preference cannot however be taken for granted and every endeavor need to be made by such firms to bring down cost and achieve competitiveness.

35.4 If the tenders have been invited on variable price basis, the tenders will be evaluated, compared and ranked on the basis of the position as prevailing on the day of tender opening and not on the basis of any future date.

36. Tenderer's capability to perform the contract

36.1 BRBNMPL, through the above process of tender scrutiny and tender evaluation will determine to its satisfaction whether the tenderer, whose tender has been determined as the lowest evaluated responsive tender is eligible, qualified and capable in all respects to perform the contract satisfactorily. If, there is more than one schedule in the List of Requirements, then, such determination will be made

separately for each schedule.

36.2 The above mentioned determination will, inter-alia, take into account the tenderer's financial, technical and production capabilities for satisfying all the requirements of BRBNMPL as incorporated in the tender document. Such determination will be based upon scrutiny and examination of all relevant data and details submitted by the tenderer in its tender as well as such other allied information as deemed appropriate by BRBNMPL.

37. Cartel Formation/ Pool Rates

Cartel formation or quotation of Pool/ Co-ordinated rates, leading to 'Appreciable Adverse Effect on Competition' (AAEC) as identified in Competition Act, 2002, as amended by Competition (Amendment) Act, 2007, would be considered as a serious misdemeanor and would be dealt accordingly as per Clause 44 below.

38. Negotiations

Normally there would be no price negotiations. But BRBNMPL reserves its right to negotiate with the lowest acceptable bidder (L1), who is technically cleared/ approved for supply of bulk quantity and on whom the contract would have been placed but for the decision to negotiate, under special circumstances in accordance with CVC guidelines. i.e. Normally there should be no negotiation. Selection of contractors by negotiations should be a rare exception rather than the rule and may be resorted to only in the exceptional circumstances under the following circumstances:-

- i. Where the procurement is done on proprietary basis
- ii. Items to be procured are supplied by only a limited sources of supply
- iii. Items where there is suspicion of cartel formation.

39. Contacting BRBNMPL

39.1. From the time of submission of tender to the time of awarding the contract, if a tenderer needs to contact BRBNMPL for any reason relating to this tender enquiry and / or its tender, it should do so only in writing.

39.2. It will be treated as a serious misdemeanor in case a tenderer attempts to influence BRBNMPL's decision on scrutiny, comparison, evaluation and award of the contracts. In such a case the tender of the tenderer shall be liable for rejection in addition to appropriate administrative actions being taken against that tenderer, as deemed fit by BRBNMPL, in terms of clause 44 of GIT.

G AWARD OF CONTRACT

40. BRBNMPL's Right to Accept any Tender and to Reject any or All Tenders BRBNMPL reserves the right to accept in part or in full any tender or reject any tender without assigning any reason or to cancel the tendering process and reject all tenders at any time prior to award of contract, without incurring any liability, whatsoever to the affected tenderer or tenderers.

41. Award Criteria

Subject to GIT clause 36 above, the contract will be awarded to the lowest evaluated responsive tenderer decided by BRBNMPL in terms of GIT Clause 34.

42. Variation of Quantities at the Time of Award

No variation of quantities at the time of awarding the contract.

43. Parallel Contracts

BRBNMPL reserves its right to conclude Parallel contracts, with more than one bidder (for the same tender). If this is foreseen at the time of Tendering, a clause would be included in SIT giving further details.

44. Serious Misdemeanors

44.1. Following would be considered serious misdemeanors:

- i. Submission of misleading / false/ fraudulent information/ documents by the bidder in their bid
- ii. Submission of fraudulent / unencashable Financial Instruments stipulated under Tender or Contract Condition.
- iii. Violation of Code of Ethics laid down in Clause 32 of the GCC.
- iv. Cartel formation or quotation of Pool / coordinated rates leading to "Appreciable Adverse Effect on Competition" (AAEC) as identified under the Competition Act, 2002.
- v. Deliberate attempts to pass off inferior goods or short quantities.
- vi. Violation of Fall Clause by Rate Contract holding Firms.
- vii. Attempts to influence BRBNMPL's

Decisions on scrutiny, comparison, evaluation and award of Tender.

44.2. Besides, suitable administrative actions, like rejecting the offers or delisting of registered firms, BRBNMPL would ban/ blacklist Tenderers committing such misdemeanor, including declaring them ineligible to be awarded BRBNMPL contracts for indefinite or for a stated period.

45. Notification of Award

45.1 Before expiry of the tender validity period, BRBNMPL will notify the successful tenderer(s) in writing, by registered / speed post or by fax/email / telex/ cable (to be confirmed by registered / speed post) that its tender for goods & services, which have been selected by BRBNMPL, has been accepted, also briefly indicating therein the essential details like description, specification and quantity of the goods & services and corresponding prices accepted. The successful tenderer must furnish to BRBNMPL the required performance security within twenty one days from the date of this notification. Relevant details about the performance security have been provided under GCC Clause 6 under Section IV.

45.2 The notification of award shall constitute the conclusion of the contract.

46. Issue of Contract

46.1 Within seven working days of receipt of performance security, BRBNMPL will send the contract form (as per Section XVI) duly completed and signed, in duplicate, to the successful tenderer by registered / speed post.

46.2 Within seven days from the date of issue of the contract, the successful tenderer will return the original copy of the contract, duly signed and dated, to BRBNMPL by registered / speed post.

47. Non-receipt of Performance Security and Contract by BRBNMPL

Failure of the successful tenderer in providing performance security within 21 days of receipt of notification of award and / or returning contract copy duly signed in terms of GIT clauses 45 and 46 above shall make the tenderer liable for forfeiture of its EMD and, also, for further sanctions by BRBNMPL against it.

48. Return of EMD

The earnest money of the successful tenderer and the unsuccessful tenderers will be returned to them without any interest, whatsoever, in terms of GIT Clause 18.6.

49. Publication of Tender Result

The name and address of the successful tenderer(s) receiving the contract(s) will be mentioned in the notice board/ bulletin/ web site of BRBNMPL.

Part II: Additional General Instructions Applicable to Specific Types of Tenders:

Not Applicable for this Tender

Yours faithfully,

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Seal

Signature with date.

Name:

Section III: Special Instructions to Tenderers (SIT)

The following Special Instructions to Tenderers will apply for this purchase. These special instructions will modify/ substitute/ supplement the corresponding General Instructions to Tenderers (GIT) incorporated in Section II. The corresponding GIT clause numbers have also been indicated in the text below:

In case of any conflict between the provision in the GIT and that in the SIT, the provision contained in the SIT shall prevail.

(Clauses of GIT listed below include a possibility for variation in their provisions through Special Instructions to Tenderer (SIT). There could be other clauses in SIT as deemed fit.)

SL. No.	GIT Clause No.	Topic	SIT Provision
1	1,2,3,4,5,6, 7	PREAMBLE-Introduction, Language of Tender, Eligible Tenderers, Eligible Goods and Services (Origin of Goods), Tendering Expense, TENDER DOCUMENTS, Amendments to Tender Documents	No Change
2	6.1	<p>Section XX : Pre Contract Integrity pact</p> <p>Integrity Pact(IP)</p> <p>a) IP is a tool to ensure that activities and transactions between the Company (BRBNMPL) and its Bidders / Contractors are handled in a fair, transparent and corruption free manner. An Independent External Monitor (IEM) has been appointed to oversee implementation of IP in the company. The IP as enclosed with the tender at Section XX is to be submitted (duly signed by authorized signatory who signs in the offer) along with Techno-Commercial bid. Only those bidders who have entered into such an IP with the company would be competent to participate in the bidding. In other words, entering into this Pact would be a preliminary qualification. Details of IEM for this tender is furnished below:</p> <p>Name – Shri V.V.R. Sastry, Ex-CMD / BEL Address - 957, 9th Main, 3 Stage, 3 Block, Basaveswaranagar, Bangalore- 560079. Email - sastryvvr@gmail.com</p> <p>b) Please refer the concerned Section of IP for Role and Responsibilities of IEMs. In case of any complaint arising out of the tendering process, the matter may be referred to the IEM mentioned in the tender.</p> <p>Note: No routine correspondence shall be addressed to the IEM (phone / post / email) regarding the clarifications, time extensions or any other administrative queries, etc on the tender issued. All such clarification / issues shall be addressed directly to the tender issuing (Utility Maintenance) department.</p>	Applicable
3	8	Pre-bid meeting	Applicable on --/--/----

4	9	Time Limit for receiving request for clarification of Tender Documents	No Change
5	10,11,12, 13,14,15	Documents Comprising the Tender, Tender Currencies, Tender Prices, Indian Agent, PVC Clause & Formula, Alternative tenders	No Change
6	16	Documents Establishing Tenderer's Eligibility and Qualifications	No Change
7	17	Documents establishing Good's Conformity to Tender document	No Change
8	18	<p>Earnest Money Deposit (EMD)</p> <p>Note: Bidders claiming exemption of EMD should submit the DGS&D (or) NSIC registration certificate without fail along with their techno-commercial offer.</p> <p><u>Procedure to be followed in case FD is submitted for EMD.</u></p> <ul style="list-style-type: none"> i. Fixed Deposit should be pledged in favour of “Bharatiya Reserve Bank Note Mudran Private Limited, Salboni”. ii. The fixed deposit should be endorsed by the bidder in the name of company, at the backside by stating that “I/We are endorsing this FD in favour of Bharatiya Reserve Bank Note Mudran Pvt. Ltd., Salboni” (the endorsement should be duly signed by the depositor/s on revenue stamp). iii. The FD should be accompanied with authority letter from the bidder, authorizing BRBNMPL, Salboni for unconditional encashment of FD as per the format given in Annexure-C-1 enclosed at page 57 of this tender document. iv. The FD should be accompanied with CC copy of authority letter from the bidder, addressed to Branch Manager of the FD issuing bank, authorizing BRBNMPL, Salboni for unconditional encashment of FD as per the format given in Annexure-C-2 enclosed at page 58 of this tender document. v. The FD should be accompanied with letter from the Branch Manager of the FD issuing bank, confirming lien in favour of BRBNMPL, Salboni & unconditional encashment of FD as per the format given in Annexure-C-3 enclosed at page 59 of this tender document. 	No Change.
9	19	Tender Validity	No Change. (120 days from date of opening of tender.)
10	20	<p>Signing and Sealing of Tender</p> <p>Note: The following SIT provision is made with respect the following clause</p> <p>20.4. Number of Copies of Tenders to be submitted: One copy only (duplicate copy not required)</p> <p>20.9: E procurement: Not permitted.</p>	No Change.
11	21,22,23	Submission of Tenders, Late Tender, Alteration and Withdrawal of Tender	No Change
12	24	<p>Opening of tenders</p> <p>Note: Please read the guidelines for filling up two-part bid tender as mentioned in Page 5 above which is described in detail w.r.to clause 24.4</p>	No Change

13	25	Basic Principle	No Change
14	26,27,28, 29,30,31, 32,33,34	Preliminary Scrutiny of Tenders, Minor Infirmary / Irregularity / Non-Conformity, Discrepancy in Prices, Discrepancy between original and copies of Tender, Clarification of Bids, Qualification / Eligibility Criteria, Conversion of tender currencies to Indian Rupees, Schedule-wise Evaluation, Comparison on CIF Destination Basis.	No Change
15	35 to 49	Additional Factors and Parameters for Evaluation and Ranking of Responsive Tenders, Tenderer's capability to perform the contract, Tenderer's capability to perform the contract, Cartel Formation / Pool Rates, Negotiations, Contacting BRBNMPL, AWARD OF CONTRACT, Award Criteria, Variation of Quantities at the Time of Award, Parallel Contracts, Serious Misdemeanors, Notification of Award, Issue of Contract, Non-receipt of Performance Security and Contract by BRBNMPL, Return of EMD, Publication of Tender Result.	No Change
16	50 to 55	Rate Contract Tenders, PQB Tenders, Tenders involving Purchaser's and Pre-Production Samples, EOI Tenders, ends for Disposal of Scrap, Development / Indigenization Tenders	Not applicable to this tender

(To be signed & stamped and submitted along with Techno-commercial Bid Part –I)

Section IV: General Conditions of Contract (GCC)

Part I: General Conditions of Contract applicable to all types of Tenders

1. **Definitions; Interpretation and Abbreviations:** In the contract, unless the context otherwise requires:

1.1 Definitions and Interpretation:

- (i) "Contract" means the letter or memorandum communicating to the Contractor the acceptance of this tender and includes "Intimation of Award" of his tender; "Contract" includes and Bid Invitation, Instructions to Tenderers, Tender, Acceptance of Tender, General Conditions of Contract, Schedule of Requirements, particulars and the other conditions specified in the acceptance of tender and includes a repeat order which has been accepted or acted upon by the Contractor and a formal agreement, if executed;
- (ii) "Contractor" or "Supplier" means the individual or the firm supplying the goods and services. The term includes his employees, agents, successors, authorized dealers, stockists and distributors. Other homologous terms are: Vendor, Firm, Manufacturer, OEM etc.;
- (iii) "Drawing" means the drawing or drawings specified in or annexed to the Specifications;
- (iv) "Government" means the Central Government or a State Government as the case may be;
- (v) The "Inspecting Officer" means the person, or organisation specified in the contract for the purpose of inspection of stores of work under the contract and includes his / their authorised representative;
- (vi) "Purchase Officer" means the officer signing the acceptance of tender and includes any officer who has authority to execute the relevant contract on behalf of the Purchaser;
- (vii) The "Purchaser" means BRBNMPL – the organization purchasing goods and services as incorporated in the documents;
- (viii) "Signed" includes stamped, except in the case of an acceptance of tender or any amendment thereof;
- (ix) "Test" means such test as is prescribed by the particulars or considered necessary by the Inspecting Officer whether performed or made by the Inspecting Officer or any agency acting under the direction of the Inspecting Officer;
- (x) The delivery of the stores shall be deemed to take place on delivery of the stores in accordance with the terms of the contract, after approval by the Inspecting Officer if so provided in the contract –
 - a. The consignee at his premises; or
 - b. Where so provided, the interim consignee at his premises; or
 - c. A carrier or other person named in the contract for the purpose of transmission to the consignee; or
 - d. The consignee at the destination station in case of contract stipulating for delivery of stores at destination station.
- (xi) "Writing" or "Written" includes matter either in whole or in part, in manuscript, typewritten, lithographed, cyclostyled, photographed or printed under or over signature or seal, as the case may be.
- (xii) Words in the singular include the plural and vice-versa.
- (xiii) Words importing the masculine gender shall be taken to include the feminine gender and words importing persons shall include any company or association or body of individuals, whether incorporated or not.
- (xiv) The heading of these conditions shall not affect the interpretation or construction thereof.
- (xv) Terms and expression not herein defined shall have the meanings assigned to them in the Indian Sale of Goods Act, 1930 (as amended) or the Indian Contract Act, 1872 (as amended) or the General Clauses Act, 1897 (as amended) as the case may be.
- (xvi) PARTIES: The parties to the contract are the "Contractor" and the "Purchaser", as defined above;
- (xvii) "Tender" means quotation / bid received from a firm / supplier.

- (xviii) "Goods" means the articles, material, commodities, livestock, furniture, fixtures, raw material, spares, instruments, machinery, equipment, industrial plant etc. which the supplier is required to supply to BRBNMPL under the contract. Other homologous terms are: Stores, Materials etc.
- (xix) "Services" means services allied and incidental to the supply of goods, such as transportation, installation, commissioning, provision of technical assistance, training, after sales service, maintenance service and other such obligations of the supplier covered under the contract.
- (xx) "Earnest Money Deposit" (EMD) means monetary guarantee to be furnished by a Tenderer along with its tender.
- (xxi) "Performance Security" means monetary guarantee to be furnished by the successful Tenderer for due performance of the contract placed on it. Performance Security is also known as Security Deposit or Performance Bank Guarantee.
- (xxii) "Consignee" means the person to whom the goods are required to be delivered as specified in the Contract. If the goods are required to be delivered to a person as an interim consignee for the purpose of dispatch to another person as provided in the Contract then that "another" person is the consignee, also known as ultimate consignee.
- (xxiii) "Specification" or "Technical Specification" means the drawing / document/ standard that prescribes the requirement to which product or service has to conform.
- (xxiv) "Inspection" means activities such as measuring, examining, testing, analyzing, gauging one or more characteristics of the product or service and comparing the same with the specified requirement to determine conformity.
"Day" means calendar day.

