

MINUTES OF MEETING

PRE BID QUERY MEETING held on 03rd March 2022

TENDER FOR COMPREHENSIVE ARCHITECTURAL, DESIGN & ENGINEERING (A,D&E) CONSULTANCY SERVICES FOR
CONSTRUCTION OF LEARNING AND DEVELOPMENT CENTRE AT BRBNMPL MYSURU

Tender No: 080/MYS/CIVIL/2021-22, Dated: 02/02/2022

Date and Venue: on 03rd March 2022, Conference hall (1st Floor), Administrative Building, BRBNMPL, Mysuru (Karnataka)

Mode of Conference: Video Conference

Attendee:

Participating Bidders	BRBMPL Officials
<ol style="list-style-type: none">1) Shri Alex Joseph of M/s Myspace Architects, Noida2) Shri Sunando Dasgupta of M/s Sunando Dasgupta and Associates, New Delhi3) Shri Chaitra and Shri Ramya of M/s Jaisim Fountainhead, Bengaluru	<ol style="list-style-type: none">1) Shri Neerajakshappa, GM-PP (Maintenance)2) Shri Anil D Javalekar, AGM-Civil3) Shri Vijay Kumar K N, Manager-Civil4) Shri Arjun Kumar P, Deputy Manager -Civil5) Shri Manjunath R, Assistant Manager -Civil

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The queries raised by the bidders and the response is as mentioned below

Sl No	Queries Raised	Tender Ref	BRBNMPL Clarification /Response
A	Name of the firm : M/s Myspace Architects, Noida		
01	Is a Joint Venture Permitted for appearing in the tender	Section IX: Qualification/Eligibility criteria	<p>Yes, the Joint venture is permitted for appearing in the tender subjected to following conditions:</p> <p>Credentials of the partners of Joint ventures cannot be clubbed for the purpose of compliance of PQC in supply of Goods/ Equipment, and each partner must comply with all the PQC criteria independently.</p> <p>However, for the purpose of qualifying the Financial Standing Criteria, the Financial</p> <p>Standing credentials of a Holding/Parent Company can be clubbed with only one of the fully owned subsidiary bidding company, with appropriate legal documents proving such ownership.</p> <p>Amendment/corrigendum to this effect shall be uploaded in the website</p>

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02	In the evaluation criteria mentioned in page number 33(of tender doc), will you accept past experience, if we have worked as JV on the mentioned project, Past experience of working on Green Office Building (IGBC Or Griha Rated Building) as a sub contractor to another firm.	Section V : Special Condition of Contract (SCC) Section IX: Qualification/Eligibility criteria	No, subcontracting work in part work will not be considered individually for ascertaining the eligibility. In case a JV, executed the work on a specific project participates in the tender, the same shall be considered for the ascertaining the eligibility criteria. Section IX: Qualification/Eligibility Criteria of the tender, Similar work it is stipulated that sub contracted works will not be considered.
B M/s Sunando Dasgupta and Associates, New Delhi			
01	Please confirm whether the participants of the Pre-bid Meeting scheduled on 3rd March 2022 will have the option of being present online along with the option of being physically present	Corrigendum -I	It can be held online also subject to specific request by prospective bidder.
02	2. Please consider the submission of the bidding procedure and evaluation in the following sequence	Section V: Special Condition of Contract	No changes

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(Handwritten signatures and initials)

