

मैसूरु प्रेस :

नोट मुद्रण नगर, मैसूरु - 570 003

Mysuru Press :

Note Mudran Nagar, Mysuru - 570 003, Karnataka, INDIA

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CIN : U85110KA1995PTC017100

GSTIN : 29AAACB8111E1Z1



ISO 9001: 2015

ISO 14001: 2015

Company

भारतीय रिज़र्व बैंक

नोट मुद्रण (प्रा.) लिमिटेड

(भारतीय रिज़र्व बैंक के संपूर्ण स्वामित्वाधीन सहायक कंपनी)

**BHARATIYA RESERVE BANK
NOTE MUDRAN (P) LIMITED**

(Wholly owned subsidiary of Reserve Bank of India)

This notice is being published only as an abundant precaution and is not an open invitation to quote in the Tender. Participation in this tender is by invitation only and is limited to the selected BRBNMPL's Registered / approved Bidders for the items, who have been sent this Tender by Post/Courier. Unsolicited offer is liable to be ignored. However, registered vendors with Central Purchase Organization (CPO) can also apply for this tender.

LIMITED TENDER ENQUIRY

Standard Bidding Document (SBD)

(Procurement of Goods and Services)

BHARATIYA RESERVE BANK NOTE MUDRAN PRIVATE LIMITED

(Wholly owned Subsidiary of Reserve Bank of India)

Note Mudran Nagar, Mysore 570003

Phone: 0821-2582905, 2469082, 2582925

FAX: 0821- 2582099

Website: www.brbnmpl.co.in

Email: mysorepress@brbnmpl.co.in

MYS/FF/PUR/F/1/03

Not Transferable

Security Classification: Non-Security

**TENDER DOCUMENT FOR "ANNUAL MAINTENANCE CONTRACT OF
VARIOUS MATERIAL HANDLING EQUIPMENT AT VARNIKA AT BRBNMPL,
MYSORE"**

Tender No: 029/MYS/Varnika-16/2021-22 dated 05/07/2021

This tender document contains 41 pages

The tender document is sold to:

M/s. _____

Address _____

Details of Contact person in BRBNMPL regarding this tender:

Name: Shri Udayan Gupt,

Designation: Assistant General Manager

Address: BHARATIYA RESERVE BANK NOTE MUDRAN PRIVATE LIMITED

(Wholly owned Subsidiary of Reserve Bank of India)

Note Mudran Nagar, Mysuru - 570 003 (Karnataka)

Telephone No. (0821) 2469078/ 2469081 Fax: (0821) 2582099/2582955

Email: udayangupt@brbnmpl.co.in/ykjoshi@brbnmpl.co.in

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Section I: Notice Inviting Tender (NIT)
BHARATIYA RESERVE BANK NOTE MUDRAN PRIVATE LIMITED
 (Wholly owned Subsidiary of Reserve Bank of India)
 Note Mudran Nagar, Mysore 570003
 Phone: 0821-2582905, 2582915, 2582925, FAX: 0821- 2582099
 Website: www.brbtnmpl.co.in, Email: mysorepress@brbtnmpl.co.in

Section I: Notice Inviting Tender (NIT)

Tender No.: **029/MYS/Varnika-16/2021-22 dated 05/07/2021**

1. Sealed tenders are invited from eligible and qualified tenderers for supply of following goods & services for a period of three years on yearly renewable basis.

Schedule No.	Brief Description of Goods / Services	Quantity (with unit)	Earnest Money (in Rs.)	Remarks
1	Annual Maintenance Contract of various Material Handling Equipment at Varnika BRBNMPL, MYSORE	Annual Contract (12 Months)	Nil	Refer section – VII for Scope of work and technical specification

Type of Tender (Two Bid / PQB / EOI / RC / Development / Indigenization / Disposal of Scrap / Security item etc.	Two Bid system Part I – Techno-commercial bid Part II –Financial/Price Bid
Date of Sale of tender documents	From 05/07/2021 to 28/07/2021 during office hours
Price of the Tender Document	Nil
Place of sale of tender documents	Maintenance Division, Varnika, Bharatiya Reserve Bank Note Mudran Private Limited, Note Mudran Nagar, Mysore 570003 (OR) can be downloaded from our website www.brbtnmpl.co.in , in which case Price of tender document should be enclosed along with your offer.
Closing date and time for receipt of tenders	14.30 hours on 28/07/2021
Place of receipt of tenders	Administrative Building, Bharatiya Reserve Bank Note Mudran Private Limited, Note Mudran Nagar, Mysore 570003.
Time and date of opening of tenders	15.00 hours at 28/07/2021
Place of opening of tenders	Administrative Building, Bharatiya Reserve Bank Note Mudran Private Limited, Note Mudran Nagar, Mysore 570003.
Nominated Person / Designation to Receive Bulky Tender (Clause 21.21.1 of GIT)	Assistant General Manager (Varnika), Bharatiya Reserve Bank Note Mudran Private Limited, Note Mudran Nagar, Mysore 570003.



2 Interested tenderers may obtain further information about this requirement from the above office selling the documents. They may also visit our website mentioned above for further details.

3. If requested, the tender documents will be mailed by registered post/ speed post to the domestic tenderers for which extra expenditure per set will be Rs. 500/- for domestic post.

4. Tenderer may also download the tender documents from the website and submit its bid by utilizing the downloaded document.

5. Tenderers shall ensure that their tenders, duly sealed and signed, complete in all respects as per instructions contained in the Tender Documents, are dropped in the tender box located at the address given below on or before the closing date and time indicated in the Para 1 above, failing which the tenders will be treated as late and rejected.

6. In the event of any of the above mentioned dates being declared as a holiday/ closed day for the purchase organization, the tenders will be sold / received / opened on the next working day at the appointed time.

7. The tender documents are not transferable.

8. The eligible bidder shall be selected as per the eligibility criteria mentioned in Section IX of the tender and tender shall be finalized on **lowest L1** bidder from eligible bidders as per section XI.

9. BRBNMPL reserves the right to cancel the tendering process / reject all bids / re-tender without assigning any reason thereof. BRBNMPL also reserves the right to accept the bid in whole or in part. Incomplete bid documents submitted not in accordance with the directions issued shall be liable for rejection.

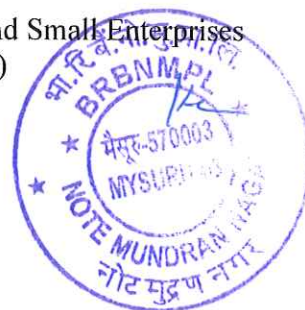
10. Relaxations, exemptions and other conditions for **Central Purchase Organization (CPO), Micro and Small Enterprises (MSEs) Order 2012 for MSEs & Start-ups; Public Procurement (Preference to Make India) Order 2017:**

The tenderers who are currently registered and shall continue to remain registered during the tender validity period with Central Purchase Organization (CPO) or as a Micro and Small Enterprise (MSE) as defined in MSEs Order 2012 issued by Ministry of Micro, Small and Medium Enterprises (MSME) or as a startup as recognized by Department for Promotion of Industry and Internal Trade (DPIIT), are exempted from payment of tender fee and earnest money. In case the tenderer falls in these categories, it should furnish certified copy of its valid registration details (registration as a MSE or Startup, as the case may be).

No exemption will be given for depositing of security deposit (SD) to any DIC/SSI/MSME/NSIC/Startup registered firm.

Bidders are advised to refer the following for relaxations, exemptions and other conditions of Public Procurement Policy: -

Annexure-1: Salient Features of 'Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012'; Conditions for Micro and Small Enterprises (MSEs)



Annexure-2: Conditions for Start-Up Companies

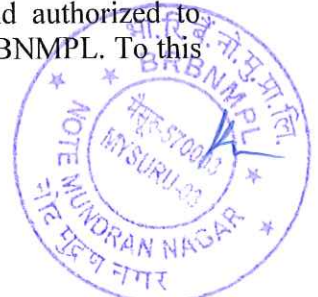
Annexure-3: Salient Features of Revised 'Public Procurement (Preference to Make In India) Order, 2017'

Annexure-4: Procedure to be adopted when the Bidder qualifies as both MSE and Class-I Local Supplier

Guidelines for Two part Bid (Part-I - Techno-commercial bid, Part-II - Financial bid /Price bid) system.

The first part of tender is the Techno-commercial bid and the second part is Price bid offer.

