

# Limited Tender Enquiry Standard Bidding Document (SBD)

Procurement of Stores & Services

**BHARATIYA RESERVE BANK NOTE MUDRAN PRIVATE LIMITED**

(Wholly owned Subsidiary of Reserve Bank of India)

Note Mudran Nagar, Mysore 570003

Phone: 0821-2582905, 2582915, 2582925

FAX: 0821- 2582099

Website: [www.brbnmpl.co.in](http://www.brbnmpl.co.in)

Email: [mysorepress@brbnmpl.co.in](mailto:mysorepress@brbnmpl.co.in)

**Not Transferable**

**Security Classification: Non-Security**

This being Limited Tender, is issued only to the solicited BRBNMPL registered / approved / known vendors. However, any firm fulfilling the eligibility criteria as per Section IX: Qualification/ Eligibility Criteria of Tender Document are welcome to participate in this tender and will be considered for evaluation.

**TWO PART TENDER FOR THE SUPPLY & COMMISSIONING OF TWO NUMBER OF FORKLIFTS FOR INK FACTORY AT BRBNMPL, MYSURU.**

Tender No. 124/MYS/IFP- EQUIP/2017-18 dated 21.02.2018

This tender document contains **28** pages

The tender document is sold to:

M/s. \_\_\_\_\_

Address \_\_\_\_\_

Details of Contact person in BRBNMPL regarding this tender:

Name: Shri. A.R.Hegde , Designation: Deputy General Manager

**Address: BHARATIYA RESERVE BANK NOTE MUDRAN PRIVATE LIMITED**

**Wholly owned Subsidiary of Reserve Bank of India)**

**Note Mudran Nagar, Mysore 570003**

**Phone: 0821-2469025, FAX: 0821-2582955**

**Email: arhegde@brbnmpl.co.in**

## List of Contents

<b>Section I:</b>	Notice Inviting Tender (NIT)	Enclosed
<b>Section II:</b>	General Instructions to Tenderers (GIT)	To be downloaded from website: <a href="http://www.brbnmpl.co.in">www.brbnmpl.co.in</a> under 'Downloads' Section.
	<b>Part I:</b> General Instructions Applicable to all <b>Part II:</b> Additional General Instructions Applicable to Specific Types of	
<b>Section III:</b>	Special Instructions to Tenderers (SIT)	Enclosed
<b>Section IV:</b>	General Conditions of Contract (GCC)	To be downloaded from website: <a href="http://www.brbnmpl.co.in">www.brbnmpl.co.in</a> under 'Downloads' Section
<b>Section V:</b>	Special Conditions of Contract (SCC)	Enclosed
<b>Section VI:</b>	List of Requirements	Enclosed
<b>Section VII:</b>	Technical Specifications	Enclosed
<b>Section VIII:</b>	Quality Control Requirements	Enclosed
<b>Section IX:</b>	Qualification / Eligibility Criteria	Enclosed
<b>Section X:</b>	Tender Form	Enclosed
<b>Section XI:</b>	Price Schedule	Enclosed
<b>Section XII:</b>	Questionnaire	Enclosed
<b>Section XIII:</b>	Bank Guarantee Form for EMD	To be downloaded from website: <a href="http://www.brbnmpl.co.in">www.brbnmpl.co.in</a> under 'Downloads' Section
<b>Section XIV:</b>	Manufacturer's Authorization Form	
<b>Section XV:</b>	Bank Guarantee Form for Performance Security	
<b>Section XVI:</b>	Contract Form	
<b>Section XVII:</b>	Letter of Authority for attending a Bid Opening	
<b>Section XVIII:</b>	Shipping Arrangements for Liner Cargoes	
	A. In Respect of C&F CIF Turnkey / F.O.R. Contracts For Import	
	B. In Respect of F.O.B. / F.A.S Contracts For	
<b>Section XIX:</b>	Imports Proforma of Bills for Payments	

**Please read carefully the instructions regarding guidelines for filling up and submitting Two-Part bid given in Page No.4 of this document. Please contact us for any clarification.**

**Limited Tender Enquiry**  
**Section I: Notice Inviting Tender (NIT)**  
**BHARATIYA RESERVE BANK NOTE MUDRAN PRIVATE LIMITED**  
**(Wholly owned Subsidiary of Reserve Bank of India)**  
**Note Mudran Nagar, Mysore 570003**  
**Phone: 0821-2582905, 2582915, 2582925, FAX: 0821-**  
**2582099 Website: [www.brbnmpl.co.in](http://www.brbnmpl.co.in), Email: [mysorepress@brbnmpl.co.in](mailto:mysorepress@brbnmpl.co.in)**

Tender No. 124/MYS/IFP- EQUIP/2017-18

DATE: 21.02.2018

1. Sealed tenders are invited from eligible and qualified tenderers for supply of following goods & services:

Schedule No.	Brief Description of Goods / Services	Quantity	EMD in INR	Remarks
1	<u>Battery operated forklift</u> Capacity: 2000 Kgs Type: Four wheeler	01	25000	Specification & scope of work As per Schedule VII of this tender
2	<u>Battery operated forklift</u> Capacity: 1500 Kgs Type: Three wheeler	01	24000	

\* bidder is allowed to quote for one or more schedules. L1 determination will be done schedule-wise.

