

**This being limited tender, is issued only to the BRBNMPL's approved/known Bidders. However, any firm fulfilling the eligibility criteria as per Section IX: Qualification/Eligibility criteria of the tender document are welcome to participate in this tender & will be considered for evaluation.**

**(LIMITED TENDER ONLY FOR REGISTERED VENDORS OF BRBNMPL  
FOR TENDERED ITEM/S)  
Standard Bidding Document (SBD)  
(Procurement of Goods and Services)  
BHARATIYA RESERVE BANK NOTE MUDRAN PRIVATE  
LIMITED**

**(Wholly owned Subsidiary of Reserve Bank of India) Note Mudran Nagar, Mysore 570003  
Phone: 0821-2582905, 2582915, 2582925 FAX: 0821- 2582099**

Website: [www.brbnmpl.co.in](http://www.brbnmpl.co.in)  
Email: [mysorepress@brbnmpl.co.in](mailto:mysorepress@brbnmpl.co.in)

**Not Transferable**

**Security Classification: Non-Security**

**TENDER DOCUMENT FOR  
Supply of Portable drilling machines for Ink Manufacturing at BRBNMPL,  
Mysore**

Tender No. **122/MYS/IMU-16/ 2019-20 dated 16.01.2020**

Dated: 16.01.2020

This tender document contains 26pages

The tender document is sold to:

M/s. \_\_\_\_\_

Address \_\_\_\_\_

Details of Contact person in BRBNMPL regarding this tender:

**Name: i)T.R.Gururaj, DGM-PP (IMU)**

**Phone : 0821 – 2469000, Fax : 0821-2582955**

**Email : [trgururaj@brbnmpl.co.in](mailto:trgururaj@brbnmpl.co.in)**

**Address:**

**The General Manager (OSD),**

**Bharatiya Reserve Bank**

**Note Mudran Private Limited**

**Note Mudran Nagar, Mysuru**

**Pin- 570003, Karnataka**

**Phone No. 0821-2582915/2582925, 2582935,2582945; Fax: 0821-2582099**

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<b>Section III:</b>	Special Instructions to Tenderers (SIT)	Enclosed
<b>Section IV:</b>	General Conditions of Contract (GCC)	To be downloaded from website www.brbnmpl.co.in
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**Section I: Notice Inviting Tender (NIT)****BHARATIYA RESERVE BANK NOTE MUDRAN PRIVATE LIMITED****(Wholly owned Subsidiary of Reserve Bank of India)****Note Mudran Nagar, Mysuru 570003****Phone: 0821-2582905, 2582915, 2582925, FAX: 0821- 2582099****Website: [www.brbnmpl.co.in](http://www.brbnmpl.co.in), Email: [mysorepress@brbnmpl.co.in](mailto:mysorepress@brbnmpl.co.in)**Tender Sl. No. **122/MYS/IMU-16/ 2019-20 dated 16.01.2020** Date: 16.01.2020

1. Sealed tenders are invited from eligible and qualified tenderers for supply of following goods & services.

Schedule No.	Brief Description of Goods / Services	Quantity (with unit)	Earnest Money (in Rs.)	Remarks
1	Supply of Potable drilling machines for Ink Manufacturing at BRBNMPL, Mysore	As per BOQ Section VI	4140.00	Estimated Cost Rs.2,07,000.00  Specification as per Section VII

Type of Tender (Two Bid / PQB / EOI / RC / Development / Indigenization / Disposal of Scrap / Security item etc.	Two Bid –Limited Tender
Price of the Tender Document	Rs. 500.00
Closing date and time for receipt of tenders	14:30 Hrs on 05.02.2020
Place of receipt of tenders	Admin Building, BRBNMPL, Mysuru
Time and date of opening of tenders	15:00 Hrs on 05.02.2020
Place of opening of tenders	Admin Building, BRBNMPL, Mysuru
Nominated Person / Designation to Receive Bulky Tender (Clause 21.21.1 of GIT)	DGM-PP (Ink Manufacturing Unit)

2. Interested tenderers may obtain further information about this requirement from the above office selling the documents. They may also visit our website mentioned above for further details.

3. Tender documents may be purchased on payment of non-refundable fee of Rs.500/- (Rupees Five Hundred only) per set in the form of account payee demand draft/ Banker's Cheque drawn on a scheduled commercial bank in India, in favour of Bharatiya Reserve Bank Note Mudran Private Limited Payable at Mysuru.

4. Tenderer may also download the tender documents from the web site and submit its tender by utilizing the downloaded document, along with the required non-refundable fee as mentioned in Para 3 above.

5. Tenderers shall ensure that their tenders, duly sealed and signed, complete in all respects as per instructions contained in the Tender Documents, are dropped in the Tender Box kept at Admin Building, after recording the tender details in the register on or before the closing date and time indicated in the Para 1 above, failing which the tenders will be treated as late and rejected.

6. In the event of any of the above mentioned dates being declared as a holiday/ closed day for the purchase organization, the tenders will be sold / received / opened on the next working day at the appointed time.

7. The tender documents are not transferable.

8. The eligible bidder shall be selected as per the eligibility criteria mentioned in Section IX of the tender & Tender shall be finalised on **overall Lowest (L1) bidder** from eligible bidders as per section XI.

