

BHARATIYA RESERVE BANK NOTE MUDRAN (P) LIMITED*(Wholly owned subsidiary of Reserve Bank of India)*

RBNM P.O. Salboni, Dist. Midnapore (W), West Bengal, Pin Code 721132

**TENDER DOCUMENT FOR "CONSTRUCTION OF TOILET BLOCK IN FIVE SCHOOLS
OF PASCHIM MEDINIPUR DISTRICT"****T.E No. 005/SAL/CSR/2023-24, dated 16/12/2023****SAL/FF/PUR/F/01/08****LIMITED TENDER ENQUIRY (LTE)****Standard Bidding Document (SBD)****(Procurement of Works)****Security Classification- Non-Security****Not Transferable**Website: www.brbnmpl.co.inE-mail: salbonipress@brbnmpl.co.in**e-Tender Enquiry No. 005/SAL/CSR/2023-24 Dated 16/12/2023****MSTC Event No: BRBNMPL/Salboni Press/Administration/5/23-24/ET/29 (Construction of 5 Toilet Block)****To be downloaded from website www.mstcecommerce.com****By Speed post / Courier service/ Downloaded from website****SAL/FF/PUR/F/01/08**

BNM No:	Last Date & Time for submission of tender:	09/01/2024 up to 11:30 AM
Dated:	Tender Opening Date & Time:	09/01/2024 at 11:45 AM
Cost of Tender Form: Nil	Earnest Money Deposit (EMD): ₹43000/- (Rupees Forty-Three Thousand only) (Exempted for bidders registered with CPO / as MSE / Start-up; however Exempted bidders are required to submit Bid Security Declaration as per Annexure - E)	

**e-TENDER DOCUMENT FOR "CONSTRUCTION OF TOILET BLOCK IN FIVE SCHOOLS OF
PASCHIM MEDINIPUR DISTRICT"**This tender document contains **172** pages

The tender document is sold to:

M/s. _____
Address _____

Details of Contact person in BRBNMPL regarding this tender:

Name: Shri Kumar Rakesh Gupta

Designation: General Manager

Address: Bharatiya Reserve Bank Note Mudran (P) Limited**(Wholly owned Subsidiary of Reserve Bank of India)****RBNML (PO), Salboni - 721132****Dist.- Midnapore (West), West Bengal****Phone: 03227-280212/213, Extn: 4312, 4311; FAX: 03227-280222, 280744****E-mail: salbonipress@brbnmpl.co.in**

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Annexure – C		GST Registration details	Enclosed
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Annexure – 1	Salient features of ‘Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012’	Enclosed
Annexure – 2	Conditions For Conditions For Start-Up Companies	Enclosed
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Annexure – 5	P.B.G. FORMAT ISSUED BY Holding Company	Enclosed
Annexure – 6	Undertaking to provide financial support to our wholly owned subsidiary	Enclosed
Annexure – 7	Model Clauses for Tenders	Enclosed
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Annexure – 9	Undertaking for Compliance	Enclosed
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-	Check List for Tenderers	Enclosed

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Section I: Notice Inviting Tender (NIT)**Bharatiya Reserve Bank Note Mudran (P) Limited
(Wholly owned Subsidiary of Reserve Bank of India)****RBNML (PO), Salboni – 721132****Dist.- Midnapore (West), West Bengal****Phone: 03227-280212/213, Extn: 4312, 4311; FAX: 03227-280222, 280744**Website: www.brbnmpl.co.in; E-mail: salbonipress@brbnmpl.co.in**e-Tender No: 005/SAL/CSR/2023-24****Date: 16/12/2023**

1. e-Tenders are invited from eligible and qualified tenderers meeting Qualification Criteria (Section IX) for procurement of following works:

Brief Description of Goods / Services / Works	Quantity* (with unit)	Earnest Money Deposit in (₹)	Remarks
CONSTRUCTION OF TOILET BLOCK IN FIVE SCHOOLS OF PASCHIM MEDINIPUR DISTRICT 1) BARJU PRIMARY SCHOOL, SALBONI BLOCK 2) MOHANPUR PRIMARY SCHOOL, KESHPUR BLOCK 3) ANANDPUR SAANTOSH KUMARI GIRLS HIGH SCHOOL, KESHPUR BLOCK 4) BISWASUK SEVASHRAM SANGH, PASCHIM MEDINIPUR 5) RANGAMATI KIRONMOYEE HIGH SCHOOL, PASCHIM MEDINIPUR As per Section VI: List of Requirements, Section VII: Technical Specifications & Scope of Work, Section VIII: Quality Control Requirements and Section XI: Price Schedule / Price Bid.	As per BOQ at Section XI: Price Schedule	₹43,000/- (Rupees Forty-Three Thousand only) (Exempted for bidders registered with CPO / as MSE / Start-up; however Exempted bidders are required to submit Bid Security Declaration as per Annexure - E)	Estimated Value including GST@18% and Labour Welfare Cess @1%: ₹21,53,000/- (Rupees Twenty-One Lakh Fifty- Three Thousand only)

* The schedule of items & quantities to be executed is an indicative one. Any / all item(s) may/ may not be operated. The Contractor shall not have any claim for the same.

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*The Bidder, at the Bidder's own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing the Bid and entering into a Contract for the work as mentioned in the Notice Inviting Tender. **The cost of visiting the site shall be at the Bidder's own expense.***

Type of Tender (Two Bid / PQB / EOI / RC / Development / Indigenization / Disposal of Scrap / Security item etc.)	Two Part Bid (Part-I Techno-commercial Bid and Part-II Price Schedule/Price Bid)
Date of sale of e-Tender documents	From 16/12/2023 to 09/01/2024 at the website www.mstcecommerce.com
Price of the e-Tender Document	NIL; for MSTC, refer www.mstcecommerce.com
Place of Sale of e-Tender document	To be downloaded from website www.mstcecommerce.com
Closing date and time for receipt of e-Tender	09/01/2024 at 11:30 hrs.
Place of receipt of e-Tender	To Bids are to be submitted online at www.mstcecommerce.com
Time and date of opening of e-Tender	09/01/2024 at 11:45 hrs.
Place of opening of e-Tender	Online at www.mstcecommerce.com
Nominated Person / Designation to Receive Bulky Tender (Clause 21.1 of GIT)	Not applicable – to be submitted online mode

2. Tenderers are required to register themselves online with www.mstcecommerce.com. They may obtain further information about the tender from the office issuing the tender or visit our website www.brbnmpl.co.in.
3. Earnest Money Deposit (EMD) may be furnished through following modes of payment:
 - a) Account Payee Demand Draft / Banker's cheque drawn from any branch of SBI in India, in favour of Bharatiya Reserve Bank Note Mudran (P) Limited, payable at State Bank of India, Note Press Branch (Branch Code No: 3558), Salboni, P.O.-R.B.N.M.L., PIN-721132, Dist.-West Midnapore, West Bengal. If drawn from any other scheduled Commercial Bank in India, it should be payable at Midnapore.
 - b) Online Bank Transfer (Proof of online transfer should be submitted along with the Techno-Commercial Bid (Part-I)) through NEFT/RTGS can be made at the following BRBNMPL account maintained with Salboni Note Press Branch of State Bank of India: -

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Beneficiary Name	Bharatiya Reserve Bank Note Mudran (P) Limited
Name & Address of the Beneficiary	P.O.-R.B.N.M.L., BRBNMPL, Salboni-721132, Dist.-West Midnapore, West Bengal
Bankers Name & Branch Address	State Bank of India, Note Press Branch, Salboni, P.O.:- R.B.N.M.L., PIN-721132, Dist.-West Midnapore, West Bengal
Account Type and Number	Cash Credit / 11678747799
IFSC Code / MICR Number	IFSC Code: SBIN0003558 / 721002804

- c) Other Electronic Modes of Payment as per UPI id and QR code given below.
- (i) Other Electronic mode of payment such as Debit Card powered by RuPay,
 - (ii) Unified Payments Interface (UPI) (BHIM-UPI), Unified Payments Interface Quick Response Code (UPI QR Code) (BHIM-UPI QR Code)



Note: In case of (b) and (c) mode of payments, bidders are requested to send proof of the same, after completion of transaction, to the contact e-mail given in the tender by giving reference of the Tender number, Name of company/firm and mobile number.

4. Process of e-Tender/ Guidelines for filling:

A. Registration: The process involves vendor's registration with MSTC e-procurement portal which is free of cost. Only after registration, the vendor(s) can submit his/their bids electronically. This submission of bids shall be done over the internet. The Vendor should possess a valid Class III signing and encryption type digital signature certificate. Vendors are to make their own arrangement for bidding from a computer connected with Internet. MSTC is not responsible for making such arrangement. (Bids will not be recorded without Digital Signature).

SPECIAL NOTE: THE PRICE BID SHALL HAVE TO BE SUBMITTED ON-LINE AT www.mstcecommerce.com/eproc

- (i) Vendors are required to register themselves online at <https://www.mstcecommerce.com/eproc> → Register (Filling up details and creating own user id and password) → Submit. Please follow the 'Registration Guide' available in the Registration link before proceeding.

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- (ii) Vendors will receive a system generated mail confirming the registration in their email which has been provided during filling the registration form.
- (iii) The Vendors shall have to subscribe to the buyers and categories in order to receive system generated mails. In order to subscribe, a vendor has to login and click on ‘My Subscription’ followed by ‘Add Subscription’. On successful subscription, a system generated mail shall be forwarded to the vendor. Please follow the guide for ‘Subscription’ of ‘Download Guides’ available in the Dashboard before proceeding.

In case of any clarification, please contact BRBNMPL/MSTC, **(at least 07 days prior to the scheduled opening of the e-tender).**

Contact Persons (BRBNMPL):

- | | |
|----------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|
| (i) Mr. N.T. Rajagopalan, AGM
Phone: 03227-280695
E-mail: ntrajagopalan@brbnmpl.co.in | (ii) Mr. Kumar Rakesh Gupta, GM
Phone: 03227-280208
E-mail: kr Gupta@brbnmpl.co.in |
|----------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|

Contact Persons (MSTC):

- | | |
|------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------|
| (i) Mr. K Kranthi Kumar
Asst. Manager (ERO)
Mobile: 9174009882
E-mail: kkkumar@mstcindia.co.in | (ii) Mr. Sabyasachi Mukherjee
Manager (ERO)
Mobile: 7278030407
E-mail: smukherjee@mstcindia.co.in |
|------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------|

For Technical Assistance: 033 23400020, 033 23400021, 033 23400022

B. System Requirement:

- a) Operating System –Windows 7 and above
- b) Web Browser- Preferred ‘IE 8’ and above.
- c) Security Settings:
 - (i) Tools=>Internet Options=>Security=>Disable protected Mode If enabled-i.e., Remove the tick from the box mentioning “Enable Protected Mode”.
 - (ii) Tools => Internet Options => Security =>Custom Level=>
 - Active X control & plug-ins: Enable all Active-X Controls
 - Scripting: Enable “Allow Status Bar Update Via Script”
 - Disable “Use Pop-up Blocker”
- d) Java: JRE 8 Latest update
- e) Other Settings:
 - (i) View => Toolbars=> “Tick” Status Bar.
 - (ii) Tools=>Internet Options=> General=> Click on Settings under “Browsing history/Delete Browsing History”=> Temporary Internet Files=>Activate “Every time I Visit the Webpage”.

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- f) For new Version of IE or other “Active –X Filtering” under Tools should not be ticked.
- g) Tools =>Internet Options=> Security=> Selected Trusted Sites=> Add Website
<http://www.mstcecommerce.com>.

C. Type of Tender

- (i) Part I: Techno-Commercial bid will be opened electronically on specified date and time as given in the NIT. Bidder(s) can witness electronic opening of bid.
- (ii) Part II Price bid will be opened electronically of only those bidder(s) whose Part I Techno-Commercial Bid is found to be Techno-Commercially acceptable by BRBNMPL. Such bidder(s) will be intimated date of opening of Part II Price bid, through valid email confirmed by them.

D. All entries in the tender should be entered in online Technical & Commercial Formats without any ambiguity.

E. Special Note towards Transaction fee:

The vendors shall pay the transaction fee (non - refundable) to MSTC using “Transaction Fee Payment” Link under “My Menu” in the vendor login. The vendors have to select the particular tender from the event dropdown box. The vendor shall have the facility of making the payment either through NEFT or Online Payment. Bidders are advised to remit the transaction fee well in advance before the closing time of the event so as to give themselves sufficient time to submit the bid.

Bidders may please note that the transaction fee should be deposited by debiting the account of the bidder only; Transaction Fee deposited from or by debiting any other party’s account will not be accepted. Transaction Fee is non - refundable.

In case of failure to access the payment towards Transaction Fee for any reason, the vendor, in term, will not have the access to online e-tender.

F. In case of failure to access the payment towards cost of tender document & EMD for any reason, the vender, in term, will not have the access to on line e-tender and no correspondence in this respect will be entertained and BRBNMPL will not be responsible for any such lapses on this account. Bidder(s) are advised to make remittance of tender fee and EMD through Bank Draft / Banker’s Cheque / Pay Order etc. well in advance and upload the scanned copy of the same.

Vendors are instructed to use Upload Documents link in my menu to upload documents in document library. Multiple documents can be uploaded.

Once documents are uploaded in the library, vendors can attach documents through Attach Document link against the particular tender. For further assistance, please follow instructions of vendor guide.

G. All notices and correspondence to the bidder(s) shall be sent by email only during the process till finalization of tender by BRBNMPL. Hence the bidders are required to ensure that their corporate email I.D. provided is valid and updated at the stage of registration of vendor with MSTC (i.e. Service Provider). Bidders are also requested to ensure validity of their DSC (Digital Signature Certificate).

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- H.** (i) Please note that there is no provision to take out the list of parties downloading the tender document from the website mentioned in NIT. As such, bidders are requested to see the website once again before the due date of tender opening to ensure that they have not missed any corrigendum uploaded against the said tender after downloading the tender document. The responsibility of downloading the related corrigenda, if any, will be that of the downloading parties.
- (ii) No separate intimation in respect of corrigendum to this NIT (if any) will be sent to tenderer (s) who have downloaded the documents from website. Please see website www.mstcecommerce.com/eproc of MSTC Ltd.
- I.** E-tender cannot be accessed after the due date and time mentioned in NIT.
- J.** Bidding in e-tender:
- (i) Bidder(s) need to submit necessary EMD/ EMD declaration on letter head, Cost of Tender documents and Transaction fees to be eligible to bid online in the e-tender. Cost of Tender documents and Transaction fees are non-refundable. No interest will be paid on EMD. EMD if submitted of the unsuccessful bidder(s) will be refunded by BRBNMPL.
- (ii) The process involves Electronic Bidding for submission of Techno Commercial Bid as well as Price Bid.
- (iii) The bidder(s) can submit their Bid through internet in MSTC Website www.mstcecommerce.com/eproc
- (iv) The bidder should allow to run an application namely en Apple by accepting the risk and clicking on run. This exercise has to be done twice immediately after clicking on the Techno-Commercial bid. If this application is not run, then the bidder will not be able to save / submit his bid.
- (v) After filling the Techno-Commercial Bid, bidder should click ‘save’ for recording their Techno-Commercial bid. Once the same is done, the Price Bid link becomes active and the same has to filled up and then bidder should click on “save” to record their price bid. Then once both the Techno-Commercial bid and price bid have been saved, the bidder can click on the “Submit” button to register their bid.
- (vi) The Techno-Commercial Bid & price bid cannot be revised once the submit button has been clicked by the bidder.
- a) In all cases, bidder should use their own ID and Password along with Digital Signature at the time of submission of their bid.
- b) During the entire e-tender process, the bidders will remain completely anonymous to one another and also to everybody else.
- c) The e-tender floor shall remain open from the pre-announced date & time and for as much duration as mentioned above.
- d) All electronic bids submitted during the e-tender process shall be legally binding on the bidder. Any bid will be considered as the valid bid offered by that bidder and acceptance of the same by the Buyer will form a binding contract between Buyer and

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the Bidder for execution of supply. Such successful tenderer shall be called hereafter CONTRACTOR.

- e) It is mandatory that all the bids are submitted with digital signature certificate as otherwise the same will not be accepted by the system.
- f) No deviation of the terms and conditions of the tender document is acceptable. Submission of bid in the e-tender floor by any bidder confirms his acceptance of terms & conditions for the tender.
- g) Unit of Measure (UOM) is indicated in the e-tender Floor. Rate to be quoted should be in Indian Rupee as per UOM indicated in the e-tender floor / tender document.

K. Any order resulting from this e-tender shall be governed by the terms and conditions mentioned therein.

- 5. The online tender should be submitted strictly as per the terms and conditions and procedures laid down in the website www.mstcecommerce.com/eproc of MSTC Ltd.
- 6. **The bidders must upload all the documents, duly stamped and signed**, complete in all respects as per instructions contained in the Tender Documents. Any other document uploaded which is not required as per the terms of the NIT shall not be considered. **In case any document is not uploaded, the bid is liable to be rejected.**
- 7. Bids must be uploaded on the MSTC Website www.mstcecommerce.com/eproc till the deadline for submission. If the office happens to be closed on the deadline to submit the bids as specified above, this deadline shall not be extended.
- 8. In the event of any of the above-mentioned dates being declared as a holiday / closed day for the purchase organization, the tenders will be sold / received / opened on the next working day at the appointed time.
- 9. Tender shall be finalised on the basis of lowest (L1) bidder from eligible bidders as per Section XI and as per other terms & conditions of the tender. Eligible bidders shall be selected as per the qualification/eligibility criteria mentioned at Section IX of the tender.
- 10. Tenderer shall note that the tender document is kept same for all schedules, if more than one schedule is specified, for administrative convenience. BRBNMPL reserves the right to conclude contract for each schedule independently as per the response and qualification.
- 11. BRBNMPL reserves the right to Cancel the tendering Process / Reject any or all Bids / Re-tender without assigning any reason thereof. BRBNMPL also reserves the right to accept the Bid in whole or in part. Incomplete Bid documents submitted not in accordance with the directions issued shall be liable for rejection.
- 12. BRBNMPL reserves the right to grant benefits to eligible bidders under various Government Policies/directives (policies relating to Make in India; MSME; Start-ups etc.)

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13. Relaxations, exemptions and other conditions as per Micro and Small Enterprises (MSEs) Order 2012; Public Procurement (Preference to Make India) Order 2017:

The tenderers who are currently registered and shall continue to remain registered during the tender validity period with Central Purchase Organization (CPO) or as a Micro and Small Enterprise (MSE) as defined under MSEs Order 2012 issued by Ministry of Micro, Small and Medium Enterprises (MoMSME) or as a Start-up as recognized by Department for Promotion of Industry and Internal Trade (DPIIT), are exempted from payment of tender fee and earnest money. In case the tenderer falls in these categories, it should furnish certified copy of its valid registration details (registration as a MSE or Start-up, as the case may be).

No exemption shall be given for depositing Security Deposit (SD) to any DIC / SSI / MSE / NSIC / Start-up etc. registered firms.

Bidders are advised to refer to the following for relaxations, exemptions and other conditions with regard to Public Procurement Policy: -

- **Annexure-1:** Salient Features of ‘Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012’; Conditions for Micro and Small Enterprises (MSEs)
- **Annexure-2:** Conditions for Start-Up Companies
- **Annexure-3:** Salient Features of Revised ‘Public Procurement (Preference to Make in India) Order, 2017’

14. Details of IEM for this tender are furnished below:

Name :

Address : *(Not applicable for this tender)*

Email :

- 15. Bank charges:** Bank charges on DD, Online Bank Transfer through RTGS/NEFT or Other Electronic Modes of Payment towards Tender form, EMD and performance security to be borne by the bidder/supplier only.
- 16.** BRBNMPL does not pledge itself to accept the lowest or any tender and reserves to itself the right of accepting/rejecting the whole or any part of the tender or portion of the quantity tendered without assigning any reason thereof and without incurring any liability, whatsoever to the affected tenderer or tenderers.
- 17.** The tenderer shall satisfy BRBNMPL that they are competent and authorized to submit tender and/or to enter into a legally binding contract with the BRBNMPL.
- 18.** Submission of authentic documents in time is the prime responsibility of the bidder. In case of ambiguity or incomplete documents pertaining to bid submitted, bidders may be given only one opportunity with a fixed deadline after bid opening to provide complete and unambiguous documents in support of meeting Pre-Qualification Criteria. In case the bidder fails to submit any document or submits incomplete documents within the given time, bidder's tender will be rejected.

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19. BRBNMPL reserves the right to complete the evaluation based on the details furnished with the bid without seeking any additional information. BRBNMPL reserves the right to accept or reject or cancel the lowest or any other Tender Offer without assigning any reason thereof.
20. At the discretion of BRBNMPL, performance of the bidder in executing the previous contracts/orders of BRBNMPL, if any, in the last 5 financial years, may be taken into account during technical evaluation. The bids of the tenderers who were unsuccessful in completing the previous orders of BRBNMPL without any valid reason are liable to be rejected.
21. Incomplete Bid documents submitted not in accordance with the directions issued shall be liable for rejection. A Tender shall be liable for rejection in the following circumstances:
 - **Non-submission of EMD or “Bid Security Declaration”** in lieu of EMD in the Company Letterhead as per Annexure – E.
 - Does not fulfil minimum pre-qualification criteria as per the Tender Documents
 - Submits the tender late i.e. after due date and time
 - Unsolicited bids (applicable for LTE only)
 - Stipulates the validity period less than what is stated in the Tender Documents
 - Stipulates his own conditions and does not agree to withdraw the deviations, rendering his bid unacceptable
 - Does not disclose the full names and addresses of all his partners or Directors as applicable wherever called for in the tender.
 - Does not submit bid in the prescribed format making it impossible to evaluate the bid
 - Indulges in tampering of tender documents
 - Does not conform to any tender condition which stipulates non-conformance of tender conditions as a rejection criterion.
 - Bidders who have been black listed /debarred by BRBNMPL or any PSU or any Government Department and stands black listed /debarred as on tender opening date are not eligible to participate in this tender
22. No counter conditions shall be accepted against the tender enquiry.
23. Offers submitted not in line with the above guidelines shall be liable for rejection.
24. Self-certified copies (with seal of firm) of this **Tender document, corrigendum, if any,** along with other **documents mentioned in the tender** are to be submitted along with the Bid.
25. **Bidders have to sign and seal and write Page Nos. on each page of the tender document submitted.**
26. If any clarification is required, bidders are advised to send their request in writing to the contact details mentioned at Page 1 of this tender so as to reach **at least 07 days prior** to date of opening of the tender.
27. **Notification of Award (NoA):** BRBNMPL shall issue Notification of Award of Contract (NoA) / Letter of Intent (LoI) to the successful bidder/s, which qualify and become lowest bidder by e-mail as well as courier that its tender for Captioned Subject, has been accepted, briefly indicating therein the essential details of work and corresponding prices accepted. The successful tenderer/Contractor shall mobilize all men required for timely performance involving various activities and start the work from the date mentioned in Notification of Award. Contractor should

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T.E No. 005/SAL/CSR/2023-24, dated 16/12/2023

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acknowledge copy of Notification of Award duly signed and stamped in each page as token of acceptance.

28. **Contract Agreement:** A formal agreement shall be executed between successful bidder/s and BRBNMPL on ₹100/-Non-judicial stamp paper (02 Nos.) purchased by the Contractor within two weeks of receipt of Security Deposit / Performance Security as per the format given in SECTION-XV. In case, the successful Bidder fails to complete the formalities for execution of agreement, EMD/Security Deposit of the successful Bidder shall be forfeited and BRBNMPL may initiate appropriate action as deemed fit.

Yours faithfully,

For & On behalf of BRBNMPL

Sd/-

General Manager

BHARATIYA RESERVE BANK NOTE MUDRAN (P) LIMITED

(Wholly owned Subsidiary of Reserve Bank of India)

RBNML (PO), Salboni - 721 132

Phone: 03227 - 280212/213; Ext – 4001

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Section II: GENERAL INSTRUCTIONS TO TENDERERS (GIT)

Part I: General Instructions Applicable to all Types of Tenders

A PREAMBLE

1. Introduction

1.1 Definitions and abbreviations, which have been used in these documents, shall have the meanings as indicated in GCC.

1.2 For sake of convenience, whole of this Standard Bidding Document (including all sections) is written in reference to Procurement of Goods Tenders. However, this SBD would be utilized for all types of Tenders e.g. EOI, PQB, Rate Contract, Tenders involving Samples, Sale / Disposal of Scrap Material and Development / indigenization etc., Procurement of Services etc. Therefore the construction of all clauses are to be interpreted in the context of particular type of tender beyond the letter of the clause, read with the additional clauses for the specific type of tenders in Part II GIT/ GCC.

1.3 These tender documents have been issued for the requirements mentioned in Section - VI - "List of Requirements", which also indicates, inter-alia, the required delivery schedule and terms & place (i.e. destination) of delivery.

1.4 This section (Section II - "General Instruction to Tenderers" - GIT) provides the relevant information as well as instructions to assist the prospective tenderers in preparation and submission of tenders. It also includes the mode and procedure to be adopted for receipt and opening as well as scrutiny and evaluation of tenders and subsequent placement of contract. With this limited objective, GIT is not intended to be complete by itself and the rest of this document - SIT, GCC and SCC in particular may also be thoroughly studied before filling up the Tender Document. There would be certain topics covered in GIT/SIT as well as in GCC/SCC from different perspectives. In case of any conflict between these, provisions of GCC/ SCC would prevail.

1.5 The tenderers shall also read the Special Instructions to Tenderers (SIT) related to this purchase, as contained in Section III of these documents and follow the same accordingly. Whenever there is a conflict between the GIT and the SIT, the provisions contained in the SIT shall prevail over those in the GIT.

2. Language of Tender

The tender submitted by the tenderer and all subsequent correspondence and documents relating to the tender exchanged between the tenderer and BRBNMPL, shall be written in English or Hindi language, unless otherwise specified in the Tender. However, the language of any printed literature furnished by the tenderer in connection with its tender may be written in any other language provided the same is accompanied by Hindi or English translation. For purposes of interpretation of the tender, the English translation shall prevail.

3. Eligible Tenderers

This invitation for tenders is open to all suppliers who fulfil the eligibility criteria specified in these documents. Please refer to Section IX: Qualification / Eligibility Criteria.

4. Eligible Goods and Services

All goods and related services to be supplied under the contract shall have their origin in India or other countries, subject to any restriction imposed in this regard in Section III (SIT). The term "origin" used in this clause means the place where the goods are mined, grown, produced or manufactured or from where the related services are arranged and supplied.

5. Tendering Expense

The tenderer shall bear all costs and expenditure incurred and / or to be incurred by it in connection with its tender including preparation, mailing and submission of its tender and for subsequent processing the same. BRBNMPL will, in no case be responsible or liable for any such cost, expenditure etc. regardless of the conduct or outcome of the tendering process.

B TENDER DOCUMENTS

6. Content of Tender Documents

6.1 The tender document includes: -

1. Section I: Notice Inviting Tender (NIT)
2. Section II: General Instructions to Tenderers (GIT)
Part I: General Instructions applicable to all types of tenders
Part II: Additional General Instructions applicable to specific types of tenders
3. Section III: Special Instructions to Tenderers (SIT)
4. Section IV: General Conditions of Contract (GCC)
5. Section V: Special Conditions of Contract (SCC)
6. Section VI: List of Requirements
7. Section VII: Technical Specifications
8. Section VIII: Quality Control Requirements
9. Section IX: Qualification / Eligibility Criteria
10. Section X: Tender Form
11. Section XI: Price Schedule
12. Section XII: Questionnaire
13. Section XIII: Bank Guarantee Form for EMD
14. Section XIV: Manufacturer's Authorization Form
15. Section XV: Bank Guarantee Form for Performance Security
16. Section XVI: Contract Form
17. Section XVII: Letter of Authority for attending a Bid Opening
18. Section XVIII: Shipping Arrangements for Liner Cargoes
A: In respect of CFR, CIF, Turnkey/F.O.R. contracts for import
B: In respect of FOB/FAS contracts for import
19. Section XIX: Proforma of Bills for Payments
20. Section XX: Proforma for Pre Contract Integrity Pact

6.2 The relevant details of the required goods and services, the terms, conditions and procedure for tendering, tender evaluation, placement of contract, the applicable contract terms and, also, the standard formats to be used for this

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purpose are incorporated in the above-mentioned documents. The interested tenderers before formulating the tender and submitting the same to BRBNMPL, should read and examine all the terms, conditions, instructions etc. contained in the tender documents. Failure to provide and / or comply with the required information, instructions etc. incorporated in these tender documents may result in rejection of its tender.