- **PART I:** The first sealed cover should contain Techno-commercial offer (SECTION II to X, XII to XVIII and duly filled & signed compliance statement as mentioned in Annexure-A of section VII) of the tender along with the required documents, technical offer, proposed system details etc., OFFERS WITH COUNTER CONDITIONS IS LIABLE FOR REJECTION. The sealed cover should be super-scribed 'Part-I: Techno-commercial bid against Tender No. **029/MYS/Varnika-16/2021-22 dated 05/07/2021** for "Annual Maintenance Contract of various Material Handling Equipment at Varnika ,BRBNMPL, Mysore"•
- **PART II:** The second sealed cover should contain only Financial Bid (SECTION XI) super-scribing " Part-II: Price Bid against Tender No. **029/MYS/Varnika-16/2021-22 dated 05/07/2021** for "Annual Maintenance Contract of various Material Handling Equipment at Varnika, BRBNMPL, Mysore".
- **Price bid should be submitted separately. If submitted openly with Technical bid, offer liable for rejection.**
- **TENURE:** Initially this contract shall be awarded to the successful tenderer for a period of one year. At the end of tenure on satisfactory performance of the contractor, the contract may be renewed for a further period of two additional years on yearly basis renewal at a mutually agreed terms and conditions. However, the contract can be terminated at any time at the discretion of BRBNMPL with one month's notice.
- Both the above two sealed covers should be put in a third cover and sealed, super scribing 'Tender No. **029/MYS/Varnika-16/2021-22 dated 05/07/2021** for "Annual Maintenance Contract of various Material Handling Equipment at BRBNMPL, Mysore" and should be addressed to "The General Manager", BRBNMPL, Note Mudran Nagar, Mysore- 570003 so as to reach us on or before 14.30 hrs on 28/07/2021.
- Tenderer must understand the specifications and requirements before submission of their Bid. Tenderer may visit our place on any working day between 09.00 hours & 16.00 hours, with prior appointment, to understand our requirement before submitting their offer.
- The tenderer shall satisfy BRBNMPL that they are competent and authorized to submit tender and/or to enter into a legally binding contract with BRBNMPL. To this



effect, any person giving a tender shall render documentary evidence that his signature on the tender submitted by him is legally binding upon himself, his firm or company as the case may be.

- The first sealed cover containing Techno-commercial Bid (Part-I) only will be opened on the due date of opening i.e. on 28/07/2021 at 15.00 hours. Offers received against this Techno-commercial offer shall be scrutinized in the technical evaluation.
- The second sealed cover containing the Price bid (Part-II) of only Techno commercially qualified bidders will be opened at a later date which will be intimated to the technically qualified parties. The second sealed cover containing Price bid (Part-II) of un-qualified parties in Techno-commercial offer, will be returned back to them in unopened condition.
- Last date and time of submission of sealed offer (ref. Guidelines given above): 14.30 hours on or before 28/07/2021. Date of Opening of Techno-commercial Bid offers: at 15.00 hours on 28/07/2021.
- Date of opening of Price bid offers: Will be intimated at a later date.

Yours faithfully,
For and on behalf of BRBNMPL, Mysore

(Udayan Gupt)

Assistant General Manager

Telephone No. 0821-2469009

Email: udayangupt@brbnmpl.co.in

Encl: Part-I – Techno-commercial bid
Part-II – Price Bid

IMPORTANT NOTE: OFFERS SUBMITTED NOT IN LINE WITH THE ABOVE GUIDELINES WILL BE LIABLE FOR REJECTION. Please contact us for clarification, if any.

(To be signed & stamped and submitted along with Techno Commercial Bid Part-I)



Part I: Techno –Commercial Bid

Tender No. 029/MYS/Varnika-16/2021-22 dated 05/07/2021

Section II: GENERAL INSTRUCTIONS TO TENDERERS (GIT)

This Section-II shall be downloaded from website: www.brbnmpl.co.in under the section 'Downloads' and signed & stamped and to be submitted along with the **Techno-Commercial Bid –Part I** as acceptance of terms & conditions.

(Offer submitted without the signed copies of Section-II shall liable to be rejected)

(To be signed & stamped and submitted along with Techno-commercial Bid Part-I)



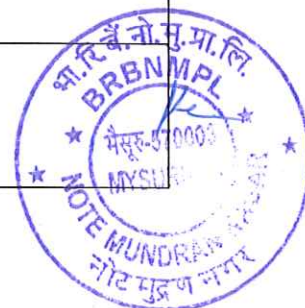
Section III: Special Instructions to Tenderers (SIT)
Tender No. 029/MYS/Varnika-16/2021-22 dated 05/07/2021

The following Special Instructions to Tenderers will apply for this purchase. These special instructions will modify/ substitute/ supplement the corresponding General Instructions to Tenderers (GIT) incorporated in Section II. The corresponding GIT clause numbers have also been indicated in the text below:

In case of any conflict between the provision in the GIT and that in the SIT, the provision contained in the SIT shall prevail.

(Clauses of GIT listed below include a possibility for variation in their provisions through Special Instructions to Tenderer (SIT). There could be other clauses in SIT as deemed fit.)

SL. No.	GIT Clause No.	Topic	SIT Provision
1	1,2,3,4,5,6, 7	PREAMBLE-Introduction, Language of Tender, Eligible Tenderers, Eligible Goods and Services (Origin of Goods), Tendering Expense, TENDER DOCUMENTS, Amendments to Tender Documents	No Change
2	8	Pre-bid Conference	Not Applicable
3	9	Time Limit for receiving request for clarification of Tender Documents	No Change
4	10,11,12, 13,14,15	Documents Comprising the Tender, Tender Currencies, Tender Prices, Indian Agent, PVC Clause & Formula, Alternative tenders	No Change
5	16	Documents Establishing Tenderer's Eligibility and Qualifications	No Change
6	17	Documents establishing Good's Conformity to Tender document	No Change
7	18	Earnest Money Deposit (EMD) Note: Bidders claiming exemption of EMD should submit the DGS&D (or) NSIC registration certificate without fail along with their techno-commercial offer.	Nil EMD for all bidders
8	19	Tender Validity	180 days from date of opening of tender.
10	20	Signing and Sealing of Tender Note: The following SIT provision is made with respect the following clause 20.4. Number of Copies of Tenders to be submitted: One copy only (duplicate copy not required) 20.9: E procurement: Not permitted.	Two part bid system will be applicable to this tender.
11	21,22,23	Submission of Tenders, Late Tender, Alteration and Withdrawal of Tender	No Change



12	24	Opening of tenders Note: Please read the guidelines for filling up two part bid tender as mentioned in Page 4 above which is described in detail w.r.to clause 24.4	No Change
13	25	Basic Principle	No Change
14	26,27,28, 29,30,31,	Preliminary Scrutiny of Tenders, Minor Infirmary / Irregularity / Non-Conformity, Discrepancy in Prices, Discrepancy between original and copies of Tender, Clarification of Bids,	No Change
15	31	Qualification / Eligibility Criteria,.	Relaxation of Norms with regard to Prior Turnover and Prior experience for all MSE's and Startups [whether MSE's or otherwise] subject to meeting of quality and technical specifications as referred in Annexure-1, 2.
15	32 to 49	Conversion of tender currencies to Indian Rupees, Schedule-wise Evaluation, Comparison on CIF Destination Basis, Additional Factors and Parameters for Evaluation and Ranking of Responsive Tenders, Tenderer's capability to perform the contract, Tenderer's capability to perform the contract, Cartel Formation / Pool Rates, Negotiations, Contacting BRBNMPL, AWARD OF CONTRACT, Award Criteria, Variation of Quantities at the Time of Award, Parallel Contracts, Serious Misdemeanours, Notification of Award, Issue of Contract, Non-receipt of Performance Security and Contract by BRBNMPL, Return of EMD, Publication of Tender Result.	No Change
16	50 to 55	Rate Contract Tenders, PQB Tenders, Tenders involving Purchaser's and Pre-Production Samples, EOI Tenders, enders for Disposal of Scrap, Development / Indigenization Tenders	Not applicable to this tender

(To be signed & stamped and submitted along with Techno-commercial Bid Part 1)



Section IV: General Conditions of Contract (GCC)
Tender No. 029/MYS/Varnika-16/2021-22 dated 05/07/2021

This Section-IV shall be downloaded from website: www.brbnmpl.co.in under the section 'Downloads' and signed & stamped and submitted along with the **Technical-Commercial Bid –Part I** as acceptance of terms & conditions.

