



भारतीय रिज़र्व बैंक नोट मुद्रण (प्रा.) लिमिटेड  
**Bharatiya Reserve Bank Note Mudran Private Limited**  
नैगमिक कार्यालय, बेंगलूरु -560029  
**Corporate Office, Bengaluru – 560 029**

**Hiring of Consultants for overseeing major civil construction projects in  
BRBNMPL Mysuru and BRBNMPL Salboni**

Bharatiya Reserve Bank Note Mudran Private Limited (BRBNMPL/Company), a wholly owned subsidiary of Reserve Bank of India presently having its Presses and integrated township at Mysuru in Karnataka and Salboni in West Bengal, with Corporate Office at Bengaluru invites applications from retired Officials having expertise in the field of Civil Engineering for the post of consultants as outlined below:

1. Name of the Post offered: Consultant (Two Positions)
2. Place of posting: Mysuru – 1 post, Salboni – 1 post
3. Nature of posting: Contractual
4. Term: One year purely on temporary and contractual basis and, extendable for a further period of one year on contractual basis at the discretion of the Company, subject to satisfactory performance. In case of unsatisfactory performance/conduct, BRBNMPL shall reserve the right to terminate the contract forthwith. BRBNMPL's decision in such matters shall be final and no further correspondence shall be entertained.
5. Job requirement in brief: The Consultant shall be mainly responsible for the following:
  - i) She / he should have a positive and collaborative style that motivates and inspires performance and excellence;
  - ii) Oversee successful execution of major civil construction projects, renovation and restoration projects in BRBNMPL Mysuru / BRBNMPL Salboni, complying with necessary regulations and guidelines.
  - iii) Coordinate and prepare Bill of quantities (BOQ), Project plan, Design and Concept, estimates, technical specification and monitoring the projects during various execution stages of work.
  - iv) Coordination with contractors during the execution stages on the technical issues and arriving at technically feasible solutions.
  - v) Coordinate with senior management team to evaluate the above projects efficiently
  - vi) Train and develop officers in the above functions

vii) Any other job, that will be assigned by the Competent Authority as per organisational necessity.

## 6. Eligibility criteria-

### A. General:

- i. The candidate should be a Graduate in Civil Engineering from a recognized University and have a minimum of 25 years of post-qualification experience. She/he should not be more than 65 years of age on the date of this notification.
- ii. The retired officer should be having requisite expertise and must be meeting specific professional experience, if any, as specified by BRBNMPL against point 6B below.
- iii. The retired officer should be in reasonably good health to discharge her/his duties effectively.
- iv. The retired officer should be willing to work at the place of posting for the entire duration of the contract.
- v. The retired officer should not have any disciplinary proceedings pending against her / him in the organisation from where she/he retired or in a court of law as on the date of applying.
- vi. The retired officer must either not be in another job in any capacity as on the date of applying or should furnish an employer's certificate to the effect that, if selected, she / he would be released to take up contractual employment with BRBNMPL within one calendar month of the date of the offer.
- vii. Knowledge of local language i.e., Kannada for Mysuru posting and Bengali for Salboni posting is desirable.

### B. Specific to the post:

- 1) The candidate should have retired from the post not below the level of Executive Engineer (Civil) / Superintending Engineer (Civil) or equivalent from a Govt. organization, Central/ State / Union Territories / Public Sector Undertakings (PSUs), or their subordinate offices or Research Institutions or Semi – Government or Autonomous Bodies or Statutory Organisations.
- 2) Retired faculty members of Government engineering colleges/ IITs/NITs/ Government research institutes, etc., who have worked/consulted in the field of construction / planning / design / PMC can also apply.
- 3) The candidate should be conversant with planning, construction and execution of green field and brown field projects including latest earthquake resistance requirements, use of innovative techniques in construction of single storey/Duplex/multi-storeyed buildings and integrated township with provision of common services like roads, water supply, drainage and other allied infrastructural works.