1.2 Abbreviations:

"AAEC"	means "Appreciable Adverse Effect on Competition" as per Competition Act
"BG"	means Bank Guarantee
"BL or B/L"	means Bill of Lading
"CD"	means Custom Duty
"CIF"	means Cost, Insurance and Freight Included
"CMD"	means Chairman and Managing Director
"CPSU"	means Central Public Sector Undertaking
"CST"	means Central Sales Tax
"DDO"	means Direct Demanding Officer in Rate Contracts
"DGS&D"	means Directorate General of Supplies and Disposals
"DP"	means Delivery Period
"ECS"	means Electronic clearing system
"ED"	means Excise Duty
EMD	means Earnest money deposit
"EOI"	means Expression of Interest (Tendering System)
"ERV"	means Exchange rate variations
"FAS"	means Free alongside shipment
"FOB"	means Freight on Board
"FOR"	means Free on Rail
"GCC"	means General Conditions of Contract
GIT	means General Instructions to Tenderers
GST	means Goods and Services Tax which will replace Sales Tax
"H1, H2 etc"	means First Highest, Second Highest Offers etc in Disposal Tenders
Incoterms	means International Commercial Terms, 2000 (of ICC)
"L1, L2 etc"	means First or second Lowest Offer etc.
"LC"	means Letter of Credit

"LD or L/D"	means Liquidated Damages
"LSI"	means Large Scale Industry
"NIT"	means Notice Inviting Tenders.
"NSIC"	means National small industries corporation
"PQB"	means Pre-qualification bidding
"PSU"	means Public Sector Undertaking
"PVC"	means Price variation clause
"RC"	means Rate contract
"RR or R/R"	means Railway Receipt
"SBD" or "T D"	means Standard Bid Document / Tender Document
"SCC"	means Special Conditions of Contract
"SIT"	means Special Instructions to Tenderers
"BRBNMPL"	means Bharatiya Reserve Bank Note Mudran Private Limited
"SSI"	means Small Scale Industry
"ST"	means Sales Tax
"VAT"	means Value Added Tax

2. Application

2.1. The General Conditions of Contract incorporated in this section shall be applicable for this purchase to the extent the same are not superseded by the Special Conditions of Contract (SCC) prescribed under Section V of this document.

2.2. General Conditions of the contract shall not be changed from one tender to other.

2.3. Other Laws and Conditions that will govern the Contract:

Besides GCC and SCC following conditions and Laws will also be applicable and would be considered as part of the contract:

- i. Indian Contracts Act, 1872
- ii. Sale of Goods Act, 1930
- iii. Arbitration and Conciliation Act, 1996
- iv. Competition Act, 2002 as amended by Competition (Amendment Act), 2007
- v. Contractor's Tender Submissions including Revised Offer during Negotiations if any
- vi. Conditions in other parts of the Tender Documents
- vii. Correspondence including counter-offers if any; between the Contractor and BRBNMPL during the Tender Finalization
- viii. Notification of award and Contract Documents
- ix. Subsequent Amendments to the Contract

3. Use of contract documents and information

3.1. The supplier shall not, without BRBNMPL's prior written consent, disclose the contract or any provision thereof including any specification, drawing, sample or any information furnished by or on behalf of BRBNMPL in connection therewith, to any person other than the person(s) employed by the supplier in the performance of the contract emanating from this tender document. Further, any such disclosure to any such employed person shall be made in confidence and only so far as necessary for the purposes of such performance for this contract.

3.2. During the process of procurement of Security or Sensitive Machinery and Items, Tender Documents and the specifications/ drawings of such items would be issued only to Vendors having security clearance within the validity of such clearance and he shall maintain absolute secrecy and strictly control the number of copies and access to the documents and copies thereof, in addition to safeguards mentioned in sub-para above.

3.3. Further, the supplier shall not, without BRBNMPL's prior written consent, make use of any document or information mentioned in GCC sub-clause 3.1 above except for the sole purpose of performing this contract.

3.4. Except the contract issued to the supplier, each and every other document mentioned in GCC sub-clause 3.1 above shall remain the property of BRBNMPL and, if advised by BRBNMPL, all copies of all such documents shall be returned to BRBNMPL on completion of the supplier's performance and obligations under this contract.

4. Patent Rights

4.1. The supplier shall, at all times, indemnify BRBNMPL, free of cost, against all claims which may arise in respect of goods & services to be provided by the supplier under the contract for infringement of any right protected by patent, registration of designs or trademarks. In the event of any such claim in respect of alleged breach of patent, registered designs, trademarks etc. being made against BRBNMPL, BRBNMPL shall notify the supplier of the same and the supplier shall, at his own expenses take care of the same for settlement without any liability to BRBNMPL.

5. Country of Origin

5.1. All goods and services to be supplied and provided for the contract shall have the origin in India or in the countries with which the Government of India has trade relations.

5.2. The word "origin" incorporated in this clause means the place from where the goods are mined, cultivated, grown, manufactured, produced or processed or from where the services are arranged.

6. Performance Bond/ Security

6.1. Within twenty-one days after the issue of notification of award by BRBNMPL, the supplier shall furnish performance security to BRBNMPL for an amount equal to ten per cent of the total value of the contract, valid up to sixty days after the date of completion of all contractual obligations by the supplier, including the warranty obligations.

6.2. The Performance security shall be denominated in Indian Rupees or in the currency of the contract and shall be in one of the following forms:

- a. Account Payee Demand Draft or Fixed Deposit Receipt drawn on any commercial bank in India, in favour of the same official of BRBNMPL as indicated in the clause 3 of NIT in reference to EMD.
- b. Bank Guarantee issued by a commercial bank in India, in the prescribed form as provided in section XV of this document.

6.3. In the event of any loss due to supplier's failure to fulfill its obligations in terms of the contract, the amount of the performance security shall be payable to BRBNMPL to compensate BRBNMPL for the same.

6.4. In the event of any amendment issued to the contract, the supplier shall, within twenty-one days of issue of the amendment, furnish the corresponding amendment to the Performance Security (as necessary), rendering the same valid in all respects in terms of the contract, as amended.

6.5. Subject to GCC sub-clause 6.3 above, BRBNMPL will release the performance security without any interest to the supplier on completion of the supplier's all contractual obligations including the warranty obligations.

7. Technical Specifications and Standards

7.1. The Goods & Services to be provided by the supplier under this contract shall conform to the technical specifications and quality control parameters mentioned in 'Technical Specification' and 'Quality Control Requirements' under

8. Packing and Marking

- 8.1. The packing for the goods to be provided by the supplier should be strong and durable enough to withstand, without limitation, the entire journey during transit including transshipment (if any), rough handling, open storage etc. without any damage, deterioration etc. As and if necessary, the size, weights and volumes of the packing cases shall also take into consideration, the remoteness of the final destination of the goods and availability or otherwise of transport and handling facilities at all points during transit upto final destination as per the contract.
- 8.2. The quality of packing, the manner of marking within & outside the packages and provision of accompanying documentation shall strictly comply with the requirements as provided in Technical Specifications and Quality Control Requirements under Sections V11 and VIII and in SCC under Section V. in case the packing requirements are amended due to issue of any amendment to the contract, the same shall also be taken care of by the supplier accordingly.

8.3. Packing instructions:

Unless otherwise mentioned in the Technical Specification and Quality Control Requirements under Sections VII and VIII and in SCC under Section V, the supplier shall make separate packages for each consignee (in case there is more than one consignee mentioned in the contract) and mark each package on three sides with the following with indelible paint of proper quality:

- a) contract number and date
- b) brief description of goods including quantity
- c) packing list reference number
- d) country of origin of goods
- e) consignee's name and full address and
- f) supplier's name and address

9. Inspection and Quality Control

- 9.1. BRBNMPL and / or its nominated representative(s) will, without any extra cost to BRBNMPL, inspect and/ or test the ordered goods and the related services to confirm their conformity to the contract specifications and other quality control details incorporated in the contract. BRBNMPL shall inform the supplier in advance, in writing, BRBNMPL's programme for such inspection and, also the identity of the officials to be deputed for this purpose.
- 9.2. The Technical Specification and Quality Control Requirements incorporated in the contract shall specify what inspections and tests are to be carried out and, also, where and how they are to be conducted. If such inspections and tests are conducted in the premises of the supplier or its subcontractor(s), all reasonable facilities and assistance, including access to relevant drawings, design details and production data, shall be furnished by the supplier to BRBNMPL's inspector at no charge to BRBNMPL.
- 9.3. If during such inspections and tests the contracted goods fail to conform to the required specifications and standards, BRBNMPL's inspector may reject them and the supplier shall either replace the rejected goods or make all alterations necessary to meet the specifications and standards, as required, free of cost to BRBNMPL and resubmit the same to BRBNMPL's inspector for conducting the inspections and tests again.
- 9.4. In case the contract stipulates pre-despatch inspection of the ordered goods at suppliers' premises, the supplier shall put up the goods for such inspection to BRBNMPL's inspector well ahead of the contractual delivery period, so that BRBNMPL's inspector is able to complete the inspection within the contractual delivery period.

- 9.5. If the supplier tenders the goods to BRBNMPL's inspector for inspection at the last moment without providing reasonable time to the inspector for completing the inspection within the contractual delivery period, the inspector may carry out the inspection and complete the formality beyond the contractual delivery period at the risk and expense of the supplier. The fact that the goods have been inspected after the contractual delivery period will not have the effect of keeping the contract alive and this will be without any prejudice to the legal rights and remedies available to BRBNMPL under the terms & conditions of the contract.

- 9.6. BRBNMPL's contractual right to inspect, test and, if necessary, reject the goods after the goods' arrival at the final destination shall have no bearing of the fact that the goods have previously been inspected and cleared by BRBNMPL's inspector during pre-despatch inspection mentioned above.

- 9.7. Goods accepted by BRBNMPL and/ or its inspector at initial inspection and in final inspection in terms of the contract shall in no way dilute BRBNMPL's right to reject the same later, if found deficient in terms of the warranty clause of the contract, as incorporated under GCC Clause.

10. Terms of Delivery

- 10.1. Goods shall be delivered by the supplier in accordance with the terms of delivery specified in the contract.

11. Transportation of Goods

- 11.1. The supplier shall not arrange part-shipments and/ or transshipment without the express / prior written consent of BRBNMPL.
- 11.2. Instructions for transportation of domestic goods including goods already imported by the supplier under its own arrangement: In case no instruction is provided in this regard in the SCC, the supplier will arrange transportation of the ordered goods as per its own procedure.
- 11.3. Shipping Arrangement for Foreign Contracts: In the case of FOB/FAS contracts, shipping arrangements shall be made by the Ministry of Shipping & Transport (Chartering Wing), New Delhi, INDIA, in accordance with details given in SBD Section XVIII. The Contractor shall give adequate, notice to the Forwarding Agents/Nominees about the readiness of the cargo from time to time and at least six weeks' notice in advance of the required position for finalising the shipping arrangements. In the case of C&F contracts, the Contractor shall arrange shipment in accordance with the requirements of the Ministry of Shipping & Transport, New Delhi, INDIA, indicated in the same SBD section (as applicable).

12. Insurance:

- 12.1. Unless otherwise instructed in the SCC, the supplier shall make arrangements for insuring the goods against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery in the following manner.
- 12.2. In case of supply of domestic goods on CIF destination basis, the supplier shall be responsible till the entire stores contracted for arrive in good condition at destination. The transit risk in this respect shall be covered by the Supplier by getting the stores duly insured. The insurance cover shall be obtained by the Supplier in its own name and not in the name of BRBNMPL or its Consignee.
- 12.3. In the case of FOB and C&F offers for import of Goods, insurance shall be arranged by the Purchaser. However, the supplier must give sufficient notice to the Purchaser prior to the date of shipment, so that the Insurance Cover for the

shipment can be activated. The Supplier must co-ordinate so as to ensure that the Shipment sails only with Insurance cover in place.

- 12.4 In case of Import of Goods, even in case where the insurance is paid by the Purchaser, and loss or damage shall be made good by the Contractor free of cost, without waiting for the settlement of insurance claim. The payment after settlement of insurance claim shall be reimbursed by the Purchaser to the Contractor. It will be entirely the responsibility of the Contractor to make good loss/damage without waiting for settlement of insurance claim so that machine is commissioned within the time specified in the contract.

13. Spare parts

- 13.1. If specified in the List of Requirements and in the resultant contract, the supplier shall supply / provide any or all of the following materials, information etc. pertaining to spare parts manufactured and/ or supplied by the supplier:

- a) The spare parts as selected by BRBNMPL to be purchased from the supplier, subject to the condition that such purchase of the spare parts shall not relieve the supplier of any contractual obligation including warranty obligations; and
- b) In case the production of the spare parts is discontinued:
 - i. sufficient advance notice to BRBNMPL before such discontinuation to provide adequate time to BRBNMPL to purchase the required spare parts etc., and
 - ii. immediately following such discontinuation, providing BRBNMPL, free of cost, the designs, drawings, layouts and specifications of the spare parts, as and if requested by BRBNMPL.

- 13.2. Supplier shall carry sufficient inventories to assure ex-stock supply of consumable spares for the goods so that the same are supplied to BRBNMPL promptly on receipt of order from BRBNMPL.

14. Incidental services

- 14.1. Subject to the stipulation, if any, in the SCC (Section-V) and the Technical Specification (Section – VII), the supplier shall be required to perform any or all of the following services:

- a) Providing required jigs and tools for assembly, start-up and maintenance of the goods
- b) Supplying required number of operation & maintenance manual for the goods
- c) Installation and commissioning of the goods
- d) Training of BRBNMPL's operators for operating and maintaining the goods
- e) Providing after sales service during the tenure of the contract
- f) Providing maintenance service after expiry of the warranty period of the goods if so incorporated in the contract

- 14.2. Prices to be paid to the supplier by BRBNMPL for any of the required incidental services, if not already included in the contract price during the placement of the contract, shall be settled and decided in advance by BRBNMPL and the supplier. However, such prices shall not exceed the contemporary rates charged by the supplier to other customers for similar services.

15. Distribution of Despatch Documents for Clearance/ Receipt of Goods

- 15.1. The supplier shall send all the relevant despatch documents well in time to BRBNMPL to enable BRBNMPL to clear or receive (as the case may be) the goods in terms of the contract. Unless otherwise specified in the SCC, the usual

documents involved and the drill to be followed in general for this purpose are as follows:

- 15.2. For Domestic Goods, including goods already imported by the supplier under its own arrangement Within 24 hours of despatch, the supplier shall notify BRBNMPL, consignee, and others concerned if mentioned in the contract, the complete details of despatch and also supply the following documents to them by registered post / speed post (or as instructed in the contract):

- (a) Supplier's Invoice indicating, inter alia description and specification of the goods, quantity, unit price, total value;
- (b) Packing list;
- (c) Insurance certificate;
- (d) Railway receipt / Consignment note;
- (e) Manufacturer's guarantee certificate and in-house inspection certificate;
- (f) Inspection certificate issued by BRBNMPL's inspector
- (g) Expected date of arrival of goods at destination and
- (h) Any other document(s), as and if specifically mentioned in the contract.

- 15.3. For Imported Goods, within 3 days of dispatch, the supplier will Notify BRBNMPL, consignee and other concerned if mentioned in the contract, the complete details of dispatch and also supply the following documents to them by Courier (or as instructed in the Contract), besides advance intimation by Fax/ email:

- (a) Clean on Board Airway Bill/Bill of Lading (B/L)
- (b) Original Invoice
- (c) Packing List
- (d) Certificate of Origin from Seller's Chamber of Commerce
- (e) Certificate of Quality and current manufacture from OEM
- (f) Dangerous Cargo Certificate, if any.
- (g) Insurance Policy of 110% if CIF/CIF contract.
- (h) Performance Bond / Warranty Certificate

16. Warranty

- 16.1 The supplier warrants that the goods supplied under the contract is new, unused and incorporate all recent improvements in design and materials unless prescribed otherwise by BRBNMPL in the contract. The supplier further warrants that the goods supplied under the contract shall have no defect arising from design, materials (except when the design adopted and / or the material used are as per BRBNMPL's specifications) or workmanship or from any act or omission of the supplier, that may develop under normal use of the supplied goods under the conditions prevailing in India.

- 16.2 This warranty shall remain valid for twelve months after the goods or any portion thereof as the case may be, have been delivered to the final destination and installed and commissioned at the final destination and accepted by BRBNMPL in terms of the contract or for fifteen months from the date of despatch from the supplier's premises for domestic goods (including goods already imported by the supplier under its own arrangement) or for eighteen months after the date of shipment from the port of loading in the source country for imported goods offered from abroad, whichever is earlier, unless specified otherwise in the SCC.

- 16.3. In case of any claim arising out of this warranty, BRBNMPL shall promptly notify the same in writing to the supplier.

- 16.4. Upon receipt of such notice, the supplier shall, with all reasonable speed (or within the period, if specified in the SCC), repair or replace the defective goods or parts thereof, free of cost, at the ultimate destination. The supplier shall take over the replaced parts/ goods after providing their replacements and no claim, whatsoever shall lie on

BRBNMPL for such replaced parts/ goods thereafter.

