

Tender No. 023/MYS/VARNIKA-08/2022-23 dated 28.07.2022 for Supply, Installation, Commissioning and Training of 01 No. of Battery Operated 3-Wheel Forklift for Varnika at BRBNMPL, Mysuru

"This notice is being published only as an abundant precaution and is not an open invitation to quote in the Tender. Participation in this tender is by invitation only and is limited to the selected BRBNMPL's Registered Bidders for the item, who have been sent this Tender by Post/ Courier. Unsolicited offers are liable to be ignored."

LIMITED TENDER ENQUIRY

Standard Bidding Document (SBD)
(Procurement of Goods and Services)

भारतीय रिज़र्व बैंक नोट मुद्रण (प्रा) लिमिटेड

BHARATIYA RESERVE BANK NOTE MUDRAN PRIVATE LIMITED

(Wholly owned Subsidiary of Reserve Bank of India)

Note Mudran Nagar, Mysuru 570003

Phone: 0821-2469078, 2469081

FAX: 0821- 2582099/2582955

Website: www.brbnmpl.co.in

MYS/FF/PUR/F/1/03

Not Transferable

Security Classification: Non-Security

TENDER DOCUMENT FOR SUPPLY, INSTALLATION, COMMISSIONING AND TRAINING OF 01 NO. OF BATTERY OPERATED 3-WHEEL FORKLIFT FOR VARNIKA AT BRBNMPL, MYSURU

Tender No. 023/MYS/VARNIKA-08/2022-23 dated: 29.07.2022

This tender document contains: **52** pages

The tender document is sold to:

M/s. _____
Address _____

Details of contact person in BRBNMPL regarding this tender:

Name: Shri K C Sahu

Designation: Assistant General Manager (VARNIKA)

Address: BHARATIYA RESERVE BANK NOTE MUDRAN PRIVATE LIMITED

(Wholly owned Subsidiary of Reserve Bank of India)

Note Mudran Nagar, Mysuru - 570 003 (Karnataka)

Telephone No. (0821) 2469078/ 2469081 Fax: (0821) 2582099/2582955

Email: kcsahu@brbnmpl.co.in / cvgiridhar@brbnmpl.co.in

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SECTION I: NOTICE INVITING TENDER (NIT)

भारतीय रिज़र्व बैंक नोट मुद्रण (प्रा) लिमिटेड
BHARATIYA RESERVE BANK NOTE MUDRAN PRIVATE LIMITED
 (Wholly owned Subsidiary of Reserve Bank of India)
 Note Mudran Nagar, Mysuru 570 003
 Phone: 0821-2469078/2469081
 FAX: 0821- 2582099/2582955
 Website: www.brbnmpl.co.in
 Email: kcsahu@brbnmpl.co.in, cvgiridhar@brbnmpl.co.in

Tender No. 023/MYS/VARNIKA-08/2022-23

DATE: 29.07.2022

1. Sealed tenders are invited from eligible and qualified tenderers for supply, installation, commissioning and training of following goods and services:

Sl. No	Brief Description of Goods / Services	Quantity (No)	Earnest Money Deposit (in INR)	Remarks
1	BATTERY OPERATED 3-WHEEL FORKLIFT	01	35,800.00	(as per the specifications mentioned in Section VII)

Type of Tender (Two Bid / PQB / EOI / RC / Development / Indigenization / Disposal of Scrap / Security item etc.)	Two Bid System (Part-I Techno-commercial bid and Part-II Financial/Price Bid)
Date of Sale of tender documents	From 29.07.2022 to 24.08.2022 during office hours
Price of the tender document	Free of Cost
Place of sale of tender documents	Purchase section-VARNIKA, Bharatiya Reserve Bank Note Mudran Private Limited, Note Mudran Nagar, Mysuru 570003 (OR) can be downloaded from our website www.brbnmpl.co.in
Closing date and time for receipt of tenders	24.08.2022 at 14:30 hours
Place of receipt of tenders	Administrative Building, Bharatiya Reserve Bank Note Mudran Private Limited, Note Mudran Nagar, Mysuru 570003.
Time and date of opening of tenders	24.08.2022 at 15:00 hours
Place of opening of tenders	Administrative Building, Bharatiya Reserve Bank Note Mudran Private Limited, Note Mudran Nagar, Mysuru 570 003.
Nominated Person / Designation to Receive Bulky Tender (Clause 21.1 of GIT)	Shri K C Sahu, Assistant General Manager, Bharatiya Reserve Bank Note Mudran Private Limited, Note Mudran Nagar, Mysuru 570 003.

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2. Interested tenderers may obtain further information about this requirement from the above office selling the documents. They may also visit our website mentioned above for further details.
3. If requested, the tender documents will be mailed by registered post / speed post to the domestic tenderers for which extra expenditure per set will be **Rs.500** for domestic post.
4. Tenderers shall ensure that their tenders, duly sealed and signed, complete in all respects as per instructions contained in the tender documents, are dropped in the tender box located at the address given on or before the closing date and time indicated in the Para 1 above, failing which the tenders will be treated as late and rejected.
5. In the event of any of the above mentioned dates being declared as a holiday / closed day for the purchase organization, the tenders will be sold / received / opened on the next working day at the appointed time.
6. The tender documents are not transferable.
7. The eligible bidder shall be selected as per the eligibility criteria mentioned in Section IX of the tender and tender shall be finalized on **lowest L1 bidder** from eligible bidders as per section XI.
8. BRBNMPL reserves the right to cancel the tendering process / reject all bids / re-tender without assigning any reason thereof. BRBNMPL also reserves the right to accept the bid in whole or in part. Incomplete bid documents submitted not in accordance with the directions issued shall be liable for rejection.
9. Tenderer shall note that the tender document is kept same for all schedules, if more than one schedule is specified, for administrative convenience. BRBNMPL reserves the right to conclude contract for each schedule independently as per the response and qualification.
10. **Relaxations, exemptions and other conditions for Central Purchase Organization (CPO), Micro and Small Enterprises (MSEs) Order 2012 for MSEs & Start-ups; Public Procurement (Preference to Make India) Order 2017:**

The tenderers who are currently registered and shall continue to **remain registered during the tender validity period** with Central Purchase Organization (CPO) or as a Micro and Small Enterprise (MSE) as defined in MSEs Order 2012 issued by Ministry of Micro, Small and Medium Enterprises (MSME) or as a Startup as recognized by Department for Promotion of Industry and Internal Trade (DPIIT), are exempted from payment of **tender fee** and **earnest money**. In case the tenderer falls in these categories, it should furnish certified copy of its valid registration details (registration as a MSE or Startup, as the case may be).

No exemption will be given for depositing of security deposit (SD) to any DIC/SSI/MSME/NSIC/Startup registered firm.

Bidders are advised to refer the following for relaxations, exemptions and other conditions of Public Procurement Policy: -

Annexure-1: Salient Features of 'Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012' Conditions for Micro and Small Enterprises (MSEs)

Annexure-2: Conditions for Start-Up Companies

Annexure-3: Salient Features of Revised 'Public Procurement (Preference to Make In India) Order, 2017'

Annexure-4: Procedure to be adopted when the Bidder qualifies as both MSE and Class-I

11. Guidelines for filling two-part tender:

- (a) **Part I:** First sealed cover should contain the technical offer (catalogue/brochure/specifications, etc.), tender document including corrigendum pages, supportive documents related to eligibility criteria, tax related documents, etc. along with all annexures of this tender **except Section XI (Price Schedule)**. All the pages included as tender document should be legible, neatly numbered and signed by authorized person with official seal of the firm as acceptance of the terms and conditions. Offers with counter conditions is liable for rejections. This first sealed cover should be clearly super-scribed with **“Part I - Technical Bid – Tender Enquiry No. 023/MYS/VARNIKA-08/2022-23 for Supply, Installation, Commissioning and Training of 01 No. of Battery Operated 3-wheel Forklift for Varnika at BRBNMPL, Mysuru as per Section VI: List of requirement”**. Any price indication in the technical bid will be summarily rejected.
- (b) **Part II:** Second sealed cover should contain only section XI (**Price Schedule**) duly sealed and signed. Format provided in the tender document for price schedule should be followed and any other format will be liable for rejection. This second sealed cover should be clearly super-scribed with **“Part II - Price Bid - Tender Enquiry No. 023/MYS/VARNIKA-08/2022-23 for Supply, Installation, Commissioning and Training of 01 No. of Battery Operated 3-wheel Forklift for Varnika at BRBNMPL, Mysuru as per Section VI: List of requirements”**.
- (c) The above mentioned sealed covers (Part I & II) should be put in another big cover, sealed and super-scribed as **“Offer Tender Enquiry No. 023/MYS/VARNIKA-08/2022-23 for Supply, Installation, Commissioning and Training of 01 No. of Battery Operated 3-wheel Forklift for Varnika at BRBNMPL, Mysuru as per Section VI: List of requirements”** with due date of opening as **24.08.2022** and should be addressed to ‘General Manager(PP), Varnika, BRBNMPL, Note Mudran Nagar, Mysuru-570 003.
- (d) **Price:** Prices shall be quoted in Indian Rupees only. The quoted rate should be on the basis of delivery at our site (F.O.R. BRBNMPL, Varnika-Warehouse, Mysuru). The basic rate, GST, packing and forwarding charges, freight, discounts, insurance (if any), unloading charges at site etc. should be clearly indicated in your offer. The price quoted should remain firm and valid till completion of entire work as per the schedule specified in our purchase order. The break- up of various components of total cost should be given as per the enclosed format at Section-XI - Price Schedule. **The unloading charges, if any, at site shall be under the scope of bidder.**
- (e) **Payment Terms:** 90% payment of equipments shall be released on receipt and acceptance of goods by BRBNMPL at destination and on production of all required shipping documents by the supplier. Balance 10% shall be released after successful installation, commissioning, testing and training. 100% payment towards installation, commissioning and training charges shall be released after successful completion of installation, commissioning and training and on production of all required original documents by the supplier. Statutory deductions as applicable shall be made from the gross bill amount. DD/RTGS/NEFT charges shall be borne by you. For RTGS/NEFT payment, you may forward your bank mandate and other details along-with your invoice for immediate e-payment. Bidder has to furnish the price-break- up including the tax components. Any increase/decrease in statutory rates after opening the tender will be paid at actuals against documentary evidence. Any increase in statutory duties beyond scheduled delivery is not attributable to BRBNMPL and the same will have to be borne by the supplier.
- (f) **EMD:** The earnest money shall be furnished in one of the following forms:

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- a. Account Payee Demand Draft/ Banker's cheque from any scheduled commercial bank in India in favour of "**Bharatiya Reserve Bank Note Mudran Private Limited**", payable at **Mysore**.
- b. Online Bank Transfer (Proof of online transfer should be submitted along with the tender papers) through NEFT/RTGS can be made at the following BRBNMPL account, maintained with Mysore Main Branch of State Bank of India: -

1. SBI A/c No.: **00000010562408040**

2. IFSC: **SBIN0003130**

- c. Other Electronic Modes of Payment as per UPI id and QR code given below.
 - Unified Payments Interface (UPI) (BHIM-UPI)
 - Unified Payments Interface Quick Response Code (UPI QR Code) (BHIM-UPI QR Code)



Note: In case of (b) and (c) mode of payments, bidders are requested to send proof of the same, after completion of transaction, to the contact email given in the tender by giving reference of Tender number, Name of company/firm and mobile number.

