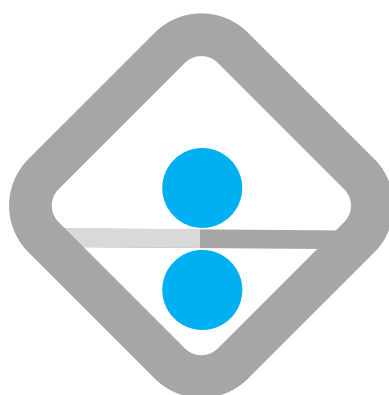


Limited Tender Enquiry

TENDER DOCUMENT FOR



This notice is being published only as an abundant precaution and is not an open invitation to quote in the Tender. Participation in this tender is by invitation only and is limited to the selected BRBNMPL's approved Bidder for the items, who have been sent this Tender by Post/Courier. Unsolicited offer is liable to be ignored.

FOR PROVIDING SERVICES OF ANNUAL HEALTH
CHECK UP PACKAGE FOR EMPLOYEES OF
BRBNMPL, CORPORATE OFFICE, BENGALURU
(Tender No: 12 /CO/LTE/2021-22 dated 31 December, 2021)

Corporate Office:
BHARATIYA RESERVE BANK NOTE MUDRAN PRIVATE LIMITED
3 & 4, 1st Stage, 1st Phase, B.T.M. Layout,
Bannerghatta Road, Bengaluru

Last date for submission of tender 21 January 2022 at 15.00 hrs

Standard Bidding Document (SBD)

(Bharatiya Reserve Bank Note Mudran Private Limited, Corporate Office;
No 3 & 4, 1st Stage, 1st Phase, BTM layout, Bannerghatta Road, Bengaluru -560029)

Not Transferable
Security Classification: Non- Security

**TENDER DOCUMENT FOR PROVIDING SERVICES OF ANNUAL HEALTH CHECK UP
PACKAGE FOR EMPLOYEES OF BRBNMPL, CORPORATE OFFICE, BENGALURU**

Tender No. 12 / CO / LTE /2021-22 dated 31 December, 2021
This tender document contains 22 pages

The tender document submitted by:

M/s. _____
Address _____

Details of Contact person in BRBNMPL regarding this tender:

Name : Shri P. K. Mahana
Designation : Manager

Address : Bharatiya Reserve Bank Note Mudran Private Limited,
Corporate Office, No. 3 & 4, 1st Stage, 1st Phase, BTM layout,
Bannerghatta Road, Bengaluru -560029

Phone : 080-66602048

Fax : 080-66602039

Email : cobengaluru@brbnmpl.co.in

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SECTION XIX: Proforma of Bills for Payments – **Not applicable**

Section XX: Proforma for Pre-contract integrity pact. – **Not applicable.**

Section I: Notice Inviting Tender (NIT)

(Bharatiya Reserve Bank Note Mudran Private Limited, Corporate Office;
No 3 & 4, 1st Stage, 1st Phase, BTM layout, Bannerghatta Road, Bengaluru -560029
Tel: 080-66602000; Website: www.brbnmpl.co.in)

TENDER DOCUMENT FOR PROVIDING SERVICES OF ANNUAL HEALTH CHECK UP PACKAGE FOR EMPLOYEES OF BRBNMPL, CORPORATE OFFICE, BENGALURU

Tender No. 12 / CO / LTE /2021-22

December 31, 2021

1. Sealed tenders are invited from eligible and qualified tenderers "**from Bengaluru only**" for providing the below mentioned:

SL No.	Brief Description of Services	Approximate no. of individuals eligible (Employees & Spouse) per year
1.	Investigations/Diagnostic Tests/Consultations/Examinations etc. under the Annual Health Check-up (AHC) package scheme of BRBNMPL mentioned at Section VI- List of Requirements	70 (Male – 40 Female – 30)

Type of Tender	Limited Tender – Single Bid
Bid Fee	nil
Closing date and time for receipt of tenders	21 January, 2022 at 15.00 hrs
Place of receipt of tenders & opening	Bharatiya Reserve Bank Note Mudran Private Limited, No 3 & 4 , 1 st Stage, 1 st Phase, BTM layout, Bannerghatta Road , Bengaluru -560 029
Time and date of opening of tenders	21 January, 2022 at 15.30 hrs
Nominated Person / Designation to Receive Tender	Shri P. K. Mahana, Manager

2. Prospective tenderers may obtain further details, if any required, from the above mentioned office.

3. The tender shall be submitted to Bharatiya Reserve Bank Note Mudran (P) Limited, at the above mentioned address, on or before the stipulated date and time, in the prescribed format. In any case submission of tender shall be as under.