7. Amendments to Tender Documents

7.1 At any time prior to the deadline for submission of tenders, BRBNMPL may, for any reason deemed fit by it, modify the tender documents by issuing suitable amendments to it.

7.2 Such an amendment will be uploaded in the website and notified in writing by registered / speed post or by fax / telex / e-mail, followed by copy of the same by suitable recorded post to all prospective tenderers, which have received the tender documents and will be binding on them.

7.3 In order to provide reasonable time to the prospective tenderers to take necessary action in preparing their tenders as per the amendment, BRBNMPL may, at its discretion extend the deadline for the submission of tenders and other allied time frames, which are linked with that deadline.

8. Pre-Bid conference

If found necessary, a pre-bid conference may be stipulated in the SIT, for clarification/amendment to Technical specifications / techno-commercial conditions in two-bid tenders.

9. Clarification of Tender Documents

A Tenderer requiring any clarification or elucidation on any issue of the tender documents may take up the same with BRBNMPL in writing or by fax / e-mail / telex. BRBNMPL will respond in writing to such request provided the same is received by BRBNMPL not later than twenty-one days (unless otherwise specified in the SIT) prior to the prescribed date of submission of tender. Copies of the query and clarification shall be sent to all prospective bidders who have received the bidding documents.

C PREPARATION OF TENDERS**10. Documents Comprising the Tender**

10.1 The tender to be submitted by Tenderer shall contain the following documents, duly filled in, as required:

- Tender Form and Price Schedule along with list of deviations (ref Clause 19.4) from the clauses of this SBD, if any.
- Documentary evidence, as necessary in terms of GIT clauses 3 and 16 establishing that the tenderer is eligible to submit the tender and, also, qualified to perform the contract if its tender is accepted.
- Documents and relevant details to establish in accordance with GIT clause 17 that the goods and the allied services to be supplied by the tenderer conform to the requirement of the tender documents along with list of deviations if any (ref clause 17.3 of GIT).
- Earnest money furnished in accordance with GIT clause 18.18.1 alternatively, documentary evidence as per GIT

clause 18.2 for claiming exemption from payment of earnest money and

e. Questionnaire as per Section XII.

f. Manufacturer's Authorization Form (ref Section XIV, if applicable)

NB: The tenderers may also enclose in their tenders, technical literature and other documents as and if considered necessary by them.

10.2 A tender, that does not fulfil any of the above requirements and / or gives evasive information / reply against any such requirement, shall be liable to be ignored and rejected.

10.3 Tender sent by fax/email/telex/cable shall be ignored.

11. Tender currencies

11.1 Unless otherwise specified, the tenderer shall quote only in Indian rupees.

11.2 Where the tender condition specifies acceptance of quotations in different currencies, then, for domestic goods, prices shall be quoted in Indian rupees only and for imported goods, prices shall be quoted either in Indian rupees or in the currency stipulated in the SIT, mentioning, inter-alia, the exchange rate adopted for converting foreign currency into Indian Rupees. As regards price(s) for allied services, if any, required with the goods, the same shall be quoted in Indian Rupees if such services are to be performed / undertaken in India.

11.3 Tenders, where prices are quoted in any other way shall be treated as unresponsive and rejected.

12. Tender Prices

12.1 The Tenderer shall indicate on the Price Schedule provided under Section XI all the specified components of prices shown therein including the unit prices and total tender prices of the goods and services it proposes to supply against the requirement. All the columns shown in the price schedule should be filled up as required. If any column does not apply to a tenderer, same should be clarified accordingly by the tenderer.

12.2 If there is more than one schedule in the List of Requirements, the tenderer has the option to submit its quotation for any one or more schedules and, also, to offer special discount for combined schedules. However, while quoting for a schedule, the tenderer shall quote for the complete requirement of goods and services as specified in that particular schedule.

12.3 The quoted prices for goods offered from within India (goods manufactured in India or goods of foreign origin already located in India) and that for goods of foreign origin offered from abroad are to be indicated separately in the applicable Price Schedules attached under Section XI.

12.4 While filling up the columns of the price schedule, the following aspects should be noted for compliance:

12.5 For goods offered from within India (goods manufactured in India or goods of foreign origin already located in India), the prices in the corresponding price schedule shall be entered separately in the following manner:

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a) The price of the goods, quoted ex-factory, ex-showroom, ex-warehouse or off-the-shelf, as applicable, including Goods and services Tax, Customs duty or any other similar duties and taxes

already paid or payable on the components and raw material used in the manufacture or assembly of the goods quoted ex-factory etc. or on the previously imported goods of foreign origin quoted ex-showroom etc.

b) Goods and Services Tax, which will be payable on the goods in India if the contract is awarded.

c) Charges towards inland transportation, insurance and other local costs incidental to delivery of the goods to their final destination as specified in the List of Requirements and
d) The price of incidental services, as and if mentioned in List of Requirements.

12.6 For goods of foreign origin offered from abroad, the prices in the corresponding price schedule shall be entered separately in the following manner:

a) The price of goods quoted FAS / FOB port of shipment, CIF port of entry in India or CIF specified place of destination in India as indicated in the List of Requirements,

b) Wherever applicable, the amount of custom duty and import duty on the goods to be imported.

c) The charges for inland transportation, insurance and other local costs incidental to delivery of the goods from the port of entry in India to their final destination, as specified in the List of Requirements. And

d) The charges for incidental services, as and if mentioned in the List of Requirements.

12.7 Additional information and instruction on Duties and Taxes:

For goods offered from within India (goods manufactured in India or goods of foreign origin already located in India), if the Tenderer desires to ask for Goods and services Tax, Customs duty or any other similar duties and taxes to be paid extra, the same must be specifically stated. In the absence of any such stipulation the price will be taken inclusive of such duties and taxes and no claim for the same will be entertained later.

12.8 Goods and Services Tax

a) If reimbursement of Goods and Services Tax is intended as extra over the quoted prices, the supplier must specifically say so also indicating the rate, quantum and nature of the tax applicable. In the absence of any such stipulation, it will be presumed that the prices quoted are firm and final and no claim on account of Goods and Services Tax will be entertained after the opening of tenders.

b) If a Tenderer chooses to quote a price inclusive of Goods and Services Tax and also desires to be reimbursed for variation, if any, in the Goods and Services Tax during the time of supply, the tenderer must clearly mention the same and also indicate the rate and quantum of Goods and Services Tax included in its price. Failure to indicate all such details in clear terms may result in statutory variations being denied to the tenderer.

c) Subject to sub clauses 12.8 (a) & (b) above, any change in Goods and Services Tax upward / downward as a result of any statutory variation in Goods and Services Tax taking place within original Delivery Period shall be allowed to the extent of actual quantum of Goods and Services Tax paid by the supplier. In case of downward revision in Goods and Services Tax, the actual quantum of reduction of Goods and Services Tax shall be reimbursed to BRBNMPL by the supplier. All such adjustments shall include all reliefs, exemptions, rebates, concession etc. if any obtained by the supplier.

12.9 Goods and Services Tax...contd...

If a tenderer asks for GST to be paid extra, the rate and nature of such taxes applicable should be shown separately. Such taxes will be paid as per the rate at which it is liable to be assessed or has actually been assessed provided the transaction of sale is legally liable to such taxes and is payable as per the terms of the contract.

12.10 Goods and Services Tax...contd...

i) The tenderer should quote the exact percentage of GST that they will be charging extra.

ii) While quoting the rates, tenderers should pass on (by way of reduction in prices) the input tax credit that would become available to them by switching over to the new system of GST from the existing system of tax, duly stating the quantum of such credit per unit of the item quoted for.

iii) The tenderer while quoting for tenders should give the following declaration:

“We agree to pass on such additional input tax credit as may become available in future in respect of all the inputs used in the manufacture of the final product on the date of supply under the GST scheme by way of reduction in price and advise the purchaser accordingly.”

iv) The supplier while claiming the payment shall furnish the following certificate to the paying authorities:

“We hereby declare that additional input tax credit to the tune of Rs..... has accrued and accordingly the same is being passed on to the purchaser and to that effect the payable amount may be adjusted.”

12.11 Duties, taxes and other levies of Local bodies

Unless otherwise stated in the SIT, the goods supplied against contracts placed by BRBNMPL are not exempted from levy of duties, taxes and other Levies of local bodies. In such cases, the supplier should make the payment to avoid delay in supplies and forward the receipt of the same to the purchasing department for reimbursement and, also, for further necessary action.

In cases where exemption is available, suppliers should obtain the exemption certificate from the purchasing department to avoid payment of such levies and taxes.

12.12 Duties / Taxes on Raw Materials

BRBNMPL is not liable for any claim from the supplier on account of fresh imposition and / or increase (including statutory increase) of Customs duty, Goods and Services Tax

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or any other similar duties and taxes on raw materials and/or components used directly in the manufacture of the contracted goods taking place during the pendency of the contract, unless such liability is specifically agreed to in terms of the contract.

12.13 Imported Stores not liable to Above-mentioned Taxes and Duties:

Above mentioned Taxes and Duties are not leviable on imported goods (goods of foreign origin offered from abroad) and hence would not be reimbursed.

12.14 Customs Duty:

In respect of imported goods of foreign origin offered from abroad, the tenderer shall specify the rate as well as the total amount of customs duty payable. The tenderer shall also indicate the corresponding Indian Customs Tariff Number applicable for the goods in question.

12.14.1 For transportation of imported goods offered from abroad, relevant instructions as incorporated under GCC Clause 11 shall be followed.

12.14.2 For insurance of goods to be supplied, relevant instructions as provided under GCC Clause 12 shall be followed.

12.14.3 Unless otherwise specifically indicated in this tender document, the terms FOB, FAS, CIF etc. for imported goods offered from abroad, shall be governed by the rules & regulations prescribed in the current edition of INCOTERMS, published by the International Chamber of Commerce, Paris

12.14.4 The need for indication of all such price components by the tenderers, as required in this clause (viz., GIT clause 12) is for the purpose of comparison of the tenders by BRBNMPL and will no way restrict BRBNMPL's right to award the contract on the selected tenderer on any of the terms offered.

13. Authorized Dealer/Distributor/Representative

Principal manufacturers/OEMs, manufacturers under license or their authorized Dealers/ Distributors/ Representatives who are exclusively appointed by the principal manufacturers/OEMs to represent them in the country shall be eligible to apply or to take part in the bid. One Principal manufacturer/OEM can authorize only one Dealer/ Distributor/Representative for a particular tender. Similarly, one authorized Dealer/ Distributor/ Representative can represent only one Principal manufacturer/OEM in a particular tender. There can be only one bid from either: -

1. The Principal manufacturer/OEM directly; or
2. Any of its branch/division/subsidiary; or
3. Authorized Dealer/Distributor/Representative on behalf of the Principal manufacturer/OEM

Note

(i) In a tender, either the Principal manufacturer/OEM or its authorized dealer/ distributor/ representative can bid but both cannot bid simultaneously in the same tender.

(ii) In case the bidder is an authorized Dealer/ Distributor/Representative, except in case of Commercially-Off-the-Shelf (COTS) items, then

(a) the bidder should have been associated as authorised dealer/ distributor/representative of the same or other Principal Manufacturer/OEM for same set of services as in present bid (supply, installation, satisfactorily commissioning, after sales service as the case may be) for same or similar 'Product' for past three years ending on 31st March (or any other year ending followed in relevant country) of the previous financial year; and

(b) the principal manufacturer/OEM should furnish a legally enforceable tender-specific authorisation in the prescribed form (Section XIV of SBD) assuring full guarantee and warranty obligations as per the general and special conditions of contract and to abide by other tender terms and conditions. The letter of authorisation should be signed by a person competent and having the power of attorney to legally bind the manufacturer; and

(c) the principal manufacturer/OEM should meet all the pre-qualification criteria without exemption.

(iii) For commercially off the shelf (COTS) items with clear and standard specifications, a valid dealership certificate will have to be submitted.

14. Firm Price / Variable Price

14.1 Unless otherwise specified in the SIT, prices quoted by the tenderer shall remain firm and fixed during the currency of the contract and not subject to variation on any account.

14.2 In case the tender documents require offers on variable price basis, the price quoted by the tenderers will be subject to adjustment during original Delivery Period to take care of the changes in the cost of labour and material components in accordance with the price variation formula to be specified in the SIT. If a tenderer submits firm price quotation against the requirement of variable price quotation, that tender will be prima-facie acceptable and considered further, taking price variation asked for by the tenderer as zero.

14.3 However, as regards taxes and duties, if any, chargeable on the goods and payable, the conditions stipulated in GIT clause 12 will apply for both firm price tender and variable price tender.

14.4 Subject to provisions of Clause 11 above, where prices are quoted in foreign currencies, involving imports - Foreign Exchange Rate Variation (ERV) would be borne by the Purchaser within the original Delivery Period. The offer of the Tenderer should indicate import content and the currency used for calculating import content.

14.5 Base Exchange rate of each major currency used for calculating FE content of the contract should be indicated. The base date of ERV would be contract date and variation on the base date can be given up to the midpoint manufacture, unless firm has already indicated the time schedule within which material will be imported by the firm.

14.6 In case delivery period is re-fixed / extended, ERV will not be admissible, if this is due to default of the supplier.

14.7 Documents for claiming ERV:

- i. A bill of ERV claim enclosing working sheet

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ii. Banker's Certificate/debit advice detailing FE paid and exchange rate

iii. Copies of import order placed on supplier

iv. Invoice of supplier for the relevant import order

15. Alternative Tenders

Unless otherwise specified in the Schedule of Requirements, alternative tenders shall not be considered.

16. Documents Establishing Tenderer's Eligibility and Qualifications

16.1 Pursuant to GIT clause 10, the tenderer shall furnish, as part of its tender, relevant details and documents establishing its eligibility to quote and its qualifications to perform the contract if its tender is accepted.

16.2 The documentary evidence needed to establish the tenderer's qualifications shall fulfil the following requirements:

a) In case the tenderer offers to supply goods, which are manufactured by some other firm, the tenderer has been duly authorized by the goods manufacturer to quote for and supply the goods to BRBNMPL. The tenderer shall submit the Manufacturer's Authorization Letter to this effect as per the standard form provided under Section XIV in this document.

b) The tenderer has the required financial, technical and production capability necessary to perform the contract and, further, it meets the qualification criteria incorporated in the Section IX in these documents.

c) In case the tenderer is not doing business in India, it is / will be duly represented by an authorized Dealer/Distributor/Representative stationed in India fully equipped and able to carry out the required contractual functions and duties of the supplier including after sale service, maintenance & repair etc. of the goods in question, stocking of spare parts and fast moving components and other obligations, if any, specified in the conditions of contract and/or technical specifications.

17. Documents establishing Goods' Conformity to Tender document

17.1 The tenderer shall provide in its tender the required as well as the relevant documents like technical data, literature, drawings etc. to establish that the goods and services offered in the tender fully conform to the goods and services specified by BRBNMPL in the tender documents. For this purpose, the tenderer shall also provide a clause-by-clause commentary on the technical specifications and other technical details incorporated by BRBNMPL in the tender documents to establish technical responsiveness of the goods and services offered in its tender.

17.2 In case there is any variation and/or deviation between the goods & services prescribed by BRBNMPL and that offered by the tenderer, the tenderer shall list out the same in a chart form without ambiguity along with justification, and provide the same along with its tender.

17.3 If a tenderer furnishes wrong and/or misguiding data, statement(s) etc. about technical acceptability of the goods and services offered by it, its tender will be liable to be

ignored and rejected in addition to other remedies available to BRBNMPL in this regard.

18. Earnest Money Deposit (EMD)

18.1 Pursuant to GIT clause 10.1(d) the tenderer shall furnish along with its tender, earnest money for amount as shown in the List of Requirements.

The earnest money is required to protect BRBNMPL against the risk of the Tenderer's unwarranted conduct as amplified under sub-clause 23.23.2 below.

18.2 The tenderers who are currently registered and, also, will continue to remain registered during the tender validity period with Central Purchase Organisation or as a Micro and Small Enterprise (MSE) as defined in MSEs Order 2012 issued by Ministry of Micro, Small and Medium Enterprises (MSME) or as a Start-up as recognised by Department for Promotion of Industry and Internal Trade (DPIIT), are exempted from payment of earnest money. In case the tenderer falls in these categories, it should furnish certified copy of its valid registration details (registration with CPO or as a MSE or as a Start-up, as the case may be).

Micro & Small Enterprises must attach Registration Certificate issued by DIC / KVIC / KVIB / Coir Board / NSIC / Directorate of Handicrafts and Handlooms, or any other body specified by MSME for authentication such as Udyog Aadhaar Memorandum / Acknowledgment.

18.3 The earnest money shall be denominated in Indian Rupees or in equivalent foreign exchange in case of GTE/ICB tenders.

18.4 The earnest money shall be furnished in one of the following forms:

a) Account Payee Demand Draft from any scheduled commercial bank in India or

b) Banker's cheque from any scheduled commercial bank in India or

c) Online Bank Transfer (Proof of online transfer to be submitted)

d) Other Electronic Modes of Payment

☑ Debit Card powered by RuPay

☑ Unified Payments Interface (UPI) (BHIM-UPI)

☑ Unified Payments Interface Quick Response Code (UPI QR Code) (BHIM-UPI QR Code)

e) Bank Guarantee issued/confirmed by any scheduled commercial bank in India in the proforma given in Section XIII of SBD in case the amount is more than Rs.5 lakh and in case of foreign bidders in GTE/ICB tenders (in equivalent foreign exchange amount)

18.5 The earnest money shall be valid for a period of forty-five days beyond the validity period of the tender.

18.6 Unsuccessful tenderers' earnest monies will be returned to them without any interest whatsoever within 15 days of determination of the tenderers as unsuccessful after opening of Price Bid.

The successful bidder's bid security (EMD) can be adjusted against the SD or returned as per the terms of the tender document. The balance can be deducted from the supplier's bill/invoice before release of payment. Unlike Procurement

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of Works, in Procurement of Goods, the concept of taking part of Performance Guarantee as money retained from first or progressive bills of the supplier is not acceptable.

18.7 Earnest money of a tenderer will be forfeited, if the tenderer withdraws or amends its tender or impairs or derogates from the tender in any respect within the period of validity of its tender. The successful tenderer's earnest money will be forfeited if it fails to furnish the required performance security within the specified period.

19. Tender Validity

19.1 If not mentioned otherwise in the SIT, the tenders shall remain valid for acceptance for a period of 90 days (Ninety days) in case of single bid tender system and 120 days in case of two-bid system after the date of tender opening prescribed in the tender document. Any tender valid for a shorter period shall be treated as unresponsive and rejected.

19.2 In exceptional cases, the tenderers may be requested by BRBNMPL to extend the validity of their tenders up to a specified period. Such request(s) and responses thereto shall be conveyed by surface mail or by fax/email/telex/cable followed by surface mail. The tenderers, who agree to extend the tender validity, are to extend the same without any change or modification of their original tender and they are also to extend the validity period of the EMD accordingly.

19.3 In case the day up to which the tenders are to remain valid falls on/ subsequently declared a holiday or closed day for BRBNMPL, the tender validity shall automatically be extended up to the next working day.

19.4 Compliance with the Clauses of this Tender Document: Tenderer must comply with all the clauses of this Tender Document. In case there are any deviations, these should be listed in a chart form without any ambiguity along with justification.

20. Signing and Sealing of Tender

20.1 An authenticated copy of the document which authorizes the signatory to commit on behalf of the firm shall accompany the offer. The individual signing the tender or any other documents connected therewith should clearly indicate his full name and designation and also specify whether he is signing,

(a) As Sole Proprietor of the concern or as attorney of the Sole Proprietor;

(b) As Partner (s) of the firm;

(c) As Director, Manager or Secretary in case the of Limited Company duly authorized by a resolution passed by the Board of Directors or in pursuance of the Authority conferred by Memorandum of Association.

20.2 The authorized signatory of the tenderer must sign the tender at appropriate places and initial the remaining pages of the tender.

20.3 The tenderers shall submit their tenders as per the instructions contained in GIT Clause

20.4 Unless otherwise mentioned in the SIT, a tenderer shall submit two copies of its tender marking them as "Original" and "Duplicate".

20.5 The original and other copies of the tender shall either be typed or written in indelible ink and the same shall be signed by the tenderer or by a person(s) who has been duly authorized to bind the tenderer to the contract. The letter of authorization shall be by a written power of attorney, which shall also be furnished along with the tender.

20.6 All the copies of the tender shall be duly signed at the appropriate places as indicated in the tender documents and all other pages of the tender including printed literature, if any shall be initialled by the same person(s) signing the tender. The tender shall not contain any erasure or overwriting, except as necessary to correct any error made by the tenderer and, if there is any such correction; the same shall be initialled by the person(s) signing the tender.

20.7 The tenderer is to seal the original and each copy of the tender in separate envelopes, duly marking the same as "Original", "Duplicate" and so on and writing the address of BRBNMPL and the tender reference number on the envelopes. The sentence 'NOT TO BE OPENED' before (The tenderer is to put the date & time of tender opening) are to be written on these envelopes. The inner envelopes are then to be put in a bigger outer envelope, which will also be duly sealed, marked etc. as above. If the outer envelope is not sealed and marked properly as above, BRBNMPL will not assume any responsibility for its misplacement, premature opening, late opening etc.

20.8 For purchasing capital equipment, high value plant, machinery etc. of complex and technical nature, tender document will seek quotation in two parts (Two Bid System) - first part containing the relevant technical details of the equipment / machinery etc., and in the second part, price quotation along with other allied issues. First part will be known as 'Technical Bid', and the second part 'Financial bid'. Tenderer shall seal separately 'Technical Bid' and 'Financial bid' and covers will be suitably super scribed. Both these sealed covers shall be put in a bigger cover and sealed and evaluation would be done as described in clause 25.24.4 below. Further details would be given in SIT, if considered necessary.

20.9 If permitted in the SIT, the tenderer may submit its tender through e-tendering procedure.

D SUBMISSION OF TENDERS**21. Submission of Tenders**

21.1 Unless otherwise specified, the tenderers are to deposit the tenders in the tender box kept for this purpose at a place as indicated in para 1 of NIT. In case of bulky tender which cannot be put into tender box, the same shall be submitted by the tenderer by hand to the designated officers of BRBNMPL, as indicated in clause 1 of NIT. The officer receiving the tender will give the tenderer an official receipt duly signed with date and time.

21.2 The tenderers must ensure that they deposit their tenders not later than the closing time and date specified for submission of tenders. In the event of the specified date for

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submission of tender falls on / is subsequently declared a holiday or closed day for BRBNMPL, the tenders will be received up to the appointed time on the next working day.

22. Late Tender

A tender, which is received after the specified date and time for receipt of tenders will be treated as "late" tender and will be ignored.

23. Alteration and Withdrawal of Tender

23.1 The tenderer, after submitting its tender, is permitted to alter / modify its tender so long as such alterations / modifications are received duly signed, sealed and marked like the original tender, within the deadline for submission of tenders. Alterations / modifications to tenders received after the prescribed deadline will not be considered.

23.2 No tender should be withdrawn after the deadline for submission of tender and before expiry of the tender validity period. If a tenderer withdraws the tender during this period, it will result in forfeiture of the earnest money furnished by the tenderer in its tender besides other sanctions by BRBNMPL.

E TENDER OPENING

24. Opening of Tenders

24.1 BRBNMPL will open the tenders at the specified date and time and at the specified place as indicated in clause 1 of NIT. In case the specified date of tender opening falls on / is subsequently declared a holiday or closed day for BRBNMPL, the tenders will be opened at the appointed time and place on the next working day.

24.2 Authorized representatives of the tenderers, who have submitted tenders on time may attend the tender opening, provided they bring with them letters of authority as per the format in SBD XVII from the corresponding tenderers. The tender opening official(s) will prepare a list of the representatives attending the tender opening. The list will contain the representatives' names & signatures and corresponding tenderers' names and addresses.

24.3 During the tender opening, the tender opening official(s) will read the salient features of the tenders like description of the goods offered, price, special discount if any, delivery period, whether earnest money furnished or not and any other special features of the tenders, as deemed fit by the tender opening official(s).

24.4 In the case of two bid system mentioned in clause 20.8 above, the technical bids are to be opened in the first instance, at the prescribed time and date. These bids shall be scrutinized and evaluated by the competent committee / authority with reference to parameters prescribed in the tender document. Thereafter, in the second stage, the financial bids of only the technically acceptable offers (as decided in the first stage) shall be opened for further scrutiny and evaluation. Other financial bids would be returned unopened to the respective bidders under Registered AD / Reliable Courier or any other mode with proof of delivery.

F SCRUTINY AND EVALUATION OF TENDERS

25. Basic Principle

Tenders will be evaluated on the basis of the terms & conditions already incorporated in the tender document, based on which tenders have been received and the terms, conditions etc. mentioned by the tenderers in their tenders. No new condition will be brought in while scrutinizing and evaluating the tenders.

26. Preliminary Scrutiny of Tenders

26.1 The tenders will first be scrutinized to determine whether they are complete and meet the essential and important requirements, conditions etc. as prescribed in the tender document, the tenders that do not meet the basic requirements, are liable to be treated as unresponsive and ignored.

26.2 The following are some of the important aspects, for which a tender may be declared unresponsive and ignored;
a) Tender is not in the prescribed format or is unsigned or not signed as per the stipulations in the bid document.

b) Tenderer is not eligible.

c) Tender validity is shorter than the required period.

d) Required EMD has not been provided or exemption from EMD is claimed without acceptable proof of exemption.

e) Tenderer has quoted for goods manufactured by a different firm without the required authority letter from that manufacturer.

f) Tenderer has not agreed to give the required performance security.

g) Goods offered are sub-standard, not meeting the required specification etc.

h) Tenderer has not agreed to essential condition(s) specially incorporated in the tender enquiry.

i) Against a schedule in the List of Requirement (incorporated in the tender enquiry), the Tenderer has not quoted for the entire requirement as specified in that schedule. (Example: In a schedule, it has been stipulated that the Tenderer will supply the equipment, install and commission it and also train BRBNMPL's operators for operating the equipment. The Tenderer has however, quoted only for supply of the equipment).

27. Minor Infirmary / Irregularity / Non-Conformity

If during the preliminary examination, BRBNMPL find any minor infirmity and / or irregularity and / or non-conformity in a tender, BRBNMPL may waive the same provided it does not constitute any material deviation and financial impact and, also, does not prejudice or affect the ranking order of the tenderers. Wherever necessary, BRBNMPL will convey its observation on such 'minor' issues to the tenderer by registered / speed post etc. asking the tenderer to respond by a specified date. If the tenderer does not reply by the specified date or gives evasive reply without clarifying the point at issue in clear terms, that tender will be liable to be ignored.

28. Discrepancy in Prices

28.1 If, in the price structure quoted by a tenderer, there is discrepancy between the unit price and the total price (which is obtained by multiplying the unit price by the quantity), the unit price shall prevail and the total price

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corrected accordingly, unless BRBNMPL feels that the tenderer has made a mistake in placing the decimal point in the unit price, in which case the total price as quoted shall prevail over the unit price and the unit price corrected accordingly.

28.2 If there is an error in a total price, which has been worked out through addition and / or subtraction of subtotals, the subtotals shall prevail and the total corrected; and

28.3 If there is a discrepancy between the amount expressed in words and figures, the amount in words shall prevail, subject to sub clause 28.1 and 28.2 above.

28.4 If, as per the judgment of BRBNMPL, there is any such arithmetical discrepancy in a tender, the same will be suitably conveyed to the tenderer by registered / speed post. If the tenderer does not agree to the observation of BRBNMPL, the tender is liable to be ignored.

29. Discrepancy between original and copies of Tender

In case any discrepancy is observed between the text etc. of the original and that of other copies of the same tender set, the text etc. of the original shall prevail. Here also, BRBNMPL will convey its observation suitably to the tenderer by registered / Speed post and, if the tenderer does not accept BRBNMPL's observation, that tender will be liable to be ignored.

30. Clarification of Bids

During evaluation and comparison of bids, purchaser may, at its discretion ask the bidder or clarification of its bid. The clarification should be received within 7 days from the bidder from date of receipt of such request. The request for clarification shall be in writing and no change in prices or substance of the bid shall be sought, offered or permitted. No post bid clarification at the initiative of the bidder shall be entertained.