**Guidelines for applying to Tender in Two part Bid System:**

1. **Part-I - First sealed cover:** It should contain the required EMD amount **as per section VI**, cost of **Tender form Rs.500/-**. Technical offer (catalogue/brochure/specifications etc.), supportive documents related to eligibility criteria, Tax related documents etc. along with all sections of this tender (except section –XI which has to be submitted as mentioned in Sl.No.2 below) signed & stamped in each & every page. This first sealed cover should be clearly superscribed with 'Part-I Techno-commercial offer against the **Tender No. 122/MYS/IMU-16/ 2019-20 dated 16.01.2020 for Supply of Portable drilling machines for Ink Manufacturing Unit at BRBNMPL, Mysore. Price Indication in the Techno-Commercial offer will be summarily rejected.**
2. **Part II -Second sealed cover:** It should contain only Section XI – Price schedule. Price offer submitted in any other format will be liable for rejection. This second sealed cover should be clearly superscribed as 'Part-II Price/Financial bid against the commercial offer against the **Tender No. 122/MYS/IMU-16/ 2019-20 dated 16.01.2020 for Supply of Portable drilling machines for Ink Manufacturing Unit at BRBNMPL, Mysore**
3. The above mentioned two sealed covers should be put in another big cover, sealed and should be superscribed as '**Offer for Tender No. 122/MYS/IMU-16/ 2019-20 dated 16.01.2020, for Supply of Portable drilling machines for Ink Manufacturing Unit at BRBNMPL, Mysore.,** due date of **opening 05.02.2020 at 15:00hrs** and should be addressed to 'The General Manager, BRBNMPL, Note Mudran Nagar, Mysuru 570003.
4. **Price:** The quoted rate should be on the basis of delivery at our site (F.O.R. BRBNMPL. IMU Store, Mysuru) and the basic rate, duties, GST, levies, packing & forwarding charges, delivery charges, installation, testing & commissioning charges, discounts, insurance (if any), etc. should be clearly indicated in your offer. The price quoted should remain firm & valid for till completion of full quantity as per the schedule specified in our Purchase order.
5. **Delivery Schedule:** Please refer section VI of this tender.

6. **Payment Terms:**

- a) 100% of the order value will be released after Supply and acceptance by BRBNMPL
- b) Statutory Deductions as applicable will be made from the gross bill amount. DD/RTGS/NEFT charges shall be borne by you. For RTGS/NEFT payment you may forward your Bank Mandate and other details along-with your invoice for immediate e-payment. Bidder has to furnish the price-break-up including the tax components especially Excise Duty applicable or component of ED applicable.
- c) Any increase in Statutory rates after opening the tender will be paid extra against documentary evidence.

7. **Warranty:** Standard one-year warranty for all materials. The items should be warranted against defects in material, design, workmanship etc. from the date of installation, and acceptance. During warranty period, if any defect found the item should be replaced with free of cost.

8. **Liquidated Damage:** For any delay in supply of material and completion of work beyond the stipulated delivery period, liquidated damage @ 0.5% of the belated/delayed bill value for every week or part thereof subject to a maximum of 10% of the belated/delayed value will be deducted at the time of settlement of the bill.

9. **EMD:** Your sealed tender/ quotation should be accompanied with an Earnest Money Deposit (EMD). EMD is payable in the form of Demand Draft/Banker's Cheque / Fixed Deposit drawn in favor of Bharatiya Reserve Bank Note Mudran Pvt. Ltd., payable at Mysuru (*The FD receipt submitted as EMD may be encashed by the company. If rejected by the Bank for encashment due to any reason, it will be construed that tenderer has not submitted EMD and tender will be rejected*). **However, please note DGS&D / NSIC, New Delhi registered firms for Tendered Item(s) are exempted from submission of requisite EMD.**

10. **Security Deposit / Performance Security:** Within twenty-one days after the issue of Purchase Order by BRBNMPL, the supplier shall furnish Security Deposit to BRBNMPL for an amount equal to 10% of the total Order Value in the form of DD/ Bank Guarantee, valid up to Sixty days after the date of completion of all contractual obligations, including warranty period (if any). (Please refer GCC Clause 6 under Section IV).

11. **Contract Agreement:** A formal agreement has to executed between the contractor and BRBNMPL on Rs.100/- Non- judicial stamp paper purchase by the contractor within one weeks of submission of security deposit/Performance bond as per the format given in Section XVI. In case contractor fails to complete the formalities for execution of agreement, Work order shall be cancelled. In such case, EMD/SD of the contractor shall be forfeited and BRBNMPL may initiate appropriate action as deemed fit

12. **Packing:** The packing should be supplied in the original packing of manufacturer and good enough to withstand any damage during transportation and material should reach in good condition till stores of BRBNMPL Mysuru.

13. **Inspection of Material:** All supplies shall be subject to inspection by the officer nominated by the purchaser and entitled to reject any or all of the supplies if not conforming to the specifications and terms and conditions of the purchase order.