- (g) **Security Deposit (SD)/ Performance Security:** Performance security is to be submitted for an amount equal to three per cent (03%) of the total value of the contract. For further details, refer GCC Clause 6 under Section IV of the tender document.
- (h) **Bank charges:** Bank charges on DD, online bank transfer through RTGS/NEFT or other electronic modes of payment towards tender form, EMD and performance security to be borne by the bidder/supplier only.
- (i) **Quantity:** As per Section VI.
- (j) **Liquidated Damages:** For any delay in supply of material beyond the stipulated delivery period, liquidated damages @ 0.5% for every week or part there of subject to a maximum of 10% of the total order value will be deducted from your bill amount at the time of settlement of the bill.
- (k) **Warranty:** As per GCC clause 16.
- (l) The tenderer shall satisfy BRBNMPL that they are competent and authorized to submit tender and/or to enter into a legally binding contract with the BRBNMPL.
- (m) Bidders who have been black listed / debarred by BRBNMPL or any PSU or any

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government departments and stands blacklisted / debarred as on tender opening date are not eligible to participate in this tender.

- (n) In case bidder wishes to claim preferences under MSE or as a local supplier, all relevant claims/documents will have to be submitted as a part of technical bid.
- (o) Self-certified copies (with seal of firm) of this tender document, corrigendum if any along with other documents mentioned in the tender are to be submitted along with the bid.
- (p) No counter conditions shall be accepted.
- (q) Bidder has to write page nos. on each page of the tender document submitted.
- (r) Offers submitted not in line with the above guidelines shall be liable for rejection.
- (s) Any further amendment/s, if any, shall be notified on the website of the company only. Interested applicants are requested to visit our website periodically to know any changes / amendments
- (t) If any clarification is required, bidders are advised to send their request in writing to the contact details mentioned at page 1 of this tender so as to reach **at least 10 days prior** to date of opening of the tender.

Yours faithfully,

For & on behalf of BRBNMPL, Mysuru

K C Sahu,
Assistant General Manager,
Varnika,
BRBNMPL,
Mysuru.

SECTION II: GENERAL INSTRUCTIONS TO TENDERERS (GIT)

This section to be downloaded from BRBNMPL website www.brbnmpl.co.in under downloads section and to be submitted along with Techno-commercial Bid Part –I with seal and signature.

Download link: www.brbnmpl.co.in/downloads

SECTION III: SPECIAL INSTRUCTIONS TO TENDERERS (SIT)

The following Special Instructions to Tenderers will apply for this purchase. These special instructions will modify / substitute / supplement the corresponding General Instructions to Tenderers (GIT) incorporated in Section II. The corresponding GIT clause numbers have also been indicated in the text below:

In case of any conflict between the provision in the GIT and that in the SIT, the provision contained in the SIT shall prevail.

(Clauses of GIT listed below include a possibility for variation in their provisions through SIT. There could be other clauses in SIT as deemed fit.)

SL. No.	GIT Clause No.	Topic	SIT Provision
1	1	Preamble-Introduction	NO CHANGE
2	2	Language of Tender	To be submitted in English only
3	3	Eligible Tenderers	Indian Origin only. Any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. The Competent Authority for registration will be the Registration Committee constituted by the Department for Promotion of Industry and Internal Trade (DPIIT), Gol.
4	4	Eligible Goods and Services (Origin of Goods)	Applicable. In addition, a bidder is permitted to procure raw material, components, subassemblies etc. from the vendors from countries which share a land border with India. Such vendors will not be required to be registered with the Competent Authority as it is not regarded as "sub-contracting" However, in case a bidder has proposed to supply finished goods procured directly / indirectly from the vendors from the countries sharing land border with India, such vendor will be required to be registered with the Competent Authority. The Competent Authority for registration will be the Registration Committee constituted by the Department for Promotion of Industry and Internal Trade (DPIIT), Gol.
5	5 to 7	Tendering Expense, Tender Documents, Amendments to Tender Documents.	NO CHANGE
6	8	Pre-bid conference	NOT APPLICABLE
7	9 to 10	Time Limit for receiving request for clarification of Tender Documents, Documents comprising the tender.	BRBNMPL will respond in writing to any clarifications, provided the same is received by BRBNMPL not later than ten days prior to the prescribed date of

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			submission of tender
8	11	Tender currencies	Bidders to quote the price in Indian Rupees (INR) only.
9	12 to 15	Tender prices, Indian Agent, Firm price, Alternative tenders,	NO CHANGE
10	16	Documents Establishing tenderers eligibility and qualifications	NO CHANGE
11	17	Documents establishing goods conformity to tender document	NO CHANGE
12	18	Earnest Money Deposit (EMD)	NO CHANGE
13	19	Tender Validity	120 days
14	20	Signing and sealing of tender Note: The following SIT provision is made with respect the following clause 20.4. Number of copies of tender to be submitted: Duplicate copy not required) 20.9: E procurement	20.4 - No of copies – 01 no. 20.9 - Not permitted
15	21 to 23	Submission of Tenders, Late Tender, Alteration and Withdrawal of Tender	NO CHANGE
16	24.4	Opening of tenders	Price bids of only those bidders who qualify in the Techno Commercial Bid (Part-I) will be opened.
17	25	Basic principle	NO CHANGE
18	26 to 30	Preliminary Scrutiny of Tenders, Minor Infirmary / Irregularity / Non-Conformity, Discrepancy in Prices, Discrepancy between original and copies of Tender, Clarification of Bids.	NO CHANGE
19	31	Qualification / Eligibility Criteria	Relaxation of Norms with regard to Prior Turnover and Prior experience for all MSE's and Startups [whether MSE's or otherwise] subject to meeting of quality and technical specifications as referred in Annexure-1, 2. For "Class -I local supplier" and "Class -II local supplier" as per the GOI guidelines [refer Annexure-3]
20	32	Conversion of tender currencies to Indian Rupees	NOT APPLICABLE
21	33	Schedule-wise evaluation	NOT APPLICABLE
22	34	Comparison on CIF/ FOR Destination basis	NOT APPLICABLE
23	35	35.2, 35.3-Additional factors and parameters for evaluation and ranking of responsive tenders	Price bid evaluation will be subject to purchase preference to MSE's and Class – I Local suppliers as per guidelines [Refer Annexure -1, Annexure -3 & Annexure-4]. Note:

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			1. <u>This tender is not splittable.</u> 2. Minimum local content: Equal to or more than 50% for “ <i>Class - I local supplier</i> ” and more than 20% but less than 50% for “ <i>Class -II local supplier</i> ”.
24	36 to 41	Tenderer's capability to perform the contract, Tenderer's capability to perform the contract, Cartel Formation / Pool Rates, Negotiations, Contacting BRBNMPL, Award of Contract, Award Criteria	NO CHANGE
25	42	Variation of quantities at the time of award	NOT APPLICABLE
26	43	Parallel Contracts	NOT APPLICABLE
27	44 to 47	Serious Misdemeanors, Notification of Award, Issue of Contract, Non-receipt of Performance Security and Contract by BRBNMPL	NO CHANGE
28	48	Return of EMD	NOT APPLICABLE
29	49	Publication of tender result	NO CHANGE
30	50	Rate Contract Tenders	NOT APPLICABLE
31	51	Prequalification bidding	NOT APPLICABLE
32	52	52.2 Purchaser's samples, 52.3 Pre-Production samples	52.2 - NOT APPLICABLE 52.3 - NOT APPLICABLE
33	53	EOI Tenders	NOT APPLICABLE
34	54	Tenders for disposal of scrap	NOT APPLICABLE
35	55	Development and indigenization tenders	NOT APPLICABLE

(Authorized Signatory of the bidder firm with date)

(Seal)

SECTION IV: GENERAL CONDITIONS OF CONTRACT (GCC)

This section to be downloaded from BRBNMPL website [**www.brbnmpl.co.in**](http://www.brbnmpl.co.in) under downloads section and to be submitted along with Techno-commercial Bid Part –I with seal and signature.

Download link: www.brbnmpl.co.in/downloads

SECTION V: SPECIAL CONDITIONS OF CONTRACT (SCC)

The following Special Conditions of Contract (SCC) will apply for this purchase. The corresponding clauses of General Conditions of Contract (GCC) relating to the SCC stipulations have also been incorporated below. These Special Conditions will modify / substitute / supplement the corresponding (GCC) clauses.

Whenever there is any conflict between the provision in the GCC and that in the SCC, the provision contained in the SCC shall prevail.