16.5. In the event of any rectification of a defect or replacement of any defective goods during the warranty period, the warranty for the rectified/ replaced goods shall be extended to a further period of twelve months from the date such rectified / replaced goods starts functioning to the satisfaction of BRBNMPL.

16.6. If the supplier, having been notified, fails to rectify / replace the defect(s) within a reasonable period (or within the period, if specified in the SCC), BRBNMPL may proceed to take such remedial action(s) as deemed fit by BRBNMPL, at the risk and expense of the supplier and without prejudice to other contractual rights and remedies, which BRBNMPL may have against the supplier.

17. Assignment

17.1. The Supplier shall not assign, either in whole or in part, its contractual duties, responsibilities and obligations to perform the contract, except with BRBNMPL's prior written permission.

18. Sub Contracts

18.1. The Supplier shall notify BRBNMPL in writing of all sub contracts awarded under the contract if not already specified in its tender. Such notification, in its original tender or later, shall not relieve the Supplier from any of its liability or obligation under the terms and conditions of the contract.

18.2. Sub contract shall be only for bought out items and sub-assemblies.

18.3. Sub contracts shall also comply with the provisions of GCC Clause 5 ("Country of Origin").

19. Modification of contract

19.1. Once a contract has been concluded, the terms and conditions thereof will generally not be varied. However if necessary, BRBNMPL may, by a written order given to the supplier at any time during the currency of the contract, amend the contract by making alterations and modifications within the general scope of contract in any one or more of the following:

- (a) Specifications, drawings, designs etc. where goods to be supplied under the contract are to be specially manufactured for BRBNMPL,
- (b) mode of packing,
- (c) incidental services to be provided by the supplier
- (d) mode of despatch,
- (e) place of delivery, and
- (f) any other area(s) of the contract, as felt necessary by BRBNMPL depending on the merits of the case.

19.2. In the event of any such modification/ alteration causing increase or decrease in the cost of goods and services to be supplied and provided, or in the time required by the supplier to perform any obligation under the contract, an equitable adjustment shall be made in the contract price and/ or contract delivery schedule, as the case may be, and the contract amended accordingly. If the supplier doesn't agree to the adjustment made by BRBNMPL, the supplier shall convey its views to BRBNMPL within twenty one days from the date of the supplier's receipt of BRBNMPL's amendment / modification of the contract.

19.3. Option Clause: By a suitable provision in the SCC, the Purchaser may reserve the right to increase the ordered quantity by 25% at any time, till final delivery date of the contract, by giving reasonable notice even though the quantity ordered initially has been supplied in full before the last date of Delivery Period.

20. Prices

20.1. Prices to be charged by the supplier for supply of goods and provision of services in terms of the contract shall not vary from the corresponding prices quoted by the supplier in its tender or during negotiations, if any, and incorporated in the contract except for any price adjustment authorized in the SCC.

21. Taxes and Duties

21.1. Supplier shall be entirely responsible for all taxes, duties, fees, levies etc. incurred until delivery of the contracted goods to BRBNMPL.

21.2. Further instruction, if any, shall be as provided in the SCC.

22. Terms and Mode of Payment: Unless specified otherwise in SCC, the terms of payments would be as follows:

22.1. Unless otherwise specified in SCC, usual payment term is 100% on receipt and acceptance of goods by the Purchaser and on production of all required documents by the supplier.

22.2. For Domestic Goods: Unless otherwise specified in the SCC, payments to suppliers are usually made by account payee cheque or through ECS only.

22.2.1. Where the terms of delivery is FOR dispatching Station, the payment terms, depending on the value and nature of the goods, mode of transportation etc. maybe 60% to 90% (as specified in SIT) on proof of dispatch and other related documents and balance on receipt at site and acceptance by the consignee.

22.2.2. Where the terms of delivery is CIF destination / delivery at site/FOR destination, usual payment term is 100% on receipt and acceptance of goods by the consignee and on production of all required documents by the supplier.

22.2.3. Where goods to be supplied also need installation and commissioning by the supplier, the payment terms are generally as under:

(a) For a contract with terms of delivery as FOR dispatching station

- i. 60% on proof of dispatch along with other specified documents
- ii. 30% on receipt of the goods at site by the consignee and balance
- iii. 10% on successful installation and commissioning and acceptance by the user department

(b) For a contract with terms of delivery as CIF destination/ Delivery at site/FOR destination

- i. 90% on receipt and acceptance of goods by the consignee at destination and on production of all required documents by the supplier
- ii. 10% on successful installation and commissioning and acceptance by the consignee.

22.3. For Imported Goods: Unless otherwise specified in SCC, payments are made through an irrevocable Letter of Credit {LC}.

(a) Cases where Installation, Erection and Commissioning (if applicable) are not the responsibility of the Supplier – 100 % net FOB/FAS price is to be paid against invoice, shipping documents, inspection certificate (where applicable), manufacturers' test certificate, etc.

(b) Cases where Installation, Erection and Commissioning are the responsibility of the Supplier – 80% to 90% net FOB/FAS price (as specified in the SCC) will be paid

against invoice, inspection certificate (where applicable), shipping documents etc. and balance within 21-30 days of successful installation and commissioning at the consignee's premises and acceptance by the consignee.

- (c) Payment of Agency Commission against FOB/FAS Contract – Entire 100% agency commission is generally paid in Indian Rupees after all other payments have been made to the supplier in terms of the contract.

22.4. Unless specified otherwise in the SCC, the following general conditions will apply for payment to the supplier.

22.5. The payment shall be made in the currency / currencies authorized in the contract.

22.6. The supplier shall send its claim for payment in writing as per Section XIX - "Proforma for Bill for Payments", when contractually due, along with relevant documents etc., duly signed with date, as specified in SCC and in a manner as also specified therein.

22.7. While claiming payment, the supplier is also to certify in the bill that the payment being claimed is strictly in terms of the contract and all the obligations on the part of the supplier for claiming that payment has been fulfilled as required under a) the contract. b)

22.8. The important documents which the supplier is to furnish while claiming payment are:

- a) Original Invoice
- b) Packing List
- c) Certificate of country of origin of the goods from seller's Chamber of Commerce.
- d) Certificate of pre-dispatch inspection by BRBNMPL's representative/ nominee
- e) Manufacturer's test certificate
- f) Performance/ Warrantee Bond
- g) Certificate of insurance
- h) Clean on Bill of lading/ Airway bill/ Rail receipt or any other dispatch document, issued by a government agency (like postal department) or an agency duly authorized by the concerned ministry/ department
- i) Consignee's Certificate confirming receipt and acceptance of goods
- j) Dangerous Cargo Certificate, if any, in case of imported goods.
- k) Any other document specified.

22.9. While claiming reimbursement of duties, taxes etc. (like sales tax, excise duty, custom duty) from BRBNMPL, as and if permitted under the contract, the supplier shall also certify that, in case it gets any refund out of such taxes and duties from the concerned authorities at a later date, it (the supplier) shall refund to BRBNMPL, BRBNMPL's share out of such refund received by the supplier. The supplier shall also refund the applicable amount to BRBNMPL immediately on receiving the same from the concerned authorities.

22.10. In case where the supplier is not in a position to submit its bill for the balance payment for want of receipted copies of Inspection Note from the consignee and the consignee has not complained about the non-receipt, shortage, or defects in the supplies made, balance amount will be paid by the paying authority without consignee's receipt certificate after three months from the date of the preceding part payment for the goods in question, subject to the following conditions:

- (a) The supplier will make good any defect or deficiency that the consignee (s) may report within six months from the date of despatch of goods.
- (b) Delay in supplies, if any, has been regularized.
- (c) The contract price where it is subject to variation has been finalized.

(d) The supplier furnishes the following undertakings:

"I/We, _____ certify that It We have not received back the Inspection Note duly receipted by the consignee or any communication from BRBNMPL or the consignee about non-receipt, shortage or defects in the goods supplied. I / We agree to make good any defect or deficiency that the consignee may report within three months from the date of receipt of this balance payment or six months from the date of dispatch whichever is later.

23. Delay in the supplier's performance

23.1. The time for and the date specified in the contract or as extended for the delivery of the stores shall be deemed to be the essence of the contract and the supplier shall deliver the goods and perform the services under the contract within the time schedule specified by BRBNMPL in the List of Requirements and as incorporated in the contract.

23.2. Subject to the provision under GGG clause 28, any unexcused delay by the supplier in maintaining its contractual obligations towards delivery of goods and performance of services shall render the supplier liable to any or all of the following sanctions besides any administrative action:

imposition of liquidated damages,
forfeiture of its performance security and
Termination of the contract for default.

23.3. If at any time during the currency of the contract, the supplier encounters conditions hindering timely delivery of the goods and performance of services, the supplier shall promptly inform BRBNMPL in writing about the same and its likely duration and make a request to BRBNMPL for extension of the delivery schedule accordingly. On receiving the supplier's communication, BRBNMPL shall examine the situation as soon as possible and, at its discretion, may agree to extend the delivery schedule, with or without liquidated damages for completion of supplier's contractual obligations by issuing an amendment to the contract.

23.4. When the period of delivery is extended due to unexcused delay by the supplier, the amendment letter extending the delivery period shall, inter alia contain the following conditions:

a) BRBNMPL shall recover from the supplier, under the provisions of the clause 24 of the General Conditions of Contract, liquidated damages on the goods and services, which the Supplier has failed to deliver within the delivery period stipulated in the contract

b) That no increase in price on account of any ground, whatsoever, including any stipulation in the contract for increase in price on any other ground and, also including statutory increase in or fresh imposition of customs duty, excise duty, sales tax or on account of any other tax or duty which may be levied in respect of the goods and services specified in the contract, which takes place after the date of delivery stipulated in the contract shall be admissible on such of the said goods and services as are delivered and performed after the date of the delivery stipulated in the contract.

c) But nevertheless, BRBNMPL shall be entitled to the benefit of any decrease in price on account of reduction in or remission of customs duty, excise duty, sales tax or any other duty or tax or levy or on account of any other grounds, which takes place after the expiry of the date of delivery stipulated in the contract.

23.5. The supplier shall not despatch the goods after expiry of the delivery period. The supplier is required to apply to BRBNMPL for extension of delivery period and obtain the same before despatch. In case the supplier despatches the goods without obtaining an extension, it would be doing so

at its own risk and no claim for payment for such supply and / or any other expense related to such supply shall lie against BRBNMPL.

24. Liquidated damages

24.1. Subject to GCC clause 28, if the supplier fails to deliver any or all of the goods or fails to perform the services within the time frame(s) incorporated in the contract, BRBNMPL shall, without prejudice to other rights and remedies available to BRBNMPL under the contract, deduct from the contract price, as liquidated damages, a sum equivalent to the 0.5% percent (or any other percentage if prescribed in the SCC) of the delivered price of the delayed goods and/ or services for each week of delay or part thereof until actual delivery or performance, subject to a maximum deduction of the 10% (or any other percentage if prescribed in the SCC) of the delayed goods' or services' contract price(s). During the above mentioned delayed period of supply and / or performance, the conditions incorporated under GCC sub-clause 23.4 above shall also apply.

25. Custody and Return of BRBNMPL's Materials/ Equipment/ Documents loaned to Contractor

25.1. Whenever stores are required to be issued to the firm/contractor for fabrication or prototypes or sub-assemblies are issued for guidance in fabrication, these would be issued against appropriate Bank Guarantee as specified in SCC. In addition to the Bank Guarantee, appropriate insurance may be asked if specified in the SCC.

25.2. All drawings and samples issued to the contractor in connection with the contract must be returned by him. Final payment will be withheld if this is not done, besides any other sanction deemed fit by BRBNMPL.

26. Termination for default

26.1. BRBNMPL, without prejudice to any other contractual rights and remedies available to it (BRBNMPL), may, by written notice of default sent to the supplier, terminate the contract in whole or in part, if the supplier fails to deliver any or all of the goods or fails to perform any other contractual obligation(s) within the time period specified in the contract, or within any extension thereof granted by BRBNMPL pursuant to GCC sub-clauses 23.3 and 23.4.

26.2. In the event of BRBNMPL terminates the contract in whole or in part, pursuant to GCC sub-clause 26.1 above, BRBNMPL may procure goods and/ or services similar to those cancelled, with such terms and conditions and in such manner as it deems fit at the "Risk and Cost" of the supplier and the supplier shall be liable to BRBNMPL for the extra expenditure, if any, incurred by BRBNMPL for arranging such procurement.

26.3. Unless otherwise instructed by BRBNMPL, the supplier shall continue to perform the contract to the extent not terminated.

27. Termination for insolvency

27.1. If the supplier becomes bankrupt or otherwise insolvent, BRBNMPL reserves the right to terminate the contract at any time, by serving written notice to the supplier without any compensation, whatsoever, to the supplier, subject to further condition that such termination will not prejudice or affect the rights and remedies which have accrued and / or will accrue thereafter to BRBNMPL.

28. Force Majeure

28.1. In the event of any unforeseen event directly interfering with the supply of stores arising during the currency of the contract, such as war, hostilities, acts of the public enemy, civil commotion, sabotage, fires, floods, explosions, epidemics, quarantine restrictions, strikes, lockouts, or acts of God, the Contractor shall, within a week from the

commencement thereof, notify the same in writing to the Purchaser with reasonable evidence thereof. Unless otherwise directed by BRBNMPL in writing, the supplier shall continue to perform its obligations under the contract as far as reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event. If the force majeure condition(s) mentioned above be in force for a period of 90 days or more at any time, either party shall have the option to terminate the contract on expiry of 90 days of commencement of such force majeure by giving 14 days' notice to the other party in writing. In case of such termination, no damages shall be claimed by either party against the other, save and except those which had occurred under any other clause of this contract prior to such termination.

28.2. Notwithstanding the provisions contained in GCC clauses 23, 24 and 26, the supplier shall not be liable for imposition of any such sanction so long the delay and/ or failure of the supplier in fulfilling its obligations under the contract is the result of an event of Force Majeure.

28.3. In case due to a Force Majeure event BRBNMPL is unable to fulfill its contractual commitment and responsibility, BRBNMPL will notify the supplier accordingly and subsequent actions taken on similar lines described in above sub-paragraphs.

29. Termination for convenience

29.1. BRBNMPL reserves the right to terminate the contract, in whole or In part for its (BRBNMPL's) convenience, by serving written notice on the supplier at any time during the currency of the contract. The notice shall specify that the termination is for the convenience of BRBNMPL. The notice shall also indicate inter-alia, the extent to which the supplier's performance under the contract is terminated, and the date with effect from which such termination will become effective.

29.2. The goods and services which are complete and ready in terms of the contract for delivery and performance within thirty days after the supplier's receipt of the notice of termination shall be accepted by BRBNMPL following the contract terms, conditions and prices. For the remaining goods and services, BRBNMPL may decide:

a.to get any portion of the balance completed and delivered at the contract terms, conditions and prices; and / or

b. to cancel the remaining portion of the goods and services and compensate the supplier by paying an agreed amount for the cost incurred by the supplier towards the remaining portion of the goods and services.

30. Governing language

30.1. The contract shall be written in Hindi or English language following the provision as contained in GIT clause 2. All correspondence and other documents pertaining to the contract, which the parties exchange, shall also be written accordingly in that language.

31. Notices

31.1. Notice, if any, relating to the contract given by one party to the other, shall be sent in writing or by cable or telex or facsimile and confirmed in writing. The procedure will also provide the sender of the notice, the proof of receipt of the notice by the receiver. The addresses of the parties for exchanging such notices will be the addresses as incorporated in the contract.

31.2. The effective date of a notice shall be either the date when delivered to the recipient or the effective date specifically mentioned in the notice, whichever is later.

32. Code of Ethics

BRBNMPL as well as Bidders, Suppliers, Contractors, and Consultants under BRBNMPL contracts shall observe the highest standard of ethics during the procurement or execution of such contracts. In pursuit of this policy, for the purposes of this provision, the terms set forth below are defined as follows:

- (a) "Corrupt practice" means the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence the action of a public official in the procurement process or in contract execution;
- (b) "Fraudulent practice" means a misrepresentation or omission of facts in order to influence a procurement process or the execution of a contract;
- (c) "Collusive practice" means a scheme or arrangement between two or more Bidders, with or without the knowledge of the Purchaser, designed to establish bid prices at artificial, non competitive levels; and
- (d) "Coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the procurement process or affect the execution of a contract.
- (e) A particular violation of ethics may span more than one of above mentioned unethical practices.