14. **Replacement of rejected Materials:** The material rejected against a supply must be replaced free of cost by the supplier, on receiving such information from BRBNMPL within 15 days.
15. The tenderer shall satisfy BRBNMPL that they are competent and authorized to submit tender and/or to enter into a legally binding contract with the BRBNMPL. To this effect, any person giving a tender shall render documentary evidence that his signature on the tender submitted by him is legally binding upon himself, his firm or company as the case may be.
16. Parties who have been black listed /debarred by BRBNMPL or any PSU or any Government Departments are not eligible for submission of this tender.
17. The product / item to be supplied should be packed in an environment- friendly manner.
18. Copies of Certificates / Documents related to GST Registration and PAN Registration Certificate etc. to be provided along with the Bid.
19. No counter conditions shall be accepted.
20. **Bidders are advised to write the page number on each page of the Technical Bid documents submitted.**

Yours faithfully,  
For & on behalf of BRBNMPL,

(T.R.Gururaj)  
DGM-PP (IMU)  
BRBNMPL,  
Note Mudran Nagar,  
Mysuru - 570 003  
Telephone: 0821- **2469000**  
Fax: 0821-2582099  
Email: [trgururaj@brbnmpl.co.in](mailto:trgururaj@brbnmpl.co.in)

*(To be signed & stamped and submitted along with Techno-commercial Bid Part –I)*

### Section III: Special Instructions to Tenderers (SIT)

The following Special Instructions to Tenderers will apply for this purchase. These special instructions will modify/ substitute/ supplement the corresponding General Instructions to Tenderers (GIT) incorporated in Section II. The corresponding GIT clause numbers have also been indicated in the text below:

In case of any conflict between the provision in the GIT and that in the SIT, the provision contained in the SIT shall prevail.

(Clauses of GIT listed below include a possibility for variation in their provisions through Special Instructions to Tenderer (SIT). There could be other clauses in SIT as deemed fit.)

SL. No.	GIT Clause No.	Topic	SIT Provision
1	1,2,3,4,5,6, 7	PREAMBLE-Introduction, Language of Tender, Eligible Tenderers, Eligible Goods and Services (Origin of Goods), Tendering Expense, TENDER DOCUMENTS, Amendments to Tender Documents	No Change
2	8	Pre-bid Conference	Not applicable to this tender
3	9	Time Limit for receiving request for clarification of Tender Documents	No Change
4	10,11,12, 13,14,15	Documents Comprising the Tender, Tender Currencies, Tender Prices, Indian Agent, PVC Clause & Formula, Alternative tenders	No Change
5	16	Documents Establishing Tenderer's Eligibility and Qualifications	No Change
6	17	Documents establishing Good's Conformity to Tender document	No Change
7	18	Earnest Money Deposit (EMD) Note: Bidders claiming exemption of EMD should submit the DGS&D (or) NSIC registration certificate without fail along with their techno-commercial offer.	No Change.
8	19	Tender Validity	No Change. <b>120 days from date of opening of tender.</b>
10	20	Signing and Sealing of Tender Note: The following SIT provision is made with respect the following clause 20.4. Number of Copies of Tenders to be submitted : One copy only (duplicate copy not required) 20.9: E procurement: Not permitted.	No Change.
11	21,22,23	Submission of Tenders, Late Tender, Alteration and Withdrawal of Tender	No Change

12	24	Opening of tenders Note: Please read the guidelines for filling up two part bid tender as mentioned in Page 4 above which is described in detail w.r.to clause 24.4	No Change
13	25	Basic Principle	No Change
14	26,27,28, 29,30,31, 32	Preliminary Scrutiny of Tenders, Minor Infirmary / Irregularity / Non-Conformity, Discrepancy in Prices, Discrepancy between original and copies of Tender, Clarification of Bids, Qualification / Eligibility Criteria, Conversion of tender currencies to Indian Rupees,	No Change
15	33	Schedule-wise Evaluation	Price bid evaluation will be based on overall lowest (L1) basis in the price bid
16	34	Comparison on CIF Destination Basis.	No Change
17	35 to 36	Additional Factors and Parameters for Evaluation and Ranking of Responsive Tenders, Tenderers capability to perform the contract	In addition to GIT Clause 35 & 36, Price bid evaluation will be based on overall lowest (L1) basis in the price bid
18	37 to 49	Cartel Formation / Pool Rates, Negotiations, Contacting BRBNMPL, AWARD OF CONTRACT, Award Criteria, Variation of Quantities at the Time of Award, Parallel Contracts, Serious Misdemeanors, Notification of Award, Issue of Contract, Non-receipt of Performance Security and Contract by BRBNMPL, Return of EMD, Publication of Tender Result.	No Change
19	50 to 55	Rate Contract Tenders, PQB Tenders, Tenders involving Purchaser's and Pre-Production Samples, EOI Tenders, tenders for Disposal of Scrap, Development / Indigenization Tenders	Not applicable to this tender

*(To be signed & stamped and submitted along with Techno-commercial Bid Part –I)*



### **Section V: Special Conditions of Contract (SCC)**

The following Special Conditions of Contract (SCC) will apply for this purchase. The corresponding clauses of General Conditions of Contract (GCC) relating to the SCC stipulations have also been incorporated below. These Special Conditions will modify / substitute / supplement the corresponding (GCC) clauses.

Whenever there is any conflict between the provision in the GGC and that in the SCC, the provision contained in the SCC shall prevail.