(Offer submitted without the signed & stamped copies of Section-IV shall liable to be rejected)

(To be signed & stamped and submitted along with Techno-commercial Bid Part –I)



Tender No. 029/MYS/Varnika-16/2021-22 dated 05/07/2021

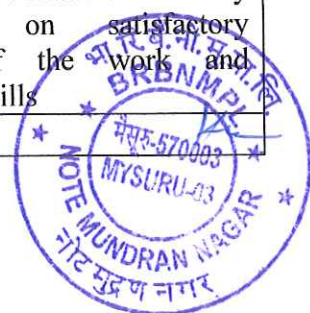
Section V: Special Conditions of Contract (SCC)

The following Special Conditions of Contract (SCC) will apply for this purchase. The corresponding clauses of General Conditions of Contract (GCC) relating to the SCC stipulations have also been incorporated below. These Special Conditions will modify / substitute / supplement the corresponding (GCC) clauses.

Whenever there is any conflict between the provision in the GGC and that in the SCC, the provision contained in the SCC shall prevail.

(Clauses of GCC listed below include a possibility for variation in their provisions through SCC. There could be other clauses in SCC as deemed fit)

Sl. No	GCC Clause No.	Topic	SCC Provision
1	1 to 5	Definitions; Interpretation and Abbreviations, Application, Use of contract documents and information, Patent Rights, Country of Origin, Performance Security,	No Change
2	6	Performance Bond/Security	6.1-Within twenty-one days after the issue of notification of award by BRBNMPL, the supplier shall furnish performance security to BRBNMPL for an amount equal to three per cent of the total value of the contract, valid up to sixty days after the date of completion of all contractual obligations by the supplier, including the warranty obligations
3	7 to 15	Technical Specifications and Standards, Packing and Marking, Inspection and Quality Control, Terms of Delivery, Transportation of Goods, Insurance, Spare parts, Distribution of Dispatch Documents for Clearance/ Receipt of Goods	No Change
4	16	Warranty	No Change.
5	17& 18	Assignment, Sub Contracts	No Change
6	19	Modification of contract	No Change (Option clause is not applicable)
7	20 & 21	Prices, Taxes and Duties	No change
8	22	Terms and Mode of Payment Note: Bidders' attention is invited to refer GCC clause No.6 (Performance Security) & Clause No.16 (Warranty)	Payment shall be made on monthly basis only on satisfactory completion of the work and submission of bills
9	23 to 35	Delay in the supplier's performance,	No Change



		Liquidated damages, Custody and Return of BRBNMPL's Materials / Equipment / Documents loaned to Contractor, Termination for default, Termination for insolvency, Force Majeure, Termination for convenience, Governing language, Notices, Code of Ethics, Resolution of disputes, Applicable Law, Secrecy,	Place of the arbitration will be Mysore.
10	36	Disposal / Sale of Scrap by Tender	Not applicable to this tender

1) Pre-Bid Visit: The bidders are advised to visit the Plant premises and to interact with our maintenance department to have clear understanding about scope of work; volume of work, any doubt/clarification may be cleared /done before submitting their offers. Any claim of ignorance about the system or responsibility shall not be entertained in later stage.

2) Contract Price: The contract price should be based on the scope of work, list of equipment, manpower, skill levels required and shall include salary, allowances, ESIC payment, PF payment, Bonus payment, Gratuity, conveyance, & overtime wages, if any, service & work contract Tax & all other charges including appropriate insurance charges, overheads for the work as mentioned in the Scope of work (Section VII). The Contractor shall pay bonus compulsorily @ 8.33% of total wages (Basic+DA) to his employees every year.

3) Price Variation: The price should be firm for the contract period. The quoted price shall be valid for one years and there shall be no variation/escalation on any account except regarding service tax. No claim in respect of sales tax, or other tax duty or levy shall be entertained separately in addition to the quoted rate. Any upward/downward revision in service tax shall be considered at actual, subject to production of documentary evidence. Rate of Service tax included in the Price should be specified. **Rate of the wages should not be less than minimum wages as prescribed by Govt. of India and contractor shall ensure that wages are not less than minimum wages at any point of time during the complete period of contract. Accordingly, contractor should quote be taking in to consideration future increase in minimum wages as well. If the quoted price is less than the prevailing minimum wages, the price bid will be rejected.**

4) Time schedule: Initially this contract shall be awarded to the successful tenderer for a period of one year. At the end of tenure on satisfactory performance of the contractor, the contract may be renewed for a further period of two additional years on yearly basis renewal at a mutually agreed terms and conditions. However, the contract can be terminated at any time at the discretion of BRBNMPL with one month's notice

5) Payment: Payment shall be made on **monthly basis** only on satisfactory completion of work and submission of bills. On award of work order, the contractor shall raise monthly bill in the 1st week of succeeding month for release of payment after fulfilling the all-necessary formalities. If the monthly bill is held up due to any reasons of non-fulfillment of contract terms, the contractor must disburse the wages on time to his employees through his own sources.

6) Statutory Deductions: Statutory deductions as applicable shall be effected while making payment.



7) Performance Evaluation: The overall performance shall be done by the dealing official(s) on periodical basis & continuation of the contract shall be primarily depending upon their performance. In case the performance is found to be unsatisfactory at any point of time, the contract shall be terminated without any notice and performance deposit will be forfeited & will be blacklisted. However, the contract can be terminated at any time at the discretion of BRBNMPL with three months' notice.

8) Statutory requirements: The Contractor should comply with all statutory provisions as applicable such as but not limited to:-

(a) Provisions of the Factories Act, Workman Compensation Act, Employers Liability Act, Contract Labour Act, Industrial Dispute Act, Minimum Wages Act, Payment of Wages Act, EPF and ESI Act including any modification thereof or any other law relating thereto and rules framed there under from time to time.

(b) Contractor shall at all times during the continuance of this Agreement conform in all respects to and carry out all obligations imposed on it by the provisions and requirements of the Employees Provident Fund (Miscellaneous Provision) Act, 1952, Payment of Gratuity Act, 1972, Employment State Insurance Act, 1948, Maternity Benefit Act, 1961, Minimum Wages Act 1948, prescribed by Ministry of Labour & employment, office of the Chief labour Commissioner. Equal Remuneration Act, 1976, Payment of Wages Act, 1936, Payment of Bonus Act, 1965, Contract Labour (Regulation and Abolition) Act, 1971 and any applicable law in the country where any of the services are performed or regulations issued including without limitation of all laws, regulations and requirements of Government of India.

(c) The Contractor shall indemnify the company from any claim due to any breach of statutory requirements and the company as a principle employer shall enforce the provisions of the act.

9) Quantum of work: Quantities mentioned in the schedule of items (A list of Equipment), Section-VII are as per the prevailing installations & requirement and may vary during the currency of contract. Any such variance will be accounted and extra payment on this account will not be entertained during the currency of contract.

10) Incompletion/Discontinuation of work: If the work is not completed in all aspects or delayed beyond reasonable time or contractor discontinues the work abruptly, then BRBNMPL reserves the rights to get the remaining work/uncompleted work done through any other agencies at the risk and cost of the contractor. In such cases, the pending claims and Security Deposit of the contractor shall be forfeited.

11) Safety & Security Measures:

a) BRBNMPL is a security organization. Hence the contractor has to abide by the security rules of the Company. The contractor has to ensure the character and antecedent of the persons deployed. The contractor must be in a position to produce such documents whenever he is asked to do so. Details shall be furnished as per format when called for. The contractor has to issue printed photo identity card to its workers duly authenticated by the designated security officer of the Company.

Contractor should apply for Gate Pass for labors, welding permission and material entry pass etc. as per approved format only, well in advance to avoid any delay in issue of Gate passes.

b) On award of the contract the contractor shall sign the Non-disclosure format and abide with that.

c) Any worker of the contractor, if found by the Company as unsuitable or having doubtful integrity, shall be removed from the premises at the risk and cost of the contractor. The contractor shall vouch guarantee for the integrity of its workers.



12) Performance Security: Within twenty-one days after issue of award by BRBNMPL, the Contractor shall furnish performance security to BRBNMPL for an amount equal to 3% of the total value of the contract, valid up to sixty days after the date of completion of all contractual obligations by the Contractor.