32.1. The following policies will be adopted in order to maintain the standards of ethics during procurement:

- (a) A proposal for award will be rejected if it is determined that the Bidder recommended for award has, directly or through an agent, engaged in corrupt, fraudulent, collusive or coercive practices in competing for the Contract in question.
- (b) A contract will be cancelled if it is determined at any time that BRBNMPL representatives/ officials have directly or indirectly, engaged in corrupt, fraudulent, collusive or coercive practices during the procurement or the execution of that contract
- (c) In case any individual staff is found responsible, suitable disciplinary proceedings should be initiated against such staff under the applicable government conduct rules. The existing provisions under the Indian law including the instructions of Central Vigilance Commission should be followed in this regard.
- (d) Firms or individuals shall be banned/ blacklisted after following due process, including declaring them ineligible, either indefinitely or for a stated period of time, to be awarded a BRBNMPL contract, if it at any time determines that they have, directly or through an agent, engaged in corrupt, fraudulent, collusive or coercive practices in competing for, or in executing, a BRBNMPL contract.

33. Resolution of disputes

33.1. If dispute or difference of any kind shall arise between BRBNMPL and the supplier in connection with or relating to the contract, the parties shall make every effort to resolve the same amicably by mutual consultations. If the parties fail to resolve their dispute or difference by such mutual consultation within twenty one days of its occurrence, then, unless otherwise provided in the SCC, either BRBNMPL or the supplier may seek recourse to settlement of disputes through arbitration as per The Arbitration and conciliation Act 1996 as per following clause.

33.2. Arbitration Clause:- If both parties fail to reach such

amicable settlement, then either party (the Purchaser or Seller) may within 21 days of such failure give a written notice to the other party requiring that all matters in dispute or difference be arbitrated upon. Such written notice shall specify the matters which are in difference or of difference of which such written notice has been given and no other matter shall be referred to the arbitration in accordance with the conciliation and arbitration rules of International Chamber of Commerce [ICC]/United National Commission on International Trade Law (UNCITRL) by three arbitrators appointed in accordance with the procedure set out in clause below. The arbitration proceeding shall be held in New Delhi and shall be conducted in English language. All documentation to be reviewed by the arbitrators and/ or submitted by the parties shall be written or translated into English. Venue of arbitration shall be New Delhi. The arbitrator or arbitrators appointed under this article shall have the power to extend time to make the award with the consent of the parties. Pending reference to arbitration the parties shall make all endeavours to complete the contract/work in all respects and all disputes, if any, will finally be settled in the arbitration.

34. Applicable Law

34.1. The contract shall be interpreted in accordance with the laws of India.

34.2. Irrespective of the place of delivery, or the place of performance or the place of Payments under the contract, the contract shall be deemed to have been made at the place from which the notification of acceptance of the tender has been issued.

35. Secrecy

35.1. The Contractor shall take all reasonable steps necessary to ensure that all persons employed in any work in connection with the contract, have full knowledge of the Official Secrets Act and any regulations framed thereunder.

35.2. Any information obtained in the course of the execution of the contract by the Contractor,; his servants or agents or any person so employed, as to any matter whatsoever, which would or might be directly or indirectly, of use to any enemy of India, must be treated secret and shall not at any time be communicated to any person.

35.3. Any breach of the aforesaid conditions shall entitle the Purchaser to cancel the contract and to purchase or authorise the purchase of the stores at the risk and cost of the Contractor, In the event of such cancellation, the stores or parts manufactured in the execution of the contract shall be taken by the Purchaser at such price as he considers fair and reasonable and the decision of the Purchaser as to such price shall be final and binding on the Contractor.

Yours faithfully,

()
Signature with date.

Seal

Name:

Section V: Special Conditions of Contract (SCC)

The following Special Conditions of Contract (SCC) will apply for this purchase. The corresponding clauses of General Conditions of Contract (GCC) relating to the SCC stipulations have also been incorporated below. These Special Conditions will modify / substitute / supplement the corresponding (GCC) clauses.

Whenever there is any conflict between the provision in the GGC and that in the SCC, the provision contained in the SCC shall prevail.

(Clauses of GCC listed below include a possibility for variation in their provisions through SCC. There could be other clauses in SCC as deemed fit)

Sr. No.	GCC Clause No.	Topic	SCC Provision
1.	1 to 15	Definitions: Interpretation and Abbreviations, Application, Use of contract documents and information, Patent Rights, Country of Origin, Performance Security, Technical Specifications and Standards, Packing and Marketing, Inspecting and Quality Control, terms of Delivery, Transportation of Goods, Insurance, Spare parts, Distribution of Dispatch Documents for Clearance/Receipt of Goods.	No Change
2.	16	Warranty.	No change
3.	17& 18	Assignment, Sub Contracts	No Change
4.	19	Modification of contract	No Change
5.	20 & 21	Prices, Taxes and Duties	No change
6.	22	Terms and Mode of Payment	As per below section clause 6
7.	23 to 35	Delay in the supplier's performance, Liquidated damages, Custody and Return of BRBNMPL's Materials/ Equipment/ Documents loaned to Contractor, Termination for default, Termination for insolvency ,Force Majeure, Termination for convenience, Governing language, Notices, Code of Ethics, Resolution of disputes, Applicable Law, Secrecy	No Change Place of arbitration will be Kolkata
8.	36	Disposal / Sale of Scrap by Tender	Not applicable to this tender

- 1) **Pre-Bid Visit:** The bidders **must visit the premises** and have clear understanding about place, scope of work; volume of work, requirement of skill levels of workforce, etc., and any doubt/clarification may be cleared/ done before submitting their offers. Any claim of ignorance about the system or responsibility shall not be entertained at a later stage.
- 2) **Estimated Value:** The estimated value for this work is **₹298 Lakhs** approximately (Rupees Two hundred Ninety Eight Lakhs Only) inclusive of GST.
- 3) **Quoted Price:** The quoted price shall include supply and installation of items as per the scope of work to complete the work in all respect. All other charges including appropriate insurance

charges, overheads for the work as mentioned in the Scope of work (Section VII). The bidders shall take in to account all the above mentioned factors before submitting their offers.

- 4) **Price Variation:** The contractor has to quote his best competitive price considering all the factors. The price should be firm for the contract and there shall be no variation/escalation on any account except regarding GST. No claim in this respect shall be entertained separately in addition to the quoted rate. Any upward/downward revision in GST shall be considered at actual, subject to production of documentary evidence. Rate of GST included in the Price should be specified.
- 5) **Time schedule:** The work must be completed within 180 days from the issue of work order/ contract. Any further delay will attract liquidated damages.
- 6) **Payment:**
 - a) No advance is payable along with the order.
 - b) 70% of material value shall be made after receipt and acceptance of 100% material and certification by Maintenance Division of BRBNMPL.
 - c) Balance 20% of material value and 90% of installation and commissioning charges shall be made within 30 days of commissioning.
 - d) Balance 10% of material value and 10% commissioning charges will be released only after final acceptance and satisfactory performance of the system. Latest returns of GST should be submitted along with the bill/invoice.

Important Note: The collecting subsidy from MNRE shall be the scope of supplier and invoice has to be raised for total cost minus subsidy. However, BRBNMPL shall issue necessary certificate or letter to claim the subsidy.

- 7) **Security Deposit:** The successful bidder has to furnish a Security Deposit of 10% of the total contract value (Rounded to next thousand) have to be submitted in the form of Demand Draft or Bank Guarantee for the period of **5 years** and further claim period of 2 months from the date of FAC as mentioned under clause 6 of GCC, within 21 days of issue of Letter of intent/ Notification of award. Security deposit shall be released after compliances of other formalities such as- submission of 'No Claim Certificate'. Security deposit will be forfeited, if the successful bidder leaves the job without completion of the contract tenure/violating any contractual obligations.
- 8) **Liquidated damage / Penalty / Indemnity:** For any delay beyond the time specified above without any valid reason, liquidated damages @ 0.5% of the value of the work shall be levied per week of delay, subject to a maximum of 10% of total value of works completed / final bill value. Quantum of liquidated damages assessed and levied by BRBNMPL shall be final and not challengeable by the supplier / contractor. Contractor has to apply for extension with valid reasons at least 10 days prior to the completion date.
- 9) **Statutory Deductions:** Statutory deductions such as GST, Income Tax etc. as applicable shall be effected while making payment.
- 10) **Statutory requirements:** The Contractor should comply with all statutory provisions as applicable such as but not limited to the following.
 - a) Provisions of the Factories Act, Workman Compensation Act, Employers Liability Act, Contract Labour Act, Industrial Dispute Act, Minimum Wages Act, Payment of Wages Act, EPF and ESI Act including any modification thereof or any other law relating thereto and rules framed there under from time to time.
 - b) The Contractor shall indemnify the company from any claim due to any breach of statutory requirements and the company as a principle employer shall enforce the provisions of the act.
 - c) The contractor shall obtain license / registration from Labour Authority / any other Statutory Authority including PF & ESI as may be required and shall furnish Statutory Returns and deposit contributions and Statutory Levies as per the Law of the Land as applicable from time to time. The Contractor shall be liable to furnish with the company all copies returns and documents as would be asked for time to time.
 - d) Any untoward incident arising out of improper supervision or inadequate safety measures will be the sole responsibility of the contractor. The Contractor shall conform to all the Labour Laws and shall remain solely responsible for the obligation under the relevant statutory provisions.

- e) e) The contractor has to provide all statutory welfare measures for their workers.
- f) The contractor will insure all his employees against injury/death while on duty and will indemnify the BRBNMPL against any claim arising out of any accident, injury or death during the course of their duty. The BRBNMPL holds no liabilities in case of any accident or death during working in our system. You should employee physically fit personnel for carrying out all jobs specified in this tender
- 11) Incompletion/Discontinuation of work:** If the work is not completed in all aspects or delayed beyond reasonable time or contractor discontinues the work abruptly, then BRBNMPL reserves the rights to get the remaining work/uncompleted work done through any other agencies at the risk and cost of the contractor. In such cases, the pending claims and Security Deposit of the contractor shall be forfeited.
- 12) Recovery & Rectification of work:** In case contractor fails to attend the same as per defect liability period clause above within a week from the date of intimation, it shall be got rectified by the BRBNMPL through another agency & money spent thus shall be recovered from the contractor.
- 13) Accommodation:** On specific request from the Contractor, BRBNMPL may provide quarters/space for Site Office purpose as per availability and allotment norms/rules in force for allotment, at a prescribed rent & other charges like Electricity etc., fixed by the Company. In this event, the contractor must always be in a position that whenever any directive for vacating the said premise is issued, he shall, without raising any objection, peacefully vacate the same.
- 14) Man power:** You shall employ qualified and experienced personnel for the work. You shall be responsible for any damage that may be caused to the existing system due to (i) Lack of knowledge, (ii) Wrong operation, (iii) Mishandling, (iv) Sabotage etc. In such cases, you will be responsible for compensating any damage/accident to men / material during execution of work as per prevailing labour rules.
- 15) Materials:** BRBNMPL shall reserve the right to reject any materials if it is found not in conformity with specification and terms and conditions of the order in all respect.
- 16) Warranty / Defects Liability Period:** Warranty / Defects liability period against each item mentioned respectively (in the table below) from the date of Final Acceptance Certificate. The contractor shall be liable to replace/repair any defects within the warranty/defects liability period free of cost to the BRBNMPL.

1	Solar Modules	10 years free replacement guarantee against material defect or craftsmanship
2	Solar Modules	90% power output for 10 years and 80% power output for 25 years.
3	Inverter	Workmanship/product replacement – 5 years, service-25 years
4	PV Array Installation	Structural – 25 years

- 17) Quantum of work:** Quantities mentioned in the schedule of items are as per the prevailing condition & requirement and may vary during the execution of work. Any such variance will be accounted and paid extra as per the quoted rates. Prior approval should be taken from BRBNMPL in case of any increase in the item and quantity other than BOQ.
- 18) Safety & Security Measures:**
- Contractor shall follow all the safety rules and regulations followed by BRBNMPL, Salboni and always work with proper permit from the concern department.
 - Contractor should Comply the statutory requirements applicable as per The West Bengal Factories Rules, 1958 & The Factories Act, 1948 etc. as amended up to date.
 - Contractor should provide & ensure use of mandatory Personal Protective Equipment (PPE) wherever applicable like Safety Helmet & safety shoes and also other job specific PPEs and safety appliances as per standard PPE Matrix during the execution of the work. Standard of PPEs should be Indian Standard or equivalent.

- d) All tools, tackles and measuring instruments which are to be used by the contractor should be tested/ calibrated by 'competent person'/ institution.
- e) Contractor should be fully responsible for delay of job due to non-compliances of safety as mentioned above.
- f) Non-conformity of safety by Contractor shall be treated as an offence and penalty may be decided by the authority.
- g) The contractor should scrupulously conform to the safety and security norms as stipulated by BRBNMPL while working in the security area.
- h) The contractor shall take all the precaution while executing this work. Protective gear/personal protective equipment such as safety helmets, boots, belts, gloves etc. shall be provided by the contractor at his own cost to all his workers at site. The Contractor shall impose such requirements on all sub-contractors also. It shall be the responsibility of the contractor to ensure that such protective gear is worn at all times by all personnel working at site. BRBNMPL shall have the right to stop any person not wearing such protective gear from working on the site.
- i) BRBNMPL is a security organization and the Govt. of West Bengal declares the premise as Prohibited Area. Hence the contractor has to abide by the security rules of the Company. The contractor has to ensure the character and antecedent of the persons deployed. The contractor must be in a position to produce such documents whenever he is asked to do so. Details shall be furnished as per format when called for. The contractor has to issue printed photo identity card to its workers duly authenticated by the designated security officer of the Company. Contractor should apply for Gate Pass for labours, welding permission and material entry pass etc. as per approved format only, well in advance to avoid any delay in issue of Gate passes.
- j) While applying for pass, contractor must enclose copy of address proof (Voters ID card or ration card or driving license or passport etc., for all the workers for which gate pass has been requested. The details shall be submitted in the prescribed format as given below.

Sl No	Name of Person	Father name	Age	Present Address	Identification Mark	Signature of the Individual

- k) On award of the contract the contractor shall sign the Non-disclosure format and abide with that.
 - l) Any worker of the contractor, if found by the Company as unsuitable or having doubtful integrity, shall be removed from the premises at the risk and cost of the contractor. The contractor shall vouch guarantee for the integrity of its workers.
- 19) Cleanliness:** - Contractor is required to ensure complete cleanliness at the site. Debris generated during the day's work should be disposed of immediately.
- 20) Tool & Tackles:** Tools and Tackles required for execution of the entire work has to be supplied by the Contractor.
- 21) Legal jurisdiction:** The court of Kolkata (West Bengal) only shall have jurisdiction to deal with and decide any legal matter of dispute whatsoever arising out of any work order placed by us.

Section VI: List of Requirements

Schedule No.	Brief description of goods and services (Related specifications etc. are in Section-VII)	Accounting unit	Quantity	Amount of Earnest Money
1.	“DESIGN, SUPPLY, INSTALLATION, TESTING, COMMISSIONING OF 450 KWp SOLAR PHOTOVOLTAIC POWERPLANT, GROUND MOUNTED WITHOUT BATTERY BANK (GRID INTERACTIVE) IN BRBNMPL, SALBONI”	Unit	One	Rs.5,00,000 /- (Rupees Five Lakh only)

Required Delivery Schedule: 180 Days

Address: BRBNMPL PO- RBNML, Salboni, Midnapur West, Pin -721132

Section VII: Technical Requirements

“DESIGN, SUPPLY, INSTALLATION, TESTING, COMMISSIONING OF 450 KWp SOLAR PHOTOVOLTAIC POWER PLANT, GROUND MOUNTED WITHOUT BATTERY BANK (GRID INTERACTIVE) IN BRBNMPL, SALBONI”

A) Scope of work: -

The scope of the work shall includes,

1. Design, Supply, Installation, Commissioning of the 450 KWp Hybrid Solar Photovoltaic Power Plant, ground mounted without battery bank (grid interactive) and without Net-metering.
2. Installation of PV modules on Ground at two locations in our township (250 KWp + 200 KWp = 450 KWp) as per the enclosed Annexure-D with required fixtures, Junction boxes, cables, Power Conditioning Unit and connect to the two different LT feeders of BRBNMPL, Salboni Township. **Bidders must visit the BRBNMPL site to know the exact requirement and site conditions before quoting for the tender.** Any claim of ignorance about the system or responsibility shall not be entertained in later stage.
3. Supply of the complete systems, including all necessary components, sub-components, spares, tools etc. for generation of the 450 KWp Solar Power Plant. Power plant shall be installed as per the specifications provided in the technical offer.
4. Fabrications, supply and the installation of suitable support for the PV panels and other components whichever is required with the accessories.
5. The plant shall feed AC power to the Low Tension (LT) distribution grid power supplies placed at the approximate distance of 200 meter for location -1 (250 KWp) and 300 meter for location -2 (200 KWp).
6. The solar plant shall monitor solar generated energy using solar plant AC Energy meter independent of load energy monitoring.
7. Each PV panel structure shall incorporate with number of bird repellent spike at a level higher than the panel upper edge to cover all the installations. The locations of the spike should be selected for minimum shadow effect.
8. Array support structure shall be fabricated using corrosion resistant GI or anodized aluminium or equivalent metal sections. Array support structure welded joints and fasteners shall be adequately treated to resist corrosion.
9. The individual string/array combiner boxes and DC cabling shall be installed at a closer distance to PV panels.
10. The inverters shall be installed nearer to the PV panels in a weather proof cabinet.
11. Required number of junction box (IP-65 protection) shall be provided with bus bar arrangement to interconnect inverter output and to connect output cables to sub-station.
12. Civil work (grouting) for PV structure.
 - i. The individual Solar PV array shall be installed on existing on the ground as specified locations in the Township using fixed PV array support structure.