(Clauses of GCC listed below include a possibility for variation in their provisions through SCC. There could be other clauses in SCC as deemed fit)

Sl. No	GCC Clause No.	Topic	SCC Provision
1	1 to 4	Definitions; Interpretation and Abbreviations, Application, Use of contract documents and information, Patent Rights,	NO CHANGE
2	5	Country of Origin	Applicable. In addition, a bidder is permitted to procure raw material, components, subassemblies etc. from the vendors from countries which share a land border with India. Such vendors will not be required to be registered with the Competent Authority as it is not regarded as "sub-contracting". However, in case a bidder has proposed to supply finished goods procured directly / indirectly from the vendors from the countries sharing land border with India, such vendor will be required to be registered with the Competent Authority. The Competent Authority for registration will be the Registration Committee constituted by the Department for Promotion of Industry and Internal Trade (DPIIT), GoI.
3	6	Performance Bond/Security	6.1-Within twenty-one days after the issue of notification of award by BRBNMPL, the supplier shall furnish performance security to BRBNMPL for an amount equal to three per cent(03%) of the total value of the contract, valid up to sixty days after the date of completion of all contractual obligations by the supplier, including the warranty obligations
4	7 to 10	Technical Specifications and Standards, Packing and Marking, Inspection and Quality Control, Terms of Delivery	NO CHANGE
5	11	11.3 Shipping Arrangements for Foreign Contracts	11.3-NOT APPLICABLE

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6	12 to 14	Insurance, Spare parts, Incidental Services	NO CHANGE
7	15	Distribution of Dispatch Documents for Clearance/ Receipt of Goods	15.3 - NOT APPLICABLE
8	16	Warranty	One Year from the date of acceptance
9	17 & 18	Assignment, sub contracts	NO CHANGE
10	19	19.3 Option Clause	NOT APPLICABLE
11	20	Prices	NO CHANGE
12	21.2	Taxes and duties	If the tenderer fails to include taxes and duties in the tender, purchaser will consider no claim thereafter.
13	22	22.3- For Imported Goods	NOT APPLICABLE
14	23 to 26	Delay in the supplier's performance, Liquidated damages, Custody and Return of BRBNMPL's Materials/ Equipment/ Documents loaned to Contractor, Termination for default,	NO CHANGE
15	27	27.4-Escrow Arrangement	NOT APPLICABLE
16	28 to 32	Force Majeure, Termination for convenience, Governing language, Notices, Code of Ethics,	NO CHANGE
17	33	Resolution of disputes	Clauses of 33.1 and 33.2 are applicable. However, Arbitration proceedings will be held at Mysuru and venue of arbitration will be Mysuru
18	34-35	Applicable Law, Secrecy,	NO CHANGE
19	36	Disposal / Sale of Scrap by Tender	NOT APPLICABLE

(Authorized Signatory of the bidder firm with date)

(Seal)

SECTION VI: LIST OF REQUIREMENTS

Schedule No	Brief Description of Goods / Services	Quantity (No.)	Earnest Money Deposit (in INR)	Remarks
1	BATTERY OPERATED 3-WHEEL FORKLIFT	01 EA	35,800.00	(as per the specifications mentioned in Section VII)

Required Terms of Delivery Schedule, Destination and preferred Mode of Transportation.

- Delivery Schedule:** Supply, Installation, Commissioning and Training shall be completed **within 90 days** from the date of issue purchase order.
- Destination:** F.O.R. BRBNMPL, VARNIKA WAREHOUSE, MYSURU basis. The equipments have to be delivered and unloaded at Varnika Warehouse.
- Mode of Transportation:** As desired by the bidders which should be in safe and secured manner.
- Consignee Address:**
GENERAL MANAGER (PP)
BHARATIYA RESERVE BANK NOTE MUDRAN PRIVATE LIMITED
(Wholly owned Subsidiary of Reserve Bank of India)
Varnika Warehouse,
Note Mudran Nagar,
Mysuru - 570 003.

(Authorized Signatory of the bidder firm with date)

(Seal)

SECTION VII: TECHNICAL SPECIFICATIONS

Tender No. 023/MYS/VARNIKA-08/2022-23

dated 29.07.2022

Specifications of Battery Operated 3-Wheel Forklift:

Sl. No	Description	Requirement
1	Capacity	Minimum 1500 Kg.
2	Load Centre	500 mm
3	Turning Radius	1400 to 1600 mm
4	Wheelbase	1200 to 1350 mm
5	Height, mast lowered	1900 to 2200 mm
6	Tilt of mast/fork carriage forward/backward	2° - 6°
7	Lifting Height	4500 to 4700 mm
8	Total Length(excluding Fork)	1700 to 2100 mm
9	Tyre Type	Solid
10	Wheels Number, Front/Rear	Front-2, Rear-1/2(centred)
11	Height of Overhead Guard	1950 to 2050 mm
12	Length to face of forks	1700 to 1800 mm
13	Fork Length	900 to 1100 mm
14	Fork out spread	600 to 1000 mm
15	Fork-Carriage Width	650 to 1000 mm
16	Ground Clearance, Laden, below mast	100 to 110 mm
17	Ground Clearance, center of wheelbase	100 to 110 mm
18	Travel speed, Laden/Un laden	≥6 km/Hr. / ≥6 km/Hr.
19	Lift Speed, Laden/Un laden	≥0.1 m/s / ≥0.15 m/s
20	Lowering Speed, Laden/ Un laden	≥0.4 m/s / ≥0.4 m/s

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21	Maximum gradeability Laden/ Un laden	≥10 % / ≥ 10%
22	Horn and Light	Horn, Reverse indicating horn, Front & Rear lights, Tow provision is required
23	Service Brake	Hydraulic
24	Parking Brake	Mechanical
25	Battery	48V/390AH minimum with suitable charger
26	Top Guard	Suitable top guard to be provided for operator cabin
27	Steering	Power steering-Hydraulic
28	Drive	Suitable AC motor for ma drive & separate AC/Dc motor for hydraulic cylinders
29	Battery Charger	Suitable battery charger with cable should be supplied along with forklift
30	Safety	The forklift shall be equipped with safety provisions as per IS & Safety Standards

(Authorized Signatory of the bidder firm with date)

(Seal)

understood

PART-A: COMPLIANCE STATEMENT – TECHNICAL

OFFERED MAKE/BRAND:

OFFERED MODEL NO:

Sl. No.	Specifications	Requirement	Offered (Yes/No)	Deviation if any
1	Capacity	Minimum 1500 Kg.		
2	Load Centre	500 mm		
3	Turning Radius	1400 to 1600 mm		
4	Wheelbase	1200 to 1350 mm		
5	Height, mast lowered	1900 to 2200 mm		
6	Tilt of mast/fork carriage forward/backward	2° - 6°		
7	Lifting Height	4500 to 4700 mm		
8	Total Length(excluding Fork)	1700 to 2100 mm		
9	Tyre Type	Solid		
10	Wheels Number, Front/Rear	Front-2, Rear-1/2(centred)		
11	Height of Overhead Guard	1950 to 2050 mm		
12	Length to face of forks	1700 to 1800 mm		
13	Fork Length	900 to 1100 mm		
14	Fork out spread	600 to 1000 mm		
15	Fork-Carriage Width	650 to 1000 mm		
16	Ground Clearance, Laden, below mast	100 to 110 mm		
17	Ground Clearance, center of wheelbase	100 to 110 mm		

Tender No. 023/MYS/VARNIKA-08/2022-23 dated 28.07.2022 for Supply, Installation, Commissioning and Training of 01 No. of Battery Operated 3-Wheel Forklift for Varnika at BRBNMPL, Mysuru

18	Travel speed, Laden/Un laden	≥6 km/Hr. / ≥6 km/Hr.		
19	Lift Speed, Laden/Un laden	≥0.1 m/s / ≥0.15 m/s		
20	Lowering Speed, Laden/ Un laden	≥0.4 m/s / ≥0.4 m/s		
21	Maximum gradeability Laden/ Un laden	≥10 % / ≥ 10%		
22	Horn and Light	Horn, Reverse indicating horn, Front & Rear lights, Tow provision is required		
23	Service Brake	Hydraulic		
24	Parking Brake	Mechanical		
25	Battery	48V/390AH minimum with suitable charger		
26	Top Guard	Suitable top guard to be provided for operator cabin		
27	Steering	Power steering-Hydraulic		
28	Drive	Suitable AC motor for ma drive & separate AC/Dc motor for hydraulic cylinders		
29	Battery Charger	Suitable battery charger with cable should be supplied along with forklift		
30	Safety	The forklift shall be equipped with safety provisions as per IS & Safety Standards		

Note: Offers with deviation in any of the parameters as mentioned above may be liable to be rejected.

(Authorized Signatory of the bidder firm with date)

(Seal)

PART-B: COMPLIANCE STATEMENT – COMMERCIAL

Sl. No.	Features	Requirements of BRBNMPL, Terms & conditions	Whether Agreed by the firm (Yes/No)	Remarks
01	Specifications & Scope of work	As per Section VII		
02	Quantity	We understand that the requirement of quantity mentioned in the tender is only indicative and BRBNMPL reserves the right to increase or decrease the quantity depending upon their actual requirement		
03	Replacement of rejection of materials	In case of rejection of material supplier shall replace the rejected material within 15 days on his cost.		
04	Delivery	As per Section - VI		
05	Payment terms	As per Section - I		
06	Liquidated Damages	As per Section - VI		
07	Performance Security	As per Section - V		
08	Tender terms & conditions	We have gone through entire tender document thoroughly including GIT (Section II – General Instructions to Tenderer), GCC (Section IV – General Conditions of Contract), SIT & SCC and confirm that we don't have counter conditions. We also understand that offer with counter conditions is liable for rejection.		
2809	Enviro-friendly packing of product	The product/item to be supplied should be packed in an environment-friendly manner		
10	No. of pages	Total number of pages in technical bid		

(Authorized signatory of the bidder firm with date)

(Seal)

PART-C: CHECK LIST FOR BIDDERS

Sl. No	Description	Submitted (Yes/No)	Remarks
1	All tender pages should sealed and signed by Authorized Signatory(As per Sl.No.19)		
2	Section VII-PART -A-Compliance Statement-Technical - should be agreed on all points with Yes)		
3	Section VII-PART -B-Compliance Statement-Commercial - should be agreed on all points with Yes)		
4	All pages tender document should be numbered serially.		
5	If you are MSE, certificate for the same to be attached		
6	If you are startup, certificate for the same to be attached		
7	If you are participating under Make In India (MII-2017) policy as a Class I supplier, Declaration in LETTER HEAD stating "We (Name of Manufacturer/Supplier) undertake that we meet the mandatory minimum Local Content (LC) requirement i.e. for claiming purchase preference linked with Local Contents under the Govt. policy against under tender no. 023/MYS/VARNIKA-08/2022-23 dated 29.07.2022" should be given		
8	If you are an authorized dealer, Section XIV should be submitted. For Manufacturer it is not applicable.		
9	If you are a manufacturer, supporting documents for manufacturing capabilities should be submitted(DIC certificate & capacity certificate to produce tendered item)		
10	You should have manufactured and supplied at least 01 No. of Battery Operated 3 –wheel or similar Forklift in last 5 years (from 01.04.2017 to 31.03.2022). Purchase order & satisfactory completion certificate should be submitted.(COMPULSORY)		
11	FY2018-19, FY2019-20, FY2020-21 audited P&L Statements, Balance sheet & ITR should be submitted.		
12	Annexure A should be filled, sealed and signed		
13	Annexure B should be filled, sealed and signed on LETTER HEAD		
14	Annexure C should be filled, sealed and signed		
15	Annexure D should be filled, sealed and signed along with BANK SEAL(Mandatory)		
16	Annexure E should be filled, sealed and signed on LETTER HEAD		
17	Annexure 5 -Declaration & Undertaking by Micro & Small Scale Enterprises/Start-up companies should be submitted on LETTER HEAD.		
18	In Annexure-5 each point to be selected. If you are MSE/Class I supplier. MSE bidder get purchase preference first(Read Annexure-4 for more details)		
19	An authenticated copy of the document which authorizes the signatory to commit on behalf of the firm shall accompany the offer as per clause No. 20.1 of GIT(Power of attorney)		

(Authorized Signatory of the bidder firm with date)

(Seal)

SECTION VIII: QUALITY CONTROL REQUIREMENTS

Equipment supplied by the successful bidder (as mentioned in section VI) will be checked for the specifications as mentioned in the section VII and for its suitability.