31. Qualification / Eligibility Criteria

Tenders of the tenderers, who do not meet the required qualification / eligibility criteria prescribed in Section IX will be treated as unresponsive and will not be considered further.

32. Conversion of tender currencies to Indian Rupees

In case the tender document permits the tenderers to quote their prices in different currencies, all such quoted prices of the responsive tenderers will be converted to a single currency viz., Indian Rupees for the purpose of equitable comparison and evaluation, as per the Bill Currency Selling exchange rates established by the State Bank of India for similar transactions, as on the date of tender opening.

33. Schedule-wise Evaluation

In case the List of Requirements contains more than one schedule, the responsive tenders will be evaluated and compared separately for each schedule. The tender for a schedule will not be considered if the complete requirements prescribed in that schedule are not included in the tender. However, as already mentioned in GIT sub clause 12.2, tenderers have the option to quote for any one or more schedules and offer discounts for combined schedules. Such

discounts, wherever applicable, will be taken into account to determine the tender or combination of tenders offering the lowest evaluated cost for BRBNMPL in deciding the successful tenderer for each schedule, subject to that tenderer(s) being responsive.

34. Comparison on CIF/FOR Destination Basis

Unless mentioned otherwise in Section - III - Special Instructions to Tenderers and Section - VI - List of Requirements, the comparison of the responsive tenders shall be on CIF/FOR destination basis, duly delivered, commissioned, etc. as the case may be.

35. Additional Factors and Parameters for Evaluation and Ranking of**Responsive Tenders**

35.1 Further to GIT Clause 33 above, BRBNMPL's evaluation of a tender will include and take into account the following:

a) In the case of goods offered from within India (goods manufactured in India or goods of foreign origin already located in India), Goods and Services Tax or any other similar duties and taxes, which will be contractually payable (to the tenderer), on the goods if a contract is awarded on the tenderer; and

b) In the case of goods of foreign origin offered from abroad, customs duty and other similar import duties/taxes, which will be contractually payable (to the tenderer) on the goods if the contract is awarded on the tenderer.

35.2 BRBNMPL's evaluation of tender will also take into account the additional factors, if any, incorporated in SIT in the manner and to the extent indicated therein.

35.3 As per policies of the Government from time to time, the purchaser reserves its option to give price preference to Micro & Small Scale Industries in comparison to the large scale Industries. This price preference cannot however be taken for granted and every endeavour need to be made by such firms to bring down cost and achieve competitiveness.

35.4 If the tenders have been invited on variable price basis, the tenders will be evaluated, compared and ranked on the basis of the position as prevailing on the day of tender opening and not on the basis of any future date.

36. Tenderer's capability to perform the contract

36.1 BRBNMPL, through the above process of tender scrutiny and tender evaluation will determine to its satisfaction whether the tenderer, whose tender has been determined as the lowest evaluated responsive tender is eligible, qualified and capable in all respects to perform the contract satisfactorily. If, there is more than one schedule in the List of Requirements, then, such determination will be made separately for each schedule.

36.2 The above mentioned determination will, inter-alia, take into account the tenderer's financial, technical and production capabilities for satisfying all the requirements of BRBNMPL as incorporated in the tender document.

Such determination will be based upon scrutiny and examination of all relevant data and details submitted by the

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tenderer in its tender as well as such other allied information as deemed appropriate by BRBNMPL.

37. Cartel Formation / Pool Rates

Cartel formation or quotation of Pool / Co-ordinated rates, leading to 'Appreciable Adverse Effect on Competition' (AAEC) as identified in Competition Act, 2002, as amended by Competition (Amendment) Act, 2007, would be considered as a serious misdemeanour and would be dealt accordingly as per Clause 44 below.

38. Negotiations

Normally there would be no price negotiations. But BRBNMPL reserves its right to negotiate with the lowest acceptable bidder (L1), who is techno-commercially cleared / approved for supply of bulk quantity and on whom the contract would have been placed but for the decision to negotiate, under special circumstances in accordance with CVC guidelines. Selection of contractors by negotiations should be a rare exception rather than the rule and may be resorted to only in the exceptional circumstances under the following circumstances: -

- (i) Where the procurement is done on nomination basis (PAC and STE without PAC);
- (ii) Procurement is from single or limited sources of supply;
- (iii) Procurements where there is suspicion of cartel formation.

39. Contacting BRBNMPL

39.1. From the time of submission of tender to the time of awarding the contract, if a tenderer needs to contact BRBNMPL for any reason relating to this tender enquiry and / or its tender, it should do so only in writing.

39.2. It will be treated as a serious misdemeanour in case a tenderer attempts to influence BRBNMPL's decision on scrutiny, comparison, evaluation and award of the contracts. In such a case the tender of the tenderer shall be liable for rejection in addition to appropriate administrative actions being taken against that tenderer, as deemed fit by BRBNMPL, in terms of clause 44 of GIT.

G AWARD OF CONTRACT**40. BRBNMPL's Right to accept any Tender and to reject any or all Tenders**

BRBNMPL reserves the right to accept in part or in full any tender or reject any tender without assigning any reason or to cancel the tendering process and reject all tenders at any time prior to award of contract, without incurring any liability, whatsoever to the affected tenderer or tenderers.

41. Award Criteria

Subject to GIT clause 36 above, the contract will be awarded to the lowest evaluated responsive tenderer decided by BRBNMPL in terms of GIT Clause 34.

42. Variation of Quantities at the Time of Award

Normally, there will be no variation of quantities at the time of awarding the contract. However, at the time of awarding

the contract, the quantity to be procured shall be re-judged based on the current data, since the ground situation may have very well changed. In that case, BRBNMPL reserves the right to increase or decrease the tendered quantity by 25 (Twenty-Five) per cent for ordering, if so warranted. A clause would be included in SIT giving further details.

43. Parallel Contracts

BRBNMPL reserves its right to conclude Parallel contracts, with more than one bidder (for the same tender). If this is foreseen at the time of Tendering, a clause would be included in SIT giving further details.

44. Serious Misdemeanours

44.1. Following would be considered serious misdemeanours:

- i. Submission of misleading / false / fraudulent information/ documents by the bidder in their bid
- ii. Submission of fraudulent / un-encashable Financial Instruments stipulated under Tender or Contract Condition.
- iii. Violation of Code of Ethics laid down in Clause 32 of the GCC.
- iv. Cartel formation or quotation of Pool / coordinated rates leading to "Appreciable Adverse Effect on Competition" (AAEC) as identified under the Competition Act, 2002.
- v. Deliberate attempts to pass off inferior goods or short quantities.
- vi. Violation of Fall Clause by Rate Contract holding Firms.
- vii. Attempts to influence BRBNMPL's Decisions on scrutiny, comparison, evaluation and award of Tender.

44.2. Besides, suitable administrative actions, like rejecting the offers or delisting of registered firms, BRBNMPL would ban / blacklist Tenderers committing such misdemeanour, including declaring them ineligible to be awarded BRBNMPL contracts for indefinite or for a stated period.

45. Notification of Award

45.1 Before expiry of the tender validity period, BRBNMPL will notify the successful tenderer(s) in writing, by registered / speed post or by fax / email / telex / cable (to be confirmed by registered / speed post) that its tender for goods & services, which have been selected by BRBNMPL, has been accepted, also briefly indicating therein the essential details like description, specification and quantity of the goods & services and corresponding prices accepted. The successful tenderer must furnish to BRBNMPL the required performance security within twenty one days from the date of this notification. Relevant details about the performance security have been provided under GCC Clause 6 under Section IV.

45.2 The notification of award shall constitute the conclusion of the contract.

46. Issue of Contract

46.1 Within seven working days of receipt of performance security, BRBNMPL will send the contract form (as per Section XVI) duly completed and signed, in duplicate, to the successful tenderer by registered / speed post.

46.2 Within seven days from the date of issue of the contract, the successful tenderer will return the original copy of the

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contract, duly signed and dated, to BRBNMPL by registered / speed post.

47. Non-receipt of Performance Security and Contract by BRBNMPL

Failure of the successful tenderer in providing performance security within 21 days of receipt of notification of award and / or returning contract copy duly signed in terms of GIT clauses 45 and 46 above shall make the tenderer liable for forfeiture of its EMD and, also, for further sanctions by BRBNMPL against it.

48. Return of EMD

The earnest money of the successful tenderer and the unsuccessful tenderers will be returned to them without any interest, whatsoever, in terms of GIT Clause 18.6.

49. Publication of Tender Result

The name and address of the successful tenderer(s) receiving the contract(s) will be mentioned in the notice board/bulletin/ web site of BRBNMPL.

Part II: Additional General Instructions Applicable to Specific Types of Tenders:**50. Rate Contract Tenders**

50.1 In addition to GIT in Part I above, following GIT will be applicable to rate contract Tenders:

- i. Earnest Money Deposit (EMD) is to be furnished by unregistered bidders only.
- ii. In the Schedule of Requirement, no commitment of quantity is mentioned; only the anticipated requirement is mentioned without any commitment.
- iii. BRBNMPL reserves the right to conclude more than one rate contract for the same item.
- iv. Unless otherwise specified in SIT, the currency of a Rate Contract would normally be for one year.
- v. During the currency of the Rate Contract, BRBNMPL may withdraw the rate contract by serving suitable notice. The prescribed notice period is generally thirty days.
- vi. During the currency of the Rate Contract, BRBNMPL would have the option to renegotiate the price with the rate contract holders.
- vii. During the currency of the Rate Contract, in case of emergency, BRBNMPL may purchase the same item through ad hoc contract with a new supplier.
- viii. Usually, the terms of delivery in rate contracts are FOR dispatching station.
- ix. Supply orders, incorporating definite quantity of goods to be supplied along with all other required conditions following the rate contract terms, will be issued by nominated Direct Demanding Officers (DDO) for obtaining supplies through the rate contract.
- x. BRBNMPL is entitled to place supply orders up to the last day of the validity of the rate contract and, though supplies against such supply orders will be affected beyond the validity period of the rate contract, all such supply will be guided by the terms & conditions of the rate contract.
- xi. The rate contract will be guided by "Fall Clause" as described below.

50.2 Fall Clause

If the rate contract holder reduces its price or sells or even offers to sell the rate contracted goods, following conditions of sale similar to those of the rate contract, at a price lower than the rate contract price, to any person or organization during the currency of the rate contract, the rate contract price will be automatically reduced with effect from that date for all the subsequent supplies under the rate contract and the rate contract amended accordingly. Any violation of the fall clause would be considered a serious misdemeanour under clause 44 of the GIT and action, as appropriate, would be taken as per provision of that clause.

50.3 Performance Security

Depending on the anticipated overall drawal against a rate contract and, also, anticipated number of parallel rate contracts to be issued for an item, the procuring entity shall consider obtaining Performance Security @ 5% (Five percent) of the value of supply order in the supply orders issued against rate contracts on the rate contract holder.

50.4 Renewal of Rate Contracts

In case it is not possible to conclude new rate contracts before the expiry of existing ones, due to some special reasons, the existing rate contracts would be extended with same terms, conditions etc. for a suitable period, with the consent of the rate contract holders. Rate contracts of the firms, who do not agree to such extension, will be left out. Period of such extension would generally not be more than three months.

51. Prequalification Bidding

51.1 Prequalification Bidding is for short listing of qualified Bidders who fulfil the Prequalification criteria as laid down in SIT or in Section IX of SBD - "Qualification Criteria" for procurement of Goods or Services as listed in Section VI of SBD - "List of Requirements". Short listed Bidders would be informed of their qualification and short listing in accordance with the stipulations laid down in the SIT. Unless otherwise stipulated in the SIT the PQB short listing would be valid only till the next procurement tender. Further conditions will be elaborated in the SIT.

51.2 If stipulated in the SIT, only these short listed qualified bidders would be invited to participate in the Procurement of the requirements. Otherwise SIT may also indicate that instead of floating a separate PQB tender, it may be combined with the Procurement Tender, as a three bid tender. Initially the first Packet containing PQB would be opened and evaluation would be done. Thereafter the rest of tender would be handled as a two bid system for only those bidders who succeed in PQB.

52. Tenders involving Samples

52.1 Normally no sample would be called along with the offer for evaluation.

52.2 Purchaser's Samples: If indicated in the SIT, a Purchaser's sample may be displayed to indicate required characteristics over and above the Specifications for perusal of the bidders. Name and Designation of the Custodian, Place, Dates and Time of inspection of Purchaser's sample will be indicated in the SIT. The supplies in the contract will

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have to meet the indicated required characteristics for which the Purchaser's sample was displayed, besides meeting the specification listed in Section VII - "Technical Specifications" of the SBD. He would be issued a sealed Purchaser's sample for the purpose at the time of award of the contract.

52.3 Pre-Production Samples: If stipulated in SIT, successful contractor would be required to submit a Pre-Production sample(s) to the Inspecting Officer/ or the nominated authority mentioned in the contract within the time specified therein. If the Contractor is unable to do so, he must apply immediately to the Office issuing the acceptance of tender for extension of time stating the reasons for the delay. If the Purchaser is satisfied that a reasonable ground for an extension of time exists, he may allow such additional time as he considers to be justified (and his decision shall be final) with or without alteration in the delivery period stipulated in the contract and on such conditions as he deems fit. In the event of the failure of the Contractor to deliver the pre-production sample by the date specified in the acceptance of tender or any other date to which the time may be extended as aforesaid by the Purchaser or of the rejection of the sample, the Purchaser shall be entitled to cancel the contract and, if so desired, purchase or authorize the purchase of the stores at the risk and cost of the Contractor (unless specified otherwise in the SIT). In such an event, in case of Security Items where urgency develops due to such delays, BRBNMPL reserves its right to procure not more than one year's requirement against this "Risk & Cost" tender from existing pre-qualified and security cleared firms. Bulk production and supply will only be allowed if this sample(s) pass the Tests laid down in the Section VIII "Quality Control Requirements" in the SBD.

52.4 Testing of Samples: Tests, procedures and testing laboratories for testing samples would be detailed in the Section VIII - "Quality Control Requirements" in the SBD.

52.5 Validation / Prolonged Trials: If specified in SIT or in the Section VIII - "Quality Control Requirements" in the SBD, pre-production samples may have to undergo validation or extended trial before their performance can be declared satisfactory.

52.6 Parameters Settings and duration of Validation Tests would be indicated in the Section VIII - "Quality Control Requirements" in the SBD. It would also stipulate the period or event marking end of validation trials. It would also be indicated therein whether the Permission to start bulk production will have to wait full validation or it can go on in parallel.

53. Expression of Interest (EOI) Tenders:

53.1 EOI tenders are floated for short listing firms who are willing and qualified for: -

- i. Registration of Vendors for Supply of particular Stores or certain categories of Stores.
- ii. Development of new items or Indigenization of Imported stores

53.2 The qualification / eligibility criteria required and the format of submission of such Data would be indicated in the Section IX - "Qualification Criteria" in the SBD.

53.3 Objectives and scope of requirement would be indicated in the Section VI - "List of Requirements" in the SBD. Indicative quantity required yearly and its future requirements would also be indicated.

53.4 In case of EOI for Development of new Items or for Indigenization, prospective firms would be given opportunity to inspect the Machine / Item at the place of installation at the place, dates and Time mentioned in SIT.

53.5 In case EOI is for registration of vendors, Registration Fees and validity period of registration would be detailed in the SIT.

53.6 Short List of Suppliers: The suppliers shall be evaluated for short listing, inter-alia, based on their past experience of supplying goods in similar context, financial strength, technical capabilities etc. Each supplier will be assigned scores based on weightages assigned to each of the criteria mentioned in the Section IX - "Qualification Criteria" in the SBD.

53.7 If stipulated in the SIT, the Firm's capacity and Capability may be assessed by a nominated Committee or by a third party nominated by BRBNMPL.

53.8 All suppliers who secure the minimum required marks (normally 50% unless otherwise specified in the Section IX) would be short listed. Section IX may alternatively specify minimum qualifying requirement for each of the criteria i.e. minimum years of experience, minimum number of assignments executed, minimum turnover etc. Under such circumstances, all suppliers who meet the minimum requirement, as specified, will be short listed.

53.9 In case of EOI for registration of vendors, registration letters would be issued to the short listed tenderers.

53.10 In case of EOI for development / indigenization, these shortlisted tenderers would only be allowed to participate in the subsequent development/ indigenization tenders.

54. Tenders for Disposal of Scrap

54.1 Introduction: The tender is for Sale of Scrap material lying at various locations. Details of scrap for sale including Description, Present Condition, Lot Size and its Location would be given in the Section VI - "List of Requirements".

54.2 "As Is; Where Is; Whatever Is" Basis of This Sale:

54.2.1 This sale of Scrap is strictly on "As is; Where is; Whatever is" basis. Tenderer must satisfy himself on all matters with regard to quality, quantity, nature of stores etc., before tendering as no complaint or representation of any kind shall be entertained after the sale contract is concluded.

54.2.2 The description of lot in the particulars of sale has been given for the purpose of identification thereof only and the use of such description shall not constitute the sale thereof to be sale by description and no sale shall be invalid by reason of any defect or deviation or variation in any lot or on account of any lot not being exactly described and the purchaser shall not be entitled to claim any damage or

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compensation whatsoever on account of such fault, error in description, weight or the like.

54.2.3 All quantities of scrap whether by weight or measurement mentioned in the Tender notice are only approximate and should the quantity, on actual weight or measurement basis as the case may be and whenever delivered on such basis, works out less than the advertised and for projected quantity, the BRBNMPL shall not under any circumstances be liable to make good any such deficiency

54.2.4 BRBNMPL reserves right to increase or decrease the quantity of any item or items or terminate the contract at any stage by giving one week's notice. No claim whatsoever shall lie against the BRBNMPL on account of such termination of the contract or variation in the quantity.

54.2.5 BRBNMPL shall have the right to remove certain items which it feels were not intended for sale but were inadvertently made a part of the scrap material or of the lot offered for sale lying at the premises or were joined or attached to the material offered for sale.

54.2.6 Tenderers desirous of purchasing and participating in the tender must visit the site before submitting the offer, after taking due permission from the concerned Stock Holders. The Tenderers submitting the offers shall be deemed to have visited the site and acquainted themselves thoroughly with materials intended for sale in all respect.

54.2.7 Any person giving offer shall be deemed to have made himself fully conversant with the Terms and Conditions of the Tender Sale, as well as the location and condition of the materials being sold and shall be deemed to have agreed to all the stated terms and conditions herein under.

54.3 Submission of Offer

54.3.1 Unless specified otherwise in the SIT, tenders shall hold good for acceptance for a minimum period of 90 days (ninety days) from the date of opening of the tenders. The offers of the tenderers shall be irrevocable.

54.3.2 The BRBNMPL reserves right to reject any offer without assigning any reason there for.

54.3.3 Unless otherwise stated in the SIT, the amount of EMD in such tenders would be 5% of the value of the tender. The Earnest Money shall be forfeited if the tenderer unilaterally withdraws amends, impairs or derogates from his offer in any respect within the period of validity of his offer.

54.3.4 If the offer of the tenderer is not accepted by the BRBNMPL, the Earnest Money deposit made by the tenderer shall be refunded to him. No interest shall be payable on such refunds. The EMD deposited by the successful tenderer shall remain with the BRBNMPL till payment of the security deposit (SD) money, as stipulated in relevant Clause, has been made. It may be adjusted as part of the total SD money at the discretion of the BRBNMPL.

54.3.5 Duties, taxes and other levies of local bodies, whatever in force, shall be payable extra by the purchaser as per rules applicable to BRBNMPL. Current and valid PAN and

Goods and Services Tax Identification Number (GSTIN), wherever applicable, must be provided in the Bid of the Tenderer.

54.3.6 All arrangement for lifting and transportation of scrap material, including manpower, crane, transport vehicle and trolley etc., if required shall be made by the purchaser concerned only and the BRBNMPL shall not provide or help in providing any such arrangements and the rate quoted by the purchaser must include such and all incidental charges.

54.3.7 Registered dealers who are exempted from payment of Goods and Services Tax must give reference to Goods and Services Tax laws which provides such exemption or submit any certificate as issued by the Goods and Services tax authorities and shall be required to submit necessary form duly completed in all respect to BRBNMPL or its representatives before obtaining delivery order, duly signed by the partner of the firm or the person authorized to do so.

54.3.8 Evaluation of tenders for Disposal of scrap will be done on similar basis as Tenders for Procurement of Goods, except that the selection of the bidders shall be on the basis of the highest responsive Bidder (H1). In case full quantity is not offered to be taken by the Highest Bidder, parallel contracts would be placed.

54.4 Notification of Acceptance and Award of Contract:

54.4.1 The successful tenderer, herein after referred to as purchasers, shall have to submit security deposit (SD) @ 10% of the total sale value of the contract within 5 working days of issue of the sale contract (excluding the date of issue of sale contract). The SD shall be deposited in the form of account payee demand draft drawn on any scheduled commercial bank in India in favour of Bharatiya Reserve Bank Note Mudran Private Limited or through online transfer or through other electronic mode of payment as mentioned in clause 3 of NIT in connection with EMD.

54.4.2 The purchaser has to pay balance payment within 20 days from the date of notification of acceptance, which is to be issued by BRBNMPL or his authorized representative, in the form of account payee demand draft drawn on any scheduled commercial bank in India in favour of Bharatiya Reserve Bank Note Mudran Private Limited or through online transfer or through other electronic mode of payment. In case of any, default to deposit balance payment, BRBNMPL reserves right to terminate the contract and forfeit the security deposit.

54.5 Disposal Tenders for Security and Sensitive Machinery and Items:

54.5.1 Non-Misuse Declaration: The bidder is required to give an undertaking that he or his employees or legal heirs will ensure that such items purchased from BRBNMPL, will be utilized only for scrap recovery and will not be misused for any other purpose. He will also ensure that this undertaking is honoured and it got underwritten from further down the line scrap processors / re-purchasers, if any. In case his firm changes hands, it will be his

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responsibility to ensure that the new owners honour and underwrite this undertaking.

54.5.2 If stipulated in SIT delivery would be given only in dismantled / cutup condition.

55. Development and Indigenization Tenders:

55.1 Already developed firm or firms who have already received development orders for the item (with whatever results) would not be considered in such tenders.

55.2 If specified in SIT the contract documents may be issued free of cost, and submission of earnest money deposit and security deposit may be relaxed.

55.3 If specified in SIT, The Tenderers may quote separately for i. Price / rate for bulk supply of item in development / indigenization supplies and ii. Separately, cost of development including cost of pre-production samples. Firms would be paid only for the number of samples specified in the Tender. If he has to manufacture more samples due to failure of earlier one, he would not be paid for it.

55.4 L1 would be determined on the basis of rate of item quoted including reference to total cost of the development cost (including the cost of prototype) plus the notional total cost of quantities that will be required over next three years, wherever applicable.

55.5 Development contracts may, as far as feasible, be concluded with two or more contractors in parallel.

55.6 The ratio of splitting of the supply order between various development agencies / firms in cases of parallel development, including criteria thereof, would be specified in the SIT.

55.7 However, in case the requirement is meagre and complex technology is involved, or quantity of the equipment / spares is limited/small/uneconomic if distributed between two vendors, the entire order could be placed upon the L1 vendor only.

55.8 If specified in SIT, Advance and Intermediate Payment to Suppliers may be allowed.

55.9 Quantity for Development Commitment In Next three years, after the newly developed firm is able to successfully complete Development orders with +5% tolerances, 20% of annual quantity requirement may be reserved for Newly Developed firms.

55.10 Period of Development Commitment: A newly developed firm would be granted this facility till only three years after completing the initial Development order. However, this facility is not a bar to the firm from competing with already established firms for quantities larger than 20% provided their prices and performance so warrant. Thereafter they would have to compete on equal terms with other already developed firms.

Yours faithfully,

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Signature with date
Name:

Seal

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The following Special Instructions to Tenderers will apply for this purchase. These special instructions will modify/ substitute/ supplement the corresponding General Instructions to Tenderers (GIT) incorporated in Section II. The corresponding GIT clause numbers have also been indicated in the text below:

In case of any conflict between the provision in the GIT and that in the SIT, the provision contained in the SIT shall prevail.

(Clauses of GIT listed below include a possibility for variation in their provisions through SIT. There could be other clauses in SIT as deemed fit.)

Sl. No.	GIT Clause No.	Topic	SIT Provision
1	2	Language of Tender	To be submitted in English only.
2	3	Eligible Tenderers, Eligible Goods & Services (Origin of Goods).	Applicable. Any bidder from a Country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority <i>[exclusion as per Order (Public Procurement No. 2) F.No.6/18/2019-PPD, Ministry of Finance, Dept. of Expenditure, Public Procurement Division, dated 23/07/2020]</i> . The Competent Authority for registration will be the Registration Committee constituted by the Department for Promotion of Industry and Internal Trade (DPIIT), GoI.
3	4	Eligible Goods & Services (Origin of Goods)	Applicable. In addition, a bidder is permitted to procure raw material, components, subassemblies etc. from the vendors from Countries which share a land border with India. Such vendors will not be required to be registered with the Competent Authority as it is not regarded as "sub-contracting". However, in case a bidder has proposed to supply finished goods procured directly / indirectly from the vendors from the countries sharing land border

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			with India, such vendor will be required to be registered with the Competent Authority [exclusion as per Order (Public Procurement No. 2) F.No.6/18/2019-PPD, Ministry of Finance, Dept. of Expenditure, Public Procurement Division, dated 23/07/2020]. The Competent Authority for registration will be the Registration Committee constituted by the Department for Promotion of Industry and Internal Trade (DPIIT), GoI.
4	8	Pre-bid Conference	Not applicable
5	11.2	Tender Currency	Indian Rupees only.
6	12.8	GST	<p>I) Wherever applicable bidder shall quote the exact Tax percentage F.O.R. Salboni (West Bengal). Supplier shall be solely responsible for correctness of the HSN Code of item to be supplied and its applicable rate. Any differential amount in taxes and duties including the consequential penalty amount, if any, due to incorrect HSN Code will be borne by Supplier. BRBNMPL will not be responsible for any ambiguities arising for incorrect HSN Code and its applicable rate. Supplier shall be solely responsible for any legal complicity arising due to this.</p> <p>II) Bidder(s) needs to ensure that GST registration will be “Active” on the date of bid opening, its evaluation and throughout the tenure of Contract. Failing of which will lead to termination of Contract and action as deemed fit as per terms of tender and also if any payment due to the Contractor/supplier against Bills/ Performance Security etc. will be kept on hold till the time bidder/Contractor/service provider furnishes the GST clearance certificate issued by the appropriate authority to BRBNMPL.</p>

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7	12.11	Applicability of octroi and Local taxes	No change
8	14.1	Fixed Price / Variable Price	Applicable
9	18	EMD	<p>EMD of ₹43,000/- (Rupees Forty-Three Thousand Only) is payable in the same way as mentioned for Tender fee. However, exempted bidders are required to submit “Bid Security Declaration” in the Bidder’s letterhead as per Annexure – E along with bid.</p> <p>(Exempted for bidders registered with CPO / as MSE / Start-up; however Exempted bidders are required to submit Bid Security Declaration as per Annexure – E along with their technical bid).</p>
10	19	Tender Validity	120 days
11	20	Signing and Sealing of Tender 20.4. Number of Copies of Tenders to be submitted 20.9: E procurement:	No Change. 20.4 No. of copies- One 20.9 E procurement: Applicable
12	24.4	Opening of Tenders	Price bids of only those bidders who qualify in the Techno-Commercial Bid (Part-I) will be opened.
13	31	Qualification / Eligibility Criteria	<p><i>This tender falls under category of Works Contract. [Ref. Sl. No. 18 of Annexure - 1]</i></p> <p>Relaxation of Norms with regard to Prior Turnover and Prior experience for Class-I & Class-II Local Suppliers subject to meeting of quality and technical specifications as referred in Annexure - 3.</p> <p><i>Note: This tender does not fall under the category of procurement of items/services related to public safety, health, critical security operations and equipment, etc. [Ref. Sl.No.8 of Annexure - 1 & Sl.No.5 of Annexure - 2].</i></p>

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			Note: Since, this is a Works Contract; so, Relaxation of Norms w.r.t. Prior Turnover & Prior Experience and further Purchase Preference <u>shall not be applicable to MSE's UNDER PUBLIC PROCUREMENT POLICY FOR MSE's ORDER 2012.</u>
14	33	Schedule-wise Evaluation	The Tender will be finalised on the basis of Lowest (L1) bidder from eligible bidders as per Section XI and as per other terms & conditions of the tender.
15	35.3	Additional Factors and Parameters for Evaluation and Ranking of Responsive Tenders	<p>Price bid evaluation will be subject to purchase preference to Class – I Local Suppliers as per guidelines [Refer Annexure - 3]. However, this Purchase Preference will be extended considering “the tender quantity is “NON-SPLITTABLE/ NON-DIVISIBLE” in nature”.</p> <p>Note: BRBNMPL reserves the right to allocate the tender quantity amongst Local Suppliers and other L1 bidders on case to case basis within the provisions of Government guidelines.</p> <p>Minimum Local Content: Equal to or more than 50% for “Class - I Local Supplier” and more than 20% but less than 50% for “Class - II Local Supplier”.</p> <p>Note: Since, this is a Works Contract; so, Relaxation of Norms w.r.t. Prior Turnover & Prior Experience and further Purchase Preference <u>shall not be applicable to MSE's UNDER PUBLIC PROCUREMENT POLICY FOR MSE's ORDER 2012.</u></p>
16	42	Variation of Quantities at the Time of Award	At the time of awarding the contract, the quantity to be procured shall be re-judged based on the current data, since the ground situation may have very well changed. In that case, BRBNMPL reserves the right to increase or decrease the tendered quantity, if so warranted.