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	<p>a. 1st Submission: Part I A) Compliance to Basic Eligibility Criteria's. Evaluation of the bidders on the basis of the documents and credentials submitted and carry out an initial short listing of the participants</p> <p>b. 2nd submission: B) Technical and Design Concept Through Presentation along with the Part II : Financial Bid submission of the shortlisted participants only</p> <p>c. Total technical evaluation of the shortlisted participants of Part I and Part II and declare the combine technical marking to the shortlisted participants</p> <p>e. Appointment of the participant with highest score.</p>	(SCC) , Clause no 9, 10, 11, 12 and 13	The evaluation methodology is explained in detailed in the tender and there shall be no changes in the evaluation methodology.
03	3. Please confirm whether the shortlisted participants will have the option of being present online along with the option of being physically present for the Final Presentation	Section V: Special Condition of Contract (SCC) , Clause no 9, 10, 11, 12 and 13	No, the presentation of the design shall be submitted to the panel by the bidders individually. No other participants shall be allowed to be the part of the presentation.
04	4. We request that a suitable honorarium may be paid to the shortlisted candidates for their Design presentation efforts. It is a practice that has been adopted by SBI Guwahati	General / Suggestion	No, the instant tender is a National competitive bid type of tender and as per BRBNMPL procurement manual no

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	recently for a design presentation of a housing project in which we had participated.		honorarium is considered in the instant tender.
05	5. Please confirm whether the statutory fees applicable for obtaining approval from the following bodies /organization shall be paid by BRBNMPL. a. Local statutory bodies / Fire NOC / Environmental NOC if necessary b. Structural vetting from any reputed Engineering College , if necessary c. Green building certification from GRIHA or any other equivalent organization	Section VII: Technical Specification and Scope of Work , Clause 8	For all statutory approvals from the respective authorities, it is expected that the consultant provides BRBNMPL with all required documents, drawing and details. All fees payable shall be borne by BRBNMPL directly or reimbursed to the architect if paid by firm. (with documentary evidence).
06	6. Please confirm whether the scope and payments for carrying out Topographical Survey and Soil Investigation works would be in the scope of the Consultant	Section VII: Technical Specification and Scope of Work , Clause 8 and 15	Topographical Survey and Soil Investigation works ^{is} considered in the consultancy work and cost
07	7. Kindly specify the staff deployment requirement apart from the resident engineer for the site management	Section VII: Technical Specification and Scope of Work , Clause 15	No changes, As per tender condition
08	8. We request that the to and fro travel charges may be paid separately by BRBNMPL instead of including 30 site visits within the quote. This would enable outstation bidders to quote competitively	Section V: Special Condition of Contract (SCC), Clause 23. Remuneration and payment	No changes , As per tender condition

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09	<p>9. In order to initiate the design process and understand the extent of work involved we would request BRBNMPL to furnish the following</p> <p>a. Cad file of the topographical survey of the Site Plan showing the existing features, contours ,etc if available. Or else share any Layout plan in cad/ PDF of the site and the surrounding</p> <p>b. Google location of the Site</p> <p>c. A briefing may be given by BRBNMPL of the proposed project during the pre-bid meet to facilitate better understanding for the intending participants</p>	Section VII: Technical Specification and scope of work	<p>a) A block leveling drawing(contour drawing) shall be made available to the bidders in the corrigendum/ amendment.</p> <p>b) The google location of the site may be arranged by the A, E & D consultant.</p> <p>c) Section VII, clause 1 to 7 highlights the objective, vision, mission and goals.</p>
C	M/s Jaisim Fountainhead, Bengaluru		
01	<p>About the Project:</p> <p>1. Can we get some more details of the project and the users of the learning center?</p> <p>a) Who are the users of the learning center?</p> <p>b) What is the training provided here?</p>	Section VII: Technical Specification and scope of work	<p>General: Section VII- Technical Specification and Scope of work explains in brief about the Project</p> <p>A) currency production sector and Banking Industry executives</p>