(Clauses of GCC listed below include a possibility for variation in their provisions through SCC. There could be other clauses in SCC as deemed fit)

<b>Sr. No.</b>	<b>GCC Clause No.</b>	<b>Topic</b>	<b>SCC Provision</b>
1.	1 to 5	Definitions: Interpretation and Abbreviations, Application, Use of contract documents and information, Patent Rights, Country of Origin	No Change
2.	6	Performance Security	No Change
3.	7 to 15	Technical Specifications and Standards, Packing and Marketing, Inspecting and Quality Control, terms of Delivery, Transportation of Goods, Insurance, Spare parts, Distribution of Dispatch Documents for Clearance/Receipt of Goods.	No Change
4.	16	Warranty.	One Year
5.	17& 18	Assignment, Sub Contracts	No Change
6.	19	Modification of contract (Option clause is applicable)	No Change
7.	20 & 21	Prices, Taxes and Duties	No change
8.	22	Terms and Mode of Payment Note: Bidder's attention is invited to refer GCC clause No.6 (Performance Security)	As Per Point No. 3 - Payment clause given.
9.	23 to 32	Delay in the supplier's performance, liquidated damages, Custody and Return of BRBNMPL's Materials/Equipment/ Documents loaned to Contractor, Termination for default, Termination for insolvency ,Force Majeure, Termination for convenience, Governing language, Notices, Code of Ethics,	No Change
10	33	Resolution of disputes, Applicable Law, Secrecy	Place of arbitration will be Mysuru/ Bangalore
11	34-35	Applicable Law, Secrecy,	No Change
12	36	Disposal / Sale of Scrap by Tender	Not applicable to this tender

*(To be signed & stamped and submitted along with Techno-commercial Bid Part –I)*

**Section VI: List of Requirements (BOQ)**

Schedule No.	Brief Description of Goods / Services	(Quantity with unit)	Earnest Money in Rs.	Remarks
I	Portable Drilling machine with Magnetic stand	01No	<b>4140.00</b>	Specification & Scope of work as per Section VII
II	Battery Operated hand drilling machine	01No		

**Required Terms of Delivery, Destination and preferred Mode of Transportation**

1. **Delivery Schedule:** Successful bidder should supply and install the material as per BOQ within 45 days' from the date of issue of work order by BRBNMPL, Mysuru
2. **Destination:** F.O.R. BRBNMPL, Mysuru basis. The material has to be delivered and unloaded at our **Ink Manufacturing Unit** Stores.
3. **Mode of Transportation:** As desired by the bidders which should be in safe and secured manner.

Address: GENERAL MANAGER (OSD)  
 BHARATIYA RESERVE BANK NOTE MUDRAN PRIVATE LIMITED  
 Wholly owned Subsidiary of Reserve Bank of India)  
 Note Mudran Nagar, Mysuru - 570 003

*(To be signed & stamped and submitted along with Techno-commercial  
 Bid Part –I)*

**Section VII: Technical Specifications****Tender no. 122/MYS-16/IMU/2019-20 dated 16.01.2020****SCOPE OF WORK****Supply of Portable drilling machines for Ink Manufacturing Unit at BRBNMPL, Mysore, as per the specification mentioned below:**

<b>S/no</b>	<b>Description</b>	<b>Specification</b>	<b>Proposed make /specification by bidder</b>
01	Portable drilling machine with magnetic stand	<p>Magnetic Base Drill stand</p> <ul style="list-style-type: none"> <li>• Power in put: Single Phase</li> <li>• Rated Input power: Approx.95W</li> <li>• Magnet Retention Force:25KN Max</li> <li>• Minimum Working Length, Z-axis: Approx.200mm</li> <li>• Capable to hold drill machine having drill bit diameter of Max.32mm</li> <li>• Weight: Approx.25Kgs</li> <li>• Drill can only be switched on when magnetic foot is active</li> </ul> <p>Rotary Drill</p> <ul style="list-style-type: none"> <li>• Power Input: Single phase</li> <li>• Related Input power: Approx.1500W</li> <li>• Power Output: Aprrox.1000W</li> <li>• Weight: Approx.7.0Kgs</li> <li>• Speed Range: 4 Speed range</li> <li>• Maximum Drilling Diameter in steel :32mm</li> <li>• Drill Spindle connecting thread: MT3</li> <li>• Compactable to fit in supplied Magnetic base drill stand.</li> </ul>	

S/no	Description	Specification	Proposed make /specification by bidder
		Accessories <ul style="list-style-type: none"> <li>• Required Drill chuck with key and arbor for fixing drill bit up to 32mm</li> <li>• H.S.S Drill set: 1.5-14 mm</li> </ul>	
02	Battery operated hand drilling machine	<ul style="list-style-type: none"> <li>• Battery Chemistry: Lithium Ion</li> <li>• Battery Voltage: Max.18V</li> <li>• Weight: Approx.1.5 Kgs</li> <li>• Torque: Approx. Max.60Nm</li> <li>• Chuck Capacity: Three jay chuck capable to hold Drill bit up to 13mm</li> <li>• Speed range: two speed</li> <li>• Motor: Brushless Motor</li> </ul> Accessories <ul style="list-style-type: none"> <li>• Lithium Batteries</li> <li>• Charger</li> <li>• Carrying Bag</li> <li>• Belt clip</li> </ul>	

**Section VIII: Quality Control Requirements / Declaration by bidder**  
**Supply of Portable drilling machines for Ink Manufacturing Unit at BRBNMPL, Mysore.**

**Against Tender No. 122/MYS/IMU-16/ 2019-20 dated 16.01.2020 dated 16-01-2020**

[Bidder shall fill the following format and submit along with bid.]