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17	50	Rate Contract Tenders	NOT APPLICABLE
18	51	PQB Tenders	NOT APPLICABLE
19	52.2	Purchaser's Samples	NOT APPLICABLE
20	52.3	Pre-Production Samples	NOT APPLICABLE
21	53	EOI Tenders	NOT APPLICABLE
22	54	Tenders for Disposal of Scrap	NOT APPLICABLE
23	55	Development and Indigenization Tenders	NOT APPLICABLE

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Signature with Seal of the bidder & date

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SECTION IV: GENERAL CONDITIONS OF CONTRACT (GCC)

Part I: General Conditions of Contract applicable to all types of Tenders

1. Definitions; Interpretation and Abbreviations: In the contract, unless the context otherwise requires:

1.1 Definitions and Interpretation:

- (i) "Contract" means the letter or memorandum communicating to the Contractor the acceptance of this tender and includes "Intimation of Award" of his tender; "Contract" includes Bid Invitation, Instructions to Tenderers, Tender, Acceptance of Tender, General Conditions of Contract, Schedule of Requirements, particulars and the other conditions specified in the acceptance of tender and includes a repeat order which has been accepted or acted upon by the Contractor and a formal agreement, if executed;
- (ii) "Contractor" or "Supplier" means the individual or the firm supplying the goods and services. The term includes his employees, successors, authorized dealers/representatives, stockists and distributors. Other homologous terms are: Vendor, Firm, Manufacturer, OEM etc.
- (iii) "Drawing" means the drawing or drawings specified in or annexed to the Specifications;
- (iv) "Government" means the Central Government or a State Government as the case may be;
- (v) The "Inspecting Officer" means the person, or organisation specified in the contract for the purpose of inspection of stores of work under the contract and includes his / their authorised representative;
- (vi) "Purchase Officer" means the officer signing the acceptance of tender and includes any officer who has authority to execute the relevant contract on behalf of the Purchaser;
- (vii) The "Purchaser" means BRBNMPL - the organization purchasing goods and services as incorporated in the documents;
- (viii) "Signed" includes stamped, except in the case of an acceptance of tender or any amendment thereof;
- (ix) "Test" means such test as is prescribed by the particulars or considered necessary by the Inspecting Officer whether performed or made by the Inspecting Officer or any agency acting under the direction of the Inspecting Officer;
- (x) The delivery of the stores shall be deemed to take place on delivery of the stores in accordance with the terms of the contract, after approval by the Inspecting Officer if so provided in the contract:
 - a. The consignee at his premises; or
 - b. Where so provided, the interim consignee at his premises; or
 - c. A carrier or other person named in the contract for the purpose of transmission to the consignee; or
 - d. The consignee at the destination station in case of contract stipulating for delivery of stores at destination station.
- (xi) "Writing" or "Written" includes matter either in whole or in part, in manuscript, typewritten, lithographed,

cyclostyled, photographed or printed under or over signature or seal, as the case may be.

(xii) Words in the singular include the plural and vice-versa.

(xiii) Words importing the masculine gender shall be taken to include the feminine gender and words importing persons shall include any company or association or body of individuals, whether incorporated or not.

(xiv) The heading of these conditions shall not affect the interpretation or construction thereof.

(xv) Terms and expression not herein defined shall have the meanings assigned to them in the Indian Sale of Goods Act, 1930 (as amended) or the Indian Contract Act, 1872 (as amended) or the General Clauses Act, 1897 (as amended) as the case may be.

(xvi) PARTIES: The parties to the contract are the "Contractor" and the "Purchaser", as defined above;

(xvii) "Tender" means quotation / bid received from a firm / supplier.

(xviii) "Goods" means the articles, material, commodities, livestock, furniture, fixtures, raw material, spares, instruments, machinery, equipment, industrial plant etc. which the supplier is required to supply to BRBNMPL under the contract. Other homologous terms are: Stores, Materials etc.

(xix) "Services" means services allied and incidental to the supply of goods, such as transportation, installation, commissioning, provision of technical assistance, training, after sales service, maintenance service and other such obligations of the supplier covered under the contract.

(xx) "Earnest Money Deposit" (EMD) means monetary guarantee to be furnished by a Tenderer along with its tender.

(xxi) "Performance Security" means monetary guarantee to be furnished by the successful Tenderer for due performance of the contract placed on it. Performance Security is also known as Security Deposit or Performance Bank Guarantee.

(xxii) "Consignee" means the person to whom the goods are required to be delivered as specified in the Contract. If the goods are required to be delivered to a person as an interim consignee for the purpose of dispatch to another person as provided in the Contract, then that "another" person is the consignee, also known as ultimate consignee.

(xxiii) "Specification" or "Technical Specification" means the drawing/ document/standard that prescribes the requirement to which product or service has to conform.

(xxiv) "Inspection" means activities such as measuring, examining, testing, analysing, gauging one or more characteristics of the product or service and comparing the same with the specified requirement to determine conformity.

(xxv) "Day" means calendar day.

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"AAEC"	means "Appreciable Adverse Effect on Competition" as per Competition Act
"BG"	means Bank Guarantee
"BL or B/L"	means Bill of Lading
"CD"	means Custom Duty
"CIF"	means Cost, Insurance and Freight Included
"CMD"	means Chairman and Managing Director
"CPSU"	means Central Public Sector Undertaking
"DDO"	means Direct Demanding Officer in Rate Contracts
"DGS&D"	means Directorate General of Supplies and Disposals
"DP"	means Delivery Period
"ECS"	means Electronic clearing system
"EMD"	means Earnest money deposit
"EOI"	means Expression of Interest (Tendering System)
"ERV"	means Exchange rate variations
"FAS"	means Free alongside shipment
"FOB"	means Freight on Board
"FOR"	means Free on Rail
"GCC"	means General Conditions of Contract
"GIT"	means General Instructions to Tenderers
"GST"	means Goods and Services Tax
"H1, H2 etc."	means First Highest, Second Highest Offers etc. in Disposal Tenders
"Incoterms"	means International Commercial Terms, 2000 (of ICC)
"L1, L2 etc."	means First or second Lowest Offer etc.
"LC"	means Letter of Credit
"LD or L/D"	means Liquidated Damages
"LSI"	means Large Scale Industry
"NIT"	means Notice Inviting Tenders
"NSIC"	means National small industries corporation
"PQB"	means Pre-qualification bidding
"PSU"	means Public Sector Undertaking
"PVC"	means Price variation clause
"RC"	means Rate contract
"RR or R/R"	means Railway Receipt
"SBD" or "TD"	means Standard Bid Document / Tender Document
"SCC"	means Special Conditions of Contract
"SIT"	means Special Instructions to Tenderers
"BRBNMPL"	means Bharatiya Reserve Bank Note Mudran Private Limited
"SSI"	means Small Scale Industry

2. Application

2.1 The General Conditions of Contract incorporated in this section shall be applicable for this purchase to the extent the same are not superseded by the Special Conditions of Contract (SCC) prescribed under Section V of this document.

2.2 General Conditions of the contract shall not be changed from one tender to other.

2.3 Other Laws and Conditions that will govern the Contract: Besides GCC and SCC following conditions and Laws will also be applicable and would be considered as part of the contract:

- i. Indian Contracts Act, 1872
- ii. Sale of Goods Act, 1930
- iii. Arbitration and Conciliation Act, 1996 read with the Arbitration and Conciliation (Amendment) Act, 2015
- iv. Competition Act, 2002 as amended by Competition (Amendment Act), 2007
- v. Contractor's Tender Submissions including Revised Offer during Negotiations if any
- vi. Conditions in other parts of the Tender Documents
- vii. Correspondence including counter-offers if any; between the Contactor and BRBNMPL during the Tender Finalization
- viii. Notification of award and Contract Documents
- ix. Subsequent Amendments to the Contract

3. Use of contract documents and information

3.1 The supplier shall not, without BRBNMPL's prior written consent, disclose the contract or any provision thereof including any specification, drawing, sample or any information furnished by or on behalf of BRBNMPL in connection therewith, to any person other than the person(s) employed by the supplier in the performance of the contract emanating from this tender document. Further, any such disclosure to any such employed person shall be made in confidence and only so far as necessary for the purposes of such performance for this contract.

3.2 During the process of procurement of Security or Sensitive Machinery and Items, Tender Documents and the specifications / drawings of such items would be issued only to Vendors having security clearance within the validity of such clearance and he shall maintain absolute secrecy and strictly control the number of copies and access to the documents and copies thereof, in addition to safeguards mentioned in sub-para above.

3.3 Further, the supplier shall not, without BRBNMPL's prior written consent, make use of any document or information mentioned in GCC sub-clause 3.1 above except for the sole purpose of performing this contract.

3.4 Except the contract issued to the supplier, each and every other document mentioned in GCC sub-clause 3.1 above shall remain the property of BRBNMPL and, if advised by BRBNMPL, all copies of all such documents shall be returned to BRBNMPL on completion of the supplier's performance and obligations under this contract.

4. Patent Rights

4.1 The supplier shall, at all times, indemnify BRBNMPL, free of cost, against all claims which may arise in respect of goods & services to be provided by the supplier under the contract for infringement of any right protected by patent, registration of designs or trademarks. In the event of any such claim in respect of alleged breach of patent, registered designs, trademarks etc. being made against BRBNMPL, BRBNMPL shall notify the supplier of the same and the supplier shall, at his own expenses take care of the same for settlement without any liability to BRBNMPL.

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5.1 All goods and services to be supplied and provided for the contract shall have the origin in India or in the countries with which the Government of India has trade relations.

5.2 The word "origin" incorporated in this clause means the place from where the goods are mined, cultivated, grown, manufactured, produced or processed or from where the services are arranged.

6. Performance Bond / Security

6.1 Within twenty-one days after the issue of notification of award by BRBNMPL, the supplier shall furnish performance security to BRBNMPL for an amount equal to ten per cent of the total value of the contract, valid up to sixty days after the date of completion of all contractual obligations by the supplier, including the warranty obligations.

6.2 The Performance security shall be denominated in Indian Rupees or in the currency of the contract and shall be in one of the following forms:

a. Account Payee Demand Draft drawn on any scheduled commercial bank in India, in favour of Bharatiya Reserve Bank Note Mudran Private Limited as indicated in the clause 3 of NIT in reference to EMD.

b. Bank Guarantee issued/confirmed by any scheduled commercial bank in India, in the prescribed form as provided in section XV of this document.

6.3 In the event of any loss due to supplier's failure to fulfil its obligations in terms of the contract, the amount of the performance security shall be payable to BRBNMPL to compensate BRBNMPL for the same.

6.4 In the event of any amendment issued to the contract, the supplier shall, within twenty-one days of issue of the amendment, furnish the corresponding amendment to the Performance Security (as necessary), rendering the same valid in all respects in terms of the contract, as amended.

6.5 Subject to GCC sub-clause 6.3 above, BRBNMPL will release the performance security without any interest to the supplier on completion of the supplier's all contractual obligations including the warranty obligations.

7. Technical Specifications and Standards

7.1 The Goods & Services to be provided by the supplier under this contract shall conform to the technical specifications and quality control parameters mentioned in 'Technical Specification' and 'Quality Control Requirements' under Sections VII and VIII of this document.

8. Packing and Marking

8.1 The packing for the goods to be provided by the supplier should be strong and durable enough to withstand, without limitation, the entire journey during transit including transshipment (if any), rough handling, open storage etc. without any damage, deterioration etc. As and if necessary, the size, weights and volumes of the packing cases shall also take into consideration, the remoteness of the final destination of the goods and availability or otherwise of transport and handling facilities at all points during transit up to final destination as per the contract.

8.2 The quality of packing, the manner of marking within & outside the packages and provision of accompanying documentation shall strictly comply with the requirements as provided in Technical Specifications and Quality Control Requirements under Sections VII and VIII and in SCC under Section V. in case the packing requirements are amended due

to issue of any amendment to the contract, the same shall also be taken care of by the supplier accordingly.

8.3 Packing instructions:

Unless otherwise mentioned in the Technical Specification and Quality Control Requirements under Sections VII and VIII and in SCC under Section V, the supplier shall make separate packages for each consignee (in case there is more than one consignee mentioned in the contract) and mark each package on three sides with the following with indelible paint of proper quality:

- a) Contract number and date
- b) Brief description of goods including quantity
- c) Packing list reference number
- d) Country of origin of goods
- e) Consignee's name and full address and
- f) Supplier's name and address

9. Inspection and Quality Control

9.1 BRBNMPL and / or its nominated representative(s) will, without any extra cost to BRBNMPL, inspect and/or test the ordered goods and the related services to confirm their conformity to the contract specifications and other quality control details incorporated in the contract. BRBNMPL shall inform the supplier in advance, in writing, BRBNMPL's programme for such inspection and, also the identity of the officials to be deputed for this purpose.

9.2 The Technical Specification and Quality Control Requirements incorporated in the contract shall specify what inspections and tests are to be carried out and, also, where and how they are to be conducted. If such inspections and tests are conducted in the premises of the supplier or its subcontractor(s), all reasonable facilities and assistance, including access to relevant drawings, design details and production data, shall be furnished by the supplier to BRBNMPL's inspector at no charge to BRBNMPL.

9.3 If during such inspections and tests the contracted goods fail to conform to the required specifications and standards, BRBNMPL's inspector may reject them and the supplier shall either replace the rejected goods or make all alterations necessary to meet the specifications and standards, as required, free of cost to BRBNMPL and resubmit the same to BRBNMPL's inspector for conducting the inspections and tests again.

9.4 In case the contract stipulates pre-despatch inspection of the ordered goods at suppliers' premises, the supplier shall put up the goods for such inspection to BRBNMPL's inspector well ahead of the contractual delivery period, so that BRBNMPL's inspector is able to complete the inspection within the contractual delivery period.

9.5 If the supplier tenders the goods to BRBNMPL's inspector for inspection at the last moment without providing reasonable time to the inspector for completing the inspection within the contractual delivery period, the inspector may carry out the inspection and complete the formality beyond the contractual delivery period at the risk and expense of the supplier. The fact that the goods have been inspected after the contractual delivery period will not have the effect of keeping the contract alive and this will be without any prejudice to the legal rights and remedies available to BRBNMPL under the terms & conditions of the contract.

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9.6 BRBNMPL's contractual right to inspect, test and, if necessary, reject the goods after the goods' arrival at the final destination shall have no bearing of the fact that the goods have previously been inspected and cleared by BRBNMPL's inspector during pre-despatch inspection mentioned above.

9.7 Goods accepted by BRBNMPL and/or its inspector at initial inspection and in final inspection in terms of the contract shall in no way dilute BRBNMPL's right to reject the same later, if found deficient in terms of the warranty clause of the contract, as incorporated under GCC Clause.

10. Terms of Delivery

10.1 Goods shall be delivered by the supplier in accordance with the terms of delivery specified in the contract.

11. Transportation of Goods

11.1 The supplier shall not arrange part-shipments and / or transshipments without the express / prior written consent of BRBNMPL.

11.2 Instructions for transportation of domestic goods including goods already imported by the supplier under its own arrangement: In case no instruction is provided in this regard in the SCC, the supplier will arrange transportation of the ordered goods as per its own procedure.

11.3 Shipping Arrangement for Foreign Contracts: In the case of FOB/FAS contracts, shipping arrangements shall be made by the Ministry of Shipping & Transport (Chartering Wing), New Delhi, INDIA, in accordance with details given in SBD Section XVIII. The Contractor shall give adequate, notice to the Forwarding Agents/Nominees about the readiness of the cargo from time to time and at least six weeks' notice in advance of the required position for finalising the shipping arrangements. In the case of CFR contracts, the Contractor shall arrange shipment in accordance with the requirements of the Ministry of Shipping & Transport, New Delhi, INDIA, indicated in the same SBD section (as applicable).

12. Insurance:

12.1 Unless otherwise instructed in the SCC, the supplier shall make arrangements for insuring the goods against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery in the following manner.

12.2 In case of supply of domestic goods on CIF/FOR destination basis, the supplier shall be responsible till the entire stores contracted for arrive in good condition at destination. The transit risk in this respect shall be covered by the Supplier by getting the stores duly insured. The insurance cover shall be obtained by the Supplier in its own name and not in the name of BRBNMPL or its Consignee.

12.3 In the case of FOB and CFR offers for import of Goods, insurance shall be arranged by the Purchaser. However, the supplier must give sufficient notice to the Purchaser prior to the date of shipment, so that the Insurance Cover for the shipment can be activated. The Supplier must co-ordinate so as to ensure that the Shipment sails only with Insurance cover in place.

12.4 In case of Import of Goods, even in case where the insurance is paid by the Purchaser, and loss or damage shall be made good by the Contractor free of cost, without waiting for the settlement of insurance claim. The payment after settlement of insurance claim shall be reimbursed by the Purchaser to the Contractor. It will be entirely the

responsibility of the Contractor to make good loss/damage without waiting for settlement of insurance claim so that machine is commissioned within the time specified in the contract.

13. Spare parts

13.1 If specified in the List of Requirements and in the resultant contract, the supplier shall supply / provide any or all of the following materials, information etc. pertaining to spare parts manufactured and / or supplied by the supplier:

a) The spare parts as selected by BRBNMPL to be purchased from the supplier, subject to the condition that such purchase of the spare parts shall not relieve the supplier of any contractual obligation including warranty obligations; and

b) In case the production of the spare parts is discontinued:
i. sufficient advance notice to BRBNMPL before such discontinuation to provide adequate time to BRBNMPL to purchase the required spare parts etc., and
ii. immediately following such discontinuation, providing BRBNMPL, free of cost, the designs, drawings, layouts and specifications of the spare parts, as and if requested by BRBNMPL.

13.2 Supplier shall carry sufficient inventories to assure ex-stock supply of consumable spares for the goods so that the same are supplied to BRBNMPL promptly on receipt of order from BRBNMPL.

14. Incidental services

14.1 Subject to the stipulation, if any, in the SCC (Section V) and the Technical Specification (Section VII), the supplier shall be required to perform any or all of the following services:

- a) Providing required jigs and tools for assembly, start-up and maintenance of the goods
- b) Supplying required number of operation & maintenance manual for the goods
- c) Installation and commissioning of the goods
- d) Training of BRBNMPL's operators for operating and maintaining the goods
- e) Providing after sales service during the tenure of the contract
- f) Providing maintenance service after expiry of the warranty period of the goods if so incorporated in the contract

14.2 Prices to be paid to the supplier by BRBNMPL for any of the required incidental services, if not already included in the contract price during the placement of the contract, shall be settled and decided in advance by BRBNMPL and the supplier. However, such prices shall not exceed the contemporary rates charged by the supplier to other customers for similar services.

15. Distribution of Despatch Documents for Clearance / Receipt of Goods

15.1 The supplier shall send all the relevant despatch documents well in time to BRBNMPL to enable BRBNMPL to clear or receive (as the case may be) the goods in terms of the contract. Unless otherwise specified in the SCC, the usual documents involved and the drill to be followed in general for this purpose are as follows:

15.2 For Domestic Goods, including goods already imported by the supplier under its own arrangement, within 24 hours of despatch, the supplier shall notify BRBNMPL, consignee,

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and others concerned if mentioned in the contract, the complete details of despatch and also supply the following documents to them by registered post / speed post (or as instructed in the contract):

- (a) Supplier's Invoice indicating, inter alia description and specification of the goods, quantity, unit price, total value;
- (b) Packing list;
- (c) Insurance certificate;
- (d) Railway receipt / Consignment note;
- (e) Manufacturer's guarantee certificate and in-house inspection certificate;
- (f) Inspection certificate issued by BRBNMPL's inspector
- (g) Expected date of arrival of goods at destination and
- (h) Any other document(s), as and if specifically mentioned in the contract.

15.3 For Imported Goods, within 3 days of dispatch, the supplier will Notify BRBNMPL, consignee and other concerned if mentioned in the contract, the complete details of dispatch and also supply the following documents to them by Courier (or as instructed in the Contract), besides advance intimation by Fax / email:

- (a) Clean on Board Airway Bill/Bill of Lading (B/L)
- (b) Original Invoice
- (c) Packing List
- (d) Certificate of Origin from Seller's Chamber of Commerce
- (e) Certificate of Quality and current manufacture from OEM
- (f) Dangerous Cargo Certificate, if any.
- (g) Insurance Policy of 110% if CIP/CIF contract.
- (h) Performance Bond / Warranty Certificate

16. Warranty

16.1 The supplier warrants that the goods supplied under the contract is new, unused and incorporate all recent improvements in design and materials unless prescribed otherwise by BRBNMPL in the contract. The supplier further warrants that the goods supplied under the contract shall have no defect arising from design, materials (except when the design adopted and/ or the material used are as per BRBNMPL's specifications) or workmanship or from any act or omission of the supplier, that may develop under normal use of the supplied goods under the conditions prevailing in India.

16.2 This warranty shall remain valid for twelve months after the goods or any portion thereof as the case may be, have been delivered to the final destination and installed and commissioned at the final destination and accepted by BRBNMPL in terms of the contract or for fifteen months from the date of despatch from the supplier's premises for domestic goods (including goods already imported by the supplier under its own arrangement) or for eighteen months after the date of shipment from the port of loading in the source country for imported goods offered from abroad, whichever is earlier, unless specified otherwise in the SCC.

16.3 In case of any claim arising out of this warranty, BRBNMPL shall promptly notify the same in writing to the supplier.

16.4 Upon receipt of such notice, the supplier shall, with all reasonable speed (or within the period, if specified in the SCC), repair or replace the defective goods or parts thereof, free of cost, at the ultimate destination. The supplier shall take over the replaced parts / goods after providing their

replacements and no claim, whatsoever shall lie on BRBNMPL for such replaced parts/ goods thereafter.

16.5 In the event of any rectification of a defect or replacement of any defective goods during the warranty period, the warranty for the rectified / replaced goods shall be extended to a further period of twelve months from the date such rectified / replaced goods starts functioning to the satisfaction of BRBNMPL.

16.6 If the supplier, having been notified, fails to rectify / replace the defect(s) within a reasonable period (or within the period, if specified in the SCC), BRBNMPL may proceed to take such remedial action(s) as deemed fit by BRBNMPL, at the risk and expense of the supplier and without prejudice to other contractual rights and remedies, which RBNMPL may have against the supplier.

17. Assignment

17.1 The Supplier shall not assign, either in whole or in part, its contractual duties, responsibilities and obligations to perform the contract, except with BRBNMPL's prior written permission.

18. Sub Contracts

18.1 The Supplier shall notify BRBNMPL in writing of all sub contracts awarded under the contract if not already specified in its tender. Such notification, in its original tender or later, shall not relieve the Supplier from any of its liability or obligation under the terms and conditions of the contract.

18.2 Sub contract shall be only for bought out items and sub-assemblies.

18.3 Sub contracts shall also comply with the provisions of GCC Clause 5 ("Country of Origin").

19. Modification of contract

19.1 Once a contract has been concluded, the terms and conditions thereof will generally not be varied. However, if necessary, BRBNMPL may, by a written order given to the supplier at any time during the currency of the contract, amend the contract by making alterations and modifications within the general scope of contract in any one or more of the following:

- (a) Specifications, drawings, designs etc. where goods to be supplied under the contract are to be specially manufactured for BRBNMPL,
- (b) Mode of packing,
- (c) Incidental services to be provided by the supplier
- (d) Mode of despatch,
- (e) Place of delivery, and
- (f) Any other area(s) of the contract, as felt necessary by BRBNMPL depending on the merits of the case.

19.2 In the event of any such modification / alteration causing increase or decrease in the cost of goods and services to be supplied and provided, or in the time required by the supplier to perform any obligation under the contract, an equitable adjustment shall be made in the contract price and/or contract delivery schedule, as the case may be, and the contract amended accordingly. If the supplier doesn't agree to the adjustment made by BRBNMPL, the supplier shall convey its views to BRBNMPL within twenty-one days from the date of the supplier's receipt of BRBNMPL's amendment/ modification of the contract.

19.3 Option Clause: By a suitable provision in the SCC, the Purchaser may reserve the right to increase the ordered quantity by 25% at any time, till final delivery date of the

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contract, by giving reasonable notice even though the quantity ordered initially has been supplied in full before the last date of Delivery Period.

20. Prices

20.1 Prices to be charged by the supplier for supply of goods and provision of services in terms of the contract shall not vary from the corresponding prices quoted by the supplier in its tender or during negotiations, if any, and incorporated in the contract except for any price adjustment authorized in the SCC.

21. Taxes and Duties

21.1 Supplier shall be entirely responsible for all taxes, duties, fees, levies etc. incurred until delivery of the contracted goods to BRBNMPL.

21.2 Further instruction, if any, shall be as provided in the SCC.

22. Terms and Mode of Payment: Unless specified otherwise in SCC, the terms of payments would be as follows:

22.1 Unless otherwise specified in SCC, usual payment term is 100% on receipt and acceptance of goods by the consignee (Stores Section) and on production of all required documents by the supplier.

22.2 For Domestic Goods: Unless otherwise specified in the SCC, payments to suppliers are usually made by account payee cheque or through ECS only.

22.2.1 Where the terms of delivery is FOR dispatching Station, the payment terms, depending on the value and nature of the goods, mode of transportation etc. maybe 60% to 90% (as specified in SIT) on proof of dispatch and other related documents and balance on receipt at site and acceptance by the consignee (Stores section).

22.2.2 Where the terms of delivery is delivery at site / FOR destination, usual payment term is 100% on receipt and acceptance of goods by the consignee (Stores section) and on production of all required documents by the supplier.

22.2.3 Where goods to be supplied also need installation and commissioning by the supplier, the payment terms are generally as under:

(a) For a contract with terms of delivery as FOR dispatching station

i. 60% on proof of dispatch along with other specified documents

ii. 30% on receipt of the goods at site by the consignee (Stores section) and balance

iii. 10% on successful installation and commissioning and final acceptance by the consignee (User department)

(b) For a contract with terms of delivery as Delivery at site/FOR destination

i. 90% on receipt and acceptance of goods by the consignee (Stores section) at destination and on production of all required documents by the supplier

ii. 10% on successful installation and commissioning and final acceptance by the consignee (User department)

22.3 For Imported Goods: Unless otherwise specified in SCC, payments are made through an irrevocable Letter of Credit (LC).

(a) Cases where Installation, Erection and Commissioning (if applicable) **are not the responsibility of the Supplier** - 90% net FOB/FAS/CFR/CIF/CIP price is to be paid against invoice, shipping documents, inspection certificate (wherever applicable), manufacturers' test certificate, etc.

and balance 10% on receipt of goods and after its suitability is ascertained by the consignee (User department).

(b) Cases where Installation, Erection and Commissioning are the responsibility of the Supplier - 80% to 90% net FOB/FAS/CFR/CIF/ CIP price (as specified in the SCC) will be paid against invoice, inspection certificate (where applicable), shipping documents etc. and balance within 21-30 days of successful installation and commissioning at the consignee's premises and final acceptance by the consignee (User department).

22.4 Unless specified otherwise in the SCC, the following general conditions will apply for payment to the supplier.

22.5 The payment shall be made in the currency / currencies authorized in the contract.

22.6 The supplier shall send its claim for payment in writing as per Section XIX - "Proforma for Bill for Payments", when contractually due, along with relevant documents etc., duly signed with date, as specified in SCC and in a manner as also specified therein.