Supplier may be asked to resubmit the item, if it is not found as per the specifications.

(Authorized Signatory of the bidder firm with date)

(Seal)

SECTION IX: QUALIFICATION/ ELIGIBILITY CRITERIA

I. Experience and Past Performance:

- a) Bidder firm should have manufactured and supplied in any one year during the last five years ending 31.03.2022 **at least 01 No. of battery operated 3-wheel or similar Forklift.**

Note 1: The bidders applying as MSE's/Startups (whether MSEs or otherwise) shall be eligible for relaxation of norms with regard to prior experience. Relaxation on prior experience for Class-I and II Local Suppliers may also be considered as per para 10 a and b of revised Make in India Order. [Please refer SIT provision for GIT clause No. 31 under 'Section III: Special Instructions to Tenderers (SIT)'].

Note 2: Photo copies of purchase orders executed by the firm or the certificate issued by the customers to that effect for the above qualifying criteria should be submitted along with your offer and details to be filled **as per table no.2 of "Bidders' Credentials Annexure-A"**. All experience, past performance and capacity / capability related/ data should be certified by the authorized signatory of the bidder firm. The credentials regarding experience and past performance to the extent required as per eligibility criteria submitted by bidder may be verified by BRBNMPL from the parties for whom work has been done.

II. Capability – Equipment & Manufacturing Facilities:

The Bidder firm must have manufactured or and supplied **at least 01 No. of battery operated 3-wheel or similar Forklift.**

III. Financial Standing:

a) **Average Annual Turnover:**

- (i) Average Annual turnover of the bidder during last three years ending 31.03.2021 should be more than **Rs. 5,36,820/-**

Note 1: The bidders applying as MSEs/Startups (whether MSEs or otherwise) shall be eligible for relaxation of norms in public procurement with regard to prior turnover. Relaxation on turnover for Class-I and II Local Suppliers may also be considered as per para 10 a and b of revised Make in India Order. [Please refer SIT provision for GIT clause No. 31 under 'Section III: Special Instructions to Tenderers (SIT)'].

- b) **Net worth:** The net worth of the firm should not be negative and should not have eroded by more than 30% year-on-year in the last 3 years ending 31.03.2021.

The amount of Bank Guarantee by Holding Company shall be equal to the amount of Bank Guarantee prescribed in the tender for the bidders. This guarantee will be in addition to the one to be submitted by the bidders.

However, the bidder is required to qualify in all other criteria like experience, past performance and capacity/capability as specified in the tender.

Bidders shall submit the formats of Performance Bank Guarantee issued on behalf of holding company and undertaking to provide financial support which are to be obtained from the **Holding/ parent Company** are enclosed as **Annexure -6 & Annexure -7.**

IV. In the case of bidders/companies which are restructured by Banks, Financial standing criteria will be completely relaxed.

V. Statement of Financial Standing:

Following documents are required to be submitted by all bidders along with the bid as part of Pre-Qualification Criteria (Section IX of tender):

- a) The bidders will be required to submit a self-certified statement of their turnover, net worth and profit and loss and details to be filled **as per table no.1 of “Bidders’ Credentials Annexure-A”**.
- b) The bidders are also required to submit the **self-certified** Income Tax Return (IT) copies of Financial year 2018-19, 2019-20 & 2020-21 along with copy of Acknowledgement.
- c) Further, it is clarified that Medium, Small and Micro Enterprises (MSME), having a turnover upto Rs.1 crore, are not required to submit their audited books of accounts applicable from the AY 2020-21 onwards. However, easing of this compliance burden will be available only to those MSMEs which carry out less than 5% of their business transactions in cash which include all receipts and payments done by the MSMEs. **Hence, MSMEs not fulfilling the above criteria, are required to submit their audited books of accounts if their turnover is more than Rs. 1 crore.**

VI. Original service provider/manufacturer may submit their offer directly or through their authorized dealer/distributor/representative.

VII. Bids of bidders quoting as authorized dealer/distributor/representative of a principal manufacturer /OEM, except in case of Commercially-Off-the-Shelf (COTS) items, will be considered as qualified, provided:

- (i) Their principal manufacturer/OEM meets all the criteria above without exemption.
- (ii) The principal manufacturer/OEM furnishes a legally enforceable tender-specific authorization in the prescribed form (Section XIV of tender document) assuring full guarantee and warranty obligations as per the general and special conditions of contract and to abide by other tender terms and conditions. The letter of authorization should be signed by a person competent and having the power of attorney to legally bind the manufacturer;
- (iii) The Bidder himself should have been associated, as authorized dealer/distributor/ representative of the same or other principal manufacturer/OEM for same set of services as in present bid (supply, installation, satisfactorily commissioning, after sales service as the case may be) for same or similar ‘product’ for past three years ending on 31.03.2020.
- (iv) Either the principal manufacturer/OEM or its authorized dealer/ distributor/representative can bid but both cannot bid simultaneously in the same tender.
- (v) One principal manufacturer/OEM can authorize only one dealer/ distributor/representative for a particular tender. Similarly, one authorized dealer/distributor/representative can represent only one principal manufacturer/OEM in a particular tender.
- (vi) For commercially off the shelf (COTS) items with clear and standard specifications, a valid dealership certificate will have to be submitted.

VIII. For existing successful past suppliers: In case the bidder who is a successful past supplier of BRBNMPL of the goods in **at least one of the recent past three procurements**, who do not meet **any or more** of requirements above, would also be considered to be qualified in view of their proven credentials, for the maximum quantity supplied by him in such recent past. The bidder has to provide successful completion certificate in supply of the above.

IX. Other requirements:

- a) **“Bidders Credentials”** to be submitted as per **Annexure -A**
- b) The tenderer shall enclose a declaration regarding their **blacklisting / debarment, if any,** by BRBNMPL/Government of India/PSU in the past 5 years and **“Confidentiality statement”** duly

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signed and stamped as per **Annexure-B**.

- c) **"GST Registration details"** as per **Annexure-C**.
- d) **"NEFT Mandate form"** as per **Annexure-D** or NEFT details with copy of cancelled Cheque. [existing vendors can submit the Xerox copy of earlier submitted document which shall include the signature of bank authorities].
- e) **Declaration & Undertaking** by Micro & Small Scale Enterprises / Start-up Companies / Entities seeking purchase preference under Make In India Policy / Women entrepreneurs / Registration with TReDS/GeM to be submitted as per Annexure-5 (if applicable).
- f) The contractor should have valid PAN, GST registration copies and the same to be submitted.
- g) Filled in Section VII: Compliance statement - Technical.
- h) Filled in Section VII: Compliance statement - Commercial.
- i) Filled in Section XII: Questionnaire.
- j) An authenticated copy of the document which authorizes the signatory to commit on behalf of the firm shall accompany the offer as per clause No. 20.1 of GIT.
- k) All the pages of the tender should be signed and seal should be affixed for accepting the terms and conditions.

Note: Bidder to furnish stipulated documents in support of fulfillment of qualifying criteria. Non- submission or incomplete submission of documents may lead to rejection of offer.

We _____ (name of the company) have submitted the required documents in support of the **Section IX: Qualification/ Eligibility Criteria** as mentioned above.

(Authorized Signatory of the bidder firm with date)

(Seal)

SECTION X: TENDER FORM

Date:.....

General Manager(PP),
Bharatiya Reserve Bank Note Mudran Pvt. Ltd,
(Wholly owned Subsidiary of Reserve Bank of India)
Note Mudran Nagar,
Mysuru – 570003.

Ref: Your Tender Document No. 023/MYS/VARNIKA-08/2022-23 dated 29.07.2022 for Supply, Installation, Commissioning and Training of 01 No. of Battery Operated 3-Wheel Forklift for Varnika at BRBNMPL, Mysuru

We, the undersigned have examined the above mentioned tender enquiry document, including amendment No., dated (if any), the receipt of which is hereby confirmed. We now offer to supply and deliver.....

(description of goods and services) in conformity with your above referred document for the sum **as mentioned in financial bid**, attached herewith and made part of this tender.

If our tender is accepted, we undertake to supply the goods and perform the services as mentioned above, in accordance with the delivery schedule specified in the List of Requirements.

We further confirm that, if our tender is accepted, we shall provide you with a performance security of required amount in an acceptable form in terms of GCC clause 6, read with modification, if any, in Section V - "Special Conditions of Contract", for due performance of the contract.

We agree to keep our tender valid for acceptance for a period upto as required in the GIT clause 19, read with modification, if any in Section - III - "Special Instructions to Tenderers" or for subsequently extended period, if any, agreed to by us. We also accordingly confirm to abide by this tender upto the aforesaid period and this tender may be accepted any time before the expiry of the aforesaid period. We further confirm that, until a formal contract is executed, this tender read with your written acceptance thereof within the aforesaid period shall constitute a binding contract between us.

We further understand that you are not bound to accept the lowest or any tender you may receive against your above-referred tender enquiry.

Dated this _____ day of _____

Duly authorized to sign tender for and on behalf of M/s

.....

.....

(Authorized Signature of the bidder firm with date)

.....

(Name and designation)

SECTION XI: PRICE SCHEDULE

Sl. No	Item Description	Quantity	UoM	Unit Price	Total Price
1	BATTERY OPERATED 3-WHEEL FORKLIFT	01	No.		
2	Accessories	01	Set		
3	Packing & Forwarding and Insurance charges, if any				
4	Installation, Commissioning and Training Charges, if any				
5	Total Basic Price (Sum of Sl. No.01 to 04)				
6	GST @ on Sl. No.05				
7	Total price on F.O.R (Mysuru) basis (Sum of Sl. No. 05 to 06)				

Total amount in words Rupees.....