Type of Tender (Two Bid / PQB / EOI / RC / Development / Indigenization / Disposal of Scrap / Security item etc.	Two Bid System <b>Part I – Techno-commercial bid Part II – Financial/Price Bid</b>
Date of Sale of tender documents	From 21.02.2018 to 07.03.2018 during office hours
Price of the Tender Document	Rs.500/-
Closing date and time for receipt of tenders	<b>14.03.2018 at 14.30 hours</b>
Place of receipt of tenders	Administrative Building, Bharatiya Reserve Bank Note Mudran Private Limited, Note Mudran Nagar, Mysore 570003.
Time and date of opening of tenders	<b>14.03.2018 at 15.00 hours</b>
Place of opening of tenders	Administrative Building, Bharatiya Reserve Bank Note Mudran Private Limited, Note Mudran Nagar, Mysore 570003.

Nominated Person / Designation to Receive Bulky Tender (Clause 21.21.1 of GIT)	Deputy General Manager (Ink Factory Project), Bharatiya Reserve Bank Note Mudran Private Limited, Note Mudran Nagar, Mysore 570003.
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2. Interested tenderers may obtain further information about this requirement from the above office selling the documents. They may also visit our website mentioned above for further details.
3. Tender documents may be purchased on payment of non-refundable fee of Rs.500/(Rupees five hundred only), if applicable (refer : Clause Price of Tender document mentioned above) per set in the form of account payee demand draft/ cashier's cheque / certified cheque, drawn on a scheduled commercial bank in India, in favour of Bharatiya Reserve Bank Note Mudran Private Limited Payable at Mysore.
4. If requested, the tender documents will be mailed by registered post/ speed post to the domestic tenderers and by international air-mail to the foreign tenderers, for which extra expenditure per set will be Rs. 100/- for domestic post and Rs. .... (will be fixed based on actual) for international air-mail. The tenderer is to add the applicable postage cost in the non-refundable fee mentioned in Para 3 above.
5. Tenderer may also download the tender documents from the web site and submit its tender by utilizing the downloaded document, along with the required non-refundable fee as mentioned in Para 3 above.
6. Tenderers shall ensure that their tenders, duly sealed and signed, complete in all respects as per instructions contained in the Tender Documents, are dropped in the tender box located at the address given below on or before the closing date and time indicated in the Para 1 above, failing which the tenders will be treated as late and rejected.
7. In the event of any of the above mentioned dates being declared as a holiday/ closed day for the purchase organization, the tenders will be sold / received / opened on the next working day at the appointed time.
8. The tender documents are not transferable.
9. **Tender will be finalised on the basis of Schedule-wise L1.**
10. Tenderers are advised to visit us to know the requirements before submitting the offer.

**Guidelines for filling up Two- Part tender:**

- a. **Part-I -First sealed cover:** It should contain the required EMD amount (**as mentioned above**), Cost of tender form of **Rs 500/-**, technical offer

(catalogue/brochure/specifications etc.), supportive documents related to eligibility criteria, Tax related documents etc. along with the following annexures of this tender i.e. Section-I to X and XII to XVII. All the above mentioned documents should be signed & stamped and to be submitted as techno-commercial offer as acceptance of terms & conditions and the required formats to be maintained. This first sealed cover should be clearly superscribed with 'Part-I Techno-commercial offer against the tender No. 124/MYS/IFP-EQUIP/2017-18 for SUPPLY & COMMISSIONING OF FORKLIFTS clearly indicating the "Schedule" the bidder wishes to participate. **Price Indication in the Techno-commercial offer will be summarily rejected. Offer with counter-conditions are liable for rejection.**

- b. **Part II -Second sealed cover:** It should contain *only* Section XI – Price schedule to be used for submitting financial bid. Price offer submitted in any other format will be liable for rejection. This second sealed cover should be clearly supercribed as 'Part-II Price/Financial bid against the tender No. 124/MYS/IFP-EQUIP/2017-18 for SUPPLY & COMMISSIONING OF FORKLIFTS.
- c. The above mentioned two sealed covers should be put in another big cover, sealed and should be supercribed as 'Offer for SUPPLY & COMMISSIONING OF FORKLIFTS, due date of opening on **14.03.2018** and should be addressed to 'General Manager, BRBNMPL, Mysore 570003.
- d. Both 'EMD' and 'Cost of Tender' should be submitted in the form of account payee demand draft/ cashier's cheque / certified cheque, drawn on a scheduled commercial bank in India, in favour of Bharatiya Reserve Bank Note Mudran Private Limited Payable at Mysore

**IMPORTANT NOTE: OFFERS SUBMITTED NOT IN LINE WITH THE ABOVE GUIDELINES WILL BE LIABLE FOR REJECTION. Please contact us for clarification, if any.**

*(To be signed & stamped and submitted along with Techno-commercial Bid Part -I)*

Yours faithfully  
For & on behalf of BRBNMPL,Mysore

Deputy General Manager (Ink Factory)  
Note Mudran Nagar,  
Mysore 570003

Phone: 0821-2469025,  
FAX: 0821-2582955  
Email: arhegde@brbnmpl.co.in

## **Section II: GENERAL INSTRUCTIONS TO TENDERERS (GIT)**

This Section-II shall be downloaded from website: [www.brbnmpl.co.in](http://www.brbnmpl.co.in) under the section 'Downloads' and signed & stamped and to be submitted along with the Techno-Commercial Bid –Part I as acceptance of terms & conditions. **(Offer submitted without the signed copies of Section-II shall liable to be rejected)**

*(To be signed & stamped and submitted along with Techno-commercial Bid Part –I)*

**Note: Can be printed with 4 pages in one sheet so as to avoid wastage of paper.**

### **Section III: Special Instructions to Tenderers (SIT)**

The following Special Instructions to Tenderers will apply for this purchase. These special instructions will modify/ substitute/ supplement the corresponding General Instructions to Tenderers (GIT) incorporated in Section II. The corresponding GIT clause numbers have also been indicated in the text below:

In case of any conflict between the provision in the GIT and that in the SIT, the provision contained in the SIT shall prevail.