22.7 While claiming payment, the supplier is also to certify in the bill that the payment being claimed is strictly in terms of the contract and all the obligations on the part of the supplier for claiming that payment has been fulfilled as required under the contract.

22.8 The important documents which the supplier is to furnish while claiming payment are:

a) Original Invoice

b) Packing List

c) Certificate of country of origin of the goods from seller's Chamber of Commerce.

d) Certificate of pre-dispatch inspection by BRBNMPL's representative / nominee

e) Manufacturer's test certificate

f) Performance / Warrantee Bond

g) Certificate of insurance

h) Clean on Bill of lading / Airway bill / Rail receipt or any other dispatch document, issued by a government agency (like postal department) or an agency duly authorized by the concerned ministry / department

i) Consignee's Certificate confirming receipt and acceptance of goods

j) Dangerous Cargo Certificate, if any, in case of imported goods.

k) Any other document specified.

22.9 While claiming reimbursement of duties, taxes Goods and Services Tax, Customs duty and any other similar duties and taxes from BRBNMPL, as and if permitted under the contract, the supplier shall also certify that, in case it gets any refund out of such taxes and duties from the concerned authorities at a later date, it (the supplier) shall refund to BRBNMPL. The supplier shall also refund the applicable amount to BRBNMPL immediately on receiving the same from the concerned authorities.

22.10 In case where the supplier is not in a position to submit its bill for the balance payment for want of receipted copies of Inspection Note from the consignee and the consignee has not complained about the non-receipt, shortage, or defects in the supplies made, balance amount will be paid by the paying authority without consignee's receipt certificate after three months from the date of the

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preceding part payment for the goods in question, subject to the following conditions:

(a) The supplier will make good any defect or deficiency that the consignee (s) may report within six months from the date of despatch of goods.

(b) Delay in supplies, if any, has been regularized.

(c) The contract price where it is subject to variation has been finalized.

(d) The supplier furnishes the following undertakings:

"I/We, _____ certify that It We have not received back the Inspection Note duly receipted by the consignee or any communication from BRBNMPL or the consignee about non-receipt, shortage or defects in the goods supplied. I / We agree to make good any defect or deficiency that the consignee may report within three months from the date of receipt of this balance payment or six months from the date of dispatch whichever is later.

23. Delay in the supplier's performance

23.1 The time for and the date specified in the contract or as extended for the delivery of the stores shall be deemed to be the essence of the contract and the supplier shall deliver the goods and perform the services under the contract within the time schedule specified by BRBNMPL in the List of Requirements and as incorporated in the contract.

23.2 Subject to the provision under GCC clause 28, any unexcused delay by the supplier in maintaining its contractual obligations towards delivery of goods and performance of services shall render the supplier liable to any or all of the following sanctions besides any administrative action:

a) Imposition of liquidated damages,

b) Forfeiture of its performance security and

c) Termination of the contract for default.

23.3 If at any time during the currency of the contract, the supplier encounters conditions hindering timely delivery of the goods and performance of services, the supplier shall promptly inform BRBNMPL in writing about the same and its likely duration and make a request to BRBNMPL for extension of the delivery schedule accordingly. On receiving the supplier's communication, BRBNMPL shall examine the situation as soon as possible and, at its discretion, may agree to extend the delivery schedule, with or without liquidated damages for completion of supplier's contractual obligations by issuing an amendment to the contract.

23.4 When the period of delivery is extended due to unexcused delay by the supplier, the amendment letter extending the delivery period shall, inter alia contain the following conditions:

a) BRBNMPL shall recover from the supplier, under the provisions of the clause 24 of the General Conditions of Contract, liquidated damages on the goods and services, which the Supplier has failed to deliver within the delivery period stipulated in the contract

b) That no increase in price on account of any ground, whatsoever, including any stipulation in the contract for increase in price on any other ground and, also including statutory increase in or fresh imposition of customs duty, Goods and Services Tax or on account of any other duties and taxes which may be levied in respect of the goods and services specified in the contract, which takes place after the date of delivery stipulated in the contract shall be admissible

on such of the said goods and services as are delivered and performed after the date of the delivery stipulated in the contract.

c) But nevertheless, BRBNMPL shall be entitled to the benefit of any decrease in price on account of reduction in or remission of customs duty, Goods and Services Tax or any other duty or tax or levy or on account of any other grounds, which takes place after the expiry of the date of delivery stipulated in the contract.

23.5 The supplier shall not despatch the goods after expiry of the delivery period. The supplier is required to apply to BRBNMPL for extension of delivery period and obtain the same before despatch. In case the supplier despatches the goods without obtaining an extension, it would be doing so at its own risk and no claim for payment for such supply and / or any other expense related to such supply shall lie against BRBNMPL.

24. Liquidated damages

24.1 Subject to GCC clause 28, if the supplier fails to deliver any or all of the goods or fails to perform the services within the time frame(s) incorporated in the contract, BRBNMPL shall, without prejudice to other rights and remedies available to BRBNMPL under the contract, deduct from the contract price, as liquidated damages, a sum equivalent to the 0.5% percent (or any other percentage if prescribed in the SCC) of the delivered price of the delayed goods and / or services for each week of delay or part thereof until actual delivery or performance, subject to a maximum deduction of the 10% (or any other percentage if prescribed in the SCC) of the delayed 'goods' or 'services' contract price(s). During the above mentioned delayed period of supply and / or performance, the conditions incorporated under GCC sub-clause 23.4 above shall also apply.

25. Custody and Return of BRBNMPL's Materials / Equipment / Documents loaned to Contractor

25.1 Whenever stores are required to be issued to the firm/contractor for fabrication or prototypes or sub-assemblies are issued for guidance in fabrication, these would be issued against appropriate Bank Guarantee as specified in SCC. In addition to the Bank Guarantee, appropriate insurance may be asked if specified in the SCC.

25.2 All drawings and samples issued to the contractor in connection with the contract must be returned by him. Final payment will be withheld if this is not done, besides any other sanction deemed fit by BRBNMPL.

26. Termination for default

26.1 BRBNMPL, without prejudice to any other contractual rights and remedies available to it (BRBNMPL), may, by written notice of default sent to the supplier, terminate the contract in whole or in part, if the supplier fails to deliver any or all of the goods and/or services or fails to perform any other contractual obligation(s) within the time period specified in the contract, or within any extension thereof granted by BRBNMPL pursuant to GCC sub-clauses 23.3 and 23.4.

26.2 In the event of BRBNMPL terminates the contract in whole or in part, pursuant to GCC sub-clause 26.1 above, BRBNMPL may procure goods and / or services similar to those cancelled, with such terms and conditions and in such manner as it deems fit at the "Risk and Cost" of the supplier and the supplier shall be liable to BRBNMPL for the extra

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expenditure, if any, incurred by BRBNMPL for arranging such procurement.

26.3 Unless otherwise instructed by BRBNMPL, the supplier shall continue to perform the contract to the extent not terminated.

27. Termination for insolvency

27.1 In the event the supplier becomes bankrupt or otherwise insolvent or loses substantially the technical or financial capability (based on which he was selected for award of contract) or liquidation proceedings are commenced against it by a third party or by own volition, BRBNMPL reserves the right to terminate the contract, at any time, by serving written notice to the supplier, without any adverse consequence to BRBNMPL and without being liable to pay any compensation, whatsoever, to the supplier, subject to further condition that such termination will not prejudice or affect any rights of action or remedies which have accrued or will accrue prior to termination or thereafter to BRBNMPL.

27.2 Upon such termination, BRBNMPL shall be deemed to be the owner of the stores/ materials manufactured by the supplier and retain first right and lien over the stores/materials including the raw material purchased by the supplier for performance of the contract and require the stores/materials to be delivered under the contract, which is terminated on account of bankruptcy or insolvency or likely bankruptcy or insolvency of the supplier and such stores in possession of the supplier shall be earmarked and be delivered to BRBNMPL before the start of the bankruptcy or insolvency process.

27.3 In the event the supplier is aware or apprehends that it is likely to go into liquidation whether on account of liquidation proceedings commenced by a third party or by way of voluntary liquidation, then the supplier shall forthwith inform BRBNMPL as soon as it is aware that a third party has issued notice that it intends to commence liquidation proceedings or well before it files for liquidation.

27.4 Escrow Arrangement

The Supplier shall deposit with a third party escrow agent mutually agreed to by the parties, a copy of Software and its source code and object code for safe keeping with instructions for it to be released forthwith to BRBNMPL, in the event the Supplier fails to make the source code/object code accessible to BRBNMPL whenever required and/or in the event the Supplier is likely to go into liquidation or goes into liquidation.

In the event, the Supplier apprehends that it is likely to go into liquidation whether on account of liquidation proceedings commenced by a third party or in the event it anticipates filing for bankruptcy, then the Supplier shall inform BRBNMPL in advance and engage with it to determine the sale and possession of BRBNMPL's software and its source code. In the event Supplier fails to do so, the third party escrow agent shall be instructed under the Escrow Agreement to release the Software and its source code to BRBNMPL as noted above.

For the purpose of this Clause, the term 'Software' shall collectively mean, the full and final version of the Software to be delivered to BRBNMPL in source code and object code forms, together with any and all improvements, corrections, modifications, updates, enhancements or other changes,

whether or not included in the full and final version including all System Documentation and User Documentation.

The term 'System Documentation' shall mean any and all documentation used in the development and updating of the Software, including but not limited to, customer requirements and specifications design or development specifications, test and error reports, and related correspondence and memoranda. And the term 'User Documentation' shall mean the end-user instruction manual that usually accompanies the Software instructing end users in the use of the Software in both printed and electronic form.

28. Force Majeure

28.1 In the event of any unforeseen event directly interfering with the supply of stores arising during the currency of the contract, such as war, hostilities, acts of the public enemy, civil commotion, sabotage, fires, floods, explosions, epidemics, quarantine restrictions, strikes, lockouts, or acts of God, the Contractor shall, within a week from the commencement thereof, notify the same in writing to the Purchaser with reasonable evidence thereof. Unless otherwise directed by BRBNMPL in writing, the supplier shall continue to perform its obligations under the contract as far as reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event. If the force majeure condition(s) mentioned above be in force for a period of 90 days or more at any time, either party shall have the option to terminate the contract on expiry of 90 days of commencement of such force majeure by giving 14 days' notice to the other party in writing. In case of such termination, no damages shall be claimed by either party against the other, save and except those which had occurred under any other clause of this contract prior to such termination.

28.2 Notwithstanding the provisions contained in GCC clauses 23, 24 and 26, the supplier shall not be liable for imposition of any such sanction so long the delay and / or failure of the supplier in fulfilling its obligations under the contract is the result of an event of Force Majeure.

28.3 In case due to a Force Majeure event BRBNMPL is unable to fulfil its contractual commitment and responsibility, BRBNMPL will notify the supplier accordingly and subsequent actions taken on similar lines described in above sub-paragraphs.

29. Termination for convenience

29.1 BRBNMPL reserves the right to terminate the contract, in whole or in part for its (BRBNMPL's) convenience, by serving written notice on the supplier at any time during the currency of the contract. The notice shall specify that the termination is for the convenience of BRBNMPL. The notice shall also indicate inter-alia, the extent to which the supplier's performance under the contract is terminated, and the date with effect from which such termination will become effective.

29.2 The goods and services which are complete and ready in terms of the contract for delivery and performance within thirty days after the supplier's receipt of the notice of termination shall be accepted by BRBNMPL following the contract terms, conditions and prices. For the remaining goods and services, BRBNMPL may decide:

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- a. to get any portion of the balance completed and delivered at the contract terms, conditions and prices; and / or
- b. to cancel the remaining portion of the goods and services and compensate the supplier by paying an agreed amount for the cost incurred by the supplier towards the remaining portion of the goods and services.

30. Governing language

30.1 The contract shall be written in Hindi or English language following the provision as contained in GIT clause 2. All correspondence and other documents pertaining to the contract, which the parties exchange, shall also be written accordingly in that language.

31. Notices

31.1 Notice, if any, relating to the contract given by one party to the other, shall be sent in writing or by cable or telex or facsimile and confirmed in writing, the procedure will also provide the sender of the notice, the proof of receipt of the notice by the receiver. The addresses of the parties for exchanging such notices will be the addresses as incorporated in the contract.

31.2 The effective date of a notice shall be either the date when delivered to the recipient or the effective date specifically mentioned in the notice, whichever is later.

32. Code of Ethics

BRBNMPL as well as Bidders, Suppliers, Contractors, and Consultants under BRBNMPL contracts shall observe the highest standard of ethics during the procurement or execution of such contracts. In pursuit of this policy, for the purposes of this provision, the terms set forth below are defined as follows:

- (a) "Corrupt practice" means the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence the action of a public official in the procurement process or in contract execution;
- (b) "Fraudulent practice" means a misrepresentation or omission of facts in order to influence a procurement process or the execution of a contract;
- (c) "Collusive practice" means a scheme or arrangement between two or more Bidders, with or without the knowledge of the Purchaser, designed to establish bid prices at artificial, non-competitive levels; and
- (d) "Coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the procurement process or affect the execution of a contract.
- (e) A particular violation of ethics may span more than one of above-mentioned unethical practices.

32.1 The following policies will be adopted in order to maintain the standards of ethics during procurement:

- (a) A proposal for award will be rejected if it is determined that the Bidder recommended for award has, directly or through an agent, engaged in corrupt, fraudulent, collusive or coercive practices in competing for the Contract in question.
- (b) A contract will be cancelled if it is determined at any time that BRBNMPL representatives / officials have directly or indirectly, engaged in corrupt, fraudulent, collusive or coercive practices during the procurement or the execution of that contract.
- (c) In case any individual staff is found responsible, suitable disciplinary proceedings should be initiated against such

staff under the applicable government conduct rules. The existing provisions under the Indian law including the instructions of Central Vigilance Commission should be followed in this regard.

(d) Firms or individuals shall be banned / blacklisted after following due process, including declaring them ineligible, either indefinitely or for a stated period of time, to be awarded a BRBNMPL contract, if it at any time determines that they have, directly or through an agent, engaged in corrupt, fraudulent, collusive or coercive practices in competing for, or in executing, a BRBNMPL contract.

(e) Bidders have to sign an Integrity Pact in tenders meeting the criteria of threshold value / nature of procurement. Integrity Pact format shall be included in the Bid Document as Section XX. Each page of such Integrity pact proforma would be duly signed by Purchaser's competent signatory. All pages of the Integrity Pact will have to be duly signed by the same signatory who is duly authorized to sign the bid and to make binding commitments on behalf of his company and to be submitted along with the technical bid. Any bid not accompanied by Integrity Pact duly signed by the bidder shall be considered to be a non-responsive bid and shall be rejected straightway.

33. Resolution of disputes

33.1 If dispute or difference of any kind shall arise between BRBNMPL and the supplier in connection with or relating to the contract, the parties shall make every effort to resolve the same amicably by mutual consultations. If the parties fail to resolve their dispute or difference by such mutual consultation within twenty-one days of its occurrence, then, unless otherwise provided in the SCC, either BRBNMPL or the supplier may seek recourse to settlement of disputes through arbitration as per The Arbitration and conciliation Act 1996 as per following clause.

33.2 Arbitration Clause: If both parties fail to reach such amicable settlement, then either party (the Purchaser or Seller) may within 21 days of such failure give a written notice to the other party requiring that all matters in dispute or difference be arbitrated upon. Such written notice shall specify the matters which are in difference or of difference of which such written notice has been given and no other matter shall be referred to the arbitration in accordance with the conciliation and arbitration rules of International Chamber of Commerce (ICC)/United National Commission on International Trade Law (UNCITRAL) by three arbitrators appointed in accordance with the procedure set out in clause below. The arbitration proceeding shall be held in Bangalore/Mysore/Kolkata and shall be conducted in English language. All documentation to be reviewed by the arbitrators and / or submitted by the parties shall be written or translated into English. Venue of arbitration shall be Bangalore/Mysore/Kolkata. The arbitrator or arbitrators appointed under this article shall have the power to extend time to make the award with the consent of the parties. Pending reference to arbitration the parties shall make all endeavours to complete the contract/work in all respects and all disputes, if any, will finally be settled in the arbitration.

34. Applicable Law

34.1 The contract shall be interpreted in accordance with the laws of India.

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34.2 Irrespective of the place of delivery, or the place of performance or the place of Payments under the contract, the contract shall be deemed to have been made at the place from which the notification of acceptance of the tender has been issued.

35. Secrecy

35.1 The Contractor shall take all reasonable steps necessary to ensure that all persons employed in any work in connection with the contract, have full knowledge of the Official Secrets Act and any regulations framed thereunder.

35.2. Any information obtained in the course of the execution of the contract by the Contractor, his servants or agents or any person so employed, as to any matter whatsoever, which would or might be directly or indirectly, of use to any enemy of India, must be treated secret and shall not at any time be communicated to any person.

35.3. Any breach of the aforesaid conditions shall entitle the Purchaser to cancel the contract and to purchase or authorise the purchase of the stores at the risk and cost of the Contractor, In the event of such cancellation, the stores or parts manufactured in the execution of the contract shall be taken by the Purchaser at such price as he considers fair and reasonable and the decision of the Purchaser as to such price shall be final and binding on the Contractor.

Part II: Additional General Conditions of Contract for specific Types of**Tenders in addition / modification to clauses mentioned above:****36. Disposal / Sale of Scrap by Tender**

36.1 During the currency of contract, no variation in price or rate shall be admissible.

36.2 Payment and Default

36.2.1 Payment may be made in the form of cash or Account Payee Demand Draft drawn on any scheduled commercial bank in India in favour of Bharatiya Reserve Bank Note Mudran Private Limited or through Online Transfer or through other Electronic Mode of Payment as mentioned in the NIT.

36.2.2 No interest will be paid to the purchaser for the amounts paid or deposited with the BRBNMPL and subsequently found refundable to the purchaser under any of the conditions of the contract.

36.2.3 If the purchaser fails to deposit sale value for a sold lot within the allowed period as per relevant clause BRBNMPL may forfeit the security deposit. Requests for an extension of this period, made by the purchaser may be considered by the BRBNMPL and may at its discretion, on the merits of the case, allow further time not excluding 50 days from the date of the contract. Interest shall be leviable on such amount at a rate 2% per annum higher than the PLR of State Bank of India, from the date of expiry of the payment date to actual date of payment (actual date of payment inclusive).

36.2.4 The lot or lots in respect of which forfeiture has been made, shall be deemed to have been abandoned by the purchaser to all intents and purposes and may be re-sold or otherwise disposed of at the discretion of the BRBNMPL without reference to the purchaser concerned and without incurring any liability on part of BRBNMPL whatsoever in respect there under.

36.2.5 In case extension is granted by BRBNMPL and due to late payment of sale amount the delivery cannot be completed by the purchaser, in accordance with the relevant clause of Special Conditions of Tender sale, then ground rent shall also be leviable as per relevant clause of Special Conditions of Tender sale.

36.2.6 On production of proof of having made payment, nominated authority shall issue a delivery order authorizing the purchaser to take delivery of the Scrap Materials.

36.3 Deliveries, Delays and Breach of Contact

36.3.1 The Title of goods or material sold shall not be deemed to have been passed to the Purchaser / Bidder until and unless the full and final payment has been made by the purchaser, in accordance with the contract to the BRBNMPL and the authorized Officer has issued the Delivery Order in favour of the purchaser.

The materials sold may be removed from the premises only on production of the cash receipt for the payment and a delivery order from the Officer authorized by the BRBNMPL.

36.3.2 Unless specified otherwise in SIT, delivery period for lifting of material shall be within 60 days from the date of finalization of contract agreement.

36.3.3 The work of delivery will be supervised by Stock Holder or his authorized representative, representative of accounts Department and Security Staff duly authorized by BRBNMPL for the propose of delivery. Delivery will be allowed during working hours.

36.3.4 No delivery of or materials sold shall be given on Sundays, Gazetted holidays and other shall holidays observed by BRBNMPL. The delivery of the goods or material shall be effected from the premises concerned only during its normal working hours. In order to complete the delivery within the working hours all loading must cease half an hour before the normal closing time of the concerned premises. The decision of the BRBNMPL with regard to the working hour shall be final and binding on the purchaser. Purchaser will not be allowed to lift the Scrap Material from more than one location at a time.

36.3.5 The purchased stores will be carried away by the purchaser at his risk and no claims against the BRBNMPL will be entertained for shortage in weight, which may be discovered after the materials have left the premises wherefrom delivery is taken. If required the purchaser shall provide his own bags, cases or other receptacles for the removal of the scrap.

36.3.6 The BRBNMPL shall not be responsible for any accident that may occur to purchaser's labours/servants for any reasons whatsoever. The purchaser will himself have to ensure the safety of his workers and shall be liable to pay claims, whatsoever if any. BRBNMPL will not carry any responsibility of such payments. The purchaser will be responsible to supply personal protection equipment to his labour/servant and staff and no additional charges are admissible for the same.

36.3.7 The materials sold, shall be removed by the purchaser within the period specified in relevant clause of Special Condition of Sale.

36.3.8 If due to any default on the part of the BRBNMPL, the purchaser is unable to remove the materials sold within the specified period, the BRBNMPL may extend the period therefore and in such an event purchaser will be entitled to

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take delivery of the goods or the materials sold within such extended Delivery period.

36.3.9 If contractor fails to lift sold scrap within the specified period, penalty shall be levied at the rate of 0.5% per day of the value of un-removed Scrap. Moreover, the material shall remain at the purchaser's risk until removal thereof. Further BRBNMPL will be entitled to charge the ground rent as stated in relevant Para of SCC, for the area in which the materials sold are kept or stored – which would be recovered by the BRBNMPL from the Purchaser before removal of the material and in the event of default in payment thereof, the BRBNMPL at may its discretion shall be entitled to order the re-sale of such materials and forfeit the Security deposit or sale amount or both, paid by the purchaser.

36.3.10 If the purchaser makes slow progress with his contract and the BRBNMPL is of opinion that he may fail to fulfil the contract within the time specified in the conditions of sale, it will be lawful for the BRBNMPL to cancel the whole contract or such portion thereof as may not have been completed and the BRBNMPL shall be at liberty to dispose of the goods in any manner at the risk and expense of the purchaser.

36.3.11 The purchaser will have to comply with the provisions of the Contract Labour (Regulations and Abolition Act 1970 and Central Rules 1971 and obtain license from the Assistant Labour Commissioner or the competent authorities empowered to issue such license. Any failure on the part of the purchaser in this regard will be at his risk and

consequences. He shall comply with Workman's Compensation Act 1923, Payment of Wages Act 1936, and Minimum Wages Act 1948 and all the other related statutory and legal provisions and obligations, the purchaser shall also indemnify the BRBNMPL against any claim / liabilities that may occur to the contractor's labours and servants due to any reasons whatsoever.

36.3.12 If the purchaser makes default in complying with any of the condition of the contract, the sale of lot or lots in respect of which such default is made may be cancelled and such lot or lots may be put up again for sale and in such an event if a lower price is offered and accepted for such lot or lots then the purchaser shall be liable to pay the difference in price thereof together with all expenses occasioned by such resale in default to the BRBNMPL provided further that the purchaser in default shall not be entitled to claim any profit which may arise from such resale.

Yours faithfully,

(_____)

Signature with date

Name:

Seal

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The following Special Conditions of Contract (SCC) will apply for this Contract. The corresponding clauses of General Conditions of Contract (GCC) relating to the SCC stipulations have also been incorporated below. These Special Conditions will modify / substitute / supplement the corresponding (GCC) clauses.

Whenever there is any conflict between the provision in the GCC and that in the SCC, the provision contained in the SCC shall prevail.

(Clauses of GCC listed below include a possibility for variation in their provisions through SCC. There could be other clauses in SCC as deemed fit.)

Sl. No.	GCC Clause No.	Topic	SCC Provision
1	1 to 4	Definitions; Interpretation and Abbreviations, Application, Use of contract documents and information, Patent Rights.	No Change
2	5	Country of Origin	Applicable. In addition, a bidder is permitted to procure raw material, components, subassemblies etc. from the vendors from countries which share a land border with India. Such vendors will not be required to be registered with the Competent Authority as it is not regarded as "sub-contracting" However, in case a bidder has proposed to supply finished goods procured directly / indirectly from the vendors from the countries sharing land border with India, such vendor will be required to be registered with the Competent Authority <i>[exclusion as per Order (Public Procurement No. 2) F.No.6/18/2019-PPD, Ministry of Finance, Dept. of Expenditure, Public Procurement Division, dated 23/07/2020.</i> The Competent Authority for registration will be the Registration Committee constituted by the Department for Promotion of Industry and Internal Trade (DPIIT).

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3	6	Performance Security	<p>No Relaxation for bidder of any Stature.</p> <p>Performance security is to be submitted in bidding currency i.e. INR for an amount equal to Ten per cent (10%) of the total value of the contract as per GOI OM No. F.1/2/2023-PPD, dated 03/04/2023, within twenty-one days after the issue of Notification of Award of Contract / LOI / Contract Agreement / Work Order by BRBNMPL. Further, in case there is any amendment to the contract, GCC clause 6.4 shall be applicable.</p> <p>Failure of the successful tenderer in providing performance security within 21 days of receipt of Notification of Award and / or returning of duplicate copy of Notification of Award/ LOI duly signed shall make the tenderer liable for forfeiture of EMD and suspension for time period as specified in Annexure - E: Bid Security Declaration.</p> <p>In case, Security Deposit / Performance Bond is submitted in form of Bank Guarantee, the same should be in the name of “Bharatiya Reserve Bank Note Mudran Private Limited, Salboni” and should be valid up to Sixty days after date of completion of all contractual obligations including warranty and or defects liability period, if any. Format of Bank Guarantee (BG) shall be as per Section – XV - Bank Guarantee Form for Performance Security. In case of failure of the Contractor to execute the contract with in the contract period, the security deposit shall be forfeited.</p> <p>Performance Security shall be released without any interest after successful completion of all contractual obligations including warranty and or defects liability period, if any.</p>
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4	7 to 15	Technical Specifications and Standards, Packing and Marking, Inspection and Quality Control, Terms of Delivery, Transportation of Goods, Insurance, Spare parts, Incidental services, Distribution of Dispatch Documents for Clearance / Receipt of Goods	No Change 14. Incidental services: Not Applicable
5	16.2	Warranty Clause	<u>Applicable. 01 year from the date of completion of the work.</u> <u>Defects Liability Period: 01 (One) year from the date of completion of the work.</u> Any defects recorded during the Defects Liability Period i.e. 01 (One) year from the date of completion of work, shall be rectified / replaced by the Contractor without any extra cost to BRBNMPL. If the Contractor fails to do so, within 02 (two) weeks after information, BRBNMPL reserves the right to rectify the same through another agency & the cost incurred thus shall be recovered from the Contractor.
6	18	Sub-contracts	Applicable The successful bidder shall not be allowed to sub-contract works to any Contractor from a Country which shares a land border with India unless such Contractor is registered with the Competent Authority. The Competent Authority for registration will be the Registration Committee constituted by the Department for Promotion of Industry and Internal Trade (DPIIT).