1. Price in **Sl. No.07** only will be considered for L1 determination.
2. Price should be quoted exactly as per the format given above. Multiple rates for single item, would lead to rejection of offer.
3. Partial quote will be summarily rejected.
4. Price bids with conditions /counter conditions are liable for rejection.
5. Bidders are required to quote the price within 2 decimal place. Price quoted with more than 2 decimal places will be rounded off to 2 decimal place for evaluation.
6. **Bidders mentioning the price quoted for offered item/s in any place other than price bid (PART-II) are liable for rejection of their bid.**
7. **Bidders are advised to sign on all the pages of the price bid.**
8. We confirm that, the price quoted will be valid till the completion of entire quantity and also confirm that, the rates quoted is inclusive of taxes as applicable and will remain firm & binding, no escalation on above on any account shall be admissible during the currency period of contract except for changes in statutory payments, for which documentary proof should be attached for claiming escalation, if any.
9. It is understood that, purchase preference will be given to the participating bidders registered under MSE's/Startups (whether MSEs or otherwise)/Class-I Local Suppliers as per **SIT provision for GIT clause No. 35.2 & 35.3** given under Section III: Special Instructions to Tenderers (SIT)

Thanking you,

Yours faithfully,

()

Name:

(Authorized Signatory of the bidder firm with date)

(Seal)

SECTION XII: QUESTIONNAIRE

The Tenderer should furnish specific answers to all the questions / issues mentioned below. In case a question / issue does not apply to a tenderer, the same should be answered with the remark "Not Applicable". Wherever necessary and applicable, the tenderer shall enclose certified copy as documentary proof / evidence to substantiate the corresponding statement.

In case a tenderer furnishes a wrong or evasive answer against any of the under mentioned question / issues, its tender will be liable to be ignored.

COMPANY PROFILE		
01	Brief description of goods and services offered	
02	Name and address of the firm Telephone No. E-mail:	
03	Name and designation of the person who has been authorized to sign the tender documents on behalf of the bidder firm: Contact Telephone number: Mobile No. E-mail:	
04	Nature of the Firm: (Proprietorship/Partnership/Ltd. Company/Co-op. Society)	
05	Offer is valid for acceptance up to (days)	120 days from the date of opening of tender
06	Your GSTIN (Copy of registration to be enclosed)	
07	Your Permanent Income Tax A/c No. as allotted by the Income Tax Authority of Government of India (Please attach certified copy of your latest / current Income Tax clearance certificate issued by the above authority)	
08	Please state whether business dealings with you currently stand suspended/ banned by any Ministry / Dept. of Government of India or by any State Govt. or by PSU	

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09	<p>Status: MSE's-2012 /Class-I local supplier MII-2017</p> <p>a) The Bidder has to up front declare the status clearly under which category is the bidder opts to claim the Purchase Preference</p> <p>Please attach certified copy(s) of your registration status etc. in case your answer(s) to above queries is in affirmative.</p>	
10	<p>Are you registered with central Purchase Organization (CPO)?</p>	

.....
(Authorized Signatory of the bidder firm with date)

Name of Authorized signatory:

Designation:

Address:

.....

Duly authorized to sign tender for and on behalf of M/s

.....

Stamp of the tendering firm

SECTION XIV: MANUFACTURER'S AUTHORIZATION FORM

(PM/SBD/004)

(Applicable for Authorized Dealers/Distributors Only)

To
General Manager(PP),
Bharatiya Reserve Bank Note Mudran Pvt. Ltd,
(Wholly owned Subsidiary of Reserve Bank of India)
Varnika,
Note Mudran Nagar,
Mysuru – 570 003.

Dear Sir,

Ref. Your Tender Document No. **023/MYS/VARNIKA-08/2022-23 dated 29.07.2022**

We, who are proven and reputable manufacturers of **Battery Operated 3-Wheel Forklift** having factories at..... hereby authorize Messrs(name and address of the authorized dealer/distributor/representative) to submit a tender, process the same further and enter into a contract with you against your requirement as contained in the above referred tender enquiry documents for the above goods manufactured by us.

We further confirm that no supplier or firm or individual other than Messrs..... (name and address of the above authorized dealer/distributor/representative) is authorized to submit a tender, process the same further and enter into a contract with you against your requirement as contained in the above referred tender enquiry documents for the above goods manufactured by us.

We also hereby extend our full warranty, as applicable as per clause 16 of the General Conditions of Contract read with modification, if any, in the Special Conditions of Contract for the goods and services offered for supply by the above firm against this tender document and also undertake to abide by other tender terms and conditions.

Yours faithfully,

.....

[signature with date, name and designation]

For and on behalf of Messrs.....

[name & address of the manufacturers]

Note: This letter of authorization should be on the letter head of the manufacturing firm and should be signed by a person competent and having the power of attorney to legally bind the manufacturer.

SECTION XV: BANK GUARANTEE FORM FOR PERFORMANCE SECURITY

(PM/SBD/005)

.....
[Insert Bank's Name, and Address of Issuing Branch or Office)

Beneficiary

Bharatiya Reserve Bank Note Mudran Pvt. Ltd,

(Wholly owned Subsidiary of Reserve Bank of India)

Note Mudran Nagar,

Mysuru – 570003.

Performance Guarantee No. Date:

WHEREAS (name and address of the supplier) (hereinafter called "the supplier") has undertaken, in pursuance of contract no. dated to supply (description of goods and services) (herein after called "the contract").

AND WHEREAS it has been stipulated by you in the said contract that the supplier shall furnish you with a bank guarantee by a scheduled commercial bank recognized by you for the sum specified therein as security for compliance with its obligations in accordance with the contract:

AND WHEREAS we have agreed to give the supplier such a bank guarantee;

NOW THEREFORE we hereby affirm that we are guarantors and responsible to you, on behalf of the supplier, up to a total of (amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding me said debt from the supplier before presenting us with the demand. We further agree that no change or addition to or other modification of the terms of the contract to be performed thereunder or of any of the contract documents which may be made between you and the supplier shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

We undertake to pay BRBNMPL up to the above amount upon receipt of its first written demand, without BRBNMPL having to substantiate its demand.

This guarantee will remain in force for a period of sixty days after the date of all contractual obligations by the supplier, including the warranty obligations and any demand in respect thereof should reach the Bank not later than the above date.

.....
(Signature of the authorized officer of the Bank)

.....
Name and designation of the officer

(Seal, name & address of the Bank and address of the Branch)

SECTION XVI: CONTRACT FORM
(PM/SBD/006)

Bharatiya Reserve Bank Note Mudran Private Limited
(Wholly owned Subsidiary of Reserve Bank of India)
Note Mudran Nagar, Mysuru 570 003.
Phone: 0821-2582905, 2582915, 2582925; FAX: 0821- 2582099
Website: www.brbnmpl.co.in ; Email: mysorepress@brbnmpl.co.in

Contract No dated

This is in continuation to this office' Notification of Award No. dated

1. Name & address of the Contractor:
2. BRBNMPL's Tender document No. dated and subsequent Amendment No. dated (if any), issued by BRBNMPL.
3. Supplier's Tender No. dated and subsequent communication(s) No..... dated (If any), exchanged between the contractor and BRBNMPL in connection with this tender
4. In addition to this Contract Form, the following documents etc., which are included in the documents mentioned under paragraphs 2 and 3 above, shall also be deemed to form and be read and construed as part of this contract:
 - i. General Conditions of Contract;
 - ii. Special Conditions of Contract;
 - iii. List of Requirements;
 - iv. Technical Specifications;
 - v. Quality Control Requirements;
 - vi. Tender Form furnished by the supplier;
 - vii. Price Schedule(s) furnished by the supplier in its tender;
 - viii. Manufacturers' Authorization Form (if applicable for this tender);
 - ix. BRBNMPL's Notification of Award

Note: The words and expressions used in this contract shall have the same meanings as are respectively assigned to them in the conditions of contract referred to above. Further, the definitions and abbreviations incorporated under Section - V - 'General Conditions of Contract' of BRBNMPL's Tender document shall also apply to this contract.

5. Some terms, conditions, stipulations etc. out of the above-referred documents are reproduced below for ready reference:

- (i) Brief particulars of the goods and services which shall be supplied / provided by the supplier are as under:

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Schedule No.	Brief description of goods / services	Accounting unit	Quantity to be supplied	Unit Price (In Rs.)	Total price

Any other additional services (if applicable) and cost thereof:

Total value (in figure).....(In words)

(ii) Delivery schedule

(iii) Details of Performance Security

(iv) Quality Control

(a) Mode(s), stage(s) and place(s) of conducting inspections and tests.

(b) Designation and address of BRBNMPL's inspecting officer

(v) Destination and despatch instructions

(vi) Consignee, including port consignee, if any

(vii) Warranty clause

(viii) Payment terms

(ix) Paying authority

.....
(Signature, name and address of BRBNMPL's authorized official)

For and on behalf of

Received and accepted this contract

(Signature, name and address of the supplier's executive duly authorized to sign on behalf of the supplier)

For and on behalf of

(Name and address of the supplier)

.....
(Seal of the supplier)

Date:

Place:

Tender No. 023/MYS/VARNIKA-08/2022-23 dated 28.07.2022 for Supply, Installation, Commissioning and Training of 01 No. of Battery Operated 3-Wheel Forklift for Varnika at BRBNMPL, Mysuru
SECTION XVII: LETTER OF AUTHORITY FOR ATTENDING BID OPENING
(Refer to clause 24.2 of GIT)
(PM/SBD/007)

General Manager(PP)
Varnika,
BRBNMPL,
Note Mudran Nagar,
Mysuru

Subject: Authorization for attending bid opening on _____(date) in the tender of **Supply, Installation, Commissioning and Training of 01 No. of Battery Operated 3-Wheel Forklift for Varnika at BRBNMPL, Mysuru** against tender enquiry T.E. No. 023/MYS/VARNIKA-08/2022-23 DT. 29.07.2022.

Following persons are hereby authorized to attend the bid opening for the tender mentioned above on behalf of _____(Bidder) in order of preference given below:

Order of Preference	Name	Specimen Signatures
I.		
II.		
Alternate Representative		
Signature of Bidder or Officer authorized to sign the bid documents on behalf of the bidder		

Note:

1. Maximum of two representatives will be permitted to attend bid opening. In cases where it is restricted to one, first preference will be allowed. Alternate representative will be permitted when regular representatives are not able to attend.
2. Permission for entry to the hall where bids are opened may be refused in case authorization as prescribed above is not produced.