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	<p>c) How many users will be using the space at a time?</p> <p>d) What will be Male female ratio?</p> <p>e) What will be the approx. age group?</p> <p>f) Would it be In-house employment only?</p> <p>g) How many people are expected to travel from other states?</p> <p>h) Is accommodation available for both trainees and instructors or should we plan that as well?</p> <p>i) Would there be short term and long term training provided?</p> <p>j) What sorts of exhibits will be there and would it be of some particular size?</p> <p>k) Can we get some indicative hierarchy of the officials/trainers of the place?</p>		<p>b) About currency production and its allied works</p> <p>c) An auditorium with a seating capacity of 300 Nos is envisaged. As such a maximum of 300-400 Personnel shall be using the infrastructure.</p> <p>d) Male to female ration may be considered as per architecture standards for public building</p> <p>e) An age group for 18+ (adults) is considered</p> <p>f) The training would be for both in-house, external and international delegates</p> <p>h) As mentioned in the clause 9, of Section VII Technical Specification and scope of work, residential accommodation may be provided.</p> <p>i) The training provided would be of short term for a maximum period of 10-15 days.</p>

Chart

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JASIM-FOUNTAINHEAD

ARCHITECTS PLANNERS ENGINEERS ECOLOGISTS

175/1, PAVILLION ROAD, I BLOCK EAST

JAYANAGAR, BANGALORE - 560 011

Ph : 2 6 6 3 0 2 3 4

For SUMAN DASGUPTA & ASSOCIATES

S. Dasgupta

Proprietor

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			<p>j) The exhibits may be general or training specific.</p> <p>k) as mentioned in clause 9, of section VII Technical Specification and Scope of work work, 10 working station may be considered. tentative hierarchy shall be indicated in the amendment to be issued.</p>
02	As we understand, both 1 and phase 2 will have to be designed for the submission on 23rd March , please confirm	Section V : Special Condition of contract (SCC)	<p>Tenderers are advised to go through clause 9, of Section V: Special Conditions of the Contract (SCC) for detailed methodology adopted for Tender Evaluation.</p> <p>As mentioned in the clause, Evaluation of the Technical bid submitted (Envelop 1) – The qualification/eligibility related documents shall be scrutinized as per terms and conditions mentioned in Section IX: Qualification/Eligibility Criteria of the tender.</p> <p>Envelope 2 of the technically qualified parties only will be opened by the nominated committee and shall be</p>

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			evaluated as per the table mentioned therein. The time and venue for presentation will be intimated separately. Tentatively the presentation shall be called for from technically qualified tenderers within 15 days from the date of opening of tender.
03	<p>About the Presentation</p> <p>a. Approx. area of Executive rooms.</p> <p>b. Number of staff and care takers who will be occupying the 10 rooms.</p> <p>c. What will be the purpose of Resource rooms?</p> <p>d. Will the recreation facilities be both indoor and outdoor?</p>	Section VII : Technical Specification and Scope of work	<p>General : Section VII: Technical Specification and Scope of work , clause 9 of the tender explains the tentative manpower using the infrastructure. The appropriate Space planning as per architectural standards is expected from the A, D&E Consultant</p> <p>a) Suitable floor area for a senior management may be considered.</p> <p>b) The residential unit may be planned as per Section VII: Technical Specification and Scope of work , clause 9 of the tender.</p> <p>c) Resource room shall be used for storage for print resources, stationery and other</p>

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			miscellaneous activities required for smooth functioning of the Training center. d) The recreational facilities may be considered for both indoor and outdoor activity..
04	About the presentation - 1. What is the mode of presentation? a) Hard copy - Sheet sizes and number of sheets b) Soft copy - CD/ pen drive/google drive link. c) Email - Should we mail our submissions as well?	Section V : Special Condition of Contract (SCC)	The date for presentation by the qualified bidders shall be intimated separately. Tentatively presentation shall be called within 15 days from the date of opening of tender. The qualified tenders is expected to submit the soft copy of the presentation 2-3 days in advance to BRBNMPL. On the scheduled date of presentation, the hard copy of the designs is to be submitted.
05	About Infrastructure - 1. Can we have the soft copy of the site plan and master plan to understand the place that will help us in better planning?	Section VII : Technical Specification and Scope of work	1) The site plan/Block Levelling/Contour plan shall be made available to the bidders as a part of amendment. 2) The existing water source shall be made available for the water requirement. With respect to STP, the existing STP is adequate