- ii. PV array shall be installed in the space free from any obstruction and / or shadow by utilizing maximum space.
 - iii. Adequate spacing shall be provided between two panel frames and rows of panels to facilitate personnel protection, ease of installation, replacement, cleaning of panels and electrical maintenance.
 - iv. The array structure shall support SPV modules at a given orientation. All nuts and bolts shall be of very good quality stainless steel.
 - v. The supplier shall specify installation details of the PV modules and the support structure with appropriate diagrams and drawings. Such details shall include, but not limited to the following:
 - a) Determination of true south at the site;
 - b) Array tilt angle to the horizontal, with permitted tolerance;
 - c) Details with drawings for fixing the modules;
 - d) Details with drawings of fixing the junction/terminal boxes;
 - e) Interconnection details inside the junction/terminal boxes;
 - f) Structure installation details and drawings;
 - g) Electrical grounding (earthing);
 - h) Inter-panel/Inter-row distances with allowed tolerances; and
 - i) Safety precautions to be taken.
13. Separate earth pits should be provided for Electrical earth for Solar panel plant protection and for Spike busters for two different locations in township as per IS.
14. PV panel frames shall be fixed and grouted to newly constructed RCC blocks. The place wherever concrete is not there, should be concreted to avoid growth of bushes/grass etc. The proposed area for the Solar Power system is already concreted in most area and only concrete patch work may be required to ensure that no growth of bushes, grass & plants occur.
15. Contractor shall provide pedestals if required for mounting of the PCU'S and control panels
16. The Solar Power System is without Net-metering; hence contractor shall ensure zero export to grid. Contractor shall provide the Inverters, which shall have “Zero Export Device” to arrest the excess generated power during non-pick load hours by providing controller for managing the generation to ensure zero export of power to grid.
17. Making of chain link fencing with 2” x 2” wire mesh, 14 SWG & 1.5 meter height with support 40 x 40 x 5 mm angle with suitable gate and painted black shade enamel paint for each installation. Wire mesh fencing should cover all the Solar panel installation and separate the roads for traffic movements.
18. Installation of water tank 1000 liter capacity in two locations on the 8 meter height MS structure along with water pipe line with water taps on every 25 meters for module cleaning of the 450 KWp Solar Power plant. Minimum 4 sets of flexible pipe of suitable length with water jet gun should be provided.
19. The bidder must also provide 3 sets of documents in English, containing detailed operation and maintenance manual, Wiring diagram and GA Drawing.
20. Training to the user for operation and maintenance of the system.

21. The quantities mentioned in schedule of items are tentative and may vary as per the site requirement. Payment shall be made as per the actual work done.
22. The contractor has to arrange all the required materials, tools and tackles, labour, transportation etc., at his own cost.
23. Contractor shall supply the miscellaneous materials like junction box, anchor fasteners, screws, bolts and nuts, cable glands and lugs etc. and carry out associated minor works for successful completion of work. Contractor shall do any other related jobs that are not mentioned above, but found necessary at the time of execution to complete the job in all respect.
24. **The contractor will be responsible for supply of any other item required to accomplish the work even if it's not stated in the BOQ.** The quantity of items such as junction box, anchor fasteners, screws, bolts and nuts, cable glands and lugs etc. may vary from the one prescribed in BOQ. Any increase in quantity for BOQ items or any item to be supplied other than BOQ, the contractor has to obtain prior approval from BRBNMPL. If the quantity is less than that of mentioned in the BOQ, the payment will be made at actuals.
25. The materials supplied and work executed shall comply with B.I.S. Standard and I.E. Rules. BRBNMPL shall have the right to reject any materials and workmanship, if it is found not in conformity with specification, approved brand and terms and conditions.
26. Latest revision of all applicable Indian and IE codes, regulations shall govern the design, manufacture, installation, testing and commissioning of this work even when the requirement of the specification is less stringent than the codes, regulations and standards. In the event of requirement of the specification exceeds the corresponding codes, regulations or standards, the specification shall govern.
27. Certificate for module from IEC or equivalent to be submitted as part of the bid offer.

B) Schedule of Items:*SCHEDULE OF ITEMS FOR SUPPLY*

Sl.No	DESCRIPTION	UNIT	QTY
1.0	Supply of Items		
1.1	Solar PV module – Minimum 325 Wp each, for a total capacity of 450 KWp as per specifications	Nos	Max. 1385
1.2	Grid Tied Inverter: 50 KW- 415V AC, 50Hz,	Nos	9
1.3	Module mounting structure	Lot	1
1.4	PVC Copper cable of suitable size (Array to Inverter), size: - _____ core, _____sq. mm (Tenderer shall specify the size of cable)	Mts	As per requirement
1.5	PVC Aluminium cable of suitable size (Inverter to LT Junction Box), size: - _____core, _____sq. mm (Tenderer shall specify the size of cable)	Mts	As per requirement x 2 run (each)
1.6	PVC Aluminum cable of suitable size (L T Junction box to AC DB Panel), size: - _____core, _____sq. mm (Tenderer shall specify the size of cable)	Mts	As per requirement x 2 run (each)
1.7	PVC Aluminum cable of suitable size (AC DB to BRBNMPL LT panel) size: - _____core, _____sq. mm (Tenderer shall specify the size of cable)	Mts	As per requirement x 2 run (each)
1.8	DC Distribution panel (if required)	Set	As per requirement
1.9	AC Distribution panel with two compartment	Nos	2
1.10	Multi Contact Male cable coupler	Set	2
1.11	Multi Contact Female cable coupler	Set	2
1.12	Array Junction Boxes (DC)	Set	2
1.13	Main Junction Boxes (AC)	Set	2
1.14	Lightning Arresters	Set	2
1.15	Earthing protection system (For Solar system and lightning)	Set	2
1.16	Energy meter in LT distribution panel	Nos	2
1.17	Zero Export Device Controller for Reverse Power protection	No	2
1.18	Miscellaneous items required for completing the installation	Lot	1

1.19	Chain link fencing with 2" x 2" wire mesh, 14 SWG & 1.5 meter height with support 40 x 40 x 5 mm angle with suitable gate and painted black shade enamel paint for each installation. Wire mesh fencing should cover all the Solar panel installation and separate the roads for traffic movements.	Lot	1
1.20	Water tank 1000 liter capacity in two locations on the 8 meter height MS structure along with water pipe line of 3/4" dia with water taps on every 25 meters for module cleaning of the solar panels. Minimum 4 sets of flexible pipe of 50 meter length with water jet gun should be provided.	Lot	1

Above mentioned quantity is estimated only and payment shall be made based on the actual quantity used/quantity of work done. Prior approval should be taken in case of increase in BOQ

SCHEDULE OF ITEMS FOR ERECTION & COMMISSIONING

2.0	ERECTION AND COMMISSIONING	unit	Quantity
2.1	Erection and Commissioning of Solar PV module	Nos	Maximum 1385
2.2	Erection and Commissioning of Grid Tied Inverter	Nos	9
2.3	Erection and Commissioning - Module mounting structure	Set	1
2.4	Installation of Zero Export Device Controller for Reverse Power protection	No	2
2.5	All miscellaneous works, cable terminations, control boxes, wiring works and all other related works.	Lot	1
2.6	Erection and Commissioning of Chain link fencing with suitable gate and painted	Set	1
2.7	Erection and Commissioning of water tanks with pipe line and water taps	Set	1

C) Technical Specifications

a) PV Array :

1	Solar PV array capacity	Should not be less than 450 KWp
2	Solar modules	Poly-Crystalline, 72 cells, Bypass diodes ≥ 3 , Bus bar ≥ 4 , Wattages ≥ 325 Wp

3	Solar module frame and Module Mounting Structure	The module alignment and tilt angle shall be calculated to provide the maximum annual energy output. The structure shall be designed to allow easy replacement of any module and shall be in line with site requirement. The array structure shall be so designed that it will occupy minimum space without sacrificing the output from SPV panels at the same time. The design of the Module mounting structure should be as per MNRN norms in RCC structure. Nut & Bolts, supporting structure including Module Mounting structures shall have to be adequately protected from atmosphere and weather prevailing in the area. All fasteners shall be stainless steel of grade SS-304. The Mounting structure shall be designed to withstand the speed for the wind zone of the location where a PV System is proposed to be installed (wind speed of 150 KM/hour) to secure the installation against the specific wind speed. Hot dipped Galvanized Steel Structure with minimum 80 microns of galvanization must be considered for all type of structure steel proposed for the Solar power plant
4	IS standards for Module	BIS 14286, IEC 61215 latest edition for polycrystalline silicon Terrestrial or IEC 61646 for other latest technology
5	SPV module conversion efficiency	equal to or greater than 15% under STC
6	Safety standards for Module	IEC 61730 Part I and part II
7	Module connection	Series-parallel string
8	Module Output	The rated output of any supplied module shall not vary by more than 3-5% from the average power rating of all the modules. Each module, therefore has to be tested and rating displayed (I-V characteristic curves)

b) System output :

Control Type	Voltage source, microprocessor assisted, output regulation.
Output voltage	3 phase, 415 V AC ($\pm 5\%$)
Frequency	50 Hz (± 3 Hz)
Continuous rating	450 KW without net metering (Grid tied)
Normal Power	450 KW
Operating temperature Range	0 to 55 °C
LT distribution grid specifications	415V $\pm 5\%$, 50Hz and frequency variation as per IE rules
Standard conformation	IEC 61683
Power Control	MPPT
PCU efficiency	98% and above at full load.

- c) **Series parallel array** : A suitable number of Solar PV modules shall be connected in a series string. A suitable number of series strings shall be connected in parallel to formulate a series parallel array.
- d) **Module Frame:-** The module frame shall be made of corrosion resistant material electrically compatible with structural material used for mounting the modules. Array support structure welded joints and fasteners shall be adequately treated to resist corrosion.

e) **Inverter (Power Conditioning Unit – (PCU)):**

The PCU required shall be of 450 KVA (9 x 50 KVA) to convey DC power produced by SPV modules into AC power and adjust the voltage & frequency levels to suit the local grid conditions. The 450 KVA PCU with grid interactive shall feed power to the A.C. load of Power/lighting system of BRBNMPL.

Important Features / Protections of PCU :

- 1) **Switching Device and Control:-** IGBT and Microprocessor / DSP.
- 2) **MPPT:-** The PCU shall be provided with MPPT (Maximum Power Point Tracing) features, so that maximum possible power can be obtained from the PV module.
- 3) **Hybrid :-** The PCU shall be Hybrid one and shall give the preference to feed the Loads from Solar Energy being produced and shall draw the additional power from mains to meet the load requirements in the case load is more than solar energy being produced.
- 4) **Protection:-** Full proof protection against grid islanding which ensures that the PV power and the grid power gets disconnected immediately in the event of grid failure.
- 5) **Output Voltage:-** The sine wave output of the inverter shall be suitable for connecting to 415V, 3 phase AC LT voltage grid.
- 6) **Adaptability:-** The kVA ratings of inverter should be chosen as per the PV system wattage and to suit to supply the AC power to two or more LT grid.
- 7) **Display unit:** Inverter shall provide with display for PV array DC voltage, current and power, AC output voltage and current (All 3 phases and lines), AC power (Active, Reactive and Apparent), Power Factor and AC energy (All 3 phases and cumulative) and frequency.
- 8) **Operation Test:** Operation of start-up, disconnect and shutdown controls shall also be tested and demonstrated. Stable operation of the PCU and response to control signals shall also be tested and demonstrated.
- 9) **Zero Output Device:-** To arrest excess generated power during non-pick load hours and to ensure zero export of power to grid.

Technical Specification

Switching devices	IGBT
Capacity	Shall not be less than the Solar PV capacity
Control	Microprocessor
Nominal Voltages	415 V (180 V to 270 V range), Sine Wave
Operating frequency	50 Hz (47 to 52 Hz range)
Harmonics	AC ide total harmonics shall not be more than 1%
Ripple	DC voltage ripple shall not be more than 1%
Efficiency	More than 95%
Losses	Maximum losses in sleep mode : 2W/5KW Maximum losses in stand-by mode : 10W
Protection	IP 65 certified
Temperature	0 to 50 degree Celsius
Operation	Completely automatic including wake up synchronization
Protection	Mains Under /over voltage, Over Current, Over/Under grid frequency, over temperature, short circuit, Lightning, Surge voltage induced at output due to external source and Anti-Islanding (for grid synchronized Mode)
System Monitoring Parameters	Inverter Voltage & Current, Mains Voltage/Current/Frequency
Power Factor	More than 0.9
THD	Less than 3%

f) Earthing

PV array, DC equipment, Inverter, AC equipment and distribution wiring shall be earthed as required and it should be as per IS standards.

g) AC Distribution panel:

One AC distribution panel with two compartments shall be provided at two separate Sub-Station for two different locations to feed the supply to the feeders. The AC Distribution panels should consist (in each compartment) MCCB of appropriate rating, Bus-bar type distribution to LT panels, voltmeter with selector switch and energy meters to monitor the energy generated by Solar Panels.

h) Cable

- 1) **Termination:** All DC and AC cables shall be terminated using suitable crimped cable lugs/sockets and screw type terminal strips. No soldered cable termination shall be accepted. Only terminal cable joints shall be accepted. No cable joint to join two cable ends shall be accepted.
- 2) **DC & AC Cable:** The DC and AC cable type shall be PVC/XLPE insulated, suitably armoured, 1100V grade multi-stranded Copper / Aluminium conductor. Colour coding shall be as per IS standards.
- 3) **Specification of cable:** The DC and AC cable size mentioned in BOQ is only indicative, shall be selected to maintain losses within specified limits over the entire lengths of the cables.
- 4) **Cable Laying :-** DC and AC cabling between inverter and distribution boxes shall be secured with conduits/concealed cable trays/ cable trench. All cable trays shall be powder coated steel or GI or equivalent and cable trench is as per IS.

i) Warrantees and Guarantees

1)	Solar Modules	10 years free replacement guarantee against material defect or craftsmanship
2)	Solar Modules	90% power output for 10 years and 80% power output for 25 years.
3)	Inverter	Workmanship/product replacement – 5 years, service-25 years
4)	PV Array Installation	Structural – 25 years
5)	All other equipment	1 Year

Section VIII: Quality Control Requirements

a) Standards and Compliance

1)	IEC 60364-7-712 - Electrical Installations of Buildings	Requirements for Solar PV power supply systems.
2)	IEC 61727 or similar	Utility Interface Standard for PV power plants > 10 kW.
3)	IEC 62103, 62109 and 62040 (UL 1741)	Safety of Static Inverters – Mechanical and Electrical safety aspects.
4)	IEC 62116	Testing procedure of Islanding Prevention Methods for Utility-Interactive PV Inverters.
5)	PV Modules	IEC 61730- Safety qualification testing, IEC 61701 – Operation in corrosive atmosphere
6)	IEC 61215	Crystalline Silicon PV Modules qualification
7)	String/array junction boxes	IP65, Protection Class II, IEC 60439-1, 3.
8)	Surge Protection Devices	Type 2, DC 1000V rated.
9)	PV module/string/string combiner box interconnects	MC4 compatible. DC 1000V rated.
10)	All DC and AC cables, conduits, cable trays, hardware	Relevant IS.
11)	Earthing System	Relevant IS.
12)	PV array support structure	Relevant IS

b) The items supplied under this contract shall be of following make and standards

1)	PV Array	BHEL/ CEL/ REIL/ TATA BP/PHOTON/CHLORIDE or equivalent	IEC 61215/IS14286 standards
2)	Power Conditioning Unit	SMA/ SCHENIEDER-XENTREX/ SEMICRON/ ABB/ PPS / OPS/DB Electronics or reputed brand	IEC 61683 / IS 61683 and IEC 60068-2 (1, 2, 14, 30) / Equivalent BIS Std
3)	Cables	Finolex / Polycab / Havells / HPL or reputed make as per IS standards	IEC 60227 / IS 694 and IEC 60502 / IS 1554 (Pt. I & II)
4)	Switches/Circuit Breakers /Connectors Junction Boxes /Enclosures for Inverters/Charge Controllers/Luminaries	Any ISI Make	IEC 60947 part I,II, III / IS 60947 Part I,II,III and EN 50521 IP 65 (for outdoor)/ IP 21 (for indoor) as per IEC 529

All the items against which no make has been mentioned must confirm to ISI standards.