(Clauses of GIT listed below include a possibility for variation in their provisions through Special Instructions to Tenderer (SIT). There could be other clauses in SIT as deemed fit.)

<b>SL. No.</b>	<b>GIT Clause No.</b>	<b>Topic</b>	<b>SIT Provision</b>
1	1,2,3,4,5,6,7	PREAMBLE-Introduction, Language of Tender, Eligible Tenderers, Eligible Goods and Services (Origin of Goods), Tendering Expense, TENDER DOCUMENTS, Amendments to Tender Documents	No Change
2	8	Pre-bid Conference	Not applicable to this tender
3	9	Time Limit for receiving request for clarification of Tender Documents	No Change
4	10,11,12,13,14,15	Documents Comprising the Tender, Tender Currencies, Tender Prices, Indian Agent, PVC Clause & Formula, Alternative tenders	No Change
5	16	Documents Establishing Tenderer's Eligibility and Qualifications	No Change
6	17	Documents establishing Good's Conformity to Tender document	No Change
7	18	Earnest Money Deposit (EMD) Note: Bidders claiming exemption of EMD should submit the DGS&D (or) NSIC registration certificate without fail along with their techno-commercial offer.	No Change
8	19	Tender Validity	No Change. 120 days from date of opening of tender.
10	20	Signing and Sealing of Tender Note: The following SIT provision is made with respect the following clause 20.4. Number of Copies of Tenders to be submitted: One copy only (duplicate copy	No Change.

		not required) 20.9 : E procurement : Not permitted.	
11	21,22,23	Submission of Tenders, Late Tender, Alteration and Withdrawal of Tender	No Change
12	24	Opening of tenders Note: Please read the guidelines for filling up two part bid tender as mentioned in Page 4 above which is described in detail w.r.to clause 24.4	No Change
13	25	Basic Principle	No Change
14	26,27,28, 29,30,31, 32,33,34	Preliminary Scrutiny of Tenders, Minor Infirmary / Irregularity / Non-Conformity, Discrepancy in Prices, Discrepancy between original and copies of Tender, Clarification of Bids, Qualification / Eligibility Criteria, Conversion of tender currencies to Indian Rupees, Schedule-wise Evaluation, Comparison on CIF Destination Basis.	No Change
15	35 to 49	Additional Factors and Parameters for Evaluation and Ranking of Responsive Tenders, Tenderer's capability to perform the contract, Cartel Formation / Pool Rates, Negotiations, Contacting BRBNMPL, Award of Contract, Award Criteria, Variation of Quantities at the Time of Award, Parallel Contracts, Serious Misdemeanours, Notification of Award, Issue of Contract, Non-receipt of Performance Security and Contract by BRBNMPL, Return of EMD, Publication of Tender Result.	No Change
16	50 to 55	Rate Contract Tenders, PQB Tenders, Tenders involving Purchaser's and Pre-Production Samples, EOI Tenders, Tender for Disposal of Scrap, Development / Indigenization Tenders	Not applicable to this tender

*(To be signed & stamped and submitted along with Techno-commercial Bid Part -I)*



#### **Section IV: GENERAL CONDITIONS OF CONTRACT**

This Section-IV shall be downloaded from website: [www.brbnmpl.co.in](http://www.brbnmpl.co.in) under the section 'Downloads' and signed & stamped and submitted along with the Technical-Commercial Bid -Part I as acceptance of terms & conditions. *(Offer submitted without the signed & stamped copies of Section-IV shall liable to be rejected)*

*(To be signed & stamped and submitted along with Techno-commercial Bid Part -I)*

**Note: Can be printed with 4 pages in one sheet so as to avoid wastage of paper.**

## Section V: Special Conditions of Contract (SCC)

The following Special Conditions of Contract (SCC) will apply for this purchase. The corresponding clauses of General Conditions of Contract (GCC) relating to the SCC stipulations have also been incorporated below. These Special Conditions will modify / substitute / supplement the corresponding (GCC) clauses.

Whenever there is any conflict between the provision in the GCC and that in the SCC, the provision contained in the SCC shall prevail.

(Clauses of GCC listed below include a possibility for variation in their provisions through SCC. There could be other clauses in SCC as deemed fit)

<b>S. No</b>	<b>GCC Clause No.</b>	<b>Topic</b>	<b>SCC Provision</b>
1	1 to 5	Definitions; Interpretation and Abbreviations, Application, Use of contract documents and information, Patent Rights, Country of Origin	No Change
2	6	Performance Security The supplier shall furnish performance security to BRBNMPL for an amount equal to ten per cent of the total value of the contract either in form of DD or in form Bank Guarantee valid up to sixty days after the date of completion of all contractual obligations by the supplier, ex the warranty obligations.	No Change  Performance Security will be released after successful completion of warranty period.
3	7 to 15	Technical Specifications and Standards, Packing and Marking, Inspection and Quality Control, Terms of Delivery, Transportation of Goods, Insurance, Spare parts, Distribution of Despatch Documents for Clearance/ Receipt of Goods	No Change
4	16	Warranty	No Change ( One year from the date of acceptance)
5	17& 18	Assignment, Sub Contracts	No Change
6	19	Modification of contract	No Change( Option Clause is not applicable)
7	20 & 21	Prices, Taxes and Duties	No change