Signatures of bidder with date and seal

or

Officer authorized to sign the bid documents on behalf of the bidder

Annexure-A

Bidders' Credentials

{The bidder is advised to submit the details below along with relevant mandatory documents. All the documents to be signed with proper seal by Authorized person who is signing the tender / bid documents on behalf of the Bidder firm}

1. Financial standings (as per Section-IX):

Sr. No.	Financial Year	Annual Turnover (Rs.)	Profit/(Loss) (Rs.)	Net worth (+/-) (Rs.)	Remarks	ITR copy enclosed (Please tick)
a.	2018-19					
b.	2019-20					
c.	2020-21					

2. Format for experience & past performance details w.r.t. purchase orders and completion certificate issued by customer as per bid evaluation criteria of Section-IX.

(during last five years ending 31.03.2022)

Sl. No	Description of Work	Client Address	P.O. No. and date	Quantity	Period of Contract (From – To date)	Date of Completion	Quantity of Contract Completed
1							
2							
3							

Note:

- Experience copies as per qualification criteria of section IX to be enclosed.
- Orders completed earlier than the period indicated in Bid Evaluation Criteria need not be indicated here.
- List of Purchase Orders, not as per qualifying criteria indicated in Bid Evaluation Criteria need not be indicated here.
- Non-submission or incomplete submission of documents may lead to rejection of offer.

3. I/We have also enclosed the following annexures and documents as per Section IX Qualification / eligibility criteria:

- Annexure-B [regarding blacklisting / debarment and confidentiality statement]
- Annexure-C “GST Registration details”
- Annexure-D “NEFT Mandate form”
- Declaration & Undertaking** by Micro & Small Scale Enterprises / Start-up Companies / Entities seeking purchase preference under Make In India Policy / Women entrepreneurs / Registration with TReDS/GeM to be submitted as per **Annexure-5** (if applicable)

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- e) Filled in Section VII: Compliance statement - Technical.
- f) Filled in Section VII: Compliance statement - Commercial.
- g) Filled in Section XII: Questionnaire.
- h) An authenticated copy of the document which authorizes the signatory to commit on behalf of the firm shall accompany the offer as per clause No. 20.1 of GIT.
- i) Authorized Dealer/Distributor/Representative of a Principal Manufacturer (applicable only if bidder is not a Principal Manufacturer/OEM).

I/We declare that the information given above is true and any misstatement, misrepresentation, or suppression of facts in connection with the above undertaking may entail rejection of the bid and cancellation of contract, if awarded.

(Authorized Signatory of the bidder firm with date)

(Seal)

TO WHOMSOEVER IT MAY CONCERN

This is to confirm that we M/s. _____ have not been blacklisted / debarred by BRBNMPL/Government of India/PSU in the past 5 years.

This is to inform that we, M/s. _____, had been blacklisted / debarred by _____ from _____ (date) to _____ (date) in the past 5 years. We further confirm that we do not stand blacklisted/debarred as on the date of tender opening.

[Please strikeout whichever statement is not applicable]

Date:

.....
(Authorized Signatory of the bidder firm with date)

Name of Authorized Signatory:

Designation:

CONFIDENTIALITY STATEMENT

"The information, which is contained in this document will not, in whole or in part be reproduced, transferred to other documents/electronic media or disclosed to others without written consent of BRBNMPL". We shall also undertake to maintenance secrecy, exclusivity and confidentiality of the high security currency printing environment of BRBNMPL.

Date:

.....
(Authorized Signatory of the bidder firm with date)

Name of Authorized Signatory:

Designation:

(Seal)

Annexure-C

GST Registration details

GSTIN / UIN	
PAN	
NAME OF THE SUPPLIER (as per PAN / Legal Name of Business)	
TRADE NAME (as per GST certificate)	
ADDRESS	
STATE	
COUNTRY	
PINCODE	
Constitution of Business	
Taxpayer Type	REGULAR COMPOSITION CONSUMER UNREGISTERED
PARTY TYPE	DEEMED EXPORT SEZ NOT APPLICABLE (N.A)
IS A e COMMERCE OPERATOR (YES / NO)	YES / NO

ITEM DESCRIPTION	HSN / SAC CODE (8 digit)	SGST / CGST / IGST / UTGST	RATE OF GST %
1. Battery Operated 3-Wheel Forklift			

(Authorized Signatory of the bidder firm with date)

(Seal)

Annexure-D

Form No. E-5

Appendix – VIII

NATIONAL ELECTRONIC FUND TRANSFER (NEFT)

Model Mandate Form

(Investor / customer's option to receive payments through Credit Clearing Mechanism)

Name of the Scheme and the periodicity of payment

No.

1	Investor / Customer's Name	
2	Particulars of Bank account	
	A	Name of the Bank
	B	Name of the branch
		Address
		Telephone No
		Whether Bank branch is NEFT enabled
	C	Code number of the bank and branch appearing on the MICR Cheque issued by the bank
	D	Type of the account (SB, Current or Cash Credit)
	E	Ledger and Ledger Folio number
	F	Account number (as appearing on the Cheque book)
	G	RTGS / IFSC Code No.
3	Date of effect	

I hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, I would not hold the user institution responsible. I have read the option invitation letter and agree to discharge the responsibility expected of me as a participant under the scheme.

(.....)
Signature of the Investor/Customer

Date:

Certified that the particulars furnished above are correct as per our records.

Bank's Stamp

Date:

(.....)
Signature of the authorized official of the Bank

Salient features of 'Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012'

CONDITIONS FOR MICRO AND SMALL ENTERPRISES (MSEs)

1. MSEs must be registered with any of the following in order to avail the benefits / preference available under MSEs Order, 2012: -
 - District Industries Centers (DIC)
 - Khadi and Village Industries Commission (KVIC)
 - Khadi and Village Industries Board
 - Coir Board
 - National Small Industries Corporation (NSIC)
 - Directorate of Handicraft and Handloom
 - Any other body specified by Ministry of MSME (MoMSME)
 - Udyog Aadhaar Acknowledgment / Udyog Aadhaar Memorandum issued by MoMSME
2. MSEs participating in the tender must submit valid & authorised copy of certificate of registration with any one of the above agencies. In case of bidders submitting DIC registration certificate, they shall attach original **notarized copy of the DIC certificate**.
3. The registration certificate issued from any one of the above agencies must be valid as on Bid closing date of the tender. Bidder shall ensure validity of registration certificate in case bid closing date is extended.
4. The MSEs who have applied for registration or renewal of registration with any of the above agencies/bodies, but have not obtained the valid certificate as on closing date of the tender, are not eligible for exemption/preference. Where validity of such certificates such as NSIC certificate has lapsed, it shall be the responsibility of the bidder to seek renewal from the concerned Govt. agency before such expiry. *However, documentary evidence seeking extension before the lapse of validity of such certificate and an authorization letter from the Govt. agency having received application for renewal submitted before the bid closing date shall be accepted.*
5. **Manufacturer for tendered items / Service provider of tendered services:** The MSE bidder must be Manufacturer of tendered items for procurement / Service provider who is capable of rendering the tendered services by themselves to avail the benefits under MSEs Order, 2012. Traders/dealers/resellers/distributors/authorized agents will not be considered for availing benefits under MSEs Order, 2012 as per guidelines issued by MoMSME.
6. The MSEs registered with above mentioned agencies / bodies are exempted from payment of Earnest Money Deposit (EMD) & Tender fees.
7. **Relaxation of Norms for Micro & Small Enterprises (MSEs):** Pre-qualification criteria with respect to Prior Turnover and Prior experience may be relaxed for Micro & Small Enterprises as per GOI guidelines subject to meeting of quality and technical specifications.
8. However, there may be circumstances like procurement of items/services related to public safety, health, critical security operations and equipment, etc., wherein BRBNMPL reserves the right to not consider relaxation of Prior Turnover and Prior Experience for Micro and Small Enterprises.

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9. Items which are reserved for exclusive purchase from MSEs shall be procured from Micro and Small Enterprises as per Public Procurement Policy.
10. Subject to meeting terms and conditions stated in the tender document, *at least 25%* of the total quantity of the tender is earmarked for MSEs registered with above mentioned agencies / bodies.
11. In case MSE bidder is L1, entire value of the tender is to be ordered on the L1 MSE bidder.
12. In tender, participating MSEs quoting price within price band of L1 + 15% shall also be allowed to supply a portion of requirement by bringing down their price to L1 price in a situation where L1 price is from someone other than a MSE and such MSE shall be allowed to supply at *least 25%* of the total tendered value (where the tender quantity can be split).
13. In case of more than one such MSEs are in the price band of L1 + 15% and matches the L1 price, the supply may be shared proportionately if the job can be split.
14. In case the tendered quantity cannot be split, MSE shall be allowed to supply total tendered quantity provided their quoted price is within a price band of L1 + 15% and they match the L1 price.
15. If the quantity cannot be split and there are more than one eligible MSE bidders (price band within L1+15%) then the opportunity to match the L1 rate of the tender shall be given first to MSE (who have quoted lowest rate among the MSEs within the price band of L1+15%) and the total quantity shall be awarded to him after matching the L1 price of the tender.
16. If the MSE who have quoted lowest rate among the MSEs in the price band of L1 + 15% do not agree to match the rate of L1 of the tender, then the next ranked MSE bidder who has quoted within the price band of L1 + 15% in order shall be given chance to match the rate of L1 for award of the quantity/order.
17. For more clarity in this regard, following table is furnished: -

Type of Tender	Price quoted by MSE	Finalization of tender
Cannot be Split	L1	Full order on MSE
Cannot be Split	Not L1 but within L1+15%	Full order on MSE subject to matching L1 price

18. The purchase preference to MSEs is not applicable for works contracts where supply of goods not produced by MSEs is also involved.
19. **Special provision for MSEs owned by SC & ST entrepreneurs:** Out of the 25% target of annual procurement from MSEs, 4% shall be earmarked for procurement from MSEs owned by SC & ST entrepreneurs. In the event of failure of such MSEs to participate in the tender process or meet the tender requirements and L1 price, 4% sub-target so earmarked shall be met from other MSEs.
20. To qualify for entitlement as SC/ST owned MSE, the SC/ST certificate issued by District Authority in addition to certificate of registration with any one of the agencies mentioned in paragraph 1 above. Alternatively, the bidder shall be responsible to furnish necessary documentary evidence for enabling BRBNMPL to ascertain that the MSE is owned by SC/ST

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entrepreneurs. MSE owned by SC/ST is defined as:

- In case of Proprietary MSE, proprietor(s) shall be SC/ST
- In case of Partnership MSE, the SC/ST partners shall be holding at least 51% shares in the enterprise
- In case of Private Limited Companies, at least 51% share shall be held by SC/ST promoters

21. Special provision for MSEs owned by women entrepreneurs: Out of the 25% target of annual procurement from MSEs, 3% shall be earmarked for procurement from MSEs owned by women entrepreneurs *in addition* to 4% earmarked for MSEs owned by SC/ ST entrepreneurs. MSE owned by Women is defined as:

- In case of Proprietary MSE, proprietor(s) shall be Women
- In case of Partnership MSE, the Women partners shall be holding at least 51% shares in the enterprise
- In case of Private Limited Companies, at least 51% share shall be held by Women promoters

22. Micro & Small Scale Enterprises have to submit a declaration and undertaking along with their offer as per *Declaration & Undertaking by Micro & Small Scale Enterprises / Start-up Companies / Entities seeking purchase preference under Make In India Policy / Women entrepreneurs / Registration with TReDS/GeM [as per Annexure-5]*.