- a) The tender documents should be signed on each page and stamped with quotes as specified in this tender notice and it should be submitted in a sealed envelope **super scribed** with **name of work, tender no. and last date for submission**.

4. **Period of Contract:** The period of contract shall be initially for a period of 01 year and may be extendable for further period of 02 (two) more years (but one year at a time) on the same rates/charges, terms and conditions subject to satisfactory performance. The quoted price will be valid for 03 years without any escalation. Failure to execute the assigned contract due to reason whatsoever will invite blacklisting from our Vendor List & BRBNMPL reserves the right to terminate the contract by giving minimum three months' notice period at any point of time.

5. **Services**

Providing health risk management services for eligible employees and their spouses at Corporate Office, Bengaluru of the Company. These services combine the following.

- i. Serving as single point of contact and facilitating annual health check up package of all eligible employees and their spouse including fixing up appointments as per request made by employees, ensuring efficient service by the hospital / clinics, delivering soft and hard copy of reports etc.
- ii. Serving as single point of contact to facilitate payments. BRBNMPL will release payments as per actual number of health check-ups undergone at the end of every month against submission of an invoice/bill giving details of the employees/spouses to whom services has been provided during the month.

6. **Reporting**

- i. Facilitating comprehensive reporting on need basis
- ii. Utilization MIS and summary sharing
- iii. Collating feedback for the services

7. **Pricing:** The hospital should quote for entire package of all items mentioned at **Section VI- List of Requirement**. In case not quoting for entire package, the bid will be rejected. The criteria for determining the L1 bidder the overall total quoted price will be taken.

8. **Terms of Payment:** BRBNMPL shall make payment to the agency against the bill submitted by them for satisfactory performance of the services at the end of every month. Service Taxes/GST/statutory levies, as applicable, shall be deducted at source at the time of payment which shall be shown separately in the bill. Deduction shall also be made for not providing any service under the scope and/or for any default proportionate to the cost. Monthly bill should be submitted by 1st week of the subsequent month and bill will be settled normally within 2nd week subject to satisfactory service by the service providing agency. However, the hospital shall make no claim from the Company in respect of interest or damages in case the payment is delayed for any reasons.

9. **Procedure for application:** Tenderers shall ensure that their tenders, duly sealed and signed, complete in all respects as per instructions contained in the Tender Documents, should reach or are dropped in the tender box located at the address given below on or before the closing date and time indicated in the Para 1 above, failing which the tenders will be treated as late and rejected.

**Bharatiya Reserve Bank Note Mudran Private Limited
Registered & Corporate Office, No 3 & 4, 1st Stage, 1st Phase,
BTM layout, Bannerghatta Road, Bengaluru -560 029.**

10. This is a Limited Tender and hence the service provider agency hospital who are eligible and qualified to receive the tender documents are eligible to participate.

11. In the event of above mentioned dates being declared as a holiday/ closed day for the Company, the tenders will be received / opened on the next working day at the appointed time.

12. The tender documents are not transferable.

13. The Company reserves the right to accept any quotation or reject any or all quotation/s without assigning any reasons.

For and on behalf of BRBNMPL

(S. Ravi Kumar)
General Manager (PP)

Section II: General Instructions to Tenderer (GIT)-

To be downloaded from the company's website – WWW.brbnmpl.co.in, downloads

Section III: Special Instructions to Tenderers (SIT)

The following Special Instructions to Tenderers will apply for this Medical facility & services. These special instructions will modify/ substitute/ supplement the corresponding General Instructions to Tenderers (GIT) incorporated in Section II. The corresponding GIT clause numbers have also been indicated in the text below:

In case of any conflict between the provision in the GIT and that in the SIT, the provision contained in the SIT shall prevail.

(Clauses of GIT listed below include a possibility for variation in their provisions through SIT. There could be other clauses in SIT as deemed fit.)