8	22	<p>Terms and Mode of Payment</p> <p>22.1. Unless otherwise specified in SCC, usual payment term is 100% on receipt and acceptance of goods by the Purchaser and on production of all required documents by the supplier. Note: Bidders' attention is invited to refer GCC clause No.6 (Performance Security) &amp; Clause No.16 (Warranty)</p>	<p>Payment terms are as per 22.2.3(b) which is as follows - For a contract with terms of delivery as CIF destination/ Delivery at site/FOR destination</p> <p>i. 90% on receipt and acceptance of goods by the consignee at destination and on production of all required documents by the supplier</p> <p>ii. 10% on successful installation and commissioning and acceptance by the consignee.</p>
9	23 to 32	<p>Delay in the supplier's performance, Liquidated damages, Custody and Return of BRBNMPL's Materials/ Equipment/ Documents loaned to Contractor, Termination for default, Termination for insolvency, Force Majeure, Termination for convenience, Governing language, Notices, Code of Ethics,</p>	No Change
10	33	Resolution of disputes	Arbitration proceedings will be held at Mysore and venue of arbitration will be Mysore.
11	34-35	Applicable Law, Secrecy,	No Change
12	36	Disposal / Sale of Scrap by Tender	Not applicable to this tender

**Note: Warranty and performance security clause is applicable to this tender.**

*(To be signed & stamped and submitted along with Techno-commercial Bid Part -I)*

## Section VI: List of Requirements

Schedule No.	Brief Description of Goods / Services	Quantity (with unit)	EMD in INR	Remarks
1	Battery operated forklift Capacity: 2000 Kgs Type: Four wheeler	01	25000	Specification & scope of work As per Schedule VII of this tender
2	Battery operated forklift Capacity: 1500 Kgs Type: Three wheeler	01	24000	

\* bidder is allowed to quote for one or all the schedules. L1 determination will be done schedule-wise.

**Required Delivery Schedule:** Should be delivered **within 8 weeks** from the date of receipt of Notification of Award/ P.O whichever is earlier.

**Required Terms of Delivery, Destination and preferred mode of Transportation:** F.O.R, BRBNMPL, MYSORE inclusive of delivery as per the specification and scope of work given in Schedule VII and Price bid should be as per Annexure XI.

Address: **BHARATIYA RESERVE BANK NOTE MUDRAN PRIVATE LIMITED**  
**(Wholly owned Subsidiary of Reserve Bank of India)**  
**Note Mudran Nagar, Mysore 570003.**

**Mode of Transportation: As desired by the bidders which should be in safe and secured manner.**

*(To be signed & stamped and submitted along with Techno-commercial Bid Part -I)*

**Section VII: Technical Specifications & Scope of work**  
**(To be enclosed with the techno-commercial bid)**

**A. SCHEDULE - I**

S.No	Description	Capacity (Tons)	Model	Quantity
1	Battery operated Forklift including charger unit	2	04 wheeler type	01 No

**Technical requirements (04 wheeler type)**

1. Capacity: 2000 Kgs Minimum
2. Load centre: 500 mm
3. Turning radius: 1800mm to 2200mm
4. Closed Mast height( ie. Collapsible mast height): 1900mm to 2200 mm
5. Fork length: 1000 mm to 1100 mm
6. Total length (excluding Fork): 2100 mm to 2400mm
7. Width: 1000mm to 1300mm
8. Guard height: 1900mm to 2200 mm
9. Lifting height: 4500 mm to 4700mm (With 02 or 03 stage mast)
10. Operating hours: One shift 5 to 6 hours (intermittent)
11. Horn, Reverse indicating horn, Front & Rear Lights, Tow provision is required.
12. Service brake: Wet disc braking system
13. Parking brake: Mechanical
14. Operating speed: 10 -12 Kmph approx.
15. Tyres: Solid rubber – Black
16. Battery: 48V/450AH minimum with suitable charger
17. Suitable top guard to be provided for operator cabin
18. Steering: Power steering- Hydraulic
19. Drive: Separate AC motor for main drive & separate AC motor for hydraulic cylinders.

**Safety:**

The Forklift shall be equipped with safety provisions as per IS & Safety standards.

**Battery charger:** Suitable battery charger with cable should be supplied along with the forklift. The charger should be self-compensating type with required protection like auto cut off after full charge and fitted with standard indicator. The cost of the same shall be included in the quote. No separate payment shall be done.

**Tool Kit:** Standard tool kit with suitable mechanical/electrical tools and tackles for maintenance of forklift is to be supplied along with supply. No separate payment shall be done.

**Submittals:**

- 1)Product data sheet
- 2)Drawings:
  - a)GA drawing with dimensions
  - b)Wiring diagrams: Complete electrical drawings
- 3)Operation and maintenance manuals (02 sets)
- 4) Spares parts catalogue.