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7	19, 19.3	Modification of Contract	<p>No change.</p> <p>Option Clause - Applicable.</p> <p>i.e. BRBNMPL reserves the right to place an additional Order at same rate, terms & conditions for maximum 25% of the Contract Value during the execution of the Contract. Further, it may be noted that the quantity against each line item of BOQ shall not be increased by more than 25%.</p> <p>Repeat Order Quantity - Not Applicable</p>
8	21.2	Taxes and Duties	If the tenderer fails to include taxes and duties in the tender, purchaser will consider no claim thereafter.
9	22	Terms and Mode of Payments	<ol style="list-style-type: none"> 1. The Contractor shall not be paid any mobilization advance or any secured advance. 2. Bill in duplicate addressed to the Senior General Manager may be submitted at the end of successful completion of work along with soft copies through e-mail along with latest copy of GST return. 3. Bill should have PAN, GST number printed over the bill. 4. Payment will be done as per actual work carried out. 5. No payment shall be released against the extra materials brought to the site. 6. Undertaking for statutory compliance shall be submitted along with the Final bill. 7. Statutory Deduction of taxes including ITDS shall be made at source as per rule and provisions. 8. GST, taxation shall be calculated as per the new rules and will be paid as per actuals. Statutory Deductions as applicable shall be made from the gross bill amount. 9. DD/RTGS/NEFT charges shall be borne by successful bidder. For RTGS/NEFT payment, successful bidder may forward Bank Mandate

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			<p>and other details along-with invoice & copy of latest GST returns for immediate e-payment.</p> <p>10. Bidder has to furnish the price-break-up including the tax components.</p> <p>11. Any revision (increase/decrease) in Statutory rates after submission of the tender will be paid at actuals on producing the documentary evidence.</p> <p>12. The value of work done, less recovery if any will be payable as per progress of work as running account bills subject to satisfactory completion of work as per Joint measurements entered in the Measurement Book (MB) and the same entered in excel sheets to be submitted for certification to BRBNMPL Officer. Deductions will comprise the deductions as stipulated including statutory deduction.</p> <p>13. Following terms and condition will be followed for payment:</p> <ol style="list-style-type: none">Bill shall be accompanied with detailed measurement sheet & Abstract of Cost. Measurement shall be given in the standard measurement sheet only with abstract for the Bill in the Soft copy as well as in the hard copy.The contractor has to submit the bill within two months from the date of completion of work.Bill shall be submitted after completion of Work and shall has to comply the following:<ol style="list-style-type: none">No Claim Certificate to be attached the Contract workers with regards to any dues.Deviation Statement vis-à-vis BOQ.Site clearance,Undertaking for Statutory Compliance shall be submitted along with the bill.Any other document required by BRBNMPL.
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			d. The Contractor shall not be entitled for the payment for the quantities beyond the tendered quantities unless ordered for by specific written instructions from BRBNMPL.
10	23	Delay in the supplier's performance	<p>Below is in addition to GCC Clause No. 23.</p> <p>Extension of time will only be considered, if in the opinion of BRBNMPL, the works be delayed (a) by force majeure or (b) by reason of any exceptionally inclement weather or (c) by reason of proceedings taken or threatened by or dispute with adjoining or neighbouring or public authorities arising otherwise than through the Contractor's own default or (d) by the works or delays of other Contractors or Tradesmen engaged or nominated by the Owner and not referred to in the schedule of quantities and/or specification or (e) by reason of Owner's instructions as per relevant clause hereof or (f) by reason of civil commotion (g) by reason beyond control of the Contractor in the opinion of the owner.</p> <p>If the Contractor needs an extension of time for completion of the work, the Contractor shall apply at least 02 (Two) weeks before the expiry of schedule date of completion furnishing the reasons in detail with complete justification. The Contract shall remain in force even for the period beyond due date of completion irrespective of whether the contractor has applied for extension of time for completion unless the owner decides to terminate the contract. The delay for completion of work for any reason will not entitle the Contractor to claim any compensation.</p>

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11	24.1	Quantum of LD	No change In case of any delay in work completion; BRBNMPL shall, under the contract deduct from the contract price, as liquidated damages, a sum equivalent to 0.5% of the contract price for each week of delay or part thereof until actual completion, subject to a maximum deduction of 10% of contract price.
12	25	Bank Guarantee and Insurance for Material loaned to Contractor	No Change
13	32	Code of Ethics	32.1: Integrity Pact (IP): Not Applicable
14	33,33.1,33.2	Resolution of Disputes	Clauses of 33.1 and 33.2 are applicable. At Kolkata
15	36	Disposal / Sale of Scrap by Tender	Not applicable

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Signature with Seal of the bidder & date

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Brief Description of Goods / Services / Works	Quantity* (with unit)	Earnest Money Deposit in (₹)	Remarks
CONSTRUCTION OF TOILET BLOCK IN FIVE SCHOOLS OF PASCHIM MEDINIPUR DISTRICT 1) BARJU PRIMARY SCHOOL, SALBONI BLOCK 2) MOHANPUR PRIMARY SCHOOL, KESHPUR BLOCK 3) ANANDPUR SAANTOSH KUMARI GIRLS HIGH SCHOOL, KESHPUR BLOCK 4) BISWASUK SEVASHRAM SANGH, PASCHIM MEDINIPUR 5) RANGAMATI KIRONMOYEE HIGH SCHOOL, PASCHIM MEDINIPUR As per Section VI: List of Requirements, Section VII: Technical Specifications & Scope of Work, Section VIII: Quality Control Requirements and Section XI: Price Schedule / Price Bid	As per BOQ at Section XI: Price Schedule	₹43,000/- (Rupees Forty-Three Thousand only) (Exempted for bidders registered with CPO / as MSE / Start-up; however Exempted bidders are required to submit Bid Security Declaration as per Annexure - E)	Estimated Value including GST@18% and Labour Welfare Cess @1%: ₹21,53,000/- (Rupees Twenty-One Lakh Fifty-Three Thousand only)

* The schedule of items & quantities to be executed is an indicative one. Any / all item(s) may/ may not be operated. The Contractor shall not have any claim for the same.

Background:

BRBNMPL is a wholly owned subsidiary of Reserve Bank of India engaged in printing of Indian Banknotes. BRBNMPL has its Registered and Corporate Office situated at Bengaluru. The Company manages 2 Presses one at Mysuru in Karnataka and the other at Salboni (25 kms from Medinipur Town) in West Bengal. This tender is invited from qualified and bonafide bidders for the “**Construction of Toilet Block in Five Schools of Paschim Medinipur District**”.

Objective of the project:

BRBNMPL Salboni intends to take up the aforementioned Toilet Block Projects under CSR. The proposed Toilet Block will be a permanent building and to facilitate the hygienic conditions for the students of respective schools.

BHARATIYA RESERVE BANK NOTE MUDRAN (P) LIMITED

(Wholly owned subsidiary of Reserve Bank of India)

RBNM P.O. Salboni, Dist. Midnapore (W), West Bengal, Pin Code 721132

**TENDER DOCUMENT FOR “CONSTRUCTION OF TOILET BLOCK IN FIVE SCHOOLS
OF PASCHIM MEDINIPUR DISTRICT”**

T.E No. 005/SAL/CSR/2023-24, dated 16/12/2023

SAL/FF/PUR/F/01/08

Period / Tenure of Contract / Delivery Schedule:

The entire work under Bidder scope shall have to be completed within **06 (Six) Months from the date of issue of Notification of Award of Contract / Letter of Intent (LoI) / Work Order / Contract Agreement, whichever is issued earlier**. However, BRBNMPL reserves the right to terminate the contract at any point of time without any financial compensation or assigning any reason thereof. Failure to execute the assigned Contract due to reason whatsoever will result in forfeiture of Security Deposit. The entire work should be completed in all respects as per the Specifications, Activity Schedule, Price Schedule and Scope of Works and to the satisfaction of BRBNMPL authority.

Extension of Time: This work is to be completed strictly within the Scheduled Time. There will be no extension. However, if the Contractor feels absolute necessary for any extension of time for completion of work on grounds of their having been unavoidable hindrances in execution or any other ground, they must apply in writing immediately after the occurrence of the hindrance. Such application shall contain complete details of hindrances, which hindered the Contractors in the execution of the work and reference to record of entry in the Hindrance Register.

Required Destination:

Bharatiya Reserve Bank Note Mudran Private Limited,
P.O. RBNML, Salboni, District: Paschim Medinipur
West Bengal – 721132

(Signature of the Authorized Signatory & Stamp)

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SECTION VII: Technical Specifications & Scope of Work and Compliance Statement

TECHNICAL SPECIFICATIONS

(FOR INTERIOR WORKS)

• **CARPENTRY AND JOINERY**

1. GENERAL:

1.1. General Requirement

This section of the specifications shall be read in conjunction with the drawings and other contract documents and other sections of this specification which shall be deemed complimentary with one another. The contractor shall be responsible for providing all plant, tools, materials and all things necessary for the proper storage of materials, execution, completion and maintenance of the works.

1.2. Delivery and Storage

All timber delivered to the site shall be carefully stored above ground in such a manner as to provide proper drainage, ventilation and protection from the weather and shall be stored in a proper manner according to each material type.

1.3. Definition of carpentry

The definition of carpentry work shall be deemed to include fixing clips, blocking grounds, fittings, sub-frames, rough frames and wood framing members, as per relevant IS Codes.

1.4. Moisture content of timber

Timber shall be well seasoned and clean dried with a moisture content of 12% nominal+2% for teak wood. The contractor should get it tested for moisture content of wood at their own cost as per the direction of the Architects/Engineer in charge and produce the certificate to Indian Oil Corporation Ltd for approval.

1.5. Protection, Delivery & Storage

All timber shall be treated with preservatives before delivery to site.

All joinery and joinery timber shall be wrapped in polythene before and during transport and delivery to site. While remaining in polythene wrappers the timber shall be protected from extremes of temperature and direct sunlight. Internal joinery and joinery timber shall be kept in its original polythene wrappers before working fixing and installing on site. Polythene wrapping to external joinery and timber shall be removed on delivery to site or as previously specified.

1.6. Timber

Timber shall be of the species stipulated in the schedules of rates. It shall be thoroughly seasoned, free of defects which would affect strength and shall be flat, straight, non-splitting and dressed on all sides. The timber shall be free from decay, fungal growth, bored heart, pitch pockets or streaks on the exposed edges, splits and cracks. Knots should be avoided. Seasoning of timber shall be approved as per IS: 1141 (specification for code practice for seasoning of timber) and code of practice for presentation of timbers as per IS: 401.

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1.7. Timber Fixing

The carpentry timber shall fixed with nails, spikes, bolts, screws, hangers, stirrups, anchors, ties or any other accessories which are suitable to develop the full strength of the member.

1.8. Fixing.

Carpentry timber fixed to solid masonry or concrete shall secured with expansion bolts or other positive method of mechanical fastening. Carpentry timber where fixed into hollow masonry shall be secured with toggle bolts and steel with bolts, nuts & washers as per instruction of Engineer.

1.9. Fiber plugs.

Fixing by means of well-seasoned and preservative treated wooden plugs will be permitted only where it is required.

1.10. Fastening

Power driven fasteners may be used for fastening to steel, concrete and brick masonry as approved by Engineer.

2. PROTECTION AND RETARDANTS:

2.1. Organic protection-timber generally

The contractor shall make his own investigation to guard against local sources of attack and damage and take all necessary precautions for protection.

All timber shall be protected with an organic solvent water repellent wood preservative to give a highly efficient protection against termite, spider, worm, all insect and insect and fungus and attack and shall where exposed, enhance the appearance of the timber, color of the product shall be such as to bring out the natural color of the respective timber.

The preservative shall penetrate deeply into the timber, shall protect against blue stain, rot, fungus & termite, spider, work & all insects attack and shall contain a resin which fixes the preserving agent and protects them against leaching and evaporation. The protection shall also be water repellent, weather proof and proof against peel, crack or blister of approved quality. Preservative treatment of timber shall be done as per IS: 401.

2.2. Fire Retardant

Fire retardant treatment of timber shall be applied by vacuum/pressure impregnation or manually and shall comply with the requirement of ISI code of practice and local fire requirements. The fire retardant effect shall be produced by the generation of water vapor and inert gases and the production of hard crystalline charcoal which acts a heat barrier.

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3. JOINERY

3.1. Timber veneers

- a) Timber veneers shall be of the timber species shown on drawings. Veneers are to be kept in sequence as it is being cut from wood and supplied as such to the site for accurate matching of figuring.
- b) Adhesives for using fixing veneers shall be in accordance with the manufacturer's recommendations and as approved by engineer-in-charge.
- c) If adhesives other than contract type are required, then bonding shall be in presses.
- d) The veneer shall be finished as specified and shall be equal or superior quality to the laid down in IS: 1659-1960 or as approved.
- e) The contractor shall submit a one square meter sample of each finished veneer type for approval. The size of such sample shall be one square meter unless otherwise specified.
- f) Adhesive used for bonding BWP grade of plywood Boards shall be BWP type synthetic resins conforming IS: 848 respectively.

3.2. Plywood

- a) Plywood shall be a product of a balanced construction made of piles assembled by gluing, the chief characteristics being the crossing of alternate piles improve the strength properties and minimize movement the plan of board.
- b) Plywood shall be of best quality close grained plywood suitable for veneering, painting or bonding plastic laminate. It shall be a resin bonded, water proof band. Exposed edges shall be finished with an edge strip of solid teak wood tongued and grooves & glued or as detailed.
- c) The manufacturer and reference for plywood suitable shall be subject to approval. The thickness shall be in accordance with the drawings.
- d) Plywood shall be of BWP grade or BWP type synthetic resin conforming IS: 848.

3.3. Particle board

- a) Wood band particle board shall be a board made from wood particles bonded with a synthetic resin and/or other organic bonder. Thickness shall vary as shown on drawings. Particle board shall comply with SI 12823.
- b) Interior grade particle board shall be used externally or internally with damp surroundings.
- c) Manufacturer and reference for particle board shall be subject to approval.
- d) Adhesive used for bonding shall be conforming IS: 848.

3.4. Block board / Lamina board (solid)

- a) Block boards have a solid core made up of uniform strips of wood each not exceeding 25mm in length, laid separately, or spot glued, or otherwise joined to form a slab which is glued. Between two or more outer veneers. In any one block Board, the core strips shall be of one species of timber only. Face veneers may be decorative or commercial on both faces or decorative on one face only and or commercial on the other. Block Boards shall be grade I (Exterior grade) as per IS: Code 1659.
- b) Manufacturer and reference of block board/shall be subject to approval.
- c) Adhesive used for bonding shall be conforming IS: 848.

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3.5. Storage of sheet materials

Sheet materials shall be transported and stored flat, with sufficient support of prevent bowing and wrapping and to prevent damage to edges and corners. Sheet materials shall be protected from weather and kept off the ground and in dry, well ventilated condition.

3.6. Sample

The contractor shall submit sample of all materials including large samples of veneer assemblies for approval. All materials pre-fabricated, delivered and assembled shall be in accordance with the approved sample as per instruction of Engineer.

3.7. Shop Drawings-Cabinet joinery

The contractor shall submit for approval shop drawings for all cabinet joinery. Shop drawing shall relate to site measurement and show in detail the construction of the various parts of the work, the method of jointing, the thickness and type of material, the finishes to be applied to the various exposed surfaces, details of anchoring, joints, welds, fastening and all other relevant information.

4. JOINERY GENERAL:

4.1. General

Joinery shall be carried out strictly in accordance with the drawings where joints are not specifically indicated recognized forms of joints shall be used.

Where no dimensions are specified or shown on drawings, the contractor shall space fixing battens, fillets, ground studs and the like, in accordance with the recommendation of the manufacturer.

5. TIMBER VENEERED AND LAMINATED PLASTIC PANEL

5.1. General

Reference should be made to section of this specification which relate to timber and plastic laminate veneer.

The panels shall be factory made and shall be selected timber veneer or plastic laminate veneer glued to water proof plywood (as per IS Code) the edge of which shall be finished with hardwood lipping. The size and finishes of the panels shall be in accordance with the drawing and schedules instruction of Engineer.

5.2. Fire Rating

Panels shall be rendered fire retardant and to confirm to local fire regulations of concerned Authorities.

5.3. Protection and Storage

- a) Panels shall be delivered to site in perfect condition and in their original protective coverings.
- b) Panels shall be stored flat and stacked evenly in such a manner as to allow air to circulate around them freely and shall be protected from damp, direct sunlight and all other damage.

5.4. Installation

- a) Panels shall not be installed until all plastering work is dry.
- b) Panels shall be installed according to the drawing & schedules and to the manufacturer's recommendations.

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- c) Panels are to be securely fixed to wall with screws on painted mild steel Z clips at 600 mm centers horizontally and 1200 mm centers vertically and shall be installed true and plumb on hardwood packing pieces as necessary.
- d) Panel edges cut on site shall be scaled and made good with a veneer edging strip to match the factory finish.
- e) On, completion of installation the panels shall be left to perfect condition and properly protected against damage, damp excessive heat, dirt and direct sunlight.

5.5. Samples

The contractor shall submit a sample of each type of veneer/laminate panel for approval before general fabrication is put in hand.

5.6. Great care must be exercised in cutting the RCC slabs/beams to located suitable reinforcement for welding the MS flats to be provided for suspension of false ceiling system. The damage to the RCC member shall be made good with cement mortar 1:3(1cement:3coarse sand). The projecting portion of the MS flat below the RCC member and any other steel member in the false ceiling system shall be painted with one coat of red oxide paint.

6. ALUMINIUM GLAZED PARTITION / DOORS / WINDOWS:

6.1. General specification, materials & erection

Anodized tubular aluminum sections for doors, windows partition frames shall be of INDAL/JINDAL or approved equivalent make and shall be of size and design as per relevant drawings.

All moving and fixing frames shall be manufactured from Aluminium alloy conforming to IS IIE 9 WP. The alternate vertical frames shall be taken up beyond false ceiling upto main RCC ceiling/beam and shall be taken up beyond false ceiling upto main RCC ceiling/beam and shall be properly screwed with main RCC ceiling/beam by way of raw/plugs/flats/deats etc completed.

The door shutter section shall be 5.5 mm thick plain glass fixed with necessary gasket and snap fit aluminium beading strip. The glazing for shutters shall be 5.5 mm thick laminated safety glass or as specified.

The door shall be provided with one security 6 lever lock. The shutters shall be provided with anodized aluminium butterfly door handles inside and outside.

The average thickness of anodized coating shall not be less than 15 microns (IS: 1968) or as specified. The glazed partition frames shall be provided with approved anchors @ 90 cm c/c maximum for fixing. The bottom rail shall be fixed by way of bolts/screws to the false flooring.

6.2. Payment

Payment including cost of labour, materials, taxes, carriages etc. shall be made on square meter basis of finished work. Fixed glazed partition shall be measured deducting the shutter within it and upto false ceiling only. Nothing extra shall be paid for taking vertical frame members upto main ceiling/RCC slab or beam. Door shutter shall be paid extra on square meter basis. Only clear opening or area for open able shutter left within the glazed partition shall be measured for payment.

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• **STANDARD TECHICAL SPECIFICATIONS FOR PAINTING JOB**

1. PAINTING

1.1. Materials

Paint, oils varnishes etc of approved brand and manufacturer shall be used synthetic enamel paint as received from the manufacturer without any admixture shall be used. (Conforming to IS: 2932)

Approved paints, oil or varnishes shall be brought to the site of work by the contractor in their original containers in sealed condition. The empty tins shall not be removed from the site of work till the relevant item of work has been completed and obtained from the Engineer-in-charge.

1.2. Commencing Work

1.3. Painting shall not be started until the Engineer-in-charge has inspected the items of work to be painted, satisfied himself about their proper quality can give his approval to commence the painting work.

1.4. Preparation of Surface

The surface shall be thoroughly cleaned and dusted. All rust, dirt scales, smoke and grease shall be thoroughly removed before painting is started. The prepared surface shall have received the approval of the Engineer-in-charge after inspection.

1.5. Application

- a. Before pouring into smaller containers for use, the paint shall be continuously stirred in the small containers so that its consistency is kept uniform.
- b. The painting shall be laid on evenly and smoothly by means of crossing and laying off, the later in the direction of the grain of wood. The crossing and lying off consists of covering the area over with paint, brushing the surface hard for the first time over and then brushing alternately in opposite direction, two or three times and then finally brushing alternately in opposite direction, two or three times and then finally brushing lightly in a direction at right angles to the same. In this process no brush marks shall be left after laying off is finished. The full process of crossing and laying off will constitute one coat.
- c. Where so stipulated, the painting shall be done with spray, spray machine used may be high pressure type of or a low pressure type, depending on the nature and location of work to be carried out. Skilled and experienced workmen shall be employed for this class of work. Paint used shall be brought to the requisite consistency by adding a suitable thinner as recommended by the paint manufacturers.
- d. Spraying shall be done only when dry condition prevails.
- e. Each coat shall be allowed to dry out thoroughly and rubbed smooth before the next coat is applied.
- f. Each coat expects the last coat, shall be lightly rubbed down with sand paper or fine pumice stone and cleaned off dust before the next coat is laid.
- g. No left over paint shall be put back into the stock tins.
- h. No hair marks from the brush or legging of paint particle in the concern of panels, angles of molding etc shall be left on the work.
- i. In painting steel work, special care shall be taken while painting over bolts, nuts, rivets, overlaps etc.

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- j. The additional specification for primer and other coats of paints shall be as according to the detailed specifications under the respective headings.

1.6. Brush and Containers

1.7 After work, the brushes shall be completely cleaned from paint and linseed oil by rising with turpentine. The containers, when not in use, shall be kept closed.

1.8. Measurement

The units of measurement for painting except where otherwise stated shall be given in “Sq meter” painting of rain water, soil, waste, vent pipes, etc shall also be measured in “Sq meter”.

1.9 Precautions

All furniture, fixtures, glazing, floors etc shall be protected by covering and stains, smear, splashing if any shall be removed and damage done shall made good by the contractor at his cost.

1.10 Rate

Rate shall include cost of all labour and materials, taxes, carrying, cleaning of surface after painting involved in all the operation described above and in the particular specifications given under the several items. It shall also include cost of scaffolding.

2. PAINTING PRIMING COAT ON WOOD, IRON SURFACE

2.1 Materials

The priming coat for woodwork or iron work shall be as specified in the description of the item. It shall be ready made primer of approved brand and manufacture. IT shall be brought to site in their original packings in sealed condition.

2.2 Preparation of Surface

2.2.1. Wood work

The woodwork to be painted shall be dry and free from moisture.

The surface shall be thoroughly cleaned. All unevenness shall be rubbed down smooth with sand paper and shall be well dusted. Knots, if any, shall cover with preparation of red lead made by grinding red lead in water and mixing with strong glue size and used hot.

The surface treated for knotted shall be dry before painting is applied. After the priming coat is applied, the holes and identifications on the surface shall be stopped with glazier’s putty or wood putty. Stopping shall be done before the priming coat is applied.

2.2.2 Iron and steel work

All rust and seals shall be removed by scrapping or by brushing with steel wire brushes. Hard skin or oxide formed on the surface of wrought iron during rolling which becomes loose by rusting, shall be removed.

All dust and dirt shall be thoroughly wiped away from the surface. If the surface is wet, it shall be dried before priming coat is undertaken.

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2.2.3 Application

The shall be applied with brushes, worked well into the surface and spread even and smooth. The painting shall be done by crossing and laying off described.

3. PAINTING WITH SUPERIOR QUALITY SYTHETIC ENAMEL PAINT

3.1. MATERIAL

a) Wood Work

The superior synthetic enamel paint of the following brand and manufacture shall only be used.

a) “Luxol High Gloss Synthetic Enamel” of Berger Paints.

b) “Apcolite” of Asian Paints (India) Limited.

3.2. PREPARATION OF SURFACE

a) Wood Work

The surface shall be cleaned and all unevenness removed as in para 2.2.1. Knots if visible, shall be covered with a preparation of red lead as in para 3.2.1. Holes and indentation on the surface shall be filled in and surface prepared as in 2.2.1.

b) Iron and Steel work

The priming coats shall have dried up completely before painting is started. Dust and scaling shall be carefully removed by scrapping or by brushing with steel wire thoroughly wiped.

3.3. APPLICATION

The number of coats shall be as stipulated in the item. One coat of the specified paint shall be applied and allow to dry overnight. It shall be rubbed next day with the finest grade of wet adhesive paper to ensure a lose particles dusted off.

Next coats shall be applied after the first coat is thoroughly dry. Additional coats shall be applied if found necessary to ensure properly uniform glossy surface, free from streaks, blistered etc in all the cases paint manufacturer’s instruction shall be followed meticulously.

4. PAINTING WITH WALL PAINT

4.1. The wall paint shall be of following brand and manufacturer:

“LUXOL” Silk Acrylic Emulsion paints of Berger paints or approved equivalent. The paint shall be of approved shade.

4.2. Preparation of Surfaces.

The surface shall be thoroughly cleaned of dust, old white or color wash or other wall finish by washing with water and scrubbing such removal of white wash, color washing etc will be paid for separately. The surface shall then be sand papered to give a smooth and even surface.

Scratches, holes etc shall be made good by applying putty, made of plaster of paris mixed with water on the surface and then sand papering the same after it is dry.

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The wall surface which will be painted with wall paint shall be made smooth by applying a putty made of plaster of paris mixed with water on the entire surface including filling up the undulations and then sand papering the same after it is dry such application of plaster of paris will not be paid separately.

4.3. Material.

Cement primer of approved brand and manufacture shall be used.

4.4. Application

On properly prepared and primer surface, wall paint shall be applied in the usual manner with brush or roller.

The number of coat shall be as stipulated in the item.

When painting inside a wall ventilated room, the second coat can be applied one hour after the first.

The thinning of paint is to be done with water. The quantity of thinner to be added for first and second coat shall be as per manufacturer's instructions.

The surface on finishing shall present a flat velvety smooth finish and uniform appearance. If necessary more coats will be applied till the surface present, uniform appearance. In all cases the manufacturer's instructions shall be followed meticulously.

4.5. Other details these shall be as per specification for painting (general) as for they are applicable.

5. FRENCH SPIRIT POLISHING.

5.1. Pure shellac varying from pale orange to lemon yellow colour, free from resin or dire shall be dissolved in methylated spirit. Suitable pigment shall be added to get the required shade.

5.2. The surface shall be cleaned. All unevenness shall be rubbed down smooth with sand paper well dusted. Knots of visible shall be covered with a preparation of red lead and glue size laid on while hot. Holes and indentations on the surface shall be stopped with glazier's putty. The surface shall then be given coat of wood filler made by mixing whiting in methylated spirit at the rate of 1:5 kg of whiting per liter of spirit. The surface shall again be rubbed down perfectly smooth with glass paper and wiped clean.

5.3. The number of coats of polish to be applied shall be as described in the item a pad of woolen cloth covered by a fine cloth shall be used to apply the polish. The pad shall be moistened with the polish and rubbed hard on the wood, in a series of overlapping circles applying the mixture sparingly but uniformly over the entire area to give a level surface. A trace of linseed oil on the face of the pad facilitates this operation. The surface shall be allowed to dry and the remaining coats applied in the same way. To finish off, the pad shall be covered with a fresh piece of clean fine cloth, slightly and quickly with methylated spirit and rubbed lightly and quickly with circular motions. The finished surface shall have a uniform texture of high gloss.

5.4. Other details shall be as per the specification for painting (general) as for as they are practicable.

6. VITRIFIED FLOOR TILES

6.1 Work included the tenderer shall furnish materials, labour. Plant, equipment and tools to complete the work as specified and or as shown in the drawing.

6.2 Materials

- a) Vitrified tiles shall be flat and unglazed on the top surface. They shall be generally 600 X 600 mm in size with a thickness as approved by the Engineer. They shall conform to IS: 15622 of approved make and color. The tenderer shall submit to the Engineer for his approval samples of tiles which he

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proposes to use in the work and all tiles used shall be similar to the approved samples. Water absorption's less than 0.08% of above quality of tiles.

- b) Ordinary or White Portland Cement
- 1) Cement: Ordinary Portland Cement shall conform to IS: 8112
- 2) White Portland Cement: White Portland Cement shall conform to IS: 8042
- 3) Sand: The sand used shall be of approved river or pit sand, conforming to IS: 383-1970
- 4) Water: Water used shall be clean and potable quality as per clause 4.3 of IS: 456-2000

6.3 Workmanship

Tiles shall be laid on 20 mm thick cement mortar 1: 4 (1 Cement: 4 Coarse sand) including grouting the points with white cement and matching pigments as approved by Engineer. The fixing shall be done from bottom upwards. Each tile shall be fixed as close as possible to the one adjoining and any thickness of the tiles shall be evened out in the cushioning mortar so that all the tiles faces are set in conformity with one another. After finishing above job surface shall be cleaned and cured.

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PLASTERING & POINTING

1.1 Materials:

1.1.1 Cement:

Cement shall conform to "Specification no. 6-68-02 'Material' Clause No. 1.0" of "Technical Specification for Civil and Structural Works" unless otherwise specified.

1.1.2 Sand:

Sand for plastering and pointing shall conform to IS 1142. Sand shall be hard, durable, clean and free from adherent coatings and organic matter and shall not contain any appreciable amount of silt, clay balls or pellets. Sand shall not contain harmful impurities such as iron pyrites, coal particles, lignite, mica shale etc.

Sand whose grading falls outside the limits of IS 460 due to excess or deficiency of coarse or fine particles shall be processed to comply with the standards. Fine sand shall be obtained from river beds not affected by tidal water of the sea and shall be clean, sharp and free from excessive deleterious matter. The sand shall not contain more than 8 percent of mud and slit as determined by field test with a measuring cylinder.

1.1.3 Water:

Water for plastering and pointing shall conform to 'Specification No. 6068-02 'Material', clause No. 2.0 of "Technical Specification for Civil and Structure Works".