SI. No.	GIT Clause No.	Topic	SIT Provision
1	2	Submission of tenders in Hindi or English	To be submitted in English only.
2	3	Eligible Tenderers	Limited tender
3	4	Eligible Goods and Services (Origin of Goods)	Not Applicable
4	8	Pre bid Conference	Not Applicable
5	9	Time Limit for receiving request for clarification of Tender Documents	Upto 5 days prior to last date of submission of bids.
6	11.1 & 11.2	Tender Currency	Bidders to quote the price only in Indian Rupees.
7.	13	Indian Agents	Not applicable
8	12.10	VAT	Not applicable
9	12.11	Applicability of Octroi and Local taxes	Not applicable
10	14	Price Variance Clause & Formula	Not applicable
11	19	Tender Validity	90 days
12	19.2	Tender Validity	As stated in the clause.
13	20.4	Number of Copies of Tenders to be submitted	Single Copy only.
14	20.8	Signing and sealing of tender	As stated in the clause.
15	20.9	E-Procurement	Not applicable
16	34	Comparison on CIF destination basis	Not applicable
17	35.2	Additional Factors for Evaluation of Offers	Not applicable
18	35.3	Price preference to SSI	Not applicable.
19	43	Parallel Contracts	Not applicable
20	50.1, 50.3	Tender For rate Contracts	Not applicable.
21	51.1, 51.2	PQB Tenders	Not applicable
22	52.1, 52.3, 52.5	Tenders involving Purchaser's and Pre-Production Samples	Not applicable.
23	53.4, 53.5, 53.7	EOI Tenders	Not applicable.
24	54, 54.3.1, 54.5.2	Tenders for Disposal of Scrap	Not applicable.
25	55.2, 55.3, 55.7, 55.8	Development / Indigenization Tenders	Not applicable.

Section IV: General Conditions of Contract (GCC)

To be downloaded from the Company's website- www.brbnmpl.co.in- downloads.

General Terms & Conditions:

1. Request for rate increase during the period of contract will not be entertained.
2. Tests should be carried out as per schedule mentioned in the list of requirement of AHC package at Section-VI.
3. The rate quoted will be final and there will not be any post tender negotiation except for the lowest quoted party.
4. The rates quoted should be valid till the completion of contract and will not be enhanced during any period of the contract.
5. Sub contract / out sourcing is not allowed.
6. The tender should be complete in all respects. Incomplete tenders are liable to be rejected.
7. Unsealed Tenders are liable to be rejected and this will be at the sole risk of the tenderer.
8. While quoting the rate in the Price Bid the Bidder should study well the nature of works given in the list of requirement of AHC package at Section-VI and calculate the work involved in the rate of each Medical Tests.
9. This Tender or subsequent work order is liable to be suspended or cancelled at any time at the discretion of the Management with or without assigning any reason and the same will be binding on all the bidders/Contractor. Also Technical and price Bid can be rejected or cancelled at any time by the Management with or without assigning any reason and the same shall be binding on all the bidders/Contractors.

Other Terms & Conditions to the Service Provider

1. BRBNMPL shall provide the list of eligible employees and their spouses for the information to the Service Provider for every financial year.
2. The Service provider shall submit the invoice for the cashless health check-up facility provided to Company employees on Monthly basis to the BRBNMPL, Corporate Office, Bengaluru, before 5th of every month which shall be settled within 10 working days from the date of receipt of invoice.
3. The Monthly invoice shall be annexed with the list of eligible employees (and Spouses), Date of Health Check-up and the cost of Annual Health Check-up package.
4. The Service provider shall submit the invoice in a standard format with Invoice number, Date, Beneficiary Account Details, GST Details, etc.
5. Invoice should be raised only on actual provision of services i.e., employees who books appointment and are not availing service / availing partial services will not be counted for invoice purposes.

6. Only eligible employees and their spouses, as per list given by the BRBNMPL shall be provided cashless facility. In case of any non-eligible employee if provided the service by the facilitator, BRBNMPL will neither be liable nor bear any responsibility for payment of service fee towards the non-eligible employee.
7. The Service provider will be wholly responsible for the compliance of quality standards and other prescribed Government / Regulatory guidelines for the empaneled Hospitals.
8. The Service provider shall be authorized by / registered with the appropriate body of registration to undertake the line of service/business as required by the Law or Government.
9. The selected Bidder shall indicate the authorized signatories who can discuss and correspond with the BRBNMPL, with regard to the obligations under the contract.
10. BRBNMPL may any time terminate or exit from the agreement for all/some specific services by giving written notice of one month to the Service provider.

Section V: Special Conditions of Contract (SCC)

The following Special Conditions of Contract (SCC) will apply for this purchase. The corresponding clauses of General Conditions of Contract (GCC) relating to the SCC stipulations have also been incorporated below. These Special Conditions will modify / substitute / supplement the corresponding (GCC) clauses.

Whenever there is any conflict between the provision in the GCC and that in the SCC, the provision contained in the SCC shall prevail.