## Part –A Compliance Statement -Commercial

Sl No	Parameters	Specifications	Offered by Bidder	Deviation if any
1	Supply of item as per the specification as given in Section VII above		Accepted	
2	Delivery Period :(Should be delivered within 8 weeks from the date of receipt of Notification Of Award/ P.O whichever is earlier)		Accepted	
3	Technical brochure / catalogue of the product is attached		Accepted	
4	Warranty clause as mentioned in tender (One year from date of acceptance)		Accepted	
5	Performance Security Clause as mentioned in tender (ref. Clause No.6 of GCC)		Accepted	
6	Payment terms as mentioned in tender. (Clause No.22 –After receipt and acceptance)		Accepted	
7	Validity of offer <b>120 days</b> from date of opening of tender.		Accepted	
8	Liquidated Damage Clause as mentioned in tender		Accepted	
9	We have gone through entire tender document thoroughly including GIT (Section II - General Instructions to Tenderer), GCC (Section IV - GENERAL CONDITIONS OF CONTRACT) <b>and confirm that we don't have counter conditions.</b> We also understand that offer with counter conditions is liable for rejection.		Accepted	
10	We have also noted that BRBNMPL is not bound to accept the lowest or any tender you may receive against your above-referred tender enquiry (ref. Section X)		Accepted	
11	Price quoted should be INR only		Accepted	
12	We will abide by all the safety and security norms of BRBNMPL		Accepted	
13	The offered Forklift should not be a prototype and should be standard model		Accepted	
14	The offered Forklift should have spares availability for at least 10 years		Accepted	
15	Submission of Product data sheet with Factory Test Report, Operation and Maintenance Manuals (2 sets) and Maintenance Check List , Part List etc. along with the supply of Forklift as per Technical Specifications (Section – VII)		Accepted	
16	Supply of Mechanical and Electrical Tool Kit As per Technical Specifications (Section – VII) along with the supply of Forklift		Accepted	

**PART-B COMPLIANCE STATEMENT – TECHNICAL**

<i>S.No.</i>	<i>Specifications and requirements</i>	<i>Offered (Yes/No)</i>	<i>Remarks</i>
1	Capacity: 2000 Kgs Minimum, 04 wheeler type		
2	Load centre: 500 mm		
3	Turning radius: 1800 mm to 2200 mm		
4	Closed Mast height: 1900 mm to 2200 mm		
5	Fork length: 1000 mm to 1100 mm		
6	Total length(excluding Fork): 2100 mm to 2400 mm		
7	Width: 1000 mm to 1300 mm		
8	Guard height: 1900mm to2200 mm		
9	Lifting height: 4500mm to 4700 mm (With 02 or 03 stage mast)		
10	Operating hours : One shift 5 to 6 hours (Intermittent)		
11	Horn, Reverse indicating horn, Front & Rear Lights, Tow provision is required		
12	Service brake: Wet disc braking system		
13	Parking brake: Mechanical		
14	Operating speed: 10 -12Kmph approx.		
15	Tyres: Solid rubber-Black		
16	Battery: 48V/Minimum 450Ah with suitable charger		
17	Suitable top guard to be provided for operator cabin		
18	Steering: Power steering – Hydraulic		
19	Drive: Separate AC motor for main drive & separate AC motor for hydraulic cylinders		
20	Battery charger as per specification mentioned in technical requirements		

**Documentary proof (catalogue / data sheet) should be provided in support of above**

Authorized signatory & stamp

*(To be filled, signed & stamped and submitted along with Techno-commercial Bid Part –I)*

We \_\_\_\_\_ (name of company) confirm that the product/service offered is as per the specification mentioned above and enclose herewith the catalogue/brochure / certificates in support of our claim and also we confirm to accept scope of supply mentioned above.

**We understand that offer with counter conditions are liable for rejection. We also confirm that we enclosed submitted price bid (part-II) for the offered item in the prescribed format of this tender.**

Authorized signatory with date & stamp.

*(To be signed & stamped and submitted along with Techno-commercial Bid Part -I)*



**SCHEDULE -II**

S.No	Description	Capacity (Tons)	Model	Quantity
1	Battery operated Forklift including charger unit	1.5	03 wheeler type	01 No

**Technical requirements (03 wheeler type)**

1. Capacity: 1500 Kgs Minimum
2. Load centre: 500 mm
3. Turning radius: 1400 mm to 1600 mm
4. Closed Mast height (ie. Collapsible height): 1900 mm to 2200 mm
5. Fork length: 1000 to 1100 mm
6. Total length(excluding Fork): 1700 mm to 2100 mm
7. Width: 800mm to 1200 mm
8. Guard height: 1900mm to 2200 mm
9. Lifting height: 4500 mm to 4700 mm (With 02 or 03 stage mast)
10. Operating hours: One shift ie. 5-6 hours (Intermittent)
11. Horn, Reverse indicating horn, Front & Rear Lights, Tow provision is required.
12. Service brake: Hydraulic
13. Parking brake: Mechanical
14. Speed control safety system: Auto- control of speed while taking turn.
15. Operating speed: 09 -12Kmph approx.
16. Tyres: Non marking tyres to avoid marks on the PU epoxy floor.
17. Battery: 48V/Minimum 390AH with suitable charger
18. Suitable top guard to be provided for operator cabin
19. Steering: Power steering - Hydraulic
20. Drive: Separate AC motor for main drive & separate AC motor for hydraulic cylinders

**Safety:**

The Forklift shall be equipped with safety provisions as per IS & Safety standards.

**Battery charger:** Suitable battery charger with cable should be supplied along with the forklift. The charger should be self-compensating type with required protection like auto cut off after full charge and fitted with standard indicator. The cost of the same shall be included in the quote. No separate payment shall be done.