(To be signed & stamped and submitted along with Techno-commercial Bid Part -j)



Tender No. 029/MYS/Varnika-16/2021-22 dated 05/07/2021

Section VI: List of Requirements

Schedule No.	Brief description of goods and services (Related specifications etc. are in Section-VII)	Accounting unit	Quantity	Amount of Earnest Money
1.	Annual Maintenance Contract of various Material Handling Equipment like Fork lifts, Hyd. Pallet trucks etc. at Varnika, BRBNMPL, MYSORE	Nos.	12 months	Nil

(To be signed & stamped and submitted along with Techno-commercial Bid Part)



Tender No. 029/MYS/Varnika-16/2021-22 dated 05/07/2021
Section VII: Technical Specifications

Scope of work:

I. The scope of work covers the periodical and breakdown maintenance of various material handling equipment as listed below

Sl. No.	Description	Quantity
1	Electrical Forklifts – 2T with Chargers	02 Nos
2	Electrical Forklifts – 1.5 T with Chargers	01 No.
3	Electrical Reach Stackers 1.5 T	02 Nos
4	Hydraulic Drum Lifter & Tilter	04 Nos.
5	Hand Pallet Truck (Hydraulically operated)	14 Nos.
6	Battery operated floor cleaners	05 Nos.

II. The scope of work includes,

- 1) Routine & Periodical Maintenance, Breakdown Maintenance of Material Movement Equipment as listed above, by deploying atleast one electro-mechanical technician (semi-skilled) for three continuous days per week at our site. The number of above equipment is indicative and likely to vary in future. The normal working hours is 0800 hrs. to 1700 hrs. Required spares and consumables will be provided by BRBNMPL.
- 2) Deployment of specialized technician on requirement basis.
- 3) Supply and replacing of spares during urgency. Contractor shall replace the spares with verbal concurrence of BRBNMPL officer. The formal supply order will be issued on later stage. Defective spare parts shall be handed over to Maintenance department.
- 4) To carry out repair work involving external agencies like motor rewinding, battery reconditioning, Initial filling and charging of new batteries, welding, machining, grinding, etc., as and when required. Payment shall be made extra, provided such repair work was done with the concurrence of BRBNMPL officer either verbal or written.
- 5) A list of persons who will be carrying out the work during the contract period should be submitted to Maintenance Division within 15 days from the date of issue of the work order along with Bio-data of all persons countersigned by the contractor.
- 6) Maintaining good housekeeping and cleanliness in the work area.
- 7) The contractor shall project spare parts requirement one month in advance for procurement.
- 8) The breakdown call has to be attended within 24 hours. In event of failure of for breakdown call within 24 hours suitable penalty as per discretion of BRBNMPL will be imposed.
- 9) All efforts to be taken for immediate repair work during the breakdown. If the equipment is under breakdown for longer period due to workmanship, suitable penalty as per discretion of BRBNMPL will be imposed.

C. Maintenance of records.

The contractor shall be responsible for maintaining records of work done, consumable consumption, spares etc. It is required to maintain records of daily and all periodic maintenance schedules in approved format. Contractors are required to Update/ Maintain regularly all the documents and records as applicable to EQMS system being followed by the company.

(To be signed & stamped and submitted along with Techno-commercial Bid Part -D)



COMPLIANCE STATEMENT**1) Compliance statement - Technical**

Sl. No.	BRBNMPL's Requirement	OUR OFFER	Deviations, if any.
1	Annual Maintenance Contract of various Material Handling Equipment like Forklifts, Hyd. Pallet trucks, Battery operated floor cleaners etc. – strictly as per our requirement mentioned in Section VII: Technical Specifications & Scope of work of this tender.	Accepted/Not accepted	
2	Man Power Deployment	Accepted/Not accepted	
3	Contract period (Initially for a period of one year and based on satisfactory performance of the contractor may be renewed for a further period of two additional years on yearly basis renewal)	Accepted/Not accepted	

2) Compliance Statement - Others

Sl No	DESCRIPTION			Tenderer Statement	Deviation (In case of not accepted)	
1	All the terms & conditions mentioned in the tender are accepted.			Accepted/Not accepted		
2	Payment terms as per tender is accepted			Accepted/Not accepted		
3	Financial soundness	2018-19		2019-20	2020-21	
	Actual turnover					
	Net profit					
	Net worth of the firm					
4	Experience	Company name	Work order no & date	Detail of work	Order value	Date of completion

Note: Tenderer's attention is drawn to GIT clause 17 and GIT sub-clause 10.1.

The Tenderer is to provide the required details, information, confirmations, etc. accordingly, failing which their tender is liable to be ignored.

Name & Signature of the authorized person:

Place:

Date:

*(Duly filled & signed compliance statement given above has to be submitted along with the **Part II** Techno-commercial bid of the tender.)*



Tender No. 029/MYS/Varnika-16/2021-22 dated 05/07/2021

Section VIII: Quality Control Requirements.

1. All maintenance, repair and modification works shall be as per the requirement of equipment user and as per Manufacturer guidelines and standards.

(To be signed & stamped and submitted along with Techno-commercial Bid Part - I)



Tender No. 029/MYS/Varnika-16/2021-22 dated 05/07/2021

Section IX: Qualification/ Eligibility Criteria

I. Financial Soundness:

- Average Annual turnover of the bidder during last three years ending 31/03/2021 should be more than Rs. 1,29,000.00/- and it should be reflected in audited financial report for the said period and should be certified by Chartered Accountant.
- Bidders should not have suffered any financial loss for more than one year during last three years ending 31/03/2021.
- The net worth of the firm should not have eroded by more than 30% in the last year ending 31/03/2021.

All financial standings data like P/L accounts, Balance sheets, etc. should be certified by Chartered Accountants(CA).

II. Experience:

Contractor shall have experience in successfully completed similar works during last seven years ending 31st March, 2021 shall be either of the following,

Three similar completed works costing not less than Rs.1.71 lakhs

(OR)

Two similar completed works costing not less than Rs.2.14 lakhs

(OR)

One similar completed work costing not less than Rs. 3.43 lakhs

Note : "Similar works means Preventive and breakdown Maintenance of any type of material handling equipment like Forklifts, Hydraulic pallet trucks, battery operated pallet trucks, electrically operated pallet trucks and battery operated car. Pre-qualification criteria with respect to Prior Turnover and Prior experience may be relaxed for Micro & Small Enterprises as per GOI guidelines subject to meeting of quality and technical specifications.

III. General:

- The firm should give a declaration that they have not been blacklisted / debarred for dealing by BRBNMPL/Government of India in the past 5 years ending 31/03/2021.
- Bidders should submit valid GST registration certificate along with their technical bid.
- The firm should confirm that they are competent and legally authorized to submit the tender and / or to enter into legally binding contract.
- The tenderer shall enclose a confidentiality statement duly signed and stamped as below;

"The information, which is contained in this document will not, in whole or in part be reproduced, transferred to other documents/electronic media or disclosed to others without written consent of BRBNMPL". Bidder shall also undertake to maintain secrecy, exclusivity and confidentiality of the high security currency printing environment of BRBNMPL.

We _____ (name of the company) have enclosed supportive documents pertaining to the above requirements.

Authorized signature with stamp

(To be signed & stamped and submitted along with Techno Commercial Bid Part I)



Tender No. 029/MYS/Varnika-16/2021-22 dated 05/07/2021

Section X: Tender Form

Date

To
The General Manager,
BRBNMPL,
Note Mudran Nagar,
Mysore – 570 003

Ref: Your Tender Document No. **029/MYS/Varnika-16/2021-22 dated 05/07/2021**

We, the undersigned have examined the above mentioned tender enquiry document, including amendment No. -----, dated _____ (if any), the receipt of which is hereby confirmed. We now offer to supply and deliver (description of goods and services) in conformity with your above referred document for the sum of _____ (total tender amount in figures and words), as shown in the price schedule(s), attached herewith and made part of this tender.

If our tender is accepted, we undertake to supply the goods and perform the services as mentioned above, in accordance with the delivery schedule specified in the List of Requirements.

We further confirm that, if our tender is accepted, we shall provide you with a performance security of required amount in an acceptable form in terms of GCC clause 6, read with modification, if any, in Section V — "Special Conditions of Contract", for due performance of the contract.