- 4) Should possess co-ordination capabilities to handle different vendors / contractors / govt. agencies for the allied works to see the project through successfully.
- 5) Should possess leadership and decision making abilities.
- 6) Conduct regular meetings with the concerned stakeholders for close monitoring on the progress of work.
- 7) Apprise the management periodically on the status of the projects.

7. Compensation: The Consultant will be compensated for the Services with a lump sum amount of Rs. 1,23,100/- on monthly basis during the period of agreement. The consultant will also be provided with accommodation and selective allowances viz., TA/HA, Telephone and food vouchers applicable to Asst. General Manager grade of BRBNMPL.

8. Application closing date: September 30, 2022.

Applications may be forwarded within the timelines prescribed at [recruitment@brbnmpl.co.in](mailto:recruitment@brbnmpl.co.in) only through the email and should mention the following details:

- a. Name of the applicant:
- b. Date of birth:
- c. Date of retirement:
- d. Mode of retirement (Regular / VRS):
- e. Grade and Department from which retired:
- f. Educational Qualification:
- g. Other Qualifications / skills, if any, in support of candidature:
  - Relevant work experience prior to retirement and duration thereof:

Date From	Date to	Details of organisations served with Job Profile, Designation and Scale of Pay	Number of years of experience prior to retirement
Total number of years and months			

- h. Preferred place of posting : Mysuru / Salboni / Any location
- i. Please enclose your self-appraisal (in brief) giving reasons for being suitable to the post
- j. If employed currently, full details thereof and certificate (as mentioned at 6A(vii) above):

Contact details:

Email ID :

#### DECLARATION

I hereby declare that all statements made by me in this application are true, complete and correct to the best of my knowledge and belief.

Place:

Date:

(Signature of the candidate)

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Based on applications received, BRBNMPL shall shortlist candidates for interview and call them for the same after giving due notice. It would not be possible to entertain requests for change in date / time / venue of interview.

#### HOW TO APPLY

Those who satisfy the aforesaid eligibility criteria may send their applications within the timelines prescribed at [recruitment@brbnmpl.co.in](mailto:recruitment@brbnmpl.co.in) only through the email, on or before September 30, 2022.

#### IMPORTANT GENERAL INSTRUCTIONS

- i) All correspondence with the applicant as regards the above job offer would be through her/his email ID only. Applicants are, therefore, advised to check their mail regularly and ensure that the mailbox has adequate available space to receive fresh mails. BRBNMPL accepts no responsibility for non-delivery of any communication sent by it to the applicant for any reason whatsoever.
- ii) Incomplete applications and / or applications received after the due date shall not be entertained.

- iii) Meeting the eligibility norms is a necessary but not sufficient condition for selection and BRBNMPL reserves the right to exercise due discretion in the matter which includes rejecting all applications without assigning any reason. The short-listed candidate may have to appear before a Selection Committee for interaction at short notice.
  - iv) Shortlisted candidates have to submit copies of authentic documents in support of Age, Qualification, Designation, Scale of Pay and experience in Organisations served.
  - v) Decision of BRBNMPL regarding selection of retired officers as consultant shall be final. No further correspondence in this regard shall be entertained.
  - vi) Retired officers engaged as consultant would be required to execute an undertaking on Confidentiality and also enter into a Service Level Agreement (SLA) with BRBNMPL.
  - vii) The SLA includes a clause to the effect that either party can end the engagement after giving notice of one calendar month in writing. Notwithstanding the same, in case of non-observance of any of the conditions outlined in the undertaking on Confidentiality or in the SLA, BRBNMPL shall reserve the right to terminate the contract forthwith. Its decision in such matters shall be final and no further correspondence shall be entertained.
  - viii) As mentioned above, the contractual hiring for the post of consultant is for one year and further extension one more year on contractual basis at the discretion of the Company, subject to satisfactory performance. The performance of the consultants will be periodically reviewed i.e. at half-yearly intervals and in case of unsatisfactory performance/conduct, BRBNMPL shall reserve the right to terminate the contract forthwith. BRBNMPL's decision in such matters shall be final and no further correspondence shall be entertained.
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