(Clauses of GCC listed below include a possibility for variation in their provisions through SCC. There could be other clauses in SCC as deemed fit)

S. No	GCC Clause No.	Topic	SCC Provision
1.	8.2	Packing and Marking	Not applicable
2.	9.1	Inspection and Quality Control	Not applicable
3.	9.3	Inspection and quality control	Not applicable
4	11.2	Transportation of Domestic Goods	Not applicable
5	12.2	Insurance	Not applicable
6	14.1	Incidental Services	Not applicable
7	15	Distribution of Dispatch Documents for clearance / Receipt of Goods	Not applicable
8	16.2, 16.4	Warranty Clause	As stated in the clause.
9	19.3	Option Clause	BRBNMPL reserves the right to increase the ordered quantity by 25%
10	20.1	Price Adjustment Clause	No price adjustment allowed.
11	21.2	Taxes and Duties	As stated in the clause.
12	22, 22.1, 22.2, 22.3, 22.4, 22.6, 22.8	Terms and Mode of Payments	100% on satisfactory performance of service at hospital and on production of all relevant documents.
13	24.1	Quantum of LD	As stated in the clause.
14	25.1	Bank Guarantee and Insurance for Material loaned to Contractor	Not applicable
15	30.1	Governing Language	English only
16	33.1	Resolution of Disputes	As stated in the clause.
17	36, 36.3.2, 36.3.9	Disposal / Sale of Scrap by Tender	Not applicable.

Section VI: List of Requirements

Investigations/Diagnostic Tests/Consultations/Examinations etc. under AHC Package of tests below:

Sl. No	Investigations/ Pathological Tests
1	Complete Blood Count
2	ESR
3	Diabetic Profile (Fasting Blood sugar and post-lunch sugar)
4	Urine Test
5	Stool Test
6	Lipid Profile
7	Renal Profile
8	Liver Profile
9	X-ray Chest (PA)
10	Tread Mill Test (TMT), ECG and 2D Echo
11	Thyroid Stimulating Hormone (TSH) Test
12	USG – Whole Abdomen
13	Prostate Specific Antigen (for males) / PAP Smear (for females)
14	DEXA Bone Densitometry Test @
15	Mammography (for females) @
16	25 OH test (Vitamin D) @

@ Optional but to be done at least once in two years.

Section VII: Technical Specifications

NOT APPLICABLE

Section VIII: Quality Control Requirements

NOT APPLICABLE

Section IX: Qualification / Eligibility Criteria

The prospective service provider hospital should be a bonafide resourceful, competent, experienced and equipped with facilities and financially sound to carry out the assigned order.

Essential: -

- a) The bidder should have valid GST registration certificate.
- b) The bidder should have been offering the Annual Health Check-up package at their hospital / clinic – Proof of documents should be attached.

Section X: Tender Form

Date

To

.....
.....
.....
.....

Ref: Your Tender Document No. dated

We, the undersigned have examined the above mentioned tender enquiry document, including amendment No., dated _____ (if any), the receipt of which is hereby confirmed. We now offer to provide services of *Annual Health Check-up package for Employees of BRBNMPL, Corporate Office, Bengaluru* in conformity with your above referred document for the price details **as shown in the price schedule(s)**, attached herewith and made part of this tender.

If our tender is accepted, we undertake to supply the services and perform the services as mentioned above, in accordance with the requirement specified in the List of Requirements.

We agree to keep our tender valid for acceptance for a period up to 90 days as required in the GIT clause 19, read with modification, if any in Section-III — "Special Instructions to Tenderers" or for subsequently extended period, if any, agreed to by us. We also accordingly confirm to abide by this tender up to the aforesaid period and this tender may be accepted any time before the expiry of the aforesaid period. We further confirm that, until a formal contract is executed, this tender read with your written acceptance thereof within the aforesaid period shall constitute a binding contract between us.

We further understand that you are not bound to accept the lowest or any tender you may receive against your above-referred tender enquiry.

Dated this _____ day of _____
For & on behalf of

(Signature with date)

(Name and designation)
Duly authorized to sign tender for and on behalf of

Section XI: Price Schedule

(Format of the Financial Bid / Price Bid to be submitted by the Bidder in a sealed cover)

ENQUIRY FOR PROVIDING SERVICES OF "ANNUAL HEALTH CHECK UP PACKAGE FOR EMPLOYEES OF BRBNMPL, CORPORATE OFFICE, BENGALURU"

Ref: Tender Enquiry No. 12/CO/LTE/2021-22, dated 22/12/2021

We have received your tender enquiry cited and we are pleased to enclose the following as our commercial bid for your kind consideration.