We agree to keep our tender valid for acceptance for a period upto as required in the GIT clause 19, read with modification, if any in Section-III — "Special Instructions to Tenderers" or for subsequently extended period, if any, agreed to by us. We also accordingly confirm to abide by this tender upto the aforesaid period and this tender may be accepted any time before the expiry of the aforesaid period. We further confirm that, until a formal contract is executed, this tender read with your written acceptance thereof within the aforesaid period shall constitute a binding contract between us.

We further understand that you are not bound to accept the lowest or any tender you may receive against your above-referred tender enquiry.

Dated this _____ day of _____
For & on behalf of

(Signature with date)

(Name and designation)
Duly authorized to sign tender for and on behalf of

.....

(To be signed & stamped and submitted along with Techno-commercial Bid Part -I)



Tender No. 029/MYS/Varnika-16/2021-22 dated 05/07/2021

Section XI: Price Schedule

From

Price Bid for "Annual Maintenance Contract of various Material Handling Equipment at Varnika at BRBNMPL, MYSORE

We have received your tender enquiry cited and are pleased to enclose the following as our commercial bid for your kind consideration.

SL. NO	Description	Rate for 1 st Year	Rate for 2 nd Year	Rate for 3 rd Year
01	Annual Maintenance Contract of various Material Handling Equipment at BRBNMPL, MYSORE as per the scope of work mentioned in Section-VII			
02	GST @ _____% for Sl.No.1			
03	Total Amount (in Figure)			
04	Grand Total (in Rs.)			

Total Amount in words

For 1st Year : (Rupees.....only)

For 2nd Year : (Rupees.....only)

For 3rd Year : (Rupees.....only)

Signature of Contractor with seal

Name:

Date:

Note: L1 determination will be as per Grand Total (S.No 04)



(To be signed & stamped and submitted along with Techno-commercial Bid Part -II)

Section XII –QUESTIONNAIRE

The Tenderer should furnish specific answers to all the questions / issues mentioned below. In case a question / issue does not apply to a tenderer, the same should be answered with the remark "Not Applicable". Wherever necessary and applicable, the tenderer shall enclose certified copy as documentary proof / evidence to substantiate the corresponding statement.

In case a tenderer furnishes a wrong or evasive answer against any of the under mentioned question / issues, its tender will be liable to be ignored.

A	COMPANY PROFILE	
01	Brief description and of goods and services offered	
02	Name and address of the firm Telephone No. E-mail:	
03	Name and designation of the person who has been authorized to sign the tender documents on behalf of the bidder firm: Contact Telephone number: Mobile No. E-mail:	
04	Nature of the Firm: (Proprietorship/Partnership/Ltd. Company/Co-op. Society)	
05	Offer is valid for acceptance up to (days)	120 DAYS
06	Your GSTIN (Copy of registration to be enclosed)	
07	Your Permanent Income Tax A/c No. as allotted by the Income Tax Authority of Government of India (Please attach certified copy of your latest / current Income Tax clearance certificate issued by the above authority)	
08	Please state whether business dealings with you currently stand suspended/ banned by any Ministry / Dept. of Government of India or by any State Govt. or by PSU	



09	Status: MSE's-2012 /Class-I local supplier MII-2017 a) The Bidder has to up front declare the status clearly under which category is the bidder opts to claim the Purchase Preference Please attach certified copy(s) of your registration status etc. in case your answer(s) to above queries is in affirmative.	
10	Are you registered with central Purchase Organization (CPO)?	

.....
(Authorized Signatory of the bidder firm with date)

Name of Authorized signatory:

Designation:

Address:

.....

Duly authorized to sign tender for and on behalf of M/s

.....

Stamp of the tendering firm



Annexure-A**Bidders' Credentials**

{The bidder is advised to submit the details below along with relevant mandatory documents. All the documents to be signed with proper seal by Authorized person who is signing the tender / bid documents on behalf of the Bidder firm.}

1. Financial standings (as per Section-IX):

Sr. No.	Financial Year	Annual Turnover (Rs.)	Profit/(Loss) (Rs.)	Net worth (+/-) (Rs.)	Remarks	ITR copy enclosed (Please tick)
a.	2018-19					
b.	2019-20					
c.	2020-21					

2. Format for Experience & Past Performance details w.r.t. Purchase Orders and Completion Certificate issued by customer as per Bid Evaluation Criteria of Section-IX.

(during last five years ending 31.03.2021)

Sl. No	Description of Work	Client Address	P.O. No. and date	Quantity	Period of Contract (From – To date)	Date of Completion	Quantity of Contract Completed
1							
2							
3							

Note:

- Experience copies as per qualification criteria of section IX to be enclosed.
- Orders completed earlier than the period indicated in Bid Evaluation Criteria need not be indicated here.
- List of Purchase Orders, not as per qualifying criteria indicated in Bid Evaluation Criteria need not be indicated here.
- Non-submission or incomplete submission of documents may lead to rejection of offer.

3. I/We have also enclosed the following annexures and documents as per Section IX Qualification / eligibility criteria:

- Annexure-B [regarding blacklisting / debarment and confidentiality statement]
- Annexure-C “GST Registration details with copy” PAN details
- Annexure-D “NEFT Mandate form”
- Annexure-E “Bid Security Declaration from Bidders in lieu of EMD”



- e) **Declaration & Undertaking** by Micro & Small Scale Enterprises / Start-up Companies / Entities seeking purchase preference under Make In India Policy / Women entrepreneurs / Registration with TReDS/GeM to be submitted as per **Annexure-5** (if applicable)
- f) Filled in Section VII: Compliance statement - Technical.
- g) Filled in Section VII: Compliance statement - Commercial.
- h) Filled in Section XII: Questionnaire.
- i) An authenticated copy of the document which authorizes the signatory to commit on behalf of the firm shall accompany the offer as per clause No. 20.1 of GIT.
- j) Authorized Dealer/Distributor/Representative of a Principal Manufacturer (applicable only if bidder is not a Principal Manufacturer/OEM).

I/We declare that the information given above is true and any misstatement, misrepresentation, or suppression of facts in connection with the above undertaking may entail rejection of the bid and cancellation of contract, if awarded.

(Authorized Signatory of the bidder firm with date)

(Seal)



Annexure-B

To Whomsoever It May Concern

This is to confirm that we M/s. _____ have not been blacklisted / debarred by BRBNMPL/Government of India/PSU in the past 5 years.

This is to inform that we, M/s. _____, had been blacklisted / debarred by _____ from _____ (date) to _____ (date) in the past 5 years. We further confirm that we do not stand blacklisted/debarred as on the date of tender opening.

[Please strikeout whichever statement is not applicable]

Date:

.....

...

(Authorized Signatory of the bidder firm with date)

Name of Authorized Signatory:

Designation:

Confidentiality Statement

"The information, which is contained in this document will not, in whole or in part be reproduced, transferred to other documents/electronic media or disclosed to others without written consent of BRBNMPL". We shall also undertake to maintenance secrecy, exclusivity and confidentiality of the high security currency printing environment of BRBNMPL.

Date:

.....

.....(Authorized Signatory of the bidder firm with date)

Name of Authorized Signatory:

Designation:

(Seal)



Annexure-C**GST Registration details**

GSTIN / UIN	
PAN	
NAME OF THE SUPPLIER (as per PAN / Legal Name of Business)	
TRADE NAME (as per GST certificate)	
ADDRESS	
STATE	
COUNTRY	
PINCODE	
Constitution of Business	
Taxpayer Type	REGULAR COMPOSITION CONSUMER UNREGISTERED
PARTY TYPE	DEEMED EXPORT SEZ NOT APPLICABLE (N.A)
IS A e COMMERCE OPERATOR (YES / NO)	YES / NO

ITEM DESCRIPTION	HSN / SAC CODE	SGST / CGST / IGST / UTGST	RATE OF GST %
1.			
2.			

(Authorized Signatory of the bidder firm with date)

(Seal)



Form No. E-5

Annexure-D

Appendix – VIII

NATIONAL ELECTRONIC FUND TRANSFER (NEFT)

Model Mandate Form

(Investor / customer's option to receive payments through Credit Clearing Mechanism)

Name of the Scheme and the periodicity of payment

No.