1.1.4 Cement Mortar

Preparation of cement mortar shall conform to "Specification No. 6-68-09 'Brick Masonry', clause no. 3.0" of 'Technical Specification of Civil and Structural Work' unless otherwise mentioned.

1.2 Workmanship

1.2.1 Preparation of background surface

The surface shall be cleaned off all dust, loose mortar droppings, traces of algae, efflorescence and other foreign matter by water or by brushing. Smooth surface shall be roughened by wire brushing or hacking for non-hard and hard surfaces respectively. Projections on surfaces shall be trimmed wherever necessary to get even surfaces. In case of brick/stone masonry, raking of joints shall be carried out wherever necessary. The masonry shall be allowed to dry out for sufficient period before carrying out the plaster work. The masonry shall not be soaked but only damped evenly thereafter before applying the plaster.

In case of concrete work, projecting burrs of mortar formed due to the gaps of joints in shuttering shall be removed. Such surface shall be scrubbed clean with wire brushes. The surface shall be pock marked with a pointed tool at spacing of not more than 10mm. centers, the pocks being made not less than 3 mm. deep to ensure a proper key for the plaster. The surface shall be washed off and cleaned of all oil, grease etc. and well wetted before the plaster is applied.

1.2.2 Sequence of Operations:

For external plaster, the plastering operations shall be started from the top floor and carried downwards. For internal plaster, the plastering may be started wherever the building frame, roofing, and brick work are ready.

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The surfaces to be plastered, shall first be prepare as described in ‘Preparation of background surface’ in clause 1.3.1.

The first underlay shall then be applied to ceilings. After the ceiling plaster is complete and scaffolding for the same removed, plastering on wall shall be started.

After a suitable time, interval as detailed under various types of plaster in subsequent paras, depending upon the type of mortar, the secondary layers if required shall be applied. After a further suitable time interval as detailed under various type of plaster in subsequent paras, the finishing coat shall be applied first to the ceiling and then to the walls.

Plastering of comics, decorative features, etc. shall be completed before the finishing coat is applied. Unless otherwise specified Corners and edges shall be rounded off to a radius of 21mm. such rounding off shall be completes along with the finishing coat to prevent any joint marks showing out later.

1.3 Scaffolding/Staging:

1.3.1 Scaffolding/staging for plastering/pointing shall be as 'Specification No. 6-68-09. Brick Masonry, clause no. 1.0' of 'Technical Specification for Civil and Structural Works'.

1.3.2 Damage Rectification:

Any cracks, damages, any part of work which sound hollow when tapped or found damaged or defective otherwise shall be cut in rectangular shape and redone as directed by Engineer-in-Charge.

1.4 Plain Cement Plaster

1.4.1 Preparation of Mortars:

The mortars of specified mix. shall be used as per the Specifications of 'Cement Mortar' in Clause No. 1.1.4.

1.4.2 Application of Plaster

1.4.2.1 One-layer plaster work to ensure even, specified thickness, plaster of 110mm x110mm shall be first applied horizontally and vertically at not more than 2-meter interval over the entire surface to serve as gauges. The surface of these gauged areas shall be truly in the plane of the finished plaster surface. The mortar shall be brought to true surface by working with a wooden straight edge reaching across the gauges with small upward and sideways movements at a time. Finally, the surface shall be finished off true with a trowel or wooden float to obtain a smooth texture.

Excessive toweling or overworking the float shall be avoided. All corners, arises, angles and junctions shall be truly vertical/ horizontal and shall be carefully finished. Rounding or chamfering of corners, arises, junction etc. shall be carried out with proper templates to the size required.

In suspending the work, the plaster shall be left, cut clean to line, both horizontally and vertically. When recommencing the plastering, the edge of the old work shall be scrapped clean and wetted before plastering the adjoining area. Plastering work shall be closed on the border of the wall and nearer than 110mm. to any corners or arises and shall not be closed on the body of the features such as plaster bands, cornices nor at the corners or arises.

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Curing shall be started 24 hours after finishing the plaster. The plaster shall be kept wet for a period of 7 days. During this period the plaster shall be suitably protected from all damages at the contractor's expense by such means as approved by the Engineer-in-Charge. The date of execution of plastering shall be marked on the plastering to ensure the proper duration of curing.

1.5 Measurement and Rate

1.5.1 The description of each item, unless otherwise mentioned includes wherever necessary all material, conveyance and delivery, handling, loading/unloading, storing, fabrication, all labour for finishing the work, preparation of background surface, staging /scaffolding, application, finishing, removal of staging/scaffolding, curing and other incidental charges. The rate shall be for all heights and all heights of work.

1.5.2 Plastering

Thickness of the plaster shall be the minimum thickness at any point on a surface and shall be exclusive of the key i.e. grooves or open joints in masonry. No extra payment shall be allowed for extra thickness of plaster done by contractor, drip moulds, rounding of edges etc.

All plastering/pointing shall be measured in square meters unless otherwise specified. Length breadth and height shall be measured correct to 0.1 meters. Soffits of stairs shall be measured as plastering on ceiling. Ceiling with projected beams shall be measured over beams and plastered side of beam shall be measured and added on ceiling.

Deductions and additions shall be made in the following manner:

- a) No deductions shall be made for end of joists, beams, posts, openings not exceeding 0.1sqm. area and no addition shall be made for reveals, jambs, soffits etc. of these openings not for finish to plaster around ends of joints, beams, posts etc.
- b) Deductions for openings exceeding 0.1sqm. but not exceeding 3sqm. each shall be made as follows and no addition shall be made for reveals, jambs, soffits etc. of these openings.
 - a) When both faces of wall are plastered with same type of plaster, deduction shall be made for one face only.
 - ii) When two faces of wall are plastered with different types of plasters or if one face is plastered and the other pointed, deduction shall be made from the plaster or pointing on the side of frame for door, windows etc. on which width of reveals is lesser, but no deduction shall be made on the other side. Where widths of reveals on both faces of wall are equal, deduction of 10% of area of opening on each face shall be made.
 - iii) When only one face is plastered, full deduction shall be made from plaster if width of reveal on plastered side is lesser. But if widths of reveal on both sides are equal or more on plastered side, no deduction shall be made.
- c) In case of openings of area above 3 sqm. each, deduction shall be made for openings but jambs, sophists, and sills shall be measured.

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SAFETY MANAGEMENT SYSTEM

1. SAFETY, FIRE & SECURITY REGULATIONS:

1.1 No smoking:

1.2 The Contractor shall instruct his/ her personnel/ employees NOT TO SMOKE except at the prescribed places. The Contractor shall be responsible for all defaults of his/ her workers in this regard and Engineer-in-Charge / Site Engineer reserves the right to TERMINATE the work of the contractor and forfeit any or all the amounts which may be due to him/ her.

1.3 Operational Area:

1.3.1 The Engineer-in-Charge reserves the right to terminate the contract and forfeit any or all amounts due to him in case he finds that the precautions written on the permit are not strictly adhered to by the Contractor.

1.3.2 The Contractor shall take all necessary safety precautions and obtain required certificates/ fire permits / safety / work permits etc. from the Competent Authority before carrying out any hot works during execution of the entire works covered by this tender. Safety barricade wherever necessary are to be put up at his own cost.

1.3.3 The Contractor's employee shall abide by the Fire & Safety Rules and Regulations. The Contractor shall ensure smooth construction activities / hot works may be suspended temporarily as per the instruction of the Engineer-in-Charge /Site Engineer. Any extra claim for whatsoever reasons for such suspension of the work will not be entertained.

1.3.4 The Contractor shall make its own arrangements of Gate Pass with photo for its employees as prescribed and instructed by the Security Deptt. i.e. CISF, BRBNMPL, SALBONI at its own cost each gate pass has to be endorsed by the Security Officer of the BRBNMPL before the pass be used by any employee. In case of termination of the service of any of his employee during the contractual period, the Contractor shall have to surrender the Gate Pass issued to the employees to the Security Deptt. At the end of the project all the gate passes endorsed by the Security Deptt. for use of the contractor's employee shall have to be returned.

1.3.5 For any damage done by the contractor's employees to the existing facilities of the BRBNMPL, the contractor shall be solely responsible to make good as per the instruction of the Engineer-in-Charge at his own cost.

1.3.6 For any hazardous / overhead work contractor has to arrange necessary safety belt for his workman at his own cost.

2. SPECIAL CONDITION OF CONTRACT ON SAFETY REGULATIONS

2.1 The following is a list of Rules and Regulations which must be observed by the contractor working in the BRBNMPL.

2.2 Safety:

2.2.1 The Contractor shall ensure that their workmen / supervisors shall not move to other places other than their work premises without proper permission/ authorization.

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- 2.2.2 The Contractor shall ensure verification of antecedents of the labourers/ supervisors from Polices/ Sarpanch / other officials before they are engaged by him/ her. No person having adverse antecedent shall be employed by the contractor. The contractor shall be held responsible for all the acts carried out by his/ her workmen.
- 2.2.3 The Contractor / his/ her workmen / supervisor shall fully adhere to the security instructions issued by Management from time to time.
- 2.2.4 Persons below the age of 18 (Eighteen) will not be employed in any part of the BRBNMPL.

2.3 Work Permit:

- 2.3.1 Any work involving open flames and spark such as welding, gas cutting, soldering, grinding, concrete breaking, use of hurricane lamps and internal combustion driven vehicles / equipment.
- 2.3.2 Use of gasoline, diesel or electrical power engines or tools.
- 2.3.3 Open fire such as burning of wood, coal etc. is strictly prohibited inside the BRBNMPL.
- 2.3.4 While carrying out the hot job, the contractor and his workmen must ensure the following safety measures and job should not be carried out without these:
- Valid hot jobs permit.
 - Availability of Tested and proper Fire Extinguisher at the work places.
 - Provision of running fire water hose at the work place.
- 2.3.5 All Flammable / combustible materials should either be removed from the work place or should be properly protected.

2.4 Safety Permits:

- 2.4.1 The Contractor must obtain the safety permit from the Engineer-in-charge, prior to the starting of the job as stated below.

2.5 Working at Heights:

While working at height, at more than 3 meters from floor level, following safety precautions has to be followed

- (i) Proper type of scaffolding / platform/ ladder should be made to facilitate the job at height. Minimum 2 nos. of ladders should be provided at opposite sides.
- (ii) Use of bamboo scaffolding is strictly prohibited inside the BRBNMPL. Only steel scaffolding may be used for work inside the BRBNMPL. The steel scaffolding material and it's erection shall be done as per relevant IS specification.
- (iii) The contractor shall ensure the use of safety belts by the person who is working at heights. Safety belt to be used should be of good quality (IS marked) and shall be hooked up with firm support.
- (iv) Safety nets also to be used as per site conditions.
- (v) Before starting the job, scaffolding shall be inspected by competent person and a record of the same shall be kept at site.

2.6 Working with Electrical System:

- 2.6.1 The Contractor or his nominated Sub-Contractor should have valid electrical contractor's license for working in West Bengal State. The Contractor shall furnish a copy of the same to

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Engineer-in-Charge before commencement of any work pertaining to Electrical System. In any case, no work shall be permitted to be executed at site without a valid Electrical Contractor License, and the decision of the Engineer-in-Charge in this regard shall be final and binding and no claim/compensation whatsoever shall entertain on this account.

2.6.2 While working on electrical system, the Contractor and his/ her workmen shall ensure that the following safety measures are in place:

- The cables are properly insulated and are without any temporary joint.
- All Flammable / combustible materials should either be removed from the work place or should be properly protected.
- Suitable Earth leakage Circuit Breaker (ELCB) is provided for incoming and all outgoing feeders.
- Proper earthing is provided to distribution board and other electrical equipment's like welding machines & grinding machines etc.
- Pipe sleeves are provided for road crossing of temporary cables laid by the contractor for his work.
- The power connection should not be overloaded and suitable overload protection should be provided.
- The tools used by the contractor personnel should be properly insulated and in good condition.
- The grinding machine & other power tools should have proper guard.

2.7 Use of Company Facilities:

Under no condition shall any Contractor personnel temper with or use any property belonging to the BRBNMPL, Salboni without obtaining prior sanction from the supervisor of area concerned.

2.8 Compressed Gas Cylinders:

- 2.8.1 Compressed gas cylinders should be used in upright position. They must be firmly located on the ground or to a sturdy stand and the cylinder should be chained to prevent accidental fall.
- 2.8.2 Rolling or throwing of cylinders is strictly prohibited. Cylinders shall be handled carefully and transported through hand trolleys.
- 2.8.3 Cylinders shall be stacked properly. Empty cylinders shall be stacked separately and filled cylinders separately. After completion of the job, all cylinders must be removed.

2.9 Housekeeping:

- 2.9.1 Good House Keeping must be practiced by the Contractor personnel at all times while the BRBNMPL, Salboni. During and after completion of the work, they are to ensure that their work area is kept clean and tidy. Materials and equipment should be stored in a safe and orderly manner so that they will not block exist to roads, buildings, aisles, passage and approach to firefighting equipment such as fire hydrants, fire hose and fire extinguishers or area where emergency safety showers, electrical switch panels and switch rooms are located.
- 2.9.2 The work/ construction sites are to be cleaned daily and all debris / scrap generated is to be kept at the designated place only every day by the contractor as direct by the Engineer-in-Charge. The scrap/ debris so generated shall disposed off to the designated places once a week as per the direction of Engineer-in-Charge.

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- 2.9.3 A job will not be considered completed until all surplus materials, scrape and debris/ rubbish are removed from the job site.
- 2.9.4 Any failure by the contractor in maintaining good house-keeping / clearing the site as above shall be recorded in the performance report of the contractor.

2.10 Personal Protective Equipment:

- 2.10.1 For the safe conduct of any job, Contractor has to arrange personnel protective equipment's for his personnel as per requirement. The equipment's shall be approved type, good condition and adequate numbers. Use of PPE such as safety belt, safety goggles, etc. is a must BRBNMPL; Salboni shall not provide any personal protective equipment.
- 2.10.2 The Contractor shall arrange all Non-Respiratory Type of Personal Protective Equipment (PPE) (e.g. Safety Goggles, Welding Helmets, Belts etc.) at their own cost and shall ensure use of these PPE by their workmen / personnel during execution of the job as per Fire& Safety Rules and Regulations of the BRBNMPL, Salboni and as directed by the Site Engineer-in-Charge.
- 2.10.3 Special precautions and personal protection shall be taken as per Safety Regulation during the following jobs:
- Cleaning /handling of oily sludge.
 - Welding/ Grinding/ Gas cutting jobs.
 - Radiography of Mechanical jobs.

2.11 Personal Conduct:

- 2.11.1 Working under influence of alcohol/ narcotics and entering the BRBNMPL, Salboni premises while in the influence of alcohol / narcotics is strictly forbidden. The contractor should ensure compliance of above by him and all his workmen.

2.12 Horseplay:

- (i) Fooling on the job, mock fighting within the BRBNMPL, Salboni premises will not be tolerated.
- (ii) Gambling within the BRBNMPL premises is strictly forbidden.
- (iii) Entering the BRBNMPL while in possession of weapons such as knives etc. is prohibited.
- (iv) Contractor personnel shall not pick up quarrel or get into arguments with BRBNMPL personnel or act in any manner, which is in violation of plant discipline. In case of any misunderstanding, such problems should be referred to appropriate BRBNMPL official /Engineer-in-charge.

2.13 Driving of Motor Vehicles:

- 2.13.1 The Contractor shall ensure that all state traffic Rules and Regulations are complied with while motor vehicles are driven inside the BRBNMPL premises. In addition, the following points are also outlined for compliance:
- Speed Limit: Speed limit within the BRBNMPL is 20-KMPH. In any case, vehicle drivers should take cognizance of road, weather and vehicle condition and adjust their driving accordingly. All vehicles must be mechanically sound and have an efficient exhaust silencer, horn, breakers and fuel cap.

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- Parking: Park vehicles only in approved area. Vehicles must be parked in such manner that they will not move while unattended.
- Vehicles driven inside the BRBNMPL premises should have effective brake horns, lights, and mufflers.
- Vehicles shall carry only the number of passengers or weight of load it is authorized to carry as per law. Loads carried in trucks shall be properly secured so that they will not accidentally fall off while vehicle is in motion.
- Any kind of repair work on the Contractor's vehicle is not allowed inside the BRBNMPL, Salboni.

2.14 Use of heavy equipment:

If hoists, cranes, derrick, mixer machine, pumps etc. are used by the contractor, the following are to be ensured by the Contractor and his workmen:

- Testing of crane for its capacity.
- Inspection & Maintenance logs.
- Crane operation logs.
- Safety latch is provided on the hooks.
- Overhead power cables is removed or kept at a safe distance.
- The exhaust of machines should have a proper flame arrester.
- No change of boom length beyond permissible limit.

2.15 Fire Protection Equipment:

2.15.1 The BRBNMPL center will provide fire protection equipment wherever it is required, the Contractor personnel who are working on such jobs will be instructed by the concerned department about the operation of such stand by fire protection equipment. In the event of an accidental fire, it is expected of such personnel to make efforts to extinguish the fire with the stand by equipment made available and the contractor personnel should immediately get in touch with concerned BRBNMPL personnel. In all cases, accidental fires shall be reported to the supervisor of the area concerned.

2.15.2 All efforts should be made by contractor personnel to prevent occurrence of any unwanted fire, Gasoline driven engines, trucks, tractors etc. shall not be filled with fuel while the motor is still running.

2.15.3 Gasoline, naphtha, benzene or toluene must not be used as a cleaning

2.16 Report on Accidents:

2.16.1 All accidents such as personal injuries sustained by the Contractor personnel and damage to vehicle and property, no matter how slight they are, shall be immediately reported to the Engineer-in-charge in writing. It is the responsibility of the contractors to fulfill all legal formalities.

2.16.2 Medical treatment for injured contractor personnel will be entirely the responsibility of the Contractor.

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WHITE WASHING, COLOUR WASHING, DISTEMPERING, PAINTING AND POLISHING

1.0 Painting of wall and ceiling surface

1.1 Preparation of surface

Preparation of surface shall be thoroughly brushed free from mortar droppings and foreign matters and prepared Satisfaction of Engineer in charge. The surface shall be vetted with clean water before the paint is applied.

1.2 Preparation of paint

Waterproof cement paint of approved make shall be mixed with water and stirred to obtain a thick paste which shall then be diluted to brushable consistency. the Proportion of mixture shall be as manufacturer's recommendation. The paint shall be mixed in such quantity which can be used up within an hour of mixing to avoid setting and thickening of the paint.

1.3 Application of paint

The surface shall be treated with minimum two coats of waterproof cement paint. No less than 24 hours shall be applied only after the preceding coat become hard to resist marking by subsequent brushing.

The finished surface shall be even and uniform in shade without patches brush marks paint drops etc. Cement paints shall be applied with a brush with relatively short stiff hog or fibre bristles.

1.4 Curing

Curing shall be started after the paint has hardened. Curing shall be done by sprinkling with water two or three times a day. This shall be done between coats and for at least two days following the final coat.

2.0 Painting of steel and other metal surface

2.1 General

Reference shall be made to the following Indian Standards: IS 2524, IS 1447.

2.2 Preparation of surface

The surface, before painting, shall be cleaned of all rust, scale, dirt and other foreign matter with wire brushes, steel wood, scrappers, sand paper etc. The surface shall then be wiped finally with mineral turpentine which shall then be removed of grease etc. The surface then shall be allowed to dry.

In case of GI surface, surface so prepared shall be treated with Mordant solution (5 liters for about 100 Sq.m.) by rubbing the solution generously with brush. After about half an hour, the surface If Required shall be retouched and washed down Thoroughly with clean cold water and allowed to dry.

2.3 Application of priming paints

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Approved quality primer and paint in specified no. of coats shall be applied as per manufacturer's Recommendations either by brushing or spraying. Each subsequent coat shall be applied only after the preceding coat is dried.

2.4 Measurement and rate

All work shall be measured in areas. Areas shall be worked out to the nearest 0.01 sq.m. and all dimensions to the nearest 0.01 metre. Deductions shall be made in accordance with Specification no. 6-75-05. The rate shall include the cost of all materials, labour, scaffolding, protective measures etc. and all works involved in specification. The rate shall also include, if not mentioned otherwise, conveyance, delivery, handling, unloading, storing etc.

GENERAL SPECIFICATIONS

GENERAL PARTICULARS AND REQUIREMENTS

1. General

1.1 The Conditions of Contract, schedule of quantities and the drawings shall be read in conjunctions with this specification and matters referred to shown or described in any of the former are not necessarily repeated in the latter.

The work under this contract shall be carried out in accordance with general conditions of contract, special conditions of contract, specifications drawings, schedule of quantities forming part of this contract and the latest Indian standard specifications and codes of practice referred to in this specifications.

1.2 Discrepancy between drawings & specifications and schedule of quantities.

1.2.1 In the event of any discrepancy between this specification and the latest Indian standard specifications/codes of practice the provisions in this specifications shall take precedence over the other specifications.

1.2.2 In case of any discrepancy between specifications, schedule of quantities and contract drawings or such other drawings as may be issued during progress of works, the matter shall be referred to the engineer in charge for clarification and decision. The contractor shall execute the work in accordance with the decision the Engineer in charge. And under no circumstance whatsoever, the contractor shall carry out the works on the basis of his own interpretation and understanding of the apparent discrepancy. It will however be deemed that the contractor has quoted on the basis of the description of the B.O.Q including preamble.

1.2.3 Protection to work from weather

The contractor shall cover up and protect all the works from weather and shall suspend all the wet operations during a weather which, in the opinion of the engineer in charge will be to the work.

1.2.4 Dimension in drawings

Figured dimensions are to be follows in all cases and in no case shall they be sealed; large scale details take precedence over shall scale drawings. In general, drawings shall indicate dimensions, positions and type of constructions, the specifications shall indicate the quality, standard and methodology of work and the schedule of quantities shall indicate the estimated approximate quantities and brief description of item.

1.2.5 Method of Measurement

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Unless otherwise described in the preamble to the schedule of quantities, the method of measurement shall be as described in Method of measurement “of building and civil engineering works IS 1200 (part – I to XVV) latest edition of bureau of Indian standards.

1.3 Materials

All materials/fitting/equipments supplied and incorporated in the work shall comply with the requirements for relevant Indian standards (latest applicable standards) and also shall meet approval of Engineer in charge.

1.3.1 The Contractor shall produce samples of all materials/fittings of sizes/number as required by the engineer in charge before incorporation of these materials/ fittings in the work prior approval of the engineer in charge. The approved sample shall remain in custody of engineer in charge till expire of defect liability period and returned thereafter. Samples of consumables, tiles, sand aggregate will however, not be returned. Bulk procurement of materials shall not be commenced until the samples are duly approved in writing. The materials/fittings to be provided by the contractor shall conform to or shall be superior to the samples approved.

1.4 Contract price

1.4.1 The Contract price quoted by the contractor shall be deemed to include for any details of construction which are obviously and fairly intended and which are incidental to the item but may not have been clearly shown and or specified.

1.5 Notice of operation

1.5.1 No important operation shall be commenced nor shall work outside the usual working hours be carried out without the consent in writing of the engineer in charge or without full and complete notice.

1.6 Sequence of works

1.6.1 The sequence in which the works are to be carried out shall be to the approval of the engineer in charge and shall be such as to suit the detailed method of construction adopted by the contractor. The works shall also be carried out so as to enable the other contractors to work concurrently for early completion of the works.

1.7 Setting out the work

1.7.1 The Contractor shall set out and measure up all the works in accordance with the contract documents and for this purpose he shall appoint technical and other category staff and also provide for all necessary assistants needed.

1.7.2 The Contractor shall be entirely responsible for the accurate and perfect setting out of all works, whether such setting out be executed by his own staff or not, and notwithstanding that the engineer in charge may furnish bench marks and set out or give the necessary directions for setting out the work, the contractor must satisfy himself as to the accuracy of these and shall, at his own cost rectify and make good any and all defects which may arise from errors in the lines and levels, and no inaccuracy in the setting out and in the construction of the works shall be founded on by the contractor as a reason for any claim against the owner by the corporation.

1.8 Responsibility for carrying out works

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1.8.1 The responsibility for carrying out the works and the methods to be adopted under this contract shall rest solely with the contractor subject always to the approval by the engineer in charge of the contractor's proposals. Such approvals shall not, however relieve the contractor in any way of his responsibility for the proper execution of works in accordance with the contract.

1.9 Construction equipment, works, building materials etc.

1.9.1 The Contractor's attention is specially directed to the fact that the requirements of the specification are general and applicable to all the works.

1.9.2 In addition, the following general requirements given in sub pars 1.9.2 (i) to 1.9.2 (iii) shall also be held to apply to every part of works where applicable.

(i) Use of plant, materials etc for safe construction

All the labour, constructional plant, machinery, tools, instruments, tackle and equipment temporary offices, workmen's sanitary and welfare arrangement and other buildings, temporary structures, works, services and operations materials, stores and things of whatever description necessary to construct, complete and maintain the whole of the works, temporary or permanent, or to fulfill the requirements specified in the contract shall be provided and used by the contractor, and the constructional plant, equipment, materials, temporary building, works, services etc. shall be of a type, capacity power or quantity, strength, design and construction and erected in such position or used or executed at such times and in such manner as are specified in the contract and as most efficient and suitable for the proper and safe execution of the work to be undertaken under this contract.

(ii) Utilities to be provided by the Contractor

The Contractor shall make his own arrangements and except where otherwise indicated shall at all points where they are required such supplies of water, fuel, light and power as he may require for all the operations under the contract, and shall also provide and use all the necessary appliances, works, services and other things necessary to distribute the supplies to the various parts of the works.

(iii) Furnishing information to Engineer-in-charge

The Contractor shall when required by the Engineer in charge furnish all information as to quality, weight, constituent substances, dimensions, levels, strength and description of the materials and works and give the Engineer-in charge such other particulars as may be required.

1.10 Names of manufacturers and copies of orders

Before ordering any material of any description of the permanent works the contractor shall submit for the approval of the Engineer in charge, the names of the makers and suppliers proposed and any other detail required by the engineer in charge and shall afterwards send to the Engineer in charge, copies in quadruplicate, of the orders given by the contractor for the materials. All materials shall be suitable for local climatic conditions.

1.11 Manufacturers' name sizes catalogue numbers and / or samples of all materials shall be submitted for approval.

1.12. Proprietary Materials

1.12.1 Proprietary materials to be used in the works and shall when brought to site be not inspected by the engineer in charge. The contractor shall, on demand, produce to the Engineer in charge original Receipts/vouchers/invoices in respect of the Supplies.

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1.13 Test Certificates

1.13.1 All manufacturer's certificates of test proof, sheets, mill sheets, etc. showing that the materials have been tested in accordance with the requirements of the appropriate Indian standard, other relevant standard specification or this specification, are to be supplied free of charges, on request to the engineer in charge.

1.14 Storage of Materials

1.14.1 All materials used in the permanent works shall be stored on racks supports, in bins under cover etc. as appropriate to prevent deterioration or damage from any cause whatsoever to the entire satisfaction of the engineer in charge and as amplified in the succeeding clauses.

1.15 Records and usage of materials

1.15.1 The contractor shall maintain a detailed record of all materials received on the site or in his stores or storage and working areas in the vicinity of the site and shall make such records available to the engineer in charge. At such times as the latter may reasonably require.

1.16 Forming holes & making good

1.16.1 All holes shall be left or provided in concrete including reinforced cement concrete, brick work and in any other situations as required for or directed by the engineer in charge and shall be made good, in the same mortar mix as specified for that portion of the work. No extra payment on this account will be made to the contractor.

1.17 Keeping site clean

1.17.1 The contractor shall at all-time keep the site free from all surplus materials, rubbish and offensive matter which shall be disposed of in a manner to be approved by the Engineer in charge.

1.18 Safety precautions

1.18.1 The contractor shall take all necessary safety precautions to prevent the possibility of accidents which may be caused mechanically electrically or otherwise during the course of the works. The works shall include the provision and fixing of detachable guards of approved design to cover all moving machine parts wherever they may be located and whether they are intended to be permanent or temporary and in such manner as to comply with the appropriate statutory requirements it shall also include such step down transformers as at be used for portable electrical tools.

1.19 Maintenance of Finishes

1.19.1 The contractor shall cover up and protect the various works and portions thereof from all damage due to unconsidered or rough treatment, dust grit or damage in other ways. All bright parts of fittings shall be covered with transparent polyethylene sheeting and shall be cleaned and polished before being handed over wherever is required.