(Signature of the bidder with name & date)

(Seal of the firm)

Authorized signatory & stamp.

(To be signed & stamped and submitted by the bidder along with Techno-commercial Bid Part –I)

Section IX: Qualification/ Eligibility Criteria

I. Financial Soundness:

- a) Average Annual turnover of the bidder during last three years ending 31/03/2019 should be more than Rs. 89.4 lakhs and it should be reflected in audited financial report for the said period and certified by Chartered Accountant.
- b) Bidders should not have suffered any financial loss for more than one year during last three years ending 31/03/2019.
- c) The net worth of the firm should not have eroded by more than 30% in the last three years ending 31/03/2019.

II. Experience:

Contractor shall have experience in successfully completed *similar works during last seven* years ending previous month with reference to tender date, shall be either of the following,

Three similar completed works costing not less than the amount equal to Rs. 119.2 lakhs.

OR

Two similar completed works costing not less than the amount equal to Rs. 149.00 lakhs.

OR

One similar completed work costing not less than the amount equal to Rs. 238.40 lakhs.

Note:

The word 'similar works' means "Design, Supply, Installation, Testing, and Commissioning of minimum 100 KWp Solar Photovoltaic Power Plant without battery bank (grid interactive)"

Section X: Tender Form
(To be submitted along with Price bid)

Date

To
The General Manager,
BRBNMPL,
Note Mudran Nagar,
Salboni -721132

Ref: Your Tender document no.: 011/SAL/MAINT/2019-20, dated 20/02/2020

We, the undersigned have examined the above mentioned tender enquiry document, including amendment No. -----, dated _____ (if any), the receipt of which is hereby confirmed. We now offer to supply and deliver (Description of goods and services) in conformity with your above referred document for the sum of _____ (total tender amount in figures and words), as shown in the price schedule(s), attached herewith and made part of this tender.

If our tender is accepted, we undertake to supply the goods and perform the services as mentioned above, in accordance with the delivery schedule specified in the List of Requirements.

We further confirm that, if our tender is accepted, we shall provide you with a performance security of required amount in an acceptable form in terms of GCC clause 6, read with modification, if any, in Section V — "Special Conditions of Contract", for due performance of the contract.

We agree to keep our tender valid for acceptance for a period upto as required in the GIT clause 19, read with modification, if any in Section-III — "Special Instructions to Tenderers" or for subsequently extended period, if any, agreed to by us. We also accordingly confirm to abide by this tender upto the aforesaid period and this tender may be accepted any time before the expiry of the aforesaid period. We further confirm that, until a formal contract is executed, this tender read with your written acceptance thereof within the aforesaid period shall constitute a binding contract between us.

We further understand that you are not bound to accept the lowest or any tender you may receive against your above-referred tender enquiry.

Dated this _____ day of _____
For & on behalf of

(Signature with date)

(Name and designation)
Duly authorized to sign tender for and on behalf of

.....

Section XI: Price Schedule

From:

To
The General Manager
BRBNMPL,
Salboni -721132

Sub: Price Bid for **“Design, supply, installation, testing, commissioning of 450 KWp Solar Photovoltaic Power plant, Ground Mounted without battery bank (grid interactive) in BRBNMPL, Salboni”**

Reference: Your Tender No.: 011/SAL/ MAINT//2019-20, dated 20/02/2020

We have received your tender enquiry cited and are pleased to enclose the following as our commercial bid for your kind consideration.

S.N	Description	Unit	Qty	Rate Rs	GST @ ----%	Total Amount Rs
1	Solar PV module – minimum 325 Wp each, for a total capacity of 450 KWp as per specifications including inverters and mounting structure, as per BOQ	Set	1			
2	PVC Aluminium cable of suitable size (Inverter to L T Junction Box), size: - ____core, ____sq. mm (Tenderer shall specify the size of cable)	Mts	__ x 2 run (each)			
3	PVC Aluminium cable of suitable size (L T Junction box to AC DB Panel), size: - ____core, ____sq. mm (Tenderer shall specify the size of cable)	Mts	__ x 2run (each)			
4	PVC Aluminium cable of suitable size (AC DB to BRBNMPL LT panel) size: - ____core, ____sq. mm (Tenderer shall specify the size of cable)	Mts	__ x 2run (each)			
5	AC Distribution panel (two compartments) and each compartment consisting of MCCB of appropriate rating, Bus-bar type distribution to LT panels, voltmeter with selector switch and one energy meters to monitor the energy generated by Solar Panels.	Set	2			
6	Lightning Arresters	Set	2			
7	Earthing protection system	Set	2			
8	Installation, Erection, and Commissioning charges for 450 KWp Solar Power System	Lump sum	1			

10	Supply and erection of Chain link fencing with suitable gate with painting	Lot	1			
11	Supply and erection of water tanks with pipe line and water taps	Lot	1			
	Less Subsidy (____ %)					
	GRAND TOTAL :					

Total Amount in Words Rupees-----
-----only

We confirm that we will abide by all the tender terms & conditions and we do not have any counter conditions.

Thanking you,
Yours faithfully,

Seal

(_____)
Name & Signature with date.

Note: Contractor shall abide by the following conditions. Otherwise, price bid shall be summarily rejected.

- i) Price with counter condition(s) shall be liable for rejection.
- ii) Price should be quoted exactly as per the format, failing which the price bid shall be summarily rejected.
- iii) Conditional discount/ rebate etc. shall not be considered. In case, discount is offered that should be adjusted in the price and net price should be quoted

Section XII –TECHICAL BID/QUESTIONNAIRE

(Should be filled and submitted compulsorily)

From (Name & Address of the bidder):

To
The General Manager
BRBNMPL, NOTE MUDRAN NAGAR
Salboni -721132

Dear Sir,

Sub: “Design, supply, installation, testing, commissioning of 450 KWp Solar Photovoltaic Power Plant, Ground mounted without battery bank (grid interactive) in BRBNMPL, Salboni”

Reference: Your Tender No. 011/SAL/ MAINT/2019-20, dated 20/02/2020

We have received your Tender enquiry cited and we are pleased to enclose the following as our technical bid for your kind consideration.

1. Our company's profile.

- a) Name of the firm with full address of registered office :
- b) Status of the firm (Attach Attested copy of registration certificate): Proprietor / Partnership / Regd. Company / Co-op. Society
- c) Name of Proprietor/Director:
- d) Telephone No / FAX No :
- e) E-Mail Address :
- f) GST Regn. No. (Attach Attested Copy):
- g) PAN/GIR/TIN No. (Attach Attested Copy):
- h) Bankers and their Address: (As per attached National Electronic Fund Transfer Mandate Format)

2. Documents in support of eligibility criteria :

a) Financial Soundness:

Sl. No	Description	2016-17	2017-18	2018-19
1	Annual Turnover			
2	Net profit			
3	Net worth of the firm			

(To be filled by tenderer. Please don't write like “attached” or “refer” and certificate issued by the chartered accountant in the above format has to be enclosed).

b) Experience: (Attach attested copies of work completion certificate).

Sl. No	Company Name	Work order No & Date	Details of work	Order Value	Date of completion
1					
2					
3					

(To be filled by tenderer. Please don't write like “attached” or “refer”)

c) Statutory requirements (Attach attested copy):

Sl.No	Description	License No. & Date	Issued by	Valid up to	Remarks
1	Trade licence				
2	Central Labour License				
3	PF registration Certificate				

- We confirm that we possesses the necessary technical competence and financial resources as mentioned in Section -IX of this tender document, to ensure supply / Service of the tendered item , as per your specifications and delivery schedule. Necessary documents like copies of Work orders, P/L Accounts , Balance Sheets , License copies are enclosed herewith.
 - We confirm that, we are not in the list of firms blacklisted /debarred by BRBNMPL / Govt. of India.
 - We confirm having been in the business continuously for the last three years. (documentary proof attached)
 - We also enclosed herewith DD No._____for Rs. _____as EMD against this tender.
3. We confirm that we have quoted exactly for the tendered product as per your specifications given in Section VII.
 4. We confirm that the Price bid is quoted exactly as per your format in Section-XI inclusive of all taxes, failing which price bid shall be summarily rejected.
 5. We confirm that there would not be any price escalation except statutory classes.
 6. We confirm that we will abide by all the tender terms & conditions and we do not have any counter conditions. As required, we enclose herewith the complete set of copy of tender documents duly signed by us as a token of our acceptance.
 7. We also confirm that the undersigned is duly authorized and have the competence to sign the contract for and on behalf of the firm.

Thanking you,
Yours faithfully,

Seal

()

Name

Signature with date.

Note: Copies of applicable Documents are attached herewith.

QUESTIONNAIRE
(To be submitted along with Technical Bid)

<u>Sl. No.</u>	<u>Item Description</u>	<u>BRBNMPL Requirement</u>	<u>Offered Make/Model</u>	<u>Deviations, if any.</u>
<u>1</u>	Solar PV module – minimum 325 Wp each, for a total capacity of 450 KWp as per specifications	<u>BHEL/ CEL/ REIL/ TATA BP/PHOTON or equivalent</u>		
<u>2</u>	Grid Tied Inverter: minimum 50 KW- 415V AC, 50Hz	<u>SMA/ SCHNIEDER-XENTREX/ SEMICRON/ ABB/ PPS / OPS/DB Electronics or any reputed brand.</u>		
<u>3</u>	Module mounting structure	<u>G.I or Corrosion resistance material.</u>		
<u>4</u>	PVC Cu cable of suitable size (Array to Inverter)	<u>Finolex / Polycab / Havells / HPL or reputed make as per IS standards</u>		
<u>5</u>	PVC Aluminium cable of suitable size (Inverter to L T Panel)	<u>Finolex / Polycab / Havells / HPL or reputed make as per IS standards</u>		
<u>6</u>	Certificate for the quality of Solar Panel –IEC 61215, IS 14286	<u>To be attached</u>		

Seal

()

Name

Signature with date.

(Section XIII - Bank Guarantee Form for EMD - Not applicable)

Section XIV - Manufacturer's Authorization Form

To

.....

.....

(Name and address of BRBNMPL)

Dear Sirs,

Ref. Your Tender document No dated

We, who are proven and reputable manufacturers of (name and description of the goods offered in the tender) having factories at hereby authorise Messrs (name and address of the agent) to submit a tender, process the same further and enter into a contract with you against your requirement as contained in the above referred tender enquiry documents for the above goods manufactured by us.

We further confirm that no supplier or firm or individual other than Messrs. (name and address of the above agent) is authorized to submit a tender, process the same further and enter into a contract with you against your requirement as contained in the above referred tender enquiry documents for the above goods manufactured by us.

We also hereby extend our full warranty, as applicable as per clause 16 of the General Conditions of Contract read with modification, if any, in the Special Conditions of Contract for the goods and services offered for supply by the above firm against this tender document.

Yours faithfully,

.....

.....

[signature with date, name and designation]

for and on behalf of Messrs
(name & address of the manufacturers]

Note: This letter of authorisation should be on the letter head of the manufacturing firm and should be signed by a person competent and having the power of attorney to legally bind the manufacturer

SECTION XV: Bank Guarantee Form for Performance Security

(PM/SBD/005)

_____ [Insert Bank's Name, and Address of Issuing Branch or Office)

Beneficiary _____ [Insert Name and Address of BRBNMPL]

Date:-----

Performance Guarantee No.-----

WHEREAS (name and address of the supplier) (hereinafter called "the supplier") has undertaken, in pursuance of contract no dated to supply (description of goods and services) (herein after called "the contract").

AND WHEREAS it has been stipulated by you in the said contract that the supplier shall furnish you with a bank guarantee by a scheduled commercial bank recognized by you for the sum specified therein as security for compliance with its obligations in accordance with the contract:

AND WHEREAS we have agreed to give the supplier such a bank guarantee;

NOW THEREFORE we hereby affirm that we are guarantors and responsible to you, on behalf of the supplier, up to a total of _____ (amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding me said debt from the supplier before presenting us with the demand. We further agree that no change or addition to or other modification of the terms of the contract to be performed thereunder or of any of the contract documents which may be made between you and the supplier shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

We undertake to pay BRBNMPL up to the above amount upon receipt of its first written demand, without BRBNMPL having to substantiate its demand.

This guarantee will remain in force for a period of Sixty days after the date of all contractual obligations by the supplier including the warranty obligations and any demand in respect thereof should reach the Bank not later than the above date.

(Signature of the authorized officer of the Bank)

Name and designation of the officer

Seal, name & address of the Bank and address of the Branch

Name and designation of the officer

Seal, name & address of the Bank and address of the Branch

Section XVI: Contract Form

(Address of BRBNMPL's office issuing the contract)

Contract No dated

This is in continuation to this office' Notification of Award No. dated

1. Name & address of the Supplier:

2. BRBNMPL's Tender document No. dated and subsequent Amendment No. dated (if any), issued by BRBNMPL

3. Supplier's Tender No. dated and subsequent communication(s) No. dated (If any), exchanged between the supplier and BRBNMPL in connection with this tender

4. In addition to this Contract Form, the following documents etc, which are included in the documents mentioned under paragraphs 2 and 3 above, shall also be deemed to form and be read and construed as part of this contract:

- i. General Conditions of Contract;
- ii. Special Conditions of Contract;
- iii. List of Requirements;
- iv. Technical Specifications;
- v. Quality Control Requirements;
- vi. Tender Form furnished by the supplier;
- vii. Price Schedule(s) furnished by the supplier in its tender;
- viii. Manufacturers' Authorisation Form (if applicable for this tender);
- ix. BRBNMPL's Notification of Award

Note: The words and expressions used in this contract shall have the same meanings as are respectively assigned to them in the conditions of contract referred to above. Further, the definitions and abbreviations incorporated under Section - V - 'General Conditions of Contract' of BRBNMPL's Tender document shall also apply to this contract.

5. Some terms, conditions, stipulations etc. out of the above-referred documents are reproduced below for ready reference:

(i) Brief particulars of the goods and services which shall be supplied / provided by the supplier are as under:

Schedule No.	Brief description of goods / services	Accounting unit	Quantity to be supplied	Unit Price (In Rs.	Total price

Any other additional services (if applicable) and cost thereof:

Total value (in figure) (In words)

(ii) Delivery schedule

(iii) Details of Performance Security

(iv) Quality Control

- (a) Mode(s), stage(s) and place(s) of conducting inspections and tests.
- (b) Designation and address of BRBNMPL's inspecting officer

(v) Destination and despatch instructions

(vi) Consignee, including port consignee, if any

(vii) Warranty clause

(viii) Payment terms

(ix) Paying authority

.....

(Signature, name and address of BRBNMPL's authorized official)

For and on behalf of

Received and accepted this contract

(Signature, name and address of the supplier's executive duly authorized to sign on behalf of the supplier)

For and on behalf of

(Name and address of the supplier)

.....

(Seal of the supplier)

Date:

Place:

Section XVII: Letter of Authority for attending a Bid Opening

(Refer to clause 24.2 of GIT)

The General Manager
Bhartiya Reserve Bank Note (P) Ltd
PO-RBNML, SALBONI
Dist- Midnapur West
WB-721132

Subject: Authorization for attending bid opening on _____ (date) in the Tender of _____

Following persons are hereby authorized to attend the bid opening for the tender mentioned above on behalf of _____ (Bidder) in order of preference given below:

Order of Preference	Name	Specimen Signatures
I.		
II.		
Alternate Representative		
Signature of Bidder or Officer authorized to sign the bid Documents on behalf of the bidder		

Note:

1. Maximum of two representatives will be permitted to attend bid opening. In cases where it is restricted to one, first preference will be allowed. Alternate representative will be permitted when regular representatives are not able to attend.

1. Permission for entry to the hall where bids are opened may be refused in case authorization as prescribed above is not produced.

Section XVIII - Shipping Arrangements for Liner Cargoes

-----Not Applicable -----

Section XIX - Proforma of Bills for Payment

(Refer Clause 22.6 of GCC)

Name and Address of the Firm

Bill No Dated

Purchase order No Dated

Name and address of the consignee

S. No.	Authority for purchase	Description of Stores	Number or quantity	Rate Rs. P.	Price per Rs. P.	Amount
Total						

1. C.S.T./Sales Tax Amount
2. Freight (if applicable)
3. Excise Duty (if applicable)
4. Packing and Forwarding charges (if applicable)
5. Others (Please specify) ,
6. PVC Amount (with Calculation sheet enclosed)
7. (-) deduction/Discount
8. Net amount payable (in words Rs.)