1	Investor / Customer's Name	
2	Particulars of Bank account	
A	Name of the Bank	
B	Name of the branch	
	Address	
	Telephone No	
	Whether Bank branch is NEFT enabled	
C	Code number of the bank and branch appearing on the MICR Cheque issued by the bank	
D	Type of the account (SB, Current or Cash Credit)	
E	Ledger and Ledger Folio number	
F	Account number (as appearing on the Cheque book)	
G	RTGS / IFSC Code No.	
3	Date of effect	

I hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, I would not hold the user institution responsible. I have read the option invitation letter and agree to discharge the responsibility expected of me as a participant under the scheme.

(.....)
Signature of the Investor / Customer

Date:

Certified that the particulars furnished above are correct as per our records.

Bank's Stamp

Date:

(.....)
Signature of the authorized official of the Bank



Salient features of 'Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012'

CONDITIONS FOR MICRO AND SMALL ENTERPRISES (MSEs)

1. MSEs must be registered with any of the following in order to avail the benefits / preference available under MSEs Order, 2012: -
 - District Industries Centers (DIC)
 - Khadi and Village Industries Commission (KVIC)
 - Khadi and Village Industries Board
 - Coir Board
 - National Small Industries Corporation (NSIC)
 - Directorate of Handicraft and Handloom
 - Any other body specified by Ministry of MSME (MoMSME)
 - Udyog Aadhaar Acknowledgment / Udyog Aadhaar Memorandum issued by MoMSME
2. MSEs participating in the tender must submit valid & authorised copy of certificate of registration with any one of the above agencies. In case of bidders submitting DIC registration certificate, they shall attach original **notarised copy of the DIC certificate**.
3. The registration certificate issued from any one of the above agencies must be valid as on Bid closing date of the tender. Bidder shall ensure validity of registration certificate in case bid closing date is extended.
4. The MSEs who have applied for registration or renewal of registration with any of the above agencies/bodies, but have not obtained the valid certificate as on closing date of the tender, are not eligible for exemption/preference. Where validity of such certificates such as NSIC certificate has lapsed, it shall be the responsibility of the bidder to seek renewal from the concerned Govt. agency before such expiry. *However, documentary evidence seeking extension before the lapse of validity of such certificate and an authorization letter from the Govt. agency having received application for renewal submitted before the bid closing date shall be accepted.*
5. **Manufacturer for tendered items / Service provider of tendered services:** The MSE bidder must be Manufacturer of tendered items for procurement / Service provider who is capable of rendering the tendered services by themselves to avail the benefits under MSEs Order, 2012. Traders/dealers/resellers/distributors/authorized agents will not be considered for availing benefits under MSEs Order, 2012 as per guidelines issued by MoMSME.
6. The MSEs registered with above mentioned agencies / bodies are exempted from payment of Earnest Money Deposit (EMD) & Tender fees.



7. **Relaxation of Norms for Micro & Small Enterprises (MSEs):** Pre-qualification criteria with respect to Prior Turnover and Prior experience may be relaxed for Micro & Small Enterprises as per GOI guidelines subject to meeting of quality and technical specifications.
8. However, there may be circumstances like procurement of items/services related to public safety, health, critical security operations and equipment, etc., wherein BRBNMPL reserves the right to not consider relaxation of Prior Turnover and Prior Experience for Micro and Small Enterprises.
9. Items which are reserved for exclusive purchase from MSEs shall be procured from Micro and Small Enterprises as per Public Procurement Policy.
10. Subject to meeting terms and conditions stated in the tender document, *at least 25%* of the total quantity of the tender is earmarked for MSEs registered with above mentioned agencies / bodies.
11. In case MSE bidder is L1, entire value of the tender is to be ordered on the L1 MSE bidder.
12. In tender, participating MSEs quoting price within price band of L1 + 15% shall also be allowed to supply a portion of requirement by bringing down their price to L1 price in a situation where L1 price is from someone other than a MSE and such MSE shall be allowed to supply at *least 25%* of the total tendered value (where the tender quantity can be split).
13. In case of more than one such MSEs are in the price band of L1 + 15% and matches the L1 price, the supply may be shared proportionately if the job can be split.
14. In case the tendered quantity cannot be split, MSE shall be allowed to supply total tendered quantity provided their quoted price is within a price band of L1 + 15% and they match the L1 price.
15. If the quantity cannot be split and there are more than one eligible MSE bidders (price band within L1+15%) then the opportunity to match the L1 rate of the tender shall be given first to MSE (who have quoted lowest rate among the MSEs within the price band of L1+15%) and the total quantity shall be awarded to him after matching the L1 price of the tender.
16. If the MSE who have quoted lowest rate among the MSEs in the price band of L1 + 15% do not agree to match the rate of L1 of the tender, then the next ranked MSE bidder who has quoted within the price band of L1 + 15% in order shall be given chance to match the rate of L1 for award of the quantity/order.
17. For more clarity in this regard, following table is furnished: -

Type of Tender	Price quoted by MSE	Finalization of tender
Can be Split	L1	Full order on MSE
	Not L1 but within L1+15%	At least 25% order on MSE subject to matching L1 price



Cannot be split	L1	Full Order on MSE
	Not L1 but within L1+15%	Full Order on MSE subject to matching L1 price

18. The purchase preference to MSEs is not applicable for works contracts where supply of goods not produced by MSEs is also involved.
19. **Special provision for MSEs owned by SC & ST entrepreneurs:** Out of the 25% target of annual procurement from MSEs, 4% shall be earmarked for procurement from MSEs owned by SC & ST entrepreneurs. In the event of failure of such MSEs to participate in the tender process or meet the tender requirements and L1 price, 4% sub-target so earmarked shall be met from other MSEs.
20. To qualify for entitlement as SC/ST owned MSE, the SC/ST certificate issued by District Authority in addition to certificate of registration with any one of the agencies mentioned in paragraph 1 above. Alternatively, the bidder shall be responsible to furnish necessary documentary evidence for enabling BRBNMPL to ascertain that the MSE is owned by SC/ST entrepreneurs. MSE owned by SC/ST is defined as:
- In case of Proprietary MSE, proprietor(s) shall be SC/ST
 - In case of Partnership MSE, the SC/ST partners shall be holding at least 51% shares in the enterprise
 - In case of Private Limited Companies, at least 51% share shall be held by SC/ST promoters
21. **Special provision for MSEs owned by women entrepreneurs:** Out of the 25% target of annual procurement from MSEs, 3% shall be earmarked for procurement from MSEs owned by women entrepreneurs *in addition* to 4% earmarked for MSEs owned by SC/ ST entrepreneurs. MSE owned by Women is defined as:
- In case of Proprietary MSE, proprietor(s) shall be Women
 - In case of Partnership MSE, the Women partners shall be holding at least 51% shares in the enterprise
 - In case of Private Limited Companies, at least 51% share shall be held by Women promoters
22. Micro & Small Scale Enterprises have to submit a declaration and undertaking along with their offer as per *Declaration & Undertaking by Micro & Small Scale Enterprises / Start-up Companies / Entities seeking purchase preference under Make In India Policy / Women entrepreneurs / Registration with TReDS/GeM [as per Annexure-5]*.



CONDITIONS FOR START-UP COMPANIES

1. Subject to meeting of Quality and Technical specifications, BRBNMPL may consider allowing the participation of “Start-up” companies with capability to execute the supply/ services, as per technical specifications / perform the job as per scope of work specified in the tender and subject to meeting extant & relevant guidelines of Government of India. This should be confirmed and substantiated in the technical bid.
2. The bidder who intends to participate as “Start-up” company should enclose the Certificate of Recognition issued by Department for Promotion of Industry and Internal Trade (DPIIT), Ministry of Commerce & Industry, Govt. of India during submission of Technical bid.
3. Start-ups registered with DPIIT are exempted from payment of Earnest Money Deposit (EMD) & Tender fees.
4. Prequalification Criteria with respect to Prior Turnover and Prior Experience may be relaxed for Start-ups as per the GOI guidelines.
5. However, there may be circumstances like procurement of items/services related to public safety, health, critical security operations and equipment, etc. wherein BRBNMPL reserves the right to not consider relaxation of Prior Turnover and Prior Experience for Start-up Companies as per GoI guidelines.
6. Start-up Companies who are also registered as MSEs and wish to avail the benefits as applicable to MSE, shall submit relevant documents covered under Conditions for Micro and Small Enterprises elsewhere in this tender.
7. Start-up Companies have to submit a declaration and undertaking along with their offer as per *Declaration & Undertaking by Micro & Small Scale Enterprises / Start-up Companies / Entities seeking purchase preference under Make In India Policy / Women entrepreneurs / Registration with TReDS/GeM [as per Annexure-5]*.