**Tool Kit:** Standard tool kit with suitable mechanical/electrical tools and tackles for maintenance of forklift is to be supplied along with supply. No separate payment shall be done.

**Submittals:**

- 1)Product data sheet
- 2)Drawings:
  - a)GA drawing with dimensions
  - b)Wiring diagrams: Complete electrical drawings
- 3)Operation and maintenance manuals (02 sets)
- 4) Spares parts catalogue.

## Part –A Compliance Statement -Commercial

Sl No	Parameters	Specifications	Offered by Bidder	Deviation if any
1	Supply of item as per the specification as given in Section VII above		Accepted	
2	Delivery Period :(Should be delivered within 8 weeks from the date of receipt of Notification Of Award/ P.O whichever is earlier)		Accepted	
3	Technical brochure / catalogue of the product is attached		Accepted	
4	Warranty clause as mentioned in tender (One year from date of acceptance)		Accepted	
5	Performance Security Clause as mentioned in tender (ref. Clause No.6 of GCC)		Accepted	
6	Payment terms as mentioned in tender. (Clause No.22 –After receipt and acceptance)		Accepted	
7	Validity of offer <b>120 days</b> from date of opening of tender.		Accepted	
8	Liquidated Damage Clause as mentioned in tender		Accepted	
9	We have gone through entire tender document thoroughly including GIT (Section II - General Instructions to Tenderer), GCC (Section IV - GENERAL CONDITIONS OF CONTRACT) <b>and confirm that we don't have counter conditions.</b> We also understand that offer with counter conditions is liable for rejection.		Accepted	
10	We have also noted that BRBNMPL is not bound to accept the lowest or any tender you may receive against your above-referred tender enquiry (ref. Section X)		Accepted	
11	Price quoted should be INR only		Accepted	
12	We will abide by all the safety and security norms of BRBNMPL		Accepted	
13	The offered Forklift should not be a prototype and should be standard model		Accepted	
14	The offered Forklift should have spares availability for at least 10 years		Accepted	
15	Submission of Product data sheet with Factory Test Report, Operation and Maintenance Manuals (2 sets) and Maintenance Check List , Part List etc. along with the supply of Forklift as per Technical Specifications (Section – VII)		Accepted	
16	Supply of Mechanical and Electrical Tool Kit As per Technical Specifications (Section – VII) along with the supply of Forklift		Accepted	

**PART-B COMPLIANCE STATEMENT – TECHNICAL**

<i>S.No.</i>	<i>Specifications and requirements</i>	<i>Offered (Yes/No)</i>	<i>Remarks</i>
1	Capacity: 1500 Kgs Minimum, 03 wheeler type		
2	Load centre: 500 mm		
3	Turning radius: 1400 mm to 1600 mm		
4	Closed Mast height: 1900 mm to 2200 mm		
5	Fork length: 1000 to 1100 mm		
6	Total length(excluding Fork): 1700 mm to 2100 mm		
7	Width: 800mm to 1200 mm		
8	Guard height: 1900 mm to 2200 mm		
9	Lifting height: 4500 mm to 4700 mm(With 02 or 03 stage mast)		
10	Operating hours : One shift atleast 5-6 hours (Intermittent)		
11	Horn, Reverse indicating horn, Front & Rear Lights, Tow provision is required		
12	Service brake: Hydraulic		
13	Parking brake: Mechanical		
14	Speed control safety system: Auto- control of speed while taking turn.		
15	Operating speed: 09 -12Kmph approx.		
16	Tyres: Non marking tyres to avoid marks on the PU epoxy floor.		
17	Battery: 48V/390AH minimum with suitable charger		
18	Suitable top guard to be provided for operator cabin		
19	Steering: Power steering - Hydraulic		
20	Drive: Separate AC motor for main drive & separate AC motor for hydraulic cylinders		
21	Battery charger as per specification mentioned in technical requirements		

**Documentary proof (catalogue / data sheet) should be provided in support of above.**

Authorized signatory & stamp

*(To be filled, signed & stamped and submitted along with Techno-commercial Bid Part –I)*

We \_\_\_\_\_ (name of company) confirm that the product/service offered is as per the specification mentioned above and enclose herewith the catalogue/brochure / certificates in support of our claim and also we confirm to accept scope of supply mentioned above.

**We understand that offer with counter conditions are liable for rejection. We also confirm that we enclosed submitted price bid (part-II) for the offered item in the prescribed format of this tender.**

Authorized signatory with date & stamp.

*(To be signed & stamped and submitted along with Techno-commercial Bid Part -I)*

## **Section VIII: Quality Control Requirements**

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As mentioned in the Specification & Scope of work in Section VII of this tender.

## **Section IX: Qualification/ Eligibility Criteria.**

### **Experience & Past Performance:**

- Bidder should have supplied **at least 01No. of similar Forklift** schedule in any one year during the last five years **for the corresponding schedule/s they intend to bid.** and if the Bidder is bidding for more than one schedule the quantity shall be applicable schedule wise. For eg, If the bidder wishes to bid for Schedule 1 & 2, then they should have supplied 01 similar Forklift for each schedule in any one year during the last five years and so on.
- Bidder should be presently in the business of same field.