SI No	List of Investigations/ Pathological Tests to be in Annual Health Check up package (Complete package of tests)	AHC package of tests Quoted amount (Rs.) per employee for Annual Health Check up (inclusive of all charges) per package		Grand total rate for both Male and Female of AHC package of tests
		Male	Female	
1	Complete Blood Count	Rs.	Rs.	Rs.
2	ESR			
3	Diabetic Profile (Fasting Blood sugar and post-lunch sugar)			
4	Urine Test			
5	Stool Test			
6	Lipid Profile			
7	Renal Profile			
8	Liver Profile			
9	X-ray Chest (PA)			
10	Tread Mill Test (TMT), ECG and 2D Echo			
11	Thyroid Stimulating Hormone (TSH) Test			
12	USG – Whole Abdomen			
13	Prostate Specific Antigen (for males) / PAP Smear (for females)			
14	DEXA Bone Densitometry Test @			
15	Mammography (for females) @			
16	25 OH test (Vitamin D) @			

@ Optional but to be done at least once in two years.

***L1 will be arrived based on the grand total rate of package for both male and female.**

(Grand total amount in words;

(inclusive of all charges)

Information points to bidders:

- 1) Applicable tax deduction at source will be made and a TDS certificate will be issued.
- 2) Price with condition(s) shall be liable to be rejected.
- 3) Price should be quoted strictly as per the above format.

- 4) Price should be all inclusive.
- 5) Conditional discount/rebate etc. shall not be considered.

We confirm that there would not be any price escalation during the tendered period and that we will abide by all the tender terms and conditions and we do not have any counter conditions.

Dated this _____ day of _____
For & on behalf of

(Signature with date)

(Name and designation)
Duly authorized to sign tender for and on behalf of

UNDERTAKING

(To be submitted on Company letter head duly signed by authorized person)

1) **CONFIDENTIALITY STATEMENT**

"The information, which is contained in this document will not, in whole or in part be reproduced, transferred to other documents/electronic media or disclosed to others without written consent of BRBNMPL". Bidder shall also undertake to maintain secrecy, exclusivity and confidentiality of the high security currency printing environment of BRBNMPL"

2) **BLACKLISTING / DEBARMENT**

"We confirm that that our firm has not been in the list of firms blacklisted / debarred by BRBNMPL / Government of India in the past 5 years ending as on date. We also confirm that there is no Civil and criminal cases and other legal dispute proceedings including arbitration proceedings pending/closed during the last 3 years"

3) **ACCOUNTABILITY STATEMENT**

"In case any ambiguity is noticed in the Documents submitted / information provided is found to be false at any stage, we will be entirely responsible and liable for any action as deemed fit under the Law".

4) **Understanding of the Tender**

"I / We have gone through the terms & conditriions of the tender and accept the same. I / We shall abide by it without any counter conditions".

Yours faithfully,

(Signature with date)

(Name and designation)

Duly authorized to sign tender for and on behalf of

Section XII: Questionnaire

The Tenderer should furnish specific answers to all the questions/ issues mentioned below. In case a question / issue do not apply to a tenderer, the same should be answered with the remark "not applicable". Wherever necessary and applicable, the tenderer shall enclose certified copy as documentary proof/ evidence to substantiate the corresponding statement. In case a tenderer furnishes a wrong or evasive answer against any of the under mentioned question / issues, its tender is liable to be ignored.

Sl. No.	Query	Bidder's Response
1	Name and address of the Firm	
2	Contact Person	
3	Contact Nos.	
4	Email ID	
5	Status of the firm	Proprietor / Partnership / Regd. Company
6	Income Tax P.A.N. No.	
7	VAT/CST/GST registration certificate no.	
8	Offer is valid for acceptance up to	120 Days from the date of opening of tender
9	Please state whether business dealings with you currently stand suspended/ banned by any Ministry / Dept. of Government of India or by any State Govt.	
10	We _____ (name of the company) confirm that we abide by all the terms & conditions of this tender and we don't have any counter conditions.	

(Signature with date)

(Full name, designation & address of the person duly authorized sign on behalf of the tenderer)

For and on behalf of

(Name, address and stamp of the tendering firm)

Section XIII: Bank Guarantee Form for EMD

Not Applicable

Section XIV: Manufacturer's Authorization Form

Not Applicable

Section XV: Bank Guarantee Form for Performance Security

Not Applicable

Section XVI: Contract Form

Can be downloaded from our website: www.brbnmpl.co.in

Section XVII: Letter of Authority for attending Bid Opening

Can be downloaded from our website: www.brbnmpl.co.in

Section XVIII: Shipping Arrangements for Liner Cargoes

NOT Applicable

Section XIX: Proforma of Bills for Payment

NOT Applicable

Section XX: Proforma for Pre-contract integrity pact

NOT Applicable