Annexure-3

Salient features of revised 'Public Procurement (Preference to Make in India) Order, 2017'

1. As per the revised Order, suppliers have been classified as 'Class-I local supplier', 'Class-II local supplier' and 'Non-local supplier' as defined below (*para 2 of order*): -
 - 'Class-I local supplier' - supplier or service provider whose Goods, Services or Works has local content equal to or more than 50% - *shall get purchase preference* provided quoted price falling within margin of price preference i.e. within L1 + 20%
 - 'Class-II local supplier' - supplier or service provider whose Goods, Services or Works has local content more than 20% but less than 50% - *shall not get any purchase preference*
 - 'Non-local supplier' - supplier or service provider whose Goods, Services or Works has local content less than or equal to 20% - *shall not get any purchase preference*
2. Other important definitions (*para 2 of order*): -
 - 'Local content' - means the amount of value added in India i.e. total value of the item (excluding local taxes) minus the value of import content in the item (including customs duty) as a proportion of the total value of the item, in percent
 - 'Margin of purchase preference' - means the maximum extent to which the price quoted by a 'Class-I local supplier' can be above L1 price for the purpose of purchase preference. The margin of purchase preference shall be 20%
3. Different procurement scenarios in procurement of Goods, Services or Works (*para 3 of order*): -

S/N	Scenario	Tender Type	Tender value	Eligible bidder	Relaxation
1	There is sufficient local capacity and competition	OTE/NCB	Any value	'Class-I local supplier'	Relaxation (as per para 10 (a) and (b) of order)
2	There isn't sufficient local capacity and	OTE/NCB	< ₹200 crore	'Class-I local supplier' 'Class-II local supplier'	Relaxation (as per para 10 (a) and (b) of order)



competition	GTE/ICB	Any value*	'Class-I local supplier' 'Class-II local supplier' 'Non-local supplier'	Relaxation (as per para 10 (a) and (b) of order) to Class-I and Class-II local suppliers
-------------	---------	------------	---	--

* For tender value < ₹200 crore, GTE/ICB shall not be issued except with the approval of Competent Authority as per amended Rule 161 (iv) of GFR 2017

4. Procedure for purchase preference to 'Class-I local supplier' applicable for procurement scenario 2 in para 3 above is explained below in brief (*para 3A (b) and (c) of order*): -

i. Procurement of Goods and Works which are *divisible* in nature (e.g. consumables):

-
- If L1 is 'Class-I local supplier' – 100% awarded to L1
- If L1 is *not* 'Class-I local supplier' – 50% awarded to L1
 - Remaining 50% awarded to lowest bidder among 'Class-I local supplier' falling within L1+20% subject to matching L1 price
 - If unable to match L1 price or accepts less than offered quantity, next lowest 'Class-I local supplier' bidder within L1+20% is invited to match L1 price for remaining quantity and so on and contract will be awarded accordingly
 - If some quantity is left uncovered on 'Class-I local supplier', then such balance quantity can be ordered on the original L1 bidder

ii. Procurement of Goods and Works which are *not divisible* in nature (e.g. Varnish Plant) and procurement of Services where bid is evaluated on price alone: -

- If L1 is 'Class-I local supplier' – 100% awarded to L1
- If L1 is *not* 'Class-I local supplier'
 - Lowest bidder among 'Class-I local supplier' falling within L1+20% is invited to match L1 price – contract awarded subject to matching L1 price
 - If unable to match L1 price, next lowest 'Class-I local supplier' bidder within L1+20% is invited to match L1 price and so on and contract will be awarded accordingly
 - If none of the 'Class-I local supplier' bidder within L1+20% is unable to match L1 price, contract awarded to original L1 bidder

5. **Verification of local content:** Verification of local content will be as per “**para 9**” (a) & (b) of DPIIT order No. P-45021/2/2017-B.E.-II dated 04.06.2020.

The Class-I local supplier/Class-II local supplier at the time of tender, bidding or solicitation shall be required to indicate percentage of local content and provide self-certification (**as per format given below on the manufacturers company letter head**) that the item required to indicate percentage of the local content



requirement for Class-I local supplier/Class-II local supplier as the case may be. They shall also give details of the location(s) at which the local addition is made.

“We _____ (Name of Manufacturer/Supplier) undertake that we meet the mandatory minimum Local Content (LC) requirement i.e. _____ for claiming purchase preference linked with Local Contents under the Govt. policy against under tender no. _____.”

In cases of procurement for a value in excess of Rs.10 crores, the Class-I local supplier/Class-II local supplier shall be required to provide a certificate from the statutory auditor or cost auditor of the company (in case of companies) or from a practicing cost accountant or practicing chartered accountant (in respect of suppliers other than companies) giving the percentage of local content.

6. False declarations (para 9 (f) & (g) of DPIIT order),

False declarations will be breach of the code of Integrity under Rule 175(1)(i)(h) of the General Financial Rules for which bidder or its successors can be debarred for up to two years as per Rule 151 (iii) of the General Financial Rules along with such other actions as may be permissible under law.

A supplier who has been debarred by any procuring entity for violation of this Order shall not be eligible for preference under this Order for procurement by any other procuring entity for the duration of the debarment. The debarment for such other procuring entities shall take effect prospectively from the date on which it comes to the notice of other procurement entities.

7. Relaxations in Eligibility Criteria (para 10 (a) & (b) of DPIIT order) No. P-45021/2/2017-B.E.-II dated 04.06.2020.

Bidders under Make in India scheme are exempted to provide any proof of supply in other countries or proof of exports w.r.t. experience and past performance criteria, subject to meeting of quality and technical specifications mentioned in this Tender.

8. Besides above, the bidders have to submit a declaration and undertaking along with their offer as per Declaration & Undertaking by Micro & Small Scale Enterprises / Start-up Companies / Entities seeking purchase preference under Make In India Policy / Women entrepreneurs / Registration with TReDS/GeM [as per Annexure-5].



PROCEDURE TO BE ADOPTED WHEN THE BIDDER QUALIFIES AS BOTH MSE AND CLASS-I LOCAL SUPPLIER

The option in case of bidders qualifying under both Policies, namely, Public Procurement Policy for MSEs Order, 2012 (MSEs-2012) and Public Procurement (Preference to Make in India) Order, 2017 (MII-2017) shall be exercised as under:

1. The bidder can avail only one out of the two applicable purchase preference policies, i.e., MSEs-2012 and MII-2017. Therefore, bidder will be required to furnish the option under which he desires to avail purchase preference. This option must be declared within the offer and in case bidder fails to do so although he is eligible under both the Policies, BRBNMPL shall evaluate his offer considering MSEs-2012 as the default chosen option.
2. In case a bidder opts for preference under MSEs-2012, he shall not be eligible to claim benefit under MII-2017 (irrespective of the fact whether he furnishes the details of local content in his offer and the same meets the stipulated local content criteria).
3. In case a bidder opts for purchase preference based on MII-2017, he shall not be entitled to claim benefit of purchase preference as applicable for MSE bidders under MSEs-2012. However, the exemptions from furnishing Bid security (EMD) shall continue to be available to such a bidder.
4. In view of the above,
 - a. The bidder's quoted prices against various items of enquiry shall remain valid even in case of splitting of quantities of the items, except in case of items where the quantity cannot be split since these are to be awarded in a Lot or as a package or Group.
 - b. While evaluating the bids, for price matching opportunities and distribution of quantities among bidders, the order of precedence shall be as under:
 - MSE bidder (MSEs-2012)
 - Class-I local supplier (MII-2017)
5. In case the bidder has not declared his status as to whether he is an MSE Bidder or Class-I local supplier during bid submission, then he will be considered as non MII-2017 compliant bidder and evaluated accordingly. No further correspondence will be made in this regard.