CONDITIONS FOR START-UP COMPANIES

1. Subject to meeting of Quality and Technical specifications, BRBNMPL may consider allowing the participation of “Start-up” companies with capability to execute the supply/ services, as per technical specifications / perform the job as per scope of work specified in the tender and subject to meeting extant & relevant guidelines of Government of India. This should be confirmed and substantiated in the technical bid.
2. The bidder who intends to participate as “Start-up” company should enclose the Certificate of Recognition issued by Department for Promotion of Industry and Internal Trade (DPIIT), Ministry of Commerce & Industry, Govt. of India during submission of Technical bid.
3. Start-ups registered with DPIIT are exempted from payment of Earnest Money Deposit (EMD) & Tender fees.
4. Prequalification Criteria with respect to Prior Turnover and Prior Experience may be relaxed for Start-ups as per the GOI guidelines.
5. However, there may be circumstances like procurement of items/services related to public safety, health, critical security operations and equipment, etc. wherein BRBNMPL reserves the right to not consider relaxation of Prior Turnover and Prior Experience for Start-up Companies as per GoI guidelines.
6. Start-up Companies who are also registered as MSEs and wish to avail the benefits as applicable to MSE, shall submit relevant documents covered under Conditions for Micro and Small Enterprises elsewhere in this tender.
7. Start-up Companies have to submit a declaration and undertaking along with their offer as per *Declaration & Undertaking by Micro & Small Scale Enterprises / Start-up Companies / Entities seeking purchase preference under Make In India Policy / Women entrepreneurs / Registration with TReDS/GeM [as per Annexure-5]*.

Salient features of revised 'Public Procurement (Preference to Make in India) Order, 2017'

1. As per the revised Order, suppliers have been classified as 'Class-I local supplier', 'Class-II local supplier' and 'Non-local supplier' as defined below (*para 2 of order*): -
 - 'Class-I local supplier' - supplier or service provider whose Goods, Services or Works has local content equal to or more than 50% - *shall get purchase preference* provided quoted price falling within margin of price preference i.e. within L1 + 20%
 - 'Class-II local supplier' - supplier or service provider whose Goods, Services or Works has local content more than 20% but less than 50% - *shall not get any purchase preference*
 - 'Non-local supplier' - supplier or service provider whose Goods, Services or Works has local content less than or equal to 20% - *shall not get any purchase preference*
2. Other important definitions (*para 2 of order*): -
 - 'Local content'- means the amount of value added in India i.e. total value of the item (excluding local taxes) minus the value of import content in the item (including customs duty) as a proportion of the total value of the item, in percent
 - 'Margin of purchase preference' – means the maximum extent to which the price quoted by a 'Class-I local supplier' can be above L1 price for the purpose of purchase preference. The margin of purchase preference shall be 20%
3. Procedure for purchase preference to 'Class-I local supplier' applicable for procurement scenario 2 in para 3 above is explained below in brief (*para 3A (b) and (c) of order*): -
 - i. Procurement of Goods and Works which are *divisible* in nature (e.g. consumables): -
 - If L1 is 'Class-I local supplier' – 100% awarded to L1
 - If L1 is *not* 'Class-I local supplier' – 50% awarded to L1
 - Remaining 50% awarded to lowest bidder among 'Class-I local supplier' falling within L1+20% subject to matching L1 price
 - If unable to match L1 price or accepts less than offered quantity, next lowest 'Class-I local supplier' bidder within L1+20% is invited to match L1 price for remaining quantity and so on and contract will be awarded accordingly
 - If some quantity is left uncovered on 'Class-I local supplier', then such balance quantity can be ordered on the original L1 bidder
 - ii. Procurement of Goods and Works which are *not divisible* in nature (e.g. Varnish Plant) and procurement of Services where bid is evaluated on price alone: -
 - If L1 is 'Class-I local supplier' – 100% awarded to L1
 - If L1 is *not* 'Class-I local supplier'
 - Lowest bidder among 'Class-I local supplier' falling within L1+20% is invited to match L1 price – contract awarded subject to matching L1 price
 - If unable to match L1 price, next lowest 'Class-I local supplier' bidder within L1+20% is invited to match L1 price and so on and contract will be awarded accordingly
 - If none of the 'Class-I local supplier' bidder within L1+20% is unable to match L1 price, contract awarded to original L1 bidder
4. **Verification of local content:** Verification of local content will be as per “**para 9**” (a) & (b) of DPIIT order No. P-45021/2/2017-B.E.-II dated 04.06.2020.

The Class-I local supplier/Class-II local supplier at the time of tender, bidding or solicitation shall be required to indicate percentage of local content and provide self-certification (**as per format given below on the manufacturers company letter head**) that the item required to indicate

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percentage of the local content requirement for Class-I local supplier/Class-II local supplier as the case may be. They shall also give details of the location(s) at which the local addition is made.

“We_____ (Name of Manufacturer/Supplier) undertake that we meet the mandatory minimum Local Content (LC) requirement i.e. _____ for claiming purchase preference linked with Local Contents under the Govt. policy against under tender no. _____.”

In cases of procurement for a value in excess of Rs.10 crores, the Class-I local supplier/Class-II local supplier shall be required to provide a certificate from the statutory auditor or cost auditor of the company (in case of companies) or from a practicing cost accountant or practicing chartered accountant (in respect of suppliers other than companies) giving the percentage of local content.

5. False declarations (para 9 (f) & (g) of DPIIT order),

False declarations will be breach of the code of Integrity under Rule 175(1)(i)(h) of the General Financial Rules for which bidder or its successors can be debarred for up to two years as per Rule 151 (iii) of the General Financial Rules along with such other actions as may be permissible under law.

A supplier who has been debarred by any procuring entity for violation of this Order shall not be eligible for preference under this Order for procurement by any other procuring entity for the duration of the debarment. The debarment for such other procuring entities shall take effect prospectively from the date on which it comes to the notice of other procurement entities.

6. Relaxations in Eligibility Criteria (para 10 (a) & (b) of DPIIT order) No. P-45021/2/2017-B.E.-II dated 04.06.2020.

Bidders under Make in India scheme are exempted to provide any proof of supply in other countries or proof of exports w.r.t. experience and past performance criteria, subject to meeting of quality and technical specifications mentioned in this Tender.

7. Besides above, the bidders have to submit a declaration and undertaking along with their offer as per Declaration & Undertaking by Micro & Small Scale Enterprises / Start-up Companies / Entities seeking purchase preference under Make In India Policy / Women entrepreneurs / Registration with TReDS/GeM [as per Annexure-5].

PROCEDURE TO BE ADOPTED WHEN THE BIDDER QUALIFIES AS BOTH MSE AND CLASS-I LOCAL SUPPLIER

The option in case of bidders qualifying under both Policies, namely, Public Procurement Policy for MSEs Order, 2012 (MSEs-2012) and Public Procurement (Preference to Make in India) Order, 2017 (MII-2017) shall be exercised as under:

1. The bidder can avail only one out of the two applicable purchase preference policies, i.e., MSEs-2012 and MII-2017. Therefore, bidder will be required to furnish the option under which he desires to avail purchase preference. This option must be declared within the offer and in case bidder fails to do so although he is eligible under both the Policies, BRBNMPL shall evaluate his offer considering MSEs-2012 as the default chosen option.
2. In case a bidder opts for preference under MSEs-2012, he shall not be eligible to claim benefit under MII-2017 (irrespective of the fact whether he furnishes the details of local content in his offer and the same meets the stipulated local content criteria).
3. In case a bidder opts for purchase preference based on MII-2017, he shall not be entitled to claim benefit of purchase preference as applicable for MSE bidders under MSEs-2012. However, the exemptions from furnishing Bid security (EMD) shall continue to be available to such a bidder.
4. In view of the above,
 - a. The bidder's quoted prices against various items of enquiry shall remain valid even in case of splitting of quantities of the items, except in case of items where the quantity cannot be split since these are to be awarded in a Lot or as a package or Group.
 - b. While evaluating the bids, for price matching opportunities and distribution of quantities among bidders, the order of precedence shall be as under:
 - MSE bidder (MSEs-2012)
 - Class-I local supplier (MII-2017)
5. In case the bidder has not declared his status as to whether he is an MSE Bidder or Class-I local supplier during bid submission, then he will be considered as non MII-2017 compliant bidder and evaluated accordingly. No further correspondence will be made in this regard.

Examples of Purchase Preference:

a. Non divisible item

L1 bidder is neither MSE nor Class-I local supplier

L2 bidder is Class-I local supplier (within L1 +

20%) L3 bidder is MSE bidder (within L1 + 15%)

L3 bidder i.e. MSE bidder shall be given preference to match the L1 price. If L3 bidder matches the L1 price, Order shall be placed on him, otherwise, option for matching the L1 price shall be given to L2 bidder (Class-I local supplier)

b. Divisible item

L1 bidder is neither MSE nor Class-I local supplier

L2 bidder is Class-I local supplier (within L1 +

20%) L3 bidder is MSE bidder (within L1 + 15%)

MSE bidder shall be given preference to match the L1 price. If L3 bidder matches the L1 price, order shall be placed on him for at least 25% of the tendered quantity. For balance quantity (i.e. 50% of tendered quantity/value), option for matching the L1 price shall be given to L2 bidder (Class-I local supplier). Remaining quantity (25%) shall be awarded to natural lowest bidder. For further clarification, in case an item has quantity 4 nos. then 1 no. (25%) can be given to MSE bidder, 2 nos. (50%) to Class-I local supplier and left out 1 no. to natural L1 bidder.