**Note: Documentary proof (copies of POs executed) for the above qualifying criterion should be submitted along with your offer duly signed by authorized signatory of your company.**

### **Financial standings:**

- Financial statements (Balance Sheet & P&L accounts) for the last three years (2014-15, 2015-16 & 2016-17) should be submitted along with your techno-commercial bid.
- Bidders should not have suffered any financial loss for more than one year during last three years ending 31.03.2017.
- Average Annual turnover of the bidder during last three years ending 31.03.2017 should be more than
  1. Rs. 375000 for Schedule 1
  2. Rs. 360000 for Schedule 2

and it should be reflected in audited financial report for the said period otherwise should be certified by Chartered Accountant. All financial standings data like P/L accounts, Balance sheets, etc. should be duly certified by certified accountants i.e. Chartered Accountants (CA).

Each Bidder should individually qualify for each schedule for which it is bidding and if the Bidder is bidding for more than one schedule the turnover shall be applicable cumulatively, considering all the schedules for which bidder is bidding for. For eg, If the Bidder wishes to bid for schedule 1 & 2, then the Bidder, should have an average annual turnover of more than INR 735000 during the last three years and so on.

### **General:**

- Bidder should give a declaration that they have not been blacklisted / debarred by BRBNMPL/Government of India presently and also during the past 5 years.
- Original Manufacturers may submit their offer directly or through their authorized distributor/dealers. If bidder is not the original manufacturer, then they should submit authorization certificate for distributorship/dealership from the OEM. Offer submitted without dealer/distributorship authorization certificate will not be considered.

One manufacturer can authorize only one agent / dealer. Also one agent cannot represent more than one supplier or quote on their behalf in this tender enquiry. There can be only one bid from the principal manufacturer directly or one Indian agent on his behalf

- The Tenderer should be registered in INDIA under GST.
- The firm should confirm that they are competent and legally authorized to submit the tender and / or to enter into legally binding contract.
- The tenderer shall enclose a **confidentiality statement** duly signed and stamped as below: "The information, which is contained in this document will not, in whole or in part be reproduced, transferred to other documents/electronic media or disclosed to others without written consent of BRBNMPL". Bidder shall also undertake to maintenance secrecy,

exclusivity and confidentiality of the high security currency printing environment of BRBNMPL”.

Bidder to furnish stipulated documents is support of fulfilment of qualifying criteria.

Non-submission or incomplete submission of documents may lead to rejection of offer.

**We \_\_\_\_\_(name of the company) have enclosed supportive documents pertaining to the above requirements.**

**Authorized signature with stamp**

*(To be signed & stamped and submitted along with Techno-commercial Bid Part -I)*

## Section X: Tender Form

Date .....

To

**Bharatiya Reserve Bank Note Mudran Private Limited**  
**Wholly owned Subsidiary of Reserve Bank of India)**  
**Note Mudran Nagar,**  
**Mysore 570003**

**Ref: Tender No.124/MYS/IFP-EQUIP/2017-18 dated 21.02.2018 for**  
**SUPPLY OF FORKLIFTS**

We, the undersigned have examined the above mentioned tender enquiry document, including amendment No. -----, dated \_\_\_\_\_ (if any), the receipt of which is hereby confirmed. We now offer to supply and deliver ..... (description of goods and services) in conformity with your above referred document for the sum of refer **our Financial Bid** submitted in Section XI as **Part-II** (total as shown in the price schedule(s), attached herewith and made part of this tender.

If our tender is accepted, we undertake to supply the goods and perform the services as mentioned above, in accordance with the delivery schedule specified in the List of Requirements.

We further confirm that, if our tender is accepted, we shall provide you with a performance security of required amount in an acceptable form in terms of GCC clause 6, read with modification, if any, in Section V — "Special Conditions of Contract", for due performance of the contract.

We agree to keep our tender valid for acceptance for a period up to as required in the GIT clause 19, read with modification, if any in Section-III — "Special Instructions to Tenderers" or for subsequently extended period, if any, agreed to by us. We also accordingly confirm to abide by this tender up to the aforesaid period and this tender may be accepted any time before the expiry of the aforesaid period. We further confirm that, until a formal contract is executed, this tender read with your written acceptance thereof within the aforesaid period shall constitute a binding contract between us.

We further understand that you are not bound to accept the lowest or any tender you may receive against your above-referred tender enquiry.

Dated this \_\_\_\_ day of \_\_\_\_

For & on behalf of

(Signature with date)

(Name and designation)

Duly authorized to sign tender for and on behalf of

.....



## Section XI: Price Schedule

### SCHEDULE 1:

Sl.No	Item description	Units & quantity	Unit Rate	Total Price
1	Battery operated forklift including charger 2000 Kg capacity(04 wheeler type)	01 No.		
2	Accessories & Auxiliaries required to meet the Scope)	01 No.		
3	Total Ex-Works price			
4	GST @ 18% or as applicable			
5	FOR (BRBNMPL, Mysore) (Sl.No. 1 TO 4)			
6	Installation, Commissioning, Performance Testing Charges etc. if any( Inclusive of Service Tax)			
7	Training Charges if any (Inclusive of Service Tax)			
8	Total all-inclusive price on FOR (Destination) Basis including Installation, Commissioning, Performance Testing & Training Charges			