**COMPLIANCE STATEMENT – COMMERCIAL**

Sl. No.	Features	Requirements of BRBNMPL, Terms & conditions	Whether Agreed by the firm (YES/No)	Remarks
1.	General specifications	Items should be supplied exactly as per the given specifications mentioned in Section VII of the tender	Yes / No	
2.	Quantity	We understand that the requirement of quantity mentioned in the tender is only indicative and BRBNMPL reserves the right to increase or decrease the quantity depending upon their actual requirement	Yes / No	
3.	Replacement of Rejection of materials	In case of rejection of material supplier shall replace the rejected material within a week on his cost	Yes agreed	
4.	Delivery	As per section –VI	Yes agreed	
5.	Payment terms	Payment terms as mentioned in the tender a) 100% Payment after supply and acceptance by BRBNMPL	Yes agreed	
6.	Liquidated Damage	Liquidated Damage clause as mentioned in tender	Yes agreed	
7.	Performance Security	As mentioned in clause No.6 of GCC	Yes agreed	
8.	Warranty	Standard one-year warranty for the entire materials supplied and workmanship. The items should be warranted against defects in material, design, workmanship etc. from the date of supply and acceptance. During warranty period, if any defect found the item should be replaced or repaired with free of cost.	Yes agreed	
9.	Tender terms & conditions	We have gone through entire tender document thoroughly including GIT (Section II – General Instructions to Tenderer), GCC (Section IV – GENERAL CONDITIONS OF CONTRACT) <b>and confirm that we don't have counter conditions.</b> We also understand that offer with counter conditions is liable for rejection.	Yes agreed	
10.	Enviro friendly Packing of Product	The product/item to be supplied should be packed in an environment- friendly manner	Yes agreed	
11.	No. of pages	Total number of pages in Technical Bid	I / II / both	
12	Offered Make		N.A	

Authorized signatory & stamp.

*(To be signed & stamped and submitted along with Techno-commercial Bid Part –I)*

## **Section IX: Qualification/ Eligibility Criteria**

### **I. Financial Soundness:**

- a) Average Annual turnover of the bidder during last three years ending 31/03/2019 should be more than Rs. 62,100.00 and it should be reflected in audited financial report for the said period otherwise should be certified by Chartered Accountant.
- b) Financial statements (Balance Sheet & P&L accounts) for the last three years should be submitted along with your techno-commercial bid.
- c) Bidders should not have suffered any financial loss for more than one year during last three years ending 31/03/2019
- d) The net worth of the firm should not have eroded by more than 30% in the last three year ending 31/03/2019

**Note: The above details should be submitted as per the format given in Annexure XII and enclose the details of last three years financial standings data like P/L accounts, Balance sheets etc. self-certified by firm**

### **II Experience & Past Performance:**

Contractor should have experience in successfully completing similar works during last five years ending 31/12/2019, should be in either of the following categories:

Three similar completed works costing not less than the amount equal to Rs.82,800.00

Or

Two similar completed works costing not less than the amount equal to Rs.1,03,500.00

Or

One similar completed work costing not less than the amount equal to Rs.1,65,600.00

#### **Note:**

- **Similar works means Supply of machine tools, Cutting tools, etc.**
- **Documentary proof (copies of POs executed) for the above qualifying criterion should be submitted along with your offer duly signed by authorized signatory of your company, along with work completion certificate.**

### **General**

- Original Manufacturer may submit their offer through their authorized distributor/dealer (copy of authorization certificate to be enclosed).
- The tenderer shall enclose a declaration that they have not been blacklisted / debarred by BRBNMPL/Government of India in the past 5 years & confidentiality statement duly signed and stamped as per Annexure-A.

**Bidder to furnish stipulated documents is support of fulfilment of qualifying criteria. Non-submission or incomplete submission of documents may lead to rejection of offer.**

We confirm that, we are competent and legally authorized to submit the tender and / or to enter into legally binding contract.

We \_\_\_\_\_ (name of the company) have submitted the required documents in support of the eligibility criteria mentioned above.

Authorized Signature with Stamp

Date:

*(To be signed & stamped and submitted along with Techno-commercial Bid Part –I)*

**Annexure-A**

**To Whomsoever It May Concern**

**This is to confirm that we M/s. \_\_\_\_\_ have not been blacklisted / debarred by BRBNMPL/Government of India in the past 5 years.**

**Dated this \_\_\_\_\_ day of \_\_\_\_\_  
For & on behalf of**

**(Seal & signature with date)**

**(Name and designation)  
Duly authorized to sign tender for and on behalf of**

**Confidentiality Statement**

**“The information, which is contained in this document will not, in whole or in part be reproduced, transferred to other documents/electronic media or disclosed to others without written consent of BRBNMPL”. We shall also undertake to maintenance secrecy, exclusivity and confidentiality of the high security currency printing environment of BRBNMPL.**

**Dated this \_\_\_\_\_ day of \_\_\_\_\_  
For & on behalf of**

**(Seal & signature with date)**

**(Name and designation)  
Duly authorized to sign tender for and on behalf of**

*(To be signed & stamped and submitted along with Techno-commercial Bid Part –I)*

## Section X: Tender Form

Date .....