GENERAL SCOPE

1. These specifications establish and define the material and constructional requirements for CIVIL and STRUCTURAL WORKS.
2. Method of measurements are indicated in these specifications, where not so specified, latest revision of IS:1200 shall be applicable.
3. Providing and operating necessary measuring and testing devices and materials including all consumables are included in the scope of work. No separate measurement or payment for testing

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the work shall be made but rates quoted for various items shall be deemed to include the cost of such tests which are required to ensure achievement of specified quality.

4. All materials shall be of standard quality, manufactured by renowned concerns conforming to Indian Standards or equivalent and shall have IS mark as far as possible unless otherwise approved by the Engineer-in-Charge. The contractor shall get all materials approved by the Engineer-in-Charge prior to procurement and use. The contractor shall furnish manufacturer's certificates for the materials supplied by him when asked for. Further to that he shall get the materials tested from an approved test house if asked for by the Engineer-in-Charge.
5. The cost for all the tests and test certificates shall be borne by the Contractor. No separate payment shall be made for the testing. The Engineer-in-Charge shall have the right to determine whether all or any of the materials are suitable. Any materials procured or brought to site and not conforming to specifications and satisfaction of the Engineer-in-Charge shall be rejected and the contractor shall have to remove the same immediately from site at his own expense and without any claim for compensation due to such rejection. Wherever referred to in this tender document, only the latest revision which shall be in force till the completion work, of specifications, codes of practice and other publications of Bureau of Indian Standards shall be applicable.
6. Wherever the Contractor executes civil and structural works involving buildings, equipment foundations, supporting structures pipe racks, etc., the following works are deemed to have been included in the quoted rates for various works.

6.1 Marking of center lines of foundations.

6.2 Marking of top levels of foundations, floors etc. and establishment of reference lines, bench marks on various floors, platforms etc.

6.3 Preparations of "as built" scheme of structural foundations, equipment foundations etc. indicating designed and achieved levels, centre lines and dimensions of pockets, position and level of anchor bolt etc.

7. The provisions of schedule of rates, specifications and drawings shall be read in conjunction with each other and in case of conflict amongst them, the clarification shall be obtained from the Engineer-in-Charge whose decision shall be final and binding. However, the following procedure may generally be followed.

6.1 Description of items in schedule of rates shall be followed when provisions therein are different from those in specifications.

6.2 Where the description of item does not call for some specific requirement but the same is given in specifications, the specifications shall be followed in addition to the requirement given in description of item.

6.3 Where drawings call for requirements different from or additional to those given in item description and specifications, the decision of the Engineer-in-Charge shall be obtained as to what shall be followed.

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EARTH WORK

1.0 SCOPE

This specification deals with earthwork in excavation and filling.

2.0 CLASSIFICATION OF SOIL

2.1 Soft/Loose Soil

Generally, any soil which yields to the ordinary application of pick and shovel or to pharaoh, rake or other ordinary digging implement; such as vegetable or organic soil, turf, gravel, sand, silt, loam, clay, peat etc.

2.2 Hard/Dense Soil

Generally, any soil which requires the close application of pick, or jumper or scarified to loosen such as stiff clay, gravel and cobble stone.

2.3 Soft/Disintegrated rock

Rock or boulder which may be quarried or split with crowbar. This will also include literate and hard conglomerate.

2.4 Hard Rock (Requiring Blasting)

Any rock or boulder for the excavation of which blasting is required.

2.5 Hard Rock (Requiring Controlled_ Blasting)

Due to any reason, if general blasting is prohibited, then for excavating these rocks, controlled blasting as approved by the Engineer-in-Charge shall be used.

2.6 Hard Rock (Blasting Prohibited)

Hard rock requiring blasting as described under 2.4 but where blasting is prohibited for any reason and excavation has to be carried out by chiseling, wedging or any other agreed method.

3. BACKFILLING MATERIAL

3.1 Backfilling material shall be as approved by the Engineer-in-Charge.

3.2 Back filling of excavations in trenches, foundations and elsewhere shall consists of one of the following materials as the Engineer-in-Charge may direct in each location.

(i) Soil

(ii) Selected earth from heaps or brought from borrow areas.

(iii) Stone/gravel

(iv) Sand

(IV) Lean concrete

3.3 The material shall be free from rubbish, roots, hard lumps and any other foreign organic material.

4. SETTING OUT

4.1 The Contractor shall be responsible for the true and proper setting out of the work in relation to original points, Lines and levels of reference and for the correctness of the levels, dimensions and alignment of all parts of the work and for the provision of all necessary instruments, appliances and labour in connection therewith. If at any time during progress of the work any error appears or arises in the position of level, dimension, or alignment of part of the work, the Contractor at his own expense

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shall rectify such errors to the satisfaction of the Engineer-in-Charge. The checking of any line or level by the Engineer-in-Charge shall not in any way relieve the Contractor of his responsibilities.

- 4.2 The Contractor shall lay out one or more permanent benchmarks in some central place before the start of the work, from which all important levels for the excavations will be set. The Contractor shall provide all labour and materials for setting at his own cost.

These permanent bench marks shall consist of masonry pillars with top neatly plastered and leveled as per the directions of the Engineer-in-Charge. Benchmarks shall be well connected with triangular grid system or any other benchmark approved by the Engineer-in-Charge.

5. EARTHWORK IN EXCAVATION

- 5.1 Excavation shall be carried out in any material met on the site to the lines, levels and contours shown on the detailed drawings and the Contractor shall remove all excavated materials to soil heaps on site or transport for use in filling on the site or stack them for reuse as directed.

- 5.2 Excavated material shall not be deposited within 1.5M from the top edge of the excavation.

- 5.3 The sides of the excavation may be cut sloping or shored and strutted to hold the face of earth as per site requirements and as directed by the Engineer-in-Charge. The Contractor shall remove all vegetation, shrubs etc. encountered during excavation.

- 5.4 Foundation pits/trenches shall not be excavated to the full depth unless construction is imminent. The last fifteen (15) cm depth of the excavation shall not be removed until concreting work is imminent. The full depth may at the discretion of the Engineer-in-Charge be excavated and the bed covered with a seventy-five (75mm) (minimum) thick (or as indicated on drawing) layer of lean concrete 1:5:10 mix (1 cement:5 Coarse sand:10 Crushed Stone Aggregates) or as specified in schedule of rates, after watering if required, and consolidating the bed.

- 5.5 The Contractor shall provide suitable drainage arrangement to prevent surface water from any source entering the foundation pits at his own cost.

- 5.6 If the bottom of any excavation has been left exposed by the Contractor and in the opinion of the Engineer-in-Charge, that has become badly affected by the atmosphere or by water, then the Contractor shall remove such portions of the deteriorated material as the Engineer-in-Charge may direct and shall make good with lean concrete 1:4:8 mix (1 Cement: 4 Coarse Sand: 8 Crushed Stone Aggregate). All expenses for such additional concrete and excavation shall be borne by the Contractor. The cement used for making good the above shall be taken into account for reconciliation purposes only.

- 5.7 Where excavation is made in excess of the depth required, the Contractor shall, at his own expenses, fill up to required level with lean concrete 1:5:10 mix (1 Cement: 5 Coarse Sand: 10 Crushed Stone Aggregates) or as decided by Engineer-in- Charge.

- 5.8 The Contractor shall make all arrangements for dewatering the accumulated water from any source including subsoil water in the excavated pits/trenches and keeping the surface dry for subsequent works at his own cost.

- 5.9 Lowering of water table by well point pumping shall be paid separately.

- 5.10 The Contractor shall make necessary arrangements for lighting, fencing and other suitable measures for protection against risk of accidents due to open excavation at his own expense.

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- 5.11 Where the excavation is to be carried out below the foundation level of an adjacent structure, the precaution to be taken such as under pinning, shoring and strutting etc. shall be determined by the Engineer in Charge. No excavation shall be done unless such precautionary measures are carried out as per directions of the Engineer in Charge. The payment for such precautionary measures shall, however, be made separately unless the rate for such measures are specifically included in the rates for items of excavation.
- 5.12 Loose or soft bed ground encountered in excavation at the required depth shall on the Engineer' in Charge instructions be excavated to a firm bed and difference made up to the required level with lean concrete 1:5:10 mix (1 Cement: 5 Coarse Sand: 10 Crushed Stone Aggregates) or as decided by the Engineer in Charge.
- 5.13 In those cases, where during excavation side slips occur for reasons not attributable to the Contractor (e.g. side slips which take place on their own but not due to surcharge of earth kept near the edge of excavation and cracking of excavation top strata due to clay drying out leading to collapse of excavation sides), the Engineer in Charge shall admit payment at his discretion.
- 5.14 Any obstacle encountered during excavation shall be reported immediately to the Engineer in Charge and shall be dealt with as instructed by him. Removal of buried pipes or cables shall not be done without prior permission of the Engineer in Charge and the Contractor shall provide all measures to protect the same. Cost of such protective measures are deemed to be included in the rates for various items of excavation.
- 5.15 The Contractor shall not undertake any concreting in foundation until the excavation pit/trench is approved by the Engineer in Charge.
- 5.16 The specification for earth work shall also apply to excavation in rock in general. The excavation in rock shall be done such that extra excavation beyond the required width and depths as shown in drawing is not made. If any extra excavation particularly in depth is made by the contractor during the excavation operation, the Contractor shall make up such extra excavations with concrete 1:5:10 mix (1 Cement :5 Coarse Sand: 10 Crushed Stones Aggregates) to the required levels and shape at no extra cost to the Owner.
- 5.17 Payment:
- Payment for earth work in excavation shall be made on cubic meter (M3) basis on the measurement of volume of pit / trench of excavation with working space as per IS:1200 and slopes/stepping as permitted by the Engineer in Charge. The rate shall include cost of all the operations of blasting with explosives & accessories, making of all arrangements for dewatering the accumulated water from any source in the excavated pit or trench, removal and disposal of surplus excavated soil within a lead of 100M from construction areas. The rate shall also include setting out and line out work Required for the excavation.

6. BACK FILLING AROUND FOUNDATIONS AND PLINTH

- 6.1 Back filling around completed foundations, structures, trenches and in plinth shall be done to the lines and levels shown on the drawings including any trimming of the surfaces, as may be necessary. This shall be done with selected and approved earth from excavation or otherwise with materials described under clause 3.2 as directed by the Engineer in Charge. Where sufficient suitable material is not available from the excavation, the Engineer in Charge may direct to import suitable earth from other sources. The filling shall be done in layers of thickness not exceeding 15 cm with watering, rolling and ramming by

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manual methods / mechanical compactors to specified grade and level to obtain 90% laboratory maximum dry density or as specified in schedule of rates.

6.2 The Contractor shall not commence filling in and around any work until it has been permitted by the Engineer in Charge.

6.3 Payment

Payment for backfilling with earth shall be based on volume in cubic meters (Cum) of consolidated fill. This volume shall be derived from the difference between the volume of excavation and structure or trenches as the case may be. The rate shall include cost of extracting suitable approved earth from available excavated soil from spoil heaps within a lead of 100M, placing, watering, rolling, ramming compacting in layers, trimming and dressing finished surface and disposal of surplus materials up to a lead of 100m. However, backfilling done with materials other than earth shall be paid separately under relevant items.

7. TRANSPORTATION OF SURPLUS EARTH

1.1 Surplus earth and soil from excavation shall be remove from construction area to the area demarcated by the Engineer in Charge.

1.2 Payment

1.3 Payment shall be made only for the lead beyond initial 100M from construction area. Rate shall include re-excavation, loading, transportation, dumping, stacking or spreading (as per directions of the Engineer in Charge) the surplus earth and the soil in the area demarcated by the Engineer in Charge. Payment shall be made on cubic meter (M3) basis on the difference of measurements of the volumes of the excavated pits and the measurement of the back filling. Quantity generated due to voids in back filled volume of earth shall also be removed by the Contractor at no extra cost and this disposal of earth shall not be measured and paid under any item.

1.4 In exceptional circumstances the Engineer in Charge may direct the Contractor to remove surplus earth, concrete debris or any other waste material from site to the areas disposal on the basis of truck measurement. In such cases volume of material shall be calculated on the basis of truck volume reduced by 30% for voids in case of soft/hand soils and 50% for soft/hand rock. All other provisions of disposal such as spreading, levelling, grading shall apply in this case also.

8. SAND FILLING IN PLINTH / FOUNDATIONS

8.1 Sand supplied by the Contractor for filling shall be medium hard, strong, clean, free from dust, organic and deleterious matter and approved by the Engineer in Charge.

8.2 Filling shall be carried out in layers not exceeding 15cms and shall be compacted mechanically or by saturation to specified grade and level and to obtain 90% laboratory maximum dry density or as specified in schedule of rates.

8.3 Compaction by flooding may be accepted at the discretion of the Engineer in Charge provided the required compaction is achieved.

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8.4 The Contractor shall not commence filling and around any work until it has been permitted by the Engineer-in-Charge.

8.5 Payment

Payments shall be made on cubic meter (M³) basis of the finished compact volume. The rate shall include cost of sand for any compacted thickness, wastage if any, all handling, transport for all leads, tamping, watering, flooding, dressing etc. Any brick work required for pending shall be paid separately under relevant item.

1.1 BRICK WORK**1.1.1 QUALITY****1.1.2 Bricks**

Bricks shall be of 1st class quality and conform to the latest Indian standard specification no. 1077-57. Bricks shall be whole, sound well burnt, free from cracks to ring when struck and not to crack or break when soaked in water, regular in shape and uniform in size. They shall be of the best of description. class designation obtainable in the market, and of the best quality and colour, and in every respect to be approved by the Engineer – in-charge unless otherwise specified. They shall be of F.P.S bricks of sizes 22.5 x 11.1 x 7.0 cm No. bricks to absorb water more than one fifth of their own weight when dry for use in load bearing walls, for bricks used in panel walls, the water absorption shall not exceed one fourth of their dry weight. Bricks to be thoroughly cleaned, well wetted or soaked in fresh water before being used on the work and no broken bricks to be used except as closures. Specified brick quality shall be sampled as per IS: 5454-1978 and tested as per IS: 3495-1976. The bricks shall meet the criteria as per IS: 1077 –1976 when tested as mentioned herein.

1.1.1.3 Brick bats

Brick bats shall be obtained from well burnt bricks.

1.1.1.4 Classification

The common burnt clay bricks shall be classified on the basis of their minimum comprehensive strength as given in the table below:

..... CLASSIFICATION OF BRICKS		
Class designation	Average compressive strength Kg/square cm)	Not more than Not less than
75	75	100
50	50	75
45	45	60
35	35	50

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For carrying out compressive strength, water absorption efflorescence and dimensional tests, the samples of the brick's shall be taken at random according to the size of the lot as specified in this document and samples thus taken shall be stored in a dry place until the tests are made.

1.4.2 SOAKING OF BRICKS:

Bricks required for masonry in cement mortar shall be thoroughly soaked in clean water before use for at least six hours and until air bubbles cease to come out. The soaked bricks shall be kept on wooden planks or bricks platform to avoid earth being smeared on them. Bricks required for masonry with mud or flat lime mortars shall not be soaked.

1.4.3 MORTAR:

All brickwork shall be laid with specified mortar to be prepared in specified proportion described in the relevant items of schedule of Quantities. It shall be of cement and coarse sand and shall be made in small quantities so as to be used up within 30 minutes. Then it shall be mixed to a sufficiently thick consistency as required by the Engineer-in-Charge. No left over mortar shall be used. The proportion to be used shall be as specified in the relevant items.

1.4.4 LAYING**1.4.4.1 General**

1.4.4.2 Brickwork shall be carried out as per IS 2212. Brick work shall be laid in English Bond unless otherwise specified. Half or cut bricks shall not be used except when needed to complete the bond. Each course shall be perfectly straight horizontally and transverse. The walls be taken up truly plumb. If battered, the batter is to be truly maintained. The plumb of the brick work in vertical walls shall be checked up at every one-meter interval. Bricks shall be laid with frogs upward. While laying, bricks shall be the roughly bedded and flushed in mortar and tapped into position with a wooden wallet and the superfluous mortar removed.

1.4.4.3 Raking back of walls at angle:

Walls of all structures shall be carried up regularly in all cases, leveling no part, one meter lower than another. If this cannot be adhered to, the brick work shall be raked back at an angle not more than 45 degree so as to maintain a uniform and effectual bond but raking back should not start within 60 centimeter of a corner.

1.4.4.4 Buttresses, counter forts, etc.

In all cases returns, buttresses, counterfeits etc. are to be built up course-by-course carefully bound into the main walls.

1.4.4.5 Junction of walls

At all angles forming the junction of any two walls, the brick shall, at each alternate course, be carried into each of the respective walls so as to thoroughly unit the work. The brickwork shall not be raised more than courses per day.

1.4.5 JOINTS:

Joints shall be restricted to 1.0 cm for brickwork with bricks of any class designation (unless any wider vertical joints upto 10 mm is necessary to give the required thickness of the wall). All bed joints shall be

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normal to that pressure upon them i.e horizontal in vertical walls, radial in arches and at right angles to the face in battered retaining walls. The vertically joints in alternate course shall come directly one over the other and shall be truly vertical. Care shall be taken that all joints are fully filled with mortar (proportion as specified in bill of Quantities) well flushed up and in case where struck as the work proceeds. The joints in faces, which are to be plastered or pointed, shall be squarely raked out to a depth of 12mm while the mortar is still green. The raked joint shall be well brushed to remove loose particles. After the work, the faces of the brickwork shall be cleaned with wire brush so as to remove any splash of mortar during the course of raising the brickwork. Before joining the brick work with new brick work, old brick surface shall be raked brushed, cleaned and soaked with water.

1.4.6 FIXTURES TO BE PROVIDED:

All iron fixtures, pipes, conduits, drains, sleeve, bolts, holdfasts of doors and windows and other inserts of services and all other trades of works etc. which are required to be built in walls, shall be embedded in cement mortar 1:3 (1 cement: 3 sand or in cement concrete 1:3:6 (1 cement: 3 sand :6 coarse aggregate) as per requirement to suit site conditions in their correct position as the work proceeds.

1.4.7 BRICK COPING AND CUT CORNERS:

The top courses of all plinth, parapet, steps and top wall below RCC shall be laid with brick on edge, unless specified otherwise care shall be taken than the bricks forming the top courses and ends of walls are properly radiated and keyed in to position.

1.4.8 PROTECTION AND CURING:

Green work shall be protected from rain by suitable covering. The work shall also be suitably protected from damage, mortar dropping. Brick work as it progresses shall be kept thoroughly well-watered on all faces for at least 10 days after completion. Proper watering cans with nozzles must be used for this purpose. The top of brickwork shall be left flooded at the close of the day by forming fillet of mortar 40 mm high round the edges of top courses and filled with water.

1.4.9 SCAFFOLDING:

Double scaffolding sufficiently safe and strong so as to withstand all loads likely to come upon it and having two sets of vertical supports shall be provided. Where two sets of supports are not possible the inner end of the horizontal scaffolding pole shall rest in hole provided in the header course only. only one header for each pole shall be left out. Such holes however shall be filled up immediately after removal of scaffolding properly.

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OF PASCHIM MEDINIPUR DISTRICT”****T.E No. 005/SAL/CSR/2023-24, dated 16/12/2023****SAL/FF/PUR/F/01/08****PLAIN AND REINFORCED CEMENT CONCRETE****1.0 SCOPE**

This specification establishes the materials, mixing, placing, curing etc. of all types of cast in situ and precast concrete used in foundations, underground and over ground structures floors etc. Any special requirements as shown or noted the drawings shall govern over the provisions of this specification.

1.1 Apart from this specification, construction of plain and reinforced concrete works shall be in accordance with the Indian Standard Code practice for "Plain and Reinforced Concrete" IS:456 and other relevant codes mentioned therein.

1.2 In case of conflict between the clauses mentioned in this specification and those in the Indian Standards, this specification shall govern.

2.0 GRADES OF CONCRETE

Unless otherwise specified on drawings or called for in the schedule of rates, the grades of concrete shall generally be as per Table 1.

TABLE - 1

Grade Designation	Specified Characteristic Compressive Strength of 15cm. cube at 28 days [N/mm ²]
M15	15
M20	20
M25	25
M30	30
M35	35
M40	40

The characteristic strength is defined as the strength of material below not more than five (5) percent of the test results are expected to fall.

3.0 TYPE OF CONCRETE MIX

3.1 The concrete shall be either nominal mix concrete or design mix concrete as defined in IS:456. Unless otherwise specified or given in schedule of rates, all lean and structural concrete shall be nominal mix and design mix types respectively.

3.2 Nominal Mix Concrete

This concrete shall be made (without preliminary tests) by adopting nominal concrete mix with proportions of materials as specified in Table 1A. All the relevant requirements for this type of concrete as given in IS:456 shall apply.

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Grade of concrete	Total quantity of dry aggregates by mass per 50 kg of cement, to be taken as the sum of the individual masses of fine and coarse aggregates (max)	Quantity of water per 50 kg of cement (max.)
	Kgs	Liters
M 5	800	60
M 7.5	625	45
M 10	480	34
M 15	350	32
M 20	250	30

Note: The proportions of the fine to coarse aggregates should be adjusted from upper limit to lower limit progressively as the grading of the fine aggregates becomes finer and the maximum size of coarse aggregate becomes larger. Graded coarse aggregates shall be used.

3.3 Design Mix Concrete

The mix shall be designed to produce the grade of concrete having the required workability and characteristic strength not less than appropriate values given in Table - 1.

4.0 PROPORTIONING

Proportioning, as used in this specification, shall mean the process of determining the proportions of the various ingredients to be used to produce concrete of the required strength, workability, durability and other properties.

The Engineer-in-Charge shall verify the strength of the concrete mix, before giving his sanction of its use. However, this does not absolve the Contractor of his responsibility as regards achieving the prescribed strength of the mix. If during the execution of the work, cube tests show lower strengths than required, the Engineer-in-Charge shall order fresh trial mixes to be made by the Contractor. No claim to alter the rates of concrete work shall be entertained due to such changes in mix variations. Any variation in cement consumption shall be taken into consideration for material reconciliation. Preliminary mix designs shall be established well ahead of start of work.

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4.1 Maximum Density

Suitable proportions of sand and the different sizes of coarse aggregates for each grade of concrete shall be selected to give as nearly as practicable the maximum density. This shall be determined by mathematical means, laboratory tests, field trials and suitable changes in aggregate gradation.

4.2 Water Cement Ratio

Once a mix, including its water cement ratio, has been determined and specified for use by the Engineer in Charge, that water cement ratio shall be maintained. The Contractor shall determine the water content of the aggregates frequently as the work progresses, and the amount of mixing water shall be adjusted so as to maintain the specified water cement ratio.

4.3 Consistency

The concrete shall have a consistency such that it shall be workable in the required position and when properly vibrated it flows around reinforcing steel, all embedded fixtures etc.

4.4 Workability

4.4.1 The concrete mix proportion so should be such that the concrete is of adequate workability for the placing condition and can be properly compacted with the means available.

4.4.2 The suggested ranges of values of workability of concrete measured in accordance with IS:1199 are indicated in Table 2.

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Placing Conditions	Degree of Workability	Values of Workability
Concreting of shallow sections with vibration	Very low	20-10 seconds, vee-bee time or 0.75-0.80, compacting factor
Concreting of lightly reinforced sections with vibration	Low	10-5 seconds, vee-bee time or 0.80-0.85, compacting factor
Concreting of lightly reinforced sections without vibration, or heavily reinforced sections with vibration	Medium	5-2 seconds, vee-bee time or 0.85-0.92, compacting factor or 25-75 mm, slump for 20 mm* aggregate
Concreting of heavily reinforced sections without vibration	High	Above 0.92, compacting factor or 75-125 mm, slump for 20 mm* aggregate.

*For smaller aggregate the values will be lower.

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In proportioning concrete, the quantity of both cement and aggregate should be determined by weight. Where the weight of cement is determined on the basis of weight of cement per bag, a reasonable number of bags should be weighed periodically to check the net weight. Where the cement is weighed on the site and not in bags it should be weighed separately from the aggregates. Water should be either measured by volume in calibrated tanks or weighed. Any solid admixtures that may be added, may be measured by weight; liquid and paste admixtures by volume or weight. Batching plant, where used, shall conform to IS:4925. All measuring equipment shall be maintained in a clean serviceable condition, and their accuracy periodically checked.

5.1 Except where it can be shown to the satisfaction of the Engineer in Charge that supply of properly graded aggregate of uniform quality can be maintained over the period of work, the grading of aggregate should be controlled by obtaining the coarse aggregate in different sizes and blending them in the right proportions when required, different sizes being stacked in separate stock piles. The grading of coarse and fine aggregate shall be checked frequently, the frequency for a given job being determined by the Engineer in Charge to ensure that the specified grading is maintained.

5.2 Under special circumstances, change from weight batching to volume batching may be permitted by Engineer in Charge on specific request from the Contractor.

5.3 The amount of the added water shall be adjusted to compensate for any observed variations in the moisture contents in both fine and coarse aggregates. For the determination of moisture content in the aggregates, IS:2386 (part-III) may be referred to. To allow for the variation in weight of aggregates due to variation in their moisture content, suitable adjustments in the weights of aggregate shall also be made. In the absence of exact data, only in the case of nominal mixes, the amount of surface water may be estimated from the values given in Table 3 below: -

TABLE-3
SURFACE WATER CARRIED BY AGGREGATE

Aggregate	Approximate quantity of surface water	
	Percentage by Weight	Liter/M ³
Very Wet Sand	7.5	120
Moderately Wet Sand	5.0	80
Moist Sand	2.5	40
Moist Gravel or Crushed Rock	1.25 - 2.5	20 – 40

5.4 No substitutions in materials used on the work or alterations in the established proportions, except as permitted in 5.3 shall be made without additional tests to show that the quality and strength of concrete are satisfactory.

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6.1 The mixing of concrete shall be strictly carried out in an approved type of mechanical concrete mixer. The mixing shall be continued until there is a uniform distribution of the material and the mass is uniform in colour and consistency. If there is segregation, after unloading from the mixer, the concrete shall be remixed.

6.2 Mixer

6.2.1 Good running condition Mini Batching Machine of standard make like Universal or equivalent of suitable Batch capacity 450 Liters -750 Liters, having inbuilt atomized Digital Water feeding system with inbuilt Load cell based Digital Weighing System for the bins should be used. The plant shall comply with IS:1791 and shall be maintained in satisfactory operating condition. Mixer drum shall be kept free of hardened concrete and blades shall be replaced when worn down more than ten percent (10%) of their depth. Should any mixer at any time produce unsatisfactory results, leak mortar or cause waste of materials, its use shall be promptly discontinued until it is repaired/replaced.

6.2.2 Mixing Time

Mixing time shall be as indicated in the following table. Excessive mixing requiring additions of water shall not be permitted. Time shall start when all solid materials are poured in the revolving mixer drum, provided that all of the mixing water shall be introduced before one fourth of the mixing time has elapsed. The Engineer-in-Charge may, however, direct a change in the mixing time, if he considers such a change necessary.

Capacity of Mixer	Minimum Mixing Time
2 Cu.m or less	1-1/2 Minutes.
3 Cu.m	2-1/2 Minutes.
5 Cu.m	3 Minutes.

All records and charts for the batching and mixing operations shall be prepared as specified and as per the instructions of the Engineer in Charge.

6.3 Hand Mixing

Normally, hand mixing of concrete shall not be permitted. However, this may be allowed by the Engineer in Charge in special cases (such as far away isolated places). Ten percent (10%) extra cement shall have to be added to the normal mix when mixed by hand. It shall be carried out on a water tight platform and care shall be taken to ensure that mixing is continued until the mass is uniform in colour and consistency. No extra payment shall be made to the Contractor for mixing by hand or for using extra cement due to hand mixing. However, extra cement consumed shall be considered for reconciliation purpose.

6.4 Admixtures

Admixtures shall be used in concrete only with the approval of the Engineer in Charge.

7.0 TRANSPORTATION, PLACING AND COMPACTION

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Before any concrete is placed the entire placing programmed and transporting arrangement showing deployment of equipment, layout, proposed procedures and methods shall be submitted in writing to the Engineer in Charge 24 hrs. prior to concreting for approval. No concrete shall be placed until his approval has been received. The Engineer's-in-Charge approval for pouring concrete shall be taken as conveyed when concrete pour card is signed.

7.1.1 Chuting

The use of long troughs, chutes