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For **SUNANDO DASGUPTA & ASSOCIATES**

S. Dasgupta

Proprietor

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	2. What is the present Source of water and what is the waste water treatment method followed?		to take up the load of training and learning center.
06	<p>About the Document guidelines –</p> <p>1. We presume that the Tender is for Architectural, Design and Engg (Elec,PHE, HVAc, etc) consultancy only. Please clarify. It is slightly confusing where we saw Civil works mentioned in a few places.</p> <p>2. For Statutory approvals, there could be hidden costs apart from the actual fees that will be remitted to the local authorities. Since it is mentioned that BRBNML will only make payments for the Approval fees, it would then be part of Architects fees. Is there any way where BRBNML be involved in the process, so that hidden cost could be lessened, or the cost be borne by BRBNML?</p> <p>3. The EMD for Architects seems to be quite high. Is it possible to reconsider this amount?</p> <p>4. The timeline after all the clarification received following the pre-bid conference will only be about 20 days. The time line seems to be a little tight considering the number of drawings/details/ planning and paperwork that needs to be</p>	Section VII : Technical Specification and Scope of work	<p>1) The tender is for Comprehensive Architectural, Design and Engineering Consultancy. The Scope of work coverage from Concept to Commissioning is mentioned briefly in Section VII: Technical Specification and Scope of work clause 8 of the tender.</p> <p>The services to be so rendered by the Architects shall include the following:</p> <p>Part 1. Architectural Services.</p> <p>Part 2. Project Management and Construction Supervision Services.</p> <p>Clause 15 of Section VII, Technical Specification and Scope of work explains in brief the services expected in the instant consultancy work.</p> <p>2) For all statutory approvals from the respective authorities, it is expected that the</p>

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	submitted. Is there a possibility of at least a 10 day extension beyond the mentioned timeline?		consultant provides BRBNMPL with all required documents, drawing and details. All fees payable shall be borne by BRBNMPL directly. 3) No Changes, as per standard practice 4) Presentation of Design and details is not required to be submitted in the tender. Eligibility criteria as mentioned in Section IX of the tender is expected to be submitted on or before 23rd March 2022. On technical evaluation of bids submitted and found qualified, presentation shall be called for from the consultants.

Further, following points were discussed and decision as mentioned were under taken in the meeting

- The bidders requested for a site layout describing the general topography of the area. BRBNMPL shall make available the site layout/ block levelling/Contour diagram for all the prospective bidders in the corrigendum
- The bidders requested to give minimum 10 days' notice for presentation and also requested to consider the date of declaring the bidders as qualified (technical part A) for considering the notice period. BRBNMPL agreed for the suggestion and a minimum of 07 days' notice shall be given for presentation of the qualified bidders. The date for such consideration shall be after declaration of Technical Part A qualifications.

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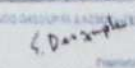
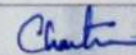
For SUNANDU DASGUPTA & ASSOCIATES

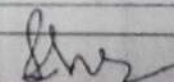
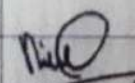
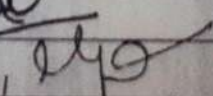
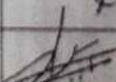
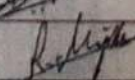
S. Dasgupta

Proprietor

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Participating Bidders

Name of the Firm	Name of the participant	Signature
M/s Myspace Architects, Noida	Alex Joseph	
M/s Sunando Dasgupta and Associates, New Delhi	Sunando Dasgupta	 For SUNANDO DASGUPTA & ASSOCIATES S. Dasgupta Proprietor
M/s Jaisim Fountainhead, Bengaluru	Chaitra	
	Ramya	

BRBMPL Officials	
Neerajakshappa, GM-PP (Maint)	
Anil D Javalekar, AGM	
Vijay Kumar K N, Manager	
Arjun Kumar P, Deputy Manager	
Manjunath R, Assistant Manager	

*All participants and BRBNMPL Officials to sign on every page.

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