To

**General Manager**

**BHARATIYA RESERVE BANK NOTE MUDRAN PRIVATE LIMITED**

**Wholly owned Subsidiary of Reserve Bank of India)**

**Note Mudran Nagar,**

**Mysore 570003**

**Ref: Your Tender document No. 122/MYS/IMU-16/ 2019-20 dated 16.01.2020 dated 16-01-2020**

**With reference to your Tender enquiry cited above, we are pleased to enclose the following as our technical bid for your kind consideration.**

1. Our company's profile
  - a. Name of the firm : \_\_\_\_\_
  - b. Contact Person with phone No. and Email Id, if any: \_\_\_\_\_
  - c. Income Tax P.A.N. No. \_\_\_\_\_ (Enclose Copy).
  - d. GST No. \_\_\_\_\_ (Enclose Copy).
2. We confirm that we have fulfilled the eligibility criteria required by BRBNMPL as per Section-IX of tender document and supported documents are enclosed herewith.
3. We have enclosed a) in a separate envelope DD No.....dated .....of amount as mentioned in the tender form Payable at Mysuru towards the payment of EMD amount.
4. Cost of Tender form Rs. 500/- (if down loaded from web site) is also enclosed as per details DD No. ....dtd .....
5. We confirm that the Price bid is quoted exactly as per your format and is inclusive of material, labour and all statutory levies, duties, GST & all other charges as per Scope of work.
6. We confirm that we will abide by all the tender terms & conditions and we do not have any counter conditions. In case any counter condition is put the tender is liable to be rejected. As required, we enclose herewith the complete set of copy of tender documents (including terms & conditions) duly signed by us as a token of our acceptance along with EMD and tender form cost.
7. We also confirm that the undersigned is duly authorized and have the competence to sign the contract for and on behalf of the firm.
8. We further confirm that, if our tender is accepted, we shall provide you with a performance security of required amount in an acceptable form in terms of GCC clause 6, read with modification, if any, in Section V — "Special Conditions of Contract", for due performance of the contract.
9. If our tender is accepted, we undertake to supply the goods and perform the services as mentioned above, in accordance with the delivery schedule specified in the List of Requirements and other tender conditions mentioned in Section-II : (General Instructions for Tenderer (GIT) & Section-IV General Conditions of Contract (GCC). (Please Refer website: <https://www.brbnmpl.co.in>)
10. We agree to keep our tender valid for acceptance for a period up to **120 days** extendable up to another 30 days as required in the GIT clause 19, read with modification, if any in Section-III — "Special Instructions to Tenderers" or for subsequently extended period, if any, agreed to by us. We also accordingly confirm to abide by this tender up to the aforesaid period and this tender may be accepted any time before the expiry of the aforesaid period. We further confirm that, until a formal contract is executed, this tender read with your written acceptance thereof within the aforesaid period shall constitute a binding contract between us.

We further understand that you are not bound to accept the lowest or any tender you may receive against your above-referred tender enquiry.



We further understand that you are not bound to accept the lowest or any tender you may receive against your above-referred tender enquiry.

Dated this \_\_\_\_\_ day of \_\_\_\_\_  
For & on behalf of

(Signature with date) (Name  
and designation)

Duly authorized to sign tender for and on behalf of

Thanking you,  
Yours faithfully,

Seal

Signature with date Name:

*Note: Techno-commercial bid without Copies of documents mentioned above, EMD amount, Tender form cost & Copy of complete set of tender documents duly signed with seal affixed, is liable to be rejected.*

**Section XI: Price Schedule**

**SUMMARY OF PRICE SCHEDULE (FOR INDIAN BIDDERS): PRICES  
SHOULD BE ON F.O.R., BRBNMPL, MYSURU BASIS.**

**PRICE BID FORMAT**

**(To be submitted in company's letterhead)**

**From:**

**M/s. ....**

**TO**

The General Manager.(OSD)  
BRBNMPL, Mysuru -570 003

**Sub: Price Bid for “Supply of Portable drilling machines for  
Ink Manufacturing Unit at BRBNMPL, Mysore.”**

**Reference : Your Tender No. 122/MYS/IMU-16/ 2019-20 dated 16.01.2020  
16.01.2020**

S No	Brief Description of Goods / Services	Unit	Quantity (with unit)	HSN CODE	Basic price (INR) / unit	Total Unit cost (INR)/unit (AXB)
			<b>A</b>		<b>B</b>	<b>C</b>
01	Portable Drilling machine with Magnetic stand & Accessories	No	01			
02	Battery Operated hand drilling machine with Accessories	No	01			
03	P&F Charges					
03	Insurance, etc					
04	Total price (without GST)					
04	GST _____%					
05	Grand Total (INR)					

Total Amount (INR) in Words.....

Note: Tender Enquiry will be finalised on **overall Lowest (L1)** quoted price basis.  
We confirm that the price will be valid till the completion of supplies/Works.