Dispatch detail RR No. other proof of despatch

Dated (enclosed)

Inspection Certificate No Dated (enclosed)

Income Tax Clearance Certificate NoDated (enclosed)

Modvat Certificate No (enclosed)

Excise Duty Gate pass (enclosed)

Place and Date

Received Rs (Rupees)

I hereby certify that the payment being claimed is strictly in terms of the contract and all the obligations on the part of the supplier for claiming that payment has been fulfilled as required under the contract.

Signature and Stamp of Supplier

SECTION - XX

PRE-CONTRACT INTEGRITY ACT **INTEGRITY PACT**

Between

Bharatiya Reserve Bank Note Mudran Private Limited (BRBNMPL) hereinafter referred to as “**The Principal**”

and

..... Hereinafter referred to as “**The bidder/ Contractor:**

Preamble

The Principal intends to award, under laid down organisational procedures, contract/s for **450 KWp Solar Photovoltaic Power Plant**. The Principal values full compliance with all relevant laws of the land, rules, regulations, economic use of resources and of fairness/transparency in its relations with its Bidder(s) and / or Contractor(s).

In order to achieve these goals, Independent External Monitors (IEMs), appointed by the Principal will monitor the tender process and the execution of the contract for compliance with the principles mentioned above.

Section 1 – Commitments of the Principal

- (1) The Principal commits itself to take all measures necessary to prevent corruption and to observe the following principles: -
 - a. No employee of the Principal, personally or through family members, will in connection with the tender for, or the execution of a contract, demand, take a promise for or accept, for self or third person, any material or immaterial benefit which the person is not legally entitled to.
 - b. The Principal will, during the tender process treat all Bidder(s) with equity and reason. The Principal will in particular, before and during the tender process, provide to all Bidder(s) the same information and will not provide to any Bidder(s) confidential / additional information through which the Bidder(s) could obtain an advantage in relation to the tender process or the contract execution.

- c. The Principal will exclude from the process all known prejudiced persons.
- (2) If the Principal obtains information on the conduct of any of its employees which is a criminal offence under the IPC/PC Act, or if there be a substantive suspicion in this regard, the Principal will inform the Chief Vigilance Officer and in addition can initiate disciplinary actions.

Section 2 – Commitments of the Bidder(s)/Contractor(s)

- (1) The Bidder(s) / Contractor(s) commit themselves to take all measures necessary to prevent corruption. The Bidder(s) / Contractor(s) commit themselves to observe the following principles during participation in the tender process and during the contract execution.
- a. The Bidder(s) / Contractor(s) will not, directly or through any other person or firm, offer, promise or give to any of the Principal's employees involved in the tender process or the execution of the contract or to any third person any material or other benefit which he/she is not legally entitled to, in order to obtain in exchange any advantage of any kind whatsoever during the tender process or during the execution of the contract.
 - b. The Bidder(s) / Contractor(s) will not enter with other Bidders into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelisation in the bidding process.
 - c. The Bidder(s) / Contractor(s) will not commit any offence under the relevant IPC/PC Act; further the Bidder(s) / Contractor(s) will not use improperly, for purposes of competition or personal gain, or pass on to others, any information or document provided by the principal as part of the business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically.

- d. Bidders are required to submit a self-declaration that they are not engaging any agent for participation in the bidding/ procurement process.
 - e. Bidder(s) / Contractor(s) who have signed the Integrity Pact shall not approach the Courts while representing the matter to IEMs and shall wait for their decision in the matter
- (2) The Bidder(s) / Contractor(s) will not instigate third persons to commit offences outlined above or be an accessory to such offences.

Section 3 – Disqualification from tender process and exclusion form future contracts

If the Bidder(s) / Contractor(s), before award or during execution has committed a transgression through a violation of Section 2, above or in any other form such as to put their reliability or credibility in question, the Principal is entitled to disqualify the Bidder(s) / Contractor(s) from the tender process or take action as per clause 6.5 (Ban and Blacklisting) of procurement manual of BRBNMPL.

Section 4 – Compensation for Damages

- (1) If the Principal has disqualified the Bidder(s) from the tender process prior to the award according to Section 3, the Principal is entitled to demand and recover the damages equivalent to Earnest Money Deposit/ Bid Security.
- (2) If the Principal has terminated the contract according to Section 3, or if the Principal is entitled to terminate the contract according to Section 3, the Principal shall be entitled to demand and recover from the contractor liquidated damage of the Contract value of the amount equivalent to Performance Bank Guarantee.

Section 5 – Previous transgression

- (1) The BIDDER declares that no previous transgression occurred in the last three years immediately before signing of this Integrity Pact, with any other company in any country confirming to anticorruption approach in respect of any corrupt practices envisaged hereunder or with any Public Sector Enterprise in India or any Government Department in India that could justify BIDDER's exclusion from the tender process.

- (2) If the Bidder makes incorrect statement on the subject, he can be disqualified from the tender process or action can be taken as per clause 6.5 (Ban and Blacklisting) of procurement manual of BRBNMPL.

Section 6 – Equal treatment of all Bidders / Contractors / Subcontractors

- (1) In case of Sub-contracting, the Principal Contractor shall take the responsibility of the adoption of Integrity Pact by the Sub-contractor.
- (2) The Principal will enter into agreements with identical conditions as this one with all Bidders and Contractors.
- (3) The Principal will disqualify from the tender process all bidders who do not sign this Pact or violate its provisions.

Section 7 – Criminal charges against violating Bidder(s) / Contractor(s) / Subcontractor(s)

If the Principal obtains knowledge of conduct of a Bidder, Contractor or Subcontractor, or of an employee or a representative or an associate of a Bidder, Contractor or Subcontractor which constitutes corruption, or if the Principal has substantive suspicion in this regard, the Principal will inform the same to the Chief Vigilance Officer.

Section 8 – Independent External Monitor

Name of the IEM: Shri V.V. R. Sastry

E-mail: sastryvvr@gmail.com

- (1) The Principal appoints competent and credible Independent External Monitor for this Pact after approval by Central Vigilance Commission. The task of the Monitor is to review independently and objectively, whether and to what extent the parties comply with the obligations under this agreement.

- (2) The Monitor is not subject to instructions by the representatives of the parties and performs his/her functions neutrally and independently. The Monitor would have access to all Contract documents, whenever required. It will be obligatory for him/her to treat the information and documents of the Bidders/Contractors as confidential. He / she reports to the Chairman, BRBNMPL.
- (3) The Bidder(s) / Contractor(s) accepts that the Monitor has the right to access without restriction to all Project documentation of the Principal including that provided by the Contractor. The Contractor will also grant the Monitor, upon his/her request and demonstration of a valid interest, unrestricted and unconditional access to their project documentation. The same is applicable to Sub-contractors.
- (4) The Monitor is under Contractual obligation to treat the information and documents of the Bidder(s) / Contractor(s)/ Sub-contractor(s) with confidentiality. The Monitor has also signed declarations on 'Non-Disclosure of Confidential Information' and of 'Absence of Conflict of Interest'. In case of any conflict of interest arising at a later date, the IEM shall inform Chairman, BRBNMPL and recuse himself / herself from that case.
- (5) The Principal will provide to the Monitor sufficient information about all meetings among the parties related to the Project provided such meetings could have an impact on the contractual relations between the Principal and the Contractor. The parties offer to the Monitor the option to participate in such meetings.
- (6) As soon as the Monitor notices, or believes to notice, a violation of this agreement he/she will so inform the Management of the Principal and request the Management to discontinue or take corrective action, or to take other relevant action. The monitor can in this regard submit non-binding recommendations. Beyond this, the Monitor has no right to demand from the parties that they act in a specific manner, refrain from action or tolerate action.
- (7) The monitor will submit a written report to the Chairman, BRBNMPL within 8 to 10 weeks from the date of reference or intimation to him by the Principal and, should the occasion arise, submit proposals for correcting problematic situations.

(8) If the Monitor has reported to the Chairman, BRBNMPL, a substantiated suspicion of an offence under relevant IPC / PC Act, and Chairman BRBNMPL has not, within the reasonable time taken visible action to proceed against such offence or reported it to the Chief Vigilance Officer, the Monitor may also transmit this information directly to the Central Vigilance Commissioner.

(9) The word '**Monitor**' would include both singular and plural.

Section 9 – Pact Duration

The Pact begins when both parties have legally signed it. It expires from the Contractor 12 months after the last payment under the contract, and for all other Bidders 6 months after the contract has been awarded. Any violation of the same would entail disqualification of the bidders and exclusion from future business dealings.

If any claim is made / lodged during this time, the same shall be binding and continue to be valid despite the lapse of this pact as specified above, unless it is discharged / determined by Chairman of BRBNMPL.

Section 10 – Other provisions

(1) This agreement is subject to Indian Law Place of performance and jurisdiction is the Registered Office of the Principal, i.e. Bengaluru.

(2) Changes and supplements as well as termination notice need to be made in writing. Side agreements have not been made.

(3) If the Contractor is a partnership or a consortium, this agreement must be signed by all partners or consortium members.

(4) Should one or several provisions of this agreement turn out to be invalid, the remainder of this agreement remains valid. In this case, the parties will strive to come to an agreement to their original intentions.

(5) Issues like Warranty/Guarantee etc. shall be outside the purview of IEMs.

(6) In the event of any contradiction between the Integrity Pact and its Annexure, the clause in the Integrity Pact will prevail.

(For & On behalf of the Principal)

(For & On behalf of Bidder/ Contractor)

(Office Seal)

(Office Seal)

Place :

Date :

Witness 1:
(Name & Address)

Witness 2:
(Name & Address)

सत्यनिष्ठा संधि

भारतीय रिजर्व बैंक नोट मुद्रण प्राइवेट लिमिटेड (बी आर बी एन एम पी एल) जो इसके बाद से "प्रिन्सिपल" कहलाएगा

तथा

..... जो इसके बाद "बोलीधारक / ठेकेदार" कहलाएगा
के बीच:

प्रस्तावना

प्रिन्सिपल, संगठनात्मक प्रक्रियाओं के अधीन के लिए संविदा/एं प्रदान करने का इच्छुक है। प्रिन्सिपल अपने बोलीधारक(ओं) और / या ठेकेदार(ओं) के साथ सभी प्रासंगिक देश के कानूनों, नियमों, विनियमों, संसाधनों के आर्थिक उपयोग और निष्पक्षता / पारदर्शिता का पूर्ण अनुपालन करने को महत्व देता है।

इन लक्ष्यों को प्राप्त करने के लिए, प्रिन्सिपल द्वारा नियुक्त **स्वतंत्र बाहरी मॉनीटर (IEM)**, टेंडर प्रक्रिया और उपरोक्त उल्लिखित सिद्धांतों के अनुपालन के लिए संविदा के निष्पादन की निगरानी करेंगे।

भाग 1 - प्रिन्सिपल की प्रतिबद्धताएं

(1) प्रिन्सिपल भ्रष्टाचार रोकने के लिए आवश्यक सभी उपाय करने और निम्नलिखित सिद्धांतों का पालन करने के लिए प्रतिबद्ध है: -

क. प्रिन्सिपल का कोई भी कर्मचारी, व्यक्तिगत रूप से या परिवार के सदस्यों के माध्यम से, निविदा के संबंध में किसी अनुबंध या मांग के लिए, स्वयं या किसी तीसरे व्यक्ति के लिए, किसी भी भौतिक या अभौतिक लाभ जिसका वह कानूनी रूप से हकदार नहीं है उसे स्वीकार या स्वीकार करने का वादा नहीं करेगा।

ख. प्रिन्सिपल, निविदा प्रक्रिया के दौरान सभी बोलीधारक(ओं) के साथ समान और तर्कसंगत व्यवहार करेंगे। प्रिन्सिपल विशेष रूप से, निविदा प्रक्रिया से पहले और उसके दौरान सभी बोलीधारक(ओं) को एक समान जानकारी प्रदान करेंगे और किसी भी बोलीधारक(ओं) को गोपनीय / अतिरिक्त जानकारी प्रदान नहीं करेंगे, जिसके माध्यम से बोलीधारक(ओं) को निविदा प्रक्रिया या संविदा निष्पादन के संबंध में कोई अतिरिक्त लाभ प्राप्त हो सके।

ग. प्रिन्सिपल सभी ज्ञात पूर्वाग्रही व्यक्तियों को इस प्रक्रिया से बाहर रखेगा।

(2) यदि प्रिन्सिपल अपने किसी भी कर्मचारी के आचरण के बारे में कोई जानकारी प्राप्त करता है जो कि आईपीसी / पीसी अधिनियम के तहत एक दांडिक अपराध है, या यदि इस संबंध में

कोई तथ्यपूर्ण संदेह है, तो प्रिन्सिपल मुख्य सतर्कता अधिकारी को सूचित करेगा और इसके अलावा अनुशासनात्मक कार्रवाई भी शुरू कर सकते हैं।

भाग 2 - बोलीधारक (ओं) / ठेकेदार (ओं) की प्रतिबद्धताएं

(1) बोलीधारक (ओं) / ठेकेदार (ओं) भ्रष्टाचार को रोकने के सभी आवश्यक उपाय करने के लिए प्रतिबद्ध हैं। निविदा प्रक्रिया में भाग लेने और संविदा निष्पादन के दौरान बोलीधारक (ओं) / ठेकेदार (ओं) निम्नलिखित सिद्धांतों का पालन करने के लिए स्वयं को प्रतिबद्ध करेंगे।

क. बोलीधारक (ओं)/ ठेकेदार(ओं), सीधे या किसी अन्य व्यक्ति या फर्म के माध्यम से निविदा प्रक्रिया में या संविदा के निष्पादन में शामिल प्रिन्सिपल के कर्मचारियों या किसी तीसरे व्यक्ति को किसी तरह की सामग्री या अन्य कोई लाभ देने का प्रस्ताव नहीं देंगे या वादा नहीं करेंगे जिसका वह कानूनी रूप से हकदार नहीं है जिससे कि बदले में उन्हें निविदा प्रक्रिया के दौरान या संविदा निष्पादन के समय किसी प्रकार का लाभ मिले।

ख. बोलीधारक (ओं) / ठेकेदार (ओं) किसी अन्य बोलीधारक (ओं) के साथ कोई अज्ञात करार या समझौता नहीं करेंगे, चाहे वह औपचारिक हो या अनौपचारिक। यह विशेष रूप से कीमतों, विनिर्देशों, प्रमाणपत्रों, सहायक संविदाओं, बोलियां प्रस्तुत करने या नहीं करने या प्रतिस्पर्धा रोकने के लिए उठाए गए कदमों या बोली प्रक्रिया में व्यवसायी समूहन रोकने के लिए लागू किया जाता है।

ग. बोलीधारक (ओं)/ ठेकेदार (ओं) संबंधित आईपीसी / पीसी अधिनियम के तहत कोई अपराध नहीं करेंगे; बोलीधारक (ओं) / ठेकेदार (ओं) प्रिन्सिपल के द्वारा व्यापारिक संबंधों के संदर्भ में, दी गई कोई भी जानकारी या दस्तावेज़, योजना संबन्धित, तकनीकी प्रस्तावों और व्यापारिक विवरण इलेक्ट्रॉनिक रूप से संचित या प्रेषित जानकारी सहित का अनुचित उपयोग प्रतिस्पर्धा में या व्यक्तिगत लाभ के प्रयोजनाओं के लिए, या दूसरों को हस्तांतरित करने के लिए, नहीं करेंगे।

घ. बोलीधारक (ओं) को एक स्व-घोषणा प्रस्तुत करना आवश्यक है कि वे बोली / खरीद प्रक्रिया में भागीदारी के लिए किसी भी एजेंट को नियुक्त नहीं कर रहे हैं।

ड. सत्यनिष्ठा संधि पर हस्ताक्षर करने वाले बोलीधारक (ओं)/ ठेकेदार (ओं) जब आई ई एम के पास किसी मामले का प्रतिवेदन करते हैं तो उक्त मामले में किसी न्यायालय तक नहीं जाएंगे और आई ई एम के फैसले का इंतजार करेंगे।

(2) बोलीधारक (ओं) / ठेकेदार (ओं) किसी तीसरे व्यक्ति को ऊपर उल्लिखित अपराध करने के लिए प्रेरित नहीं करेंगे या ऐसे किसी अपराधों के लिए सहायक नहीं होंगे।