Examples of Purchase Preference:

a. Non divisible item

L1 bidder is neither MSE nor Class-I local supplier
L2 bidder is Class-I local supplier (within L1 + 20%)
L3 bidder is MSE bidder (within L1 + 15%)

L3 bidder i.e. MSE bidder shall be given preference to match the L1 price. If L3 bidder matches the L1 price, Order shall be placed on him, otherwise, option for matching the L1 price shall be given to L2 bidder (Class-I local supplier)



b. Divisible item

L1 bidder is neither MSE nor Class-

I local supplier L2 bidder is Class-I

local supplier (within L1 + 20%) L3

bidder is MSE bidder (within L1 +

15%)

MSE bidder shall be given preference to match the L1 price. If L3 bidder matches the L1 price, order shall be placed on him for at least 25% of the tendered quantity. For balance quantity (i.e. 50% of tendered quantity/value), option for matching the L1 price shall be given to L2 bidder (Class-I local supplier). Remaining quantity (25%) shall be awarded to natural lowest bidder. For further clarification, in case an item has quantity 4 nos. then 1 no. (25%) can be given to MSE bidder, 2 nos. (50%) to Class-I local supplier and left out 1 no. to natural L1 bidder.

Note:

The above two examples are not applicable to the Works Contracts since MSEs Order, 2012 is not applicable to works contracts.

- In case lowest bidder is a MSE bidder, the entire work shall be awarded to him without resorting to purchase preference to bidders complying under MII-2017.
- In case lowest bidder is a Class-I local supplier, purchase preference shall be resorted to MSE bidder as per provisions specified in the enquiry document w.r.t. MSEs-2012 only.



Annexure-5

Declaration & Undertaking by Micro & Small Scale Enterprises / Start-up Companies / Entities seeking purchase preference under Make In India Policy / Women entrepreneurs / Registration with TReDS/GeM
(To be filled in the Company letter head)

Date:

Sl. No	Particulars	Details
1	Is your organization Proprietary / Partnership / Private Limited Company / Public Limited Company?/ Others
2	Does your organization belong to Micro / Small scale Industry / Start-up / Class-I local supplier / others (Please tick mark appropriate box. Bidders may tick more than one, if eligible)	<input type="checkbox"/> Micro <input type="checkbox"/> Small Scale <input type="checkbox"/> Start-up Company <input type="checkbox"/> Class-I local supplier <input type="checkbox"/> Others
3	In case you belong to Micro / Small Scale Enterprises, whether you are a Manufacturer for the tendered items (supply) / Service Provider for the tendered services (Please tick mark the appropriate box)	<input type="checkbox"/> Manufacturer for supply items <input type="checkbox"/> Service Provider for services <input type="checkbox"/> Trader/dealer/reseller/distributor/ authorized agent <input type="checkbox"/> Non MSE Bidder
4	In case you belong to Micro / Small Scale Enterprises, whether you are registered under SC / ST Category. <i>If yes, valid documentary evidence to be submitted</i> (Please tick mark the appropriate box)	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, whether <input type="checkbox"/> SC <input type="checkbox"/> ST
5	In case you belong to Micro / Small Scale Enterprises, whether your firm/ organization is owned by Women entrepreneurs? <i>If yes, valid documentary evidence to be submitted</i> (Please tick mark the appropriate box)	<input type="checkbox"/> Yes <input type="checkbox"/> No
	Are your registered under TReDS (Trade Receivable Electronic Discounting System approved by RBI) Applicable for Micro, Small and Medium Enterprises (Please tick mark the appropriate box)	<input type="checkbox"/> No <input type="checkbox"/> Yes If yes, whether <input type="checkbox"/> RXIL <input type="checkbox"/> A-Treds <input type="checkbox"/> M1Xchange (Tick agency with whom you are registered along with Regn No.) Regn No.
	Has your firm/organization registered your items/services in Government e-Marketplace (GeM)	<input type="checkbox"/> Yes <input type="checkbox"/> No
	In case you are both a valid MSE bidder and Class-I local supplier (Make in India Policy), please give your preference. (Please tick any one)	<input type="checkbox"/> MSE <input type="checkbox"/> Class-I local supplier



<p>In case you are claiming benefits under Make in India Policy, whether you are meeting the minimum local content as mentioned in the tender document/ concerned Ministry guidelines/Policy.</p>	<p><input type="checkbox"/> Yes, Local Content _____%</p> <p><input type="checkbox"/> Not applicable for this tender</p>
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Declaration: I/We hereby declare that the above data submitted are true and back-up documents are attached as proof of the same. In case any submitted data are found to be incorrect/false, my/our bid is liable to be rejected and I/we am/are liable for suitable actions as per relevant BRBNMPL Policy.

I/We also understand that in case I/we am/are not claiming benefits under Make in India Policy, or under MSEs Order as per tender requirements, then purchase preference shall apply to other bidders who have quoted accordingly as per policy.

A. Categorisation of MSE/SC-ST & Women Vendors

1. In case of Micro/Small scale Enterprises, kindly attach Registration Certificate issued by DIC/KVIC/KVIB/Coir Board/NSIC/Directorate of Handicrafts and Handlooms, or any other body specified by MSME for authentication such as Udyog Aadhaar Memorandum/ Acknowledgment.
2. SC/ST and Women entrepreneurs registered under MSEs need to submit valid documentary evidence.

B. Categorisation of Start-up Companies

Bidder who intends to participate as 'Start-up' company should enclose the Certificate of Recognition issued by Department for Promotion of Industry and Internal Trade, Ministry of Commerce and Industry, Govt. of India and his eligibility shall be valid as on bid closing date.

C. Declaration in case of MSE Bidders / Start-up Companies

In terms of Tender Conditions applicable for Micro & Small Enterprises (MSEs) / Start-ups, we hereby declare as under: -

- a. We are a Micro / Small Enterprise, as on bid closing date of this tender.
- b. We are a Manufacturer of the quoted supply item(s)/service provider for quoted services and valid documentary evidence for same is submitted.
- c. MSE certificate submitted by us is authentic & valid as on bid closing date of this tender.
- d. We are a 'Start-up' company and we are enclosing copy of certificate of recognition issued by Department for Promotion of Industry and Internal Trade, Ministry of Commerce and Industry, Govt. of India.
- e. We are a Micro / Small Enterprise which is owned by SC-ST/women entrepreneurs and we are submitting valid documentary evidence for the same.

D. Declaration in case of entities seeking purchase preference under Make in India Policy

We have read carefully the terms and conditions for availing the benefits of purchase preference under Make in India Policy and we are meeting all the requirements of Local Content and duly certified documents for proving the stipulated local content along with details of the location(s) where local value addition is made as mentioned in this document are enclosed.



We declare the above details are true. In case any of the details are found to be false/untrue, our offer will be liable for rejection /cancellation of order/subjected to appropriate actions as per tender Terms & Conditions.

.....
Authorized Signatory
(With Company Seal & Signature)



CHECKLIST

Detailed below is the checklist for tenderers, to be followed without fail while filling up the tender documents.

1. Download all sections of the tender from our website, sign and stamp by the authorized signatory and submit.

Note: Section – XI “Price Schedule (Price-bid) should be separately submitted in a separate sealed envelope. Section – XI “Price Schedule (Price-bid) should not be given in the Technical offer.

2. All supporting documents meeting eligibility conditions should be submitted:

(i) The credentials regarding experience and past performance to the extent required as per eligibility criteria submitted by bidder should be certified from the parties for whom work has been done ((Documentary proof attached).)

(ii) Copies of **last three years** duly audited Annual report (Balance Sheet and Profit & Loss Account) ending 31st March 2021.

(All financial standing data should be certified by certified accountants e.g. Chartered Accountants (CA) in India and Certified Public Accountant / Chartered Accountant in other countries.)

(iii) **PL. ALSO FILL FINANCIAL DETAILS OF THE BIDDING FIRM AS PER THE GIVEN TABLE; (In Lakh) Rs.**

S.No.	Details	FY 2018-19 (as on 31/03/2019)	FY 2019-20 (as on 31/03/2020)	FY 2020-21 (as on 31/03/2021)
1.	Net worth			
2.	Turnover			
3.	Net Profit			

3. Annexure–Declaration regarding ‘**not Blacklisting**’ - To be filled, signed, stamped and to be submitted along with techno-commercial bid without fail

4. Annexure–Declaration regarding ‘**Confidentiality Statement**’ - To be filled, signed, stamped and to be submitted along with techno-commercial bid without fail

5. Annexure– ‘**National electronic fund transfer- mandate form**’ - To be filled, signed, stamped and to be submitted along with techno-commercial bid without fail.

6. Section- I, II, III, IV, V, VI, VII Technical specifications and compliance, VIII, IX, X Tender Form and Section XII Questionnaire, XIV, XV, XVI, XVII, XIX, Annexure-A, B, C to be duly filled and submitted.

7. GST registration copy and PAN copy attached.