1. L1 determination finalized based on overall Total price.
- 2. Bidder must quote for all items. Partial quote will be summarily rejected.**
3. Price with condition(s) shall be liable to be rejected.
4. Price should be quoted as per the above formats.
5. Prices should be all inclusive.
6. Conditional discount/rebate etc., shall not be considered. In case, discount is offered that should be adjusted in the price and net price should be quoted.
7. Multiple rates for single item, unless notified in the tender will not accepted and would lead to rejection of offer.
8. If variation is found in total price & basic price, basic price shall prevail and the total price corrected accordingly. If there is discrepancy in words and figures, the amount in words shall prevail.

Signature of Supplier

Name of the Firm:

Date:

Place:

*We confirm that there would not be any price escalation during the supply period. We also confirm that we will abide by all the tender terms and conditions bearing no. 121/MYS/IMU-16/2019-20 dated 16.01.2020 for supply of portable drilling machines for Ink Manufacturing Unit at BRBNMPL, Mysore listed in NIT and Section VI: List of requirements to BRBNMPL, Mysore and we do not have any counter conditions.*

Authorised signatory with name and date

Office Seal/Stamp

## Section XII: Questionnaire

**Description of Goods / Services:** \_\_\_\_\_

Reference: Your Tender No.: **122/MYS/IMU-16/ 2019-20 dated 16.01.2020**

*We have received your Tender enquiry cited and we are pleased to enclose the following as our technical bid for your kind consideration.*

<b>A</b>	<b>COMPANY PROFILE</b>				
01	Name and address of the firm				
02	Status of firm (Proprietor/Partnership /Regd. Company / Co-op. Society)				
03	Income Tax P.A.N. No of Firm (Copy of registration to be enclosed)				
04	GST No. (Copy of registration to be enclosed)				
05	GST Registration Type (Pl. ✓ mark the relevant type)		(i) Regular (ii) Composition (iii) Consumer (iv) Unregistered		
06	Party Type (Pl. ✓ mark the relevant type)		(i) Deemed Export (ii) SEZ (iii) Not Applicable (N.A)		
07	Bankers and their Address				
08	Whether registered with NSIC, New Delhi for quoted item? (Copy of registration to be enclosed)		YES / NO		
<b>B</b>	<b>FINANCIAL SOUNDNESS</b>				
Sl.No	Description	FY 2016-17 (in lakhs) (as on 31 <sup>st</sup> March 2017)	FY 2017-18 (in lakhs) (as on 31 <sup>st</sup> March 2018)	FY 2018-19 (in lakhs) (as on 31 <sup>st</sup> March 2019)	
01	Annual Turnover				
02	Net Profit				
03	Net worth of the firm				
<b>C</b>	<b>EXPERIENCE ( Attach Separate Sheet, if required)</b>				
Sl. No	Company Name	Supply Order No. & Date	Details of work/supply	Order value	Date of completion
01					
02					
03					
04					
05					

D	DECLARATION	
01	We have also enclosed herewith DD No. _____ for Rs. _____ as EMD against this tender	YES
02	We have also enclosed herewith DD No. _____ for Rs. 500 /- as Cost of Tender Form against this tender	YES
03	We confirm that we possesses the necessary technical competence and financial resources as mentioned in Section -IX of this tender document, to ensure supply _____ of the tendered item , as per your specifications and delivery _____ schedule. Necessary documents like copies of Work orders, P/L Accounts, Balance Sheets are enclosed	YES
04	We confirm having been in the business continuously for the last three years.	YES
05	We confirm that we have quoted exactly for the tendered product as per your specifications given in Section VII	YES
06	We confirm that the Price bid is quoted exactly as per your format in Section- XI	YES
07	We confirm that there would not be any price escalation (Except Statutory Charges) during the supply / contract period	YES
08	We confirm that we will abide by all the tender terms & conditions and we do not have any counter conditions. As required, we enclose herewith the complete set of copy of tender documents duly signed by us as a token of our acceptance	YES

We also confirm that the undersigned is duly authorized and have the competence to submit the tender and / or to enter into legally binding contract for and on behalf of the firm.

Thanking you,  
Yours faithfully,

**Seal**

Name  
Signature with date.

Note: Copies of applicable Documents are attached herewith.

*(To be signed & stamped and submitted along with Techno-commercial Bid Part –I)*

**SECTION XV: Bank Guarantee Form for Performance Security**

\_\_\_\_\_ [Insert Bank's Name, and Address of Issuing Branch or Office)

Beneficiary \_\_\_\_\_ [Insert Name and Address of

BRBNMPL] Date:-----

Performance Guarantee No.-----

WHEREAS ..... (name and address of the supplier) (hereinafter called "the supplier") has undertaken, in pursuance of contract no ..... dated ..... to supply (description of goods and services) (herein after called "the contract").

AND WHEREAS it has been stipulated by you in the said contract that the supplier shall furnish you with a bank guarantee by a scheduled commercial bank recognized by you for the sum specified therein as security for compliance with its obligations in accordance with the contract:

AND WHEREAS we have agreed to give the supplier such a bank guarantee;

NOW THEREFORE we hereby affirm that we are guarantors and responsible to you, on behalf of the supplier, up to a total of \_\_\_\_\_ (amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding me said debt from the supplier before presenting us with the demand. We further agree that no change or addition to or other modification of the terms of the contract to be performed thereunder or of any of the contract documents which may be made between you and the supplier shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

We undertake to pay BRBNMPL up to the above amount upon receipt of its first written demand, without BRBNMPL having to substantiate its demand.