भाग 3 - निविदा प्रक्रिया से अयोग्यता और भविष्य के संविदाओं से बहिष्करण

यदि संविदा देने से पहले या निष्पादन के दौरान बोलीधारक (ओं) / ठेकेदार (ओं) ने उपरोक्त या किसी अन्य रूप में धारा 2 का उल्लंघन किया है, जिससे उनकी विश्वसनीयता या साख पर सवाल पैदा हो तो, प्रिन्सिपल को हक है कि बोलीदाता (ओं) / ठेकेदार (ओं) को निविदा प्रक्रिया के लिए अयोग्य घोषित करें या बीआरबीएनएमपीएल के प्रोक्योरमेंट मैनुअल के खंड 6.5 (प्रतिबंध और ब्लैकलिस्टिंग) के अनुसार कार्रवाई करें।

भाग 4 - क्षति के लिए मुआवजा

(1) यदि प्रिन्सिपल ने उपरोक्त भाग 3 के अनुसार, संविदा देने से पहले निविदाकर्ता को निविदा प्रक्रिया के लिए अयोग्य ठहराया है, तो प्रिन्सिपल अर्नेस्ट मनी डिपॉजिट / बिड सिक्योरिटी के बराबर हर्जाना मांगने और वसूलने का हकदार है।

(2) यदि प्रिन्सिपल ने भाग 3 अनुसार अनुबंध समाप्त कर दिया है, या यदि प्रिन्सिपल भाग 3 के अनुसार अनुबंध समाप्त करने का अधिकारी है, तो प्रिन्सिपल ठेकेदार से प्रदर्शन बैंक गारंटी की राशि के बराबर संविदा मूल्य के परिनिर्धारित नुकसान ठेकेदार से मांगने और वसूलने का अधिकारी होगा।

भाग 5 - पिछला उल्लंघन

(1) बोलीधारक यह घोषणा करता है कि इस सत्यनिष्ठा संधि पर हस्ताक्षर करने से ठीक पहले पिछले तीन वर्षों में किसी भी देश की किसी अन्य कंपनी जो यहाँ पर परिकल्पना की गई किसी भी भ्रष्ट आचरणों के संबंध में भ्रष्टाचार विरोधी दृष्टिकोण की पुष्टि करता हो या भारत के किसी भी सार्वजनिक उपक्रम के साथ या भारत के किसी सरकारी विभाग के साथ ऐसा कोई उल्लंघन का अपराध नहीं हुआ है, जिसके कारण बोलीधारक को निविदा प्रक्रिया से बहिष्कृत किए जाने को उचित ठहराया जा सके।

(2) यदि बोलीधारक इस विषय से संबन्धित गलत बयान देता है, तो उसे निविदा प्रक्रिया के लिए अयोग्य ठहराया जा सकता है या बीआरबीएनएमपीएल की प्रोक्योरमेंट पुस्तिका के खंड 6.5 (प्रतिबंध और ब्लैकलिस्टिंग) के अनुसार कार्रवाई की जा सकती है।

भाग 6 - सभी बोलीधारकों / ठेकेदारों / उप ठेकेदारों के साथ समान व्यवहार

(1) उप-संविदा के मामले में, उप-ठेकेदार द्वारा सत्यनिष्ठा संधि को अपनाने की जिम्मेदारी प्रधान ठेकेदार लेगा।

(2) प्रिन्सिपल सभी बोलीधारकों और ठेकेदारों से एक समान शर्तों के साथ करार करेंगे।

(3) प्रिन्सिपल उन सभी बोलीधारकों को निविदा प्रक्रिया से अयोग्य घोषित करेगा जो इस संधि पर हस्ताक्षर नहीं करते हैं या इसके प्रावधानों का उल्लंघन करते हैं।

भाग 7 - उल्लंघनकर्ता बोलीधारक(ओं) / ठेकेदार(ओं) / उप ठेकेदार(ओं) के खिलाफ आपराधिक मामला

यदि प्रिन्सिपल को किसी बोलीधारक / ठेकेदार / उप ठेकेदार या उनके किसी कर्मचारी या प्रतिनिधि या किसी सहयोगी के किसी ऐसे आचरण का पता चलता है जो भ्रष्टाचार में सहायक हो सकता है या यदि प्रिन्सिपल को इस संबंध में तथ्य परक संदेह है, तो प्रिन्सिपल इसकी सूचना मुख्य सतर्कता अधिकारी को देगा ।

भाग 8 - स्वतंत्र बाहरी मॉनीटर

आई ई एम का नाम: श्री वी.वी.आर.शास्त्री

ई-मेल: sastryvvr@gmail.com

(1) केंद्रीय सतर्कता आयोग द्वारा अनुमोदन के बाद प्रिन्सिपल इस संधि के लिए सक्षम और विश्वसनीय स्वतंत्र बाहरी मॉनीटर नियुक्त करता है । मॉनीटर का काम स्वतंत्र और निष्पक्ष रूप से समीक्षा करना है, क्या या किस हद तक सभी पक्ष इस करार के तहत दायित्वों का पालन करते हैं।

(2) मॉनीटर पार्टियों के प्रतिनिधियों के अनुदेशों के अधीन नहीं है तथा अपने कार्यों का निष्पादन तटस्थ एवं स्वतंत्ररूप से करेगा। आवश्यकता पड़ने पर मॉनीटर को संविदा से संबन्धित सभी दस्तावेज़ उपलब्ध करवाए जाएंगे। यह उनका दायित्व होगा कि बोलीधारकों / ठेकेदारों की सूचनाओं और दस्तावेजों की गोपनीयता बनाए रखें। वह बीआरबीएनएमपीएल के अध्यक्ष (चेयरमैन) को रिपोर्ट करेंगे।

(3) बोलीधारक(ओं) / ठेकेदार (ओं) स्वीकार करता है कि मॉनीटर को संविदाकर्ता द्वारा दिए गए दस्तावेजों सहित प्रिन्सिपल के सभी परियोजना दस्तावेजों को बिना प्रतिबंध के देखने का अधिकार है। मॉनीटर के अनुरोध और वैध हित प्रदर्शित करने पर संविदाकर्ता उनके परियोजना दस्तावेजों को अप्रतिबंधित एवं बिना शर्त मॉनीटर को मुहैया करेंगे । यही उप-संविदाकर्ताओं पर लागू होता है।

(4) मॉनीटर पर बोलीधारक(ओं) / ठेकेदार (ओं) / उप ठेकेदार (ओं) की सूचनाएँ एवं दस्तावेजों को गोपनीय रखने की संविदाकृत बाध्यता है । मॉनीटर ने गोपनीय सूचनाओं को प्रकट नहीं करने और हित संघर्ष नहीं होने की घोषणाओं पर भी हस्ताक्षर किए हैं। बाद में उत्पन्न होने वाले किसी भी हितों के टकराव के मामले में, आई ई एम, बीआरबीएनएमपीएल के अध्यक्ष को सूचित करेंगे और उस मामले से स्वयं को अलग कर लेंगे।

(5) प्रिन्सिपल परियोजना (प्रोजेक्ट) से संबंधित पार्टियों की समस्त बैठकों की पूरी जानकारी मॉनीटर को उपलब्ध करायेगा बशर्ते कि ऐसी बैठकों का प्रभाव प्रिन्सिपल और ठेकेदार के बीच संविदाकृत संबंधों पर पड़े। पार्टियाँ ऐसी बैठकों में भाग लेने हेतु मॉनीटर को विकल्प भेजेगी।

(6) जैसे ही मॉनीटर को यह आभास होगा या ऐसा विश्वास हो जाएगा कि इस करार का कहीं न कहीं उल्लंघन हुआ है, तो वह इसकी सूचना प्रिन्सिपल के प्रबंधन को देगा तथा प्रबंधन से अनुरोध करेगा कि करार को समाप्त करें या कोई सुधारात्मक उपाय करें या कोई अन्य संगत कार्रवाई करें। मॉनीटर, इस विषय में अबाध्यकर सिफारिशें प्रस्तुत कर सकता है। इससे ज्यादा, मॉनीटर को पार्टियों से एक विशिष्ट रूप में कार्य करने, कार्रवाई से बाज आने या कार्रवाई सहने की मांग करने का अधिकार नहीं है।

(7) प्रिन्सिपल द्वारा मॉनीटर को सूचना या संदर्भ देने की तारीख के 8 से 10 सप्ताहों के भीतर मॉनीटर, प्रिन्सिपल के बोर्ड के अध्यक्ष को लिखित रिपोर्ट प्रस्तुत करेगा और यदि आवश्यक हो तो समस्यात्मक स्थितियों को सुधारने हेतु प्रस्ताव प्रस्तुत करेगा।

(8) यदि मॉनीटर ने आइपीसी/पीसी अधिनियम के अधीन अपराध के तथ्यात्मक संदेह की रिपोर्ट बीआरबीएनएमपीएल के अध्यक्ष को प्रस्तुत किया है और बीआरबीएनएमपीएल के अध्यक्ष ने यथोचित समय के अंदर ऐसे अपराध के विरुद्ध प्रत्यक्ष कार्रवाई नहीं की है या मुख्य सतर्कता अधिकारी को इसकी सूचना नहीं दी है तो, मॉनीटर सीधे केन्द्रीय सतर्कता आयुक्त को भी यह सूचना दे सकता है।

(9) 'मॉनीटर' शब्द में एक वचन और बहुवचन दोनों सम्मिलित हैं।

भाग 9 - संधि की अवधि

यह संधि तब आरंभ होती है जब इसके दोनों पक्ष कानूनी रूप से इस पर हस्ताक्षर कर देते हैं। यह ठेकेदार के लिए संविदा के तहत हुए अंतिम भुगतान के 12 महीने बाद और संविदा दिए जाने के 6 महीने बाद समाप्त हो जाता है। इसका किसी प्रकार से उल्लंघन होने पर बोलीधारकों को अयोग्य समझा जाएगा और भविष्य के किसी व्यापारिक लेन-देन से उन्हें बाहर रखा जाएगा।

यदि इस दौरान कोई दावा किया जाता है / दर्ज किया जाता है, तो यह बाध्यकारी होगा और ऊपर बताए अनुसार इस संधि के चूक जाने के बावजूद तब तक मान्य रहेगा, जब तक कि बीआरबीएनएमपीएल के अध्यक्ष द्वारा इसका निपटारा/ निर्धारण नहीं किया जाता।

भाग 10 - अन्य प्रावधान

(1) यह समझौता भारतीय कानून के अधीन है। इसका निष्पादन क्षेत्र एवं अधिकारिता प्रिंसिपल का पंजीकृत कार्यालय अर्थात्, बेंगलुरु है।

(2) परिवर्तनों और पूरकों तथा समाप्ति की सूचना लिखित रूप में दी जाने की जरूरत है। साइड एग्रीमेंट नहीं किए गए हैं।

(3) यदि ठेकेदार एक साझेदारी या संघ है, तो इस समझौते पर सभी भागीदारों या संघ के सभी सदस्यों द्वारा हस्ताक्षर किए जाने चाहिए।

(4) इस समझौते के एक या कई प्रावधान अवैध हो जाने पर भी, इसके शेष प्रावधान वैध बने रहेंगे। इस स्थिति में, सभी पक्ष अपने मूल इरादों के लिए एक समझौते पर आने का प्रयास करेंगे।

(5) वारंटी / गारंटी जैसे मुद्दे आई ई एम के दायरे से बाहर होंगे।

(6) सत्यनिष्ठा संधि और इसके संलग्नक के बीच किसी भी विरोधाभास की स्थिति में, सत्यनिष्ठा संधि में विहित उपबंध मान्य होंगे।

(प्रिन्सिपल के लिए और की ओर से)

और की ओर से)

(कार्यालय मुहर)

(बोलीधारक/ठेकेदार के लिए

(कार्यालय मुहर)

स्थान /Place :

तिथि /Date :

साक्षी/Witness 1:

(नाम और पता / Name & Address)

साक्षी/Witness 2 :

(नाम और पता / Name & Address)

Confidentiality Statement

“The information, which is contained in this document will not, in whole or in part be reproduced, transferred to other documents/electronic media or disclosed to others without written consent of BRBNMPL”. Bidder shall also undertake to maintain secrecy, exclusivity and confidentiality of the high security currency printing environment of BRBNMPL.

Yours faithfully,

()

Seal

Name

Signature of Bidder with date

Declaration

We confirm that that our firm is not been in the list of firms blacklisted by BRBNMPL / Government of India.

Yours faithfully,

()

Seal

Name

Signature of Bidder with date

Annexure “B”

NATIONAL ELECTRONIC FUND TRANSFER MANDATE FORM

1	Customers Name	
	Customers Complete Address	
	Customers Telephone & Fax No.	
	Customers E-mail Address	
2	Particulars of Bank Account	
	Name of Bank	
	Branch Name	
	Address of Branch	
	Telephone No. of Branch	
	MICR code number of Bank Branch	
	Type of Account (S.B./ Current/ C.C)	
	ACCOUNT NUMBER	
	RTGS / IFS Code No.	
(In lieu of bank certificate to be obtained as under, please attach a blank cancelled cheque or photocopy of a cheque or front page of your Bank Pass book issued by your bank for verification of the above particulars)		
3	Date of Effect	

I hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, I would not hold the user institution responsible.

Date:

(.....)

Signature of Customer

Certified that the particulars furnished above are correct as per our records.

Bank's Stamp:

(.....)

Date:

Signature of the authorized official of the

Bank

(Authorization form for encashment of Fixed Deposit)
(To be submitted by Supplier/Contractor in letterhead in Original)

To
The General Manager
Bharatiya Reserve Bank Note Mudran Private Limited
P.O.- R.B.N.M.L, SALBONI
Dist :- West Midnapore
PIN – 721132 (West Bengal)

Dear Sir,

Sub: Authorization for Encashment of Fixed Deposit

Ref: Fixed Deposit Receipt No..... Dated:.....for Rs. as
EMD against Tender No.: **011/SAL/MAINT/2019-20, dated 20/02/2020**

I/We, (name of the bidder as appearing in FD)
unconditionally authorize you to encash the above referred FD from the bank directly in case
of any default against the above referred P.O./W.O./Tender without seeking our further advice
whatsoever in this regard. This FD is free from the claim of my legal heirs too.

Thanking you,
Yours faithfully,

.....
(Authorized signatory with stamp)
Name :
Designation :
Contact No.

Date :
Place :

(Authorization form for encashment of Fixed Deposit)
(To be submitted by Supplier/Contractor in letterhead in Original)

To
The Branch Manager

Dear Sir,

Sub: Authorization for Encashment of Fixed Deposit

Ref: Fixed Deposit Receipt No..... Dated:.....for Rs. as
EMD against Tender No. **011/SAL/MAINT/2019-20, dated 20/02/2020**

I/We, (name of the bidder as appearing in FD)
unconditionally authorize you to encash the above referred FD and pay the amount to M/s
Bharatiya Reserve Bank Note Mudran Pvt. Ltd., Salboni if it is requested by them, without
seeking our further advice whatsoever in this regard. This FD is free from the claim of my
legal heirs too.

Thanking you,
Yours faithfully,

.....
(Authorized signatory with stamp)
Name :
Designation :
Contact No.

Date :
Place :

Cc : The General Manager, BRBNMPL, Salboni – For information and necessary action.

Format of Letter Confirming the Lien on Fixed Deposit Receipt by Bank
(to be submitted on the letterhead of the bank)

Date :-

The General Manager
Bharatiya Reserve Bank Note Mudran Private Limited
P.O.- R.B.N.M.L, SALBONI
Dist :- West Midnapore
PIN – 721132 (West Bengal)

Dear Sir/Madam,

We refer to the Fixed Deposit Receipt (FDR) bearing no. _____ dated _____ for Rs. _____, lien duly noted in favour of “Bharatiya Reserve Bank Note Mudran Private Limited (BRBNMPL), Salboni” for Rs. _____ at Sl. No. _____ in our register.

We hereby confirm that

- 1) This FDR is free from any attachment/ encumbrances, statutory or otherwise and claim of legal heirs.
- 2) There is no lock-in period for encashment of the said FDR.
- 3) The amount under the said FDR would be paid to you on demand, at any time, upon maturity or before maturity of the said FDR without reference to (< Supplier/Contractor name>) and the proceeds will be credited to BRBNMPL Salboni CC a/c no 11678747799, IFS code- SBIN0003558 maintained with SBI Note Press Branch, Salboni.
- 4) Encashment whether premature or otherwise would not require any reference / clearance from any other authority / person.
- 5) We agree that on encashment of FDR, the interest accrued will also be released to you
- 6) We agree that the FDR will be automatically renewed on maturity for the existing period further if clearance for encashment is not obtained from BRBNMPL, Salboni.

Yours faithfully

(Authorised Signatory of the Bank)
Name :-

(Seal of the Bank)

Annexure - D