Note:

The above two examples are not applicable to the Works Contracts since MSEs Order, 2012 is not applicable to works contracts.

- In case lowest bidder is a MSE bidder, the entire work shall be awarded to him without resorting to purchase preference to bidders complying under MII-2017.
- In case lowest bidder is a Class-I local supplier, purchase preference shall be resorted to MSE bidder as per provisions specified in the enquiry document w.r.t. MSEs-2012 only.

Declaration & Undertaking by Micro & Small Scale Enterprises / Start-up Companies / Entities seeking purchase preference under Make in India Policy / Women entrepreneurs / Registration with TReDS/GeM

(To be filled in the Company letter head)

Date:

Sl. No	Particulars	Details
1	Is your organization Proprietary / Partnership / Private Limited Company / Public Limited Company?/ Others
2	Does your organization belong to Micro / Small scale Industry / Start-up / Class-I local supplier / others (Please tick mark appropriate box. Bidders may tick more than one, if eligible)	<input type="checkbox"/> Micro <input type="checkbox"/> Small Scale <input type="checkbox"/> Start-up Company <input type="checkbox"/> Class-I local supplier <input type="checkbox"/> Others
3	In case you belong to Micro / Small Scale Enterprises, whether you are a Manufacturer for the tendered items (supply) / Service Provider for the tendered services (Please tick mark the appropriate box)	<input type="checkbox"/> Manufacturer for supply items <input type="checkbox"/> Service Provider for services <input type="checkbox"/> Trader/dealer/reseller/distributor/ authorized agent <input type="checkbox"/> Non MSE Bidder
4	In case you belong to Micro / Small Scale Enterprises, whether you are registered under SC / ST Category. <i>If yes, valid documentary evidence to be submitted</i> (Please tick mark the appropriate box)	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, whether <input type="checkbox"/> SC <input type="checkbox"/> ST
5	In case you belong to Micro / Small Scale Enterprises, whether your firm/ organization is owned by Women entrepreneurs? <i>If yes, valid documentary evidence to be submitted</i> (Please tick mark the appropriate box)	<input type="checkbox"/> Yes <input type="checkbox"/> No
6	Are your registered under TReDS (Trade Receivable Electronic Discounting System approved by RBI) Applicable for Micro, Small and Medium Enterprises (Please tick mark the appropriate box)	<input type="checkbox"/> No <input type="checkbox"/> Yes If yes, whether <input type="checkbox"/> RXIL <input type="checkbox"/> A-Treds <input type="checkbox"/> M1Xchange (Tick agency with whom you are registered along with Regn No.) Regn No.
7	Has your firm/organization registered your items/services in Government e-Marketplace (GeM)	<input type="checkbox"/> Yes <input type="checkbox"/> No
8	In case you are both a valid MSE bidder and Class-I local supplier (Make in India Policy), please give your preference. (Please tick any one)	<input type="checkbox"/> MSE <input type="checkbox"/> Class-I local supplier
9	In case you are claiming benefits under Make in India Policy, whether you are meeting the minimum local content as mentioned in the tender document/ concerned Ministry guidelines/Policy.	<input type="checkbox"/> Yes, Local Content _____% <input type="checkbox"/> Not applicable for this tender

Declaration: I/We hereby declare that the above data submitted are true and back-up documents are attached as proof of the same. In case any submitted data are found to be incorrect/false, my/our bid is liable to be rejected and I/we am/are liable for suitable actions as per relevant BRBNMPL Policy.

I/We also understand that in case I/we am/are not claiming benefits under Make in India Policy, or under MSEs Order as per tender requirements, then purchase preference shall apply to other bidders who have quoted accordingly as per policy.

A. Categorisation of MSE/SC-ST & Women Vendors

1. In case of Micro/Small scale Enterprises, kindly attach Registration Certificate issued by DIC/KVIC/KVIB/Coir Board/NSIC/Directorate of Handicrafts and Handlooms, or any other body specified by MSME for authentication such as Udyog Aadhaar Memorandum/Acknowledgment.
2. SC/ST and Women entrepreneurs registered under MSEs need to submit valid documentary evidence.

B. Categorisation of Start-up Companies

Bidder who intends to participate as 'Start-up' company should enclose the Certificate of Recognition issued by Department for Promotion of Industry and Internal Trade, Ministry of Commerce and Industry, Govt. of India and his eligibility shall be valid as on bid closing date.

C. Declaration in case of MSE Bidders / Start-up Companies

In terms of Tender Conditions applicable for Micro & Small Enterprises (MSEs) / Start-ups, we hereby declare as under: -

- a. We are a Micro / Small Enterprise, as on bid closing date of this tender.
- b. We are a Manufacturer of the quoted supply item(s)/service provider for quoted services and valid documentary evidence for same is submitted.
- c. MSE certificate submitted by us is authentic & valid as on bid closing date of this tender.
- d. We are a 'Start-up' company and we are enclosing copy of certificate of recognition issued by Department for Promotion of Industry and Internal Trade, Ministry of Commerce and Industry, Govt. of India.
- e. We are a Micro / Small Enterprise which is owned by SC-ST/women entrepreneurs and we are submitting valid documentary evidence for the same.

D. Declaration in case of entities seeking purchase preference under Make in India Policy

We have read carefully the terms and conditions for availing the benefits of purchase preference under Make in India Policy and we are meeting all the requirements of Local Content and duly certified documents for proving the stipulated local content along with details of the location(s) where local value addition is made as mentioned in this document are enclosed.

We declare the above details are true. In case any of the details are found to be false/untrue, our offer will be liable for rejection /cancellation of order/subjected to appropriate actions as per tender Terms & Conditions.

.....

Authorized Signatory

(With Company Seal & Signature)

PERFORMANCE BANK GUARANTEE ISSUED ON BEHALF OF HOLDING COMPANY FOR SATISFACTORY PERFORMANCE OF CONTRACT BY ITS SUBSIDIARY COMPANY

(Name of the Bank and Address of the issuing branch)

Date: _____

Name and Address of the Beneficiary:
Bharatiya Reserve Bank Note Mudran Private Limited,
Note Mudran Nagar,
Mysuru - 570003

Name / Number of Tender/Contract: _____
Performance Bank Guarantee No.: _____
Performance Bank Guarantee Value: _____
Performance Bank Guarantee Validity: _____

WHEREAS, _____ ("**Bidder**"), the wholly owned subsidiary of our

constituent _____ ("**Holding Company**") has submitted its offer in response to your *Notice Inviting Tender* bearing no. _____ dated _____ for supply of _____ and has been selected by you as the '*successful bidder*'. Subsequently, you have issued a letter of engagement bearing no. _____ dated _____ to the Bidder.

WHEREAS, we have been informed that it has been stipulated by you in the tender documents that the holding company of the Bidder, shall furnish you with (i) an undertaking to provide '*Financial Support*' to the Bidder; and (ii) an unconditional and irrevocable Bank Guarantee ("**Guarantee**") by a Scheduled Commercial Bank recognized by you as security by the Holding Company for compliance by the Bidder of its obligations under the contract to be executed between yourselves and the Bidder for supply of _____ ("**Contract**").

AND WHEREAS, pursuant to the undertaking bearing reference no. _____ dated _____ given by the Holding Company, the Holding Company has approached us to provide a Guarantee which we have agreed to, as below: -

NOW THEREFORE, we affirm that, we, as the guarantors hereby extend our guarantee and undertake to indemnify you on behalf of the Bidder and the Holding Company, without any demur, cavil or argument up to a sum of _____/- (Rupees _____ Only) upon your first written demand declaring the Bidder to be in default under the Contract.

This unconditional Guarantee shall come into full force and effect on the date of execution of the Contract or the date of issue of work order, whichever is earlier.

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This Guarantee shall apply and be supplemental to the Contract as amended, modified or varied by you and the Bidder from time to time. The Holding Company hereby authorizes the Bidder to agree to any such amendment, modification or variation, the due performance and compliance with which the Bidder is guaranteed herein. The Holding Company's obligations and liabilities under this Guarantee shall not be discharged by any allowance of time or other indulgence whatsoever.

We hereby unconditionally and irrevocably undertake to pay you a sum of Rs. _____/- (Rupees _____ Only), upon receipt of your written demand, without you having to substantiate or prove your demand. We further agree that such demand shall be final and binding on us notwithstanding any dispute or suit or other legal proceedings including arbitration pending before any court, tribunal or arbitrator.

This unconditional and irrevocable Guarantee shall remain in full force and effect until all of the Bidder's duties, obligations (including warranty obligations) and liabilities under the contract have been discharged, of which you will be the sole judge and for a further period of 90 (Ninety) days thereafter or 90 (Ninety) days from the date of earlier termination of the Contract and any demand in respect thereof should reach the Bank not later than the above date.

Signature of the authorized officer of the Bank

_____(Name)

_____(Designation)

Seal and Address of the Bank

ON THE LETTER HEAD OF THE HOLDING COMPANY

Ref.: - _____

Date: _____

To,
Bharatiya Reserve Bank Note Mudran Private Limited,
Note Mudran Nagar,
Mysuru - 570003

Dear Sir,

Undertaking to provide financial support to our wholly owned subsidiary

We, _____ agree to provide financial support to our wholly owned subsidiary, _____ ("**Bidder**"), who is participating in the tender floated by you bearing no. _____ for the supply of _____ ("**Tender**").

We confirm and undertake that our financial standing credentials can be clubbed with that of the Bidder in order to enable it to qualify the financial standing criteria stipulated in the Tender documents. We enclose the necessary documents to enable you to assess and confirm our financial standing.

We further agree and undertake to furnish to you a suitable performance bank guarantee and indemnify you and hold you harmless in the event the Bidder fails to perform its obligations under the Tender.

We, hereby, undertake to make available to the Bidder the required financial resources to enable compliance by the Bidder with the Tender and the contract that may be awarded pursuant to the bid, if successful.

_____(Name)

_____(Designation)

Enclosures: -

1. Copy(s) of our Certificate of Incorporation and that of the Bidder;
2. Copy(s) of Form MGT-7 (*i.e. Annual Return*) filed by us and the Bidder for the latest financial year;
3. Copy of our Permanent Account Number Card;
4. Copy(s) of our Consolidated Financial Statement for the last three financial years.
5. Copy of shareholders' agreement, if any
6. Copy of Memorandum and Articles of Association/Partnership deed of bidding entity.