This guarantee will remain in force for a period of Sixty days after the the completion of all contractual obligations and any demand in respect thereof should reach the Bank not later than the above date.

(Signature of the authorized officer of the Bank)

Name and designation of the officer

Seal, name & address of the Bank and address of the Branch

Name and designation of the officer

Seal, name & address of the Bank and address of the Branch

**Section XVI: Contract Form**

(Address of BRBNMPL's office issuing the contract)

Contract No ..... dated

This is in continuation to this office' Notification of Award No. .... dated .....

1. Name &amp; address of the Supplier: .....

2. BRBNMPL's Tender document No. .... dated ..... and subsequent Amendment No. .... dated ..... (if any), issued by BRBNMPL

3. Supplier's Tender No. .... dated ..... and subsequent communication(s) No..... dated ..... (If any), exchanged between the supplier and BRBNMPL in connection with this tender

4. In addition to this Contract Form, the following documents etc, which are included in the documents mentioned under paragraphs 2 and 3 above, shall also be deemed to form and be read and construed as part of this contract:

- i. General Conditions of Contract;
- ii. Special Conditions of Contract;
- iii. List of Requirements;
- iv. Technical Specifications;
- v. Quality Control Requirements;
- vi. Tender Form furnished by the supplier;
- vii. Price Schedule(s) furnished by the supplier in its tender;
- viii. Manufacturers' Authorisation Form (if applicable for this tender);
- ix. BRBNMPL's Notification of Award

Note: The words and expressions used in this contract shall have the same meanings as are respectively assigned to them in the conditions of contract referred to above. Further, the definitions and abbreviations incorporated under Section - V - 'General Conditions of Contract' of BRBNMPL's Tender document shall also apply to this contract.

5. Some terms, conditions, stipulations etc. out of the above-referred documents are reproduced below for ready reference:

(i) Brief particulars of the goods and services which shall be supplied / provided by the supplier are as under:

Schedule No.	Brief description of goods / services	Accounting unit	Quantity to be supplied	Unit Price (In Rs.	Total price

Any other additional services (if applicable) and cost thereof:

Total value (in figure)

(In words)

(ii) Delivery schedule

(iii) Details of Performance Security

(iv) Quality Control

- (a) Mode(s), stage(s) and place(s) of conducting inspections and tests.
- (b) Designation and address of BRBNMPL's inspecting officer

(v) Destination and despatch instructions

(vi) Consignee, including port consignee, if any

(vii) Warranty clause

(viii) Payment terms

(ix) Paying authority

.....

(Signature, name and address of BRBNMPL's authorized official)

For and on behalf of

Received and accepted this contract

(Signature, name and address of the supplier's executive duly authorized to sign on behalf of the supplier)

For and on behalf of

(Name and address of the supplier)

.....

(Seal of the supplier)

Date:

Place:



**Section XVII: Letter of Authority for attending a Bid Opening**

(Refer to clause 24.2 of GIT)

The General Manager

Unit Address

Subject: Authorization for attending bid opening on \_\_\_\_\_ (date) in the  
Tender of \_\_\_\_\_Following persons are hereby authorized to attend the bid opening for the tender mentioned  
above on behalf of \_\_\_\_\_ (Bidder) in order of  
preference given below:

<b>Order of Preference</b>	<b>Name</b>	<b>Specimen Signatures</b>
I.		
II.		
Alternate Representative		
Signature of Bidder or Officer authorized to sign the bid Documents on behalf of the bidder		

Note:

1. Maximum of two representatives will be permitted to attend bid opening. In cases where it is restricted to one, first preference will be allowed. Alternate representative will be permitted when regular representatives are not able to attend.

2. Permission for entry to the hall where bids are opened may be refused in case authorization as prescribed above is not produced.

**Annexure-A**

Form No. E-5

Appendix – VIII

**NATIONAL ELECTRONIC FUND TRANSFER****Model Mandate Form**

(Investor / customer's option to receive payments through Credit Clearing Mechanism)

Name of the Scheme and the periodicity of payment

No.

1	Investor / Customer's Name		
2	Particulars of Bank account		
	A	Name of the Bank	
	B	Name of the branch	
		Address	
		Telephone No	
		Whether Bank branch is NEFT enabled	
	C	Code number of the bank and branch appearing on the MICR Cheque issued by the bank	
	D	Type of the account (SB, Current or Cash Credit)	
	E	Ledger and Ledger Folio number	
	F	Account number (as appearing on the Cheque book)	
	G	<b>RTGS / IFSC Code No.</b>	
	(In lieu of the bank certificate to be obtained as under, please attach a blank cancelled cheque or photocopy of a cheque or front page of your Savings bank passbook issued by your bank for verification of the above particulars)		
3	Date of effect		

I hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, I would not hold the user institution responsible. I have read the option invitation letter and agree to discharge the responsibility expected of me as a participant under the scheme.

(.....)

Signature of the Investor / Customer

Date:

Certified that the particulars furnished above are correct as per our records.

Bank's Stamp

Date:

(.....)

Signature of the authorized official of the Bank