### SCHEDULE 2:

Sl. No	Item description	Units & quantity	Unit Rate	Total Price
1	Battery operated forklift including charger 1500 Kg capacity(03 wheeler type)	01 No.		
2	Accessories & Auxiliaries required to meet the Scope)	01 No.		
3	Total Ex-Works price			
4	GST @ 18% or as applicable			
5	FOR (BRBNMPL, Mysore) (Sl.No. 1 TO 4)			
6	Installation, Commissioning, Performance Testing Charges etc. if any( Inclusive of any applicable Tax)			
7	Training Charges if any (Inclusive of any applicable Tax)			
8	Total all-inclusive price on FOR (Destination) Basis including Installation, Commissioning, Performance Testing & Training Charges			

1. L1 determination will be schedule-wise as per the FOR price in Sl.no.8 of the respective schedule
2. Bidder is allowed to quote any or all schedules. Schedule-wise quote should be given separately.
3. Notwithstanding price comparison on FOR basis, Bidder reserves the right to place order on the Basic price and pay other statutory taxes and levies at actuals as applicable at the time of delivery.
4. Bidder may indicate optional items if any separately. Purchaser at its discretion may or may not place orders for the optional items.
5. Applicable tax deduction at source will be made for installation, commissioning and training charges and a TDS certificate will be issued.
6. Price with condition(s) shall be liable to be rejected.
7. Price should be quoted as per the above formats. However, components of the price quoted may be indicated separately.
8. Prices should be all inclusive.
9. Conditional discount/rebate etc., shall not be considered. In case, discount is offered that should be adjusted in the price and net price should be quoted.
10. **Other important contractual obligations:**
  - The bidder is expected to supply with in the contract price - initial commissioning spares, oil & lubricants and consumables as may be required during erection, testing, start-up and initial operation of the unit till completion of successful commissioning and commencement of regular usage.
  - Bidder shall provide the master list of spare parts, consumables and other accessories with rates.
  - The bidder shall give a commitment that they shall provide technical support for the offered systems and accessories and make available required spares and consumables for a period of at least 10 years from the date of expiry of warranty.

Signature of Supplier with

Name of the Firm:

Date:

Place:

**We confirm that there would not be any price escalation during the supply period. We also confirm that we will abide by all the tender terms and conditions bearing no. 124/MYS/IFP- EQUIP/2017-18 dated 21.02.2018 for supply of Forklifts as listed in NIT and Section VI: List of requirements to BRBNMPL, Mysuru and we do not have any counter conditions.**

Authorised signatory with name and date

Office Seal/Stamp

## Section XII: Questionnaire

The Tenderer should furnish specific answers to all the questions/ issues mentioned below. In case a question / issue does not apply to a tenderer, the same should be answered with the remark "not applicable". Wherever necessary and applicable, the tenderer shall enclose certified copy as documentary proof/ evidence to substantiate the corresponding statement. In case a tenderer furnishes a wrong or evasive answer against any of the under mentioned question / issues, its tender will be liable to be ignored.

Sl. No.	Query	Bidder's Response
1	Brief description and of goods and services offered	
2	Offer is valid for acceptance up to	120 days from the date of opening of tender.
3	Your permanent Income Tax A/ C No. as allotted by the Income Tax Authority of Government of India (Please attach certified copy of your latest/ current Income Tax clearance certificate issued by the above authority. Also submit copy of VAT / CST registration certificate (TIN Number)/GST.	
4	<b>Status:</b>	
4a	Are you currently registered with the Directorate General of Supplies & Disposals (DGS&D), New Delhi, and/ or the National Small Industries Corporation (NSIC), New Delhi, and/ or the present BRBNMPL and/ or the Directorate of Industries of the concerned State Government for the goods quoted? If so, indicate the date up to which you are registered and whether there is any monetary limit imposed on your registration.	
4b	Are you currently registered under the Indian Companies Act, 1956 or any other similar Act? (Please attach certified copy(s) of your registration status etc. in case your answer(s) to above queries is in affirmative.)	
5	Please indicate name & full address of your Banker(s)	
6	Please state whether business dealings with you currently stand suspended/ banned by any Ministry / Dept. of Government of India or by any State Govt.	
7	Whether Technical & Financial Bid is kept in two separate sealed cover with clear superscription on the envelope and these two covers are put in a big cover marking Tender details?	
8	Whether required EMD & cost of tender documents is submitted along with the technical bid.	
9	We, ..... (name of the company) confirm that we abide by all the terms & conditions of this tender and we don't have any counter conditions. We also confirm that we have submitted the financial bid separately as Part II in prescribed format (Schedule XI – Price Schedule).	

.....  
(Signature with date)

(Full name, designation & address of the person duly authorized sign on behalf of the tenderer)

For and on behalf of

.....

.....

(Name, address and stamp of the tendering firm)

*(To be signed & stamped and submitted along with Techno-commercial Bid Part -I)*

**SECTION XIV: MANUFACTURER'S AUTHORIZATION FORM**  
**SECTION XV: BANK GUARANTEE FORM FOR PERFORMANCE SECURITY**  
**SECTION XVI: CONTRACT FORM**  
**SECTION XVII: LETTER OF AUTHORITY FOR ATTENDING A BID OPENING**  
**SECTION XIX: PROFORMA OF BILLS FOR PAYMENTS**

(The above applicable Sections shall be downloaded website: [www.brbnmpl.co.in](http://www.brbnmpl.co.in) under the section 'Downloads' and signed & stamped and to be submitted along with the **Techno-Commercial Bid -Part I** as acceptance of terms & conditions. ***(Offer submitted without the signed copies of these sections shall liable to be rejected)***)

*(To be signed & stamped and submitted along with Techno-commercial Bid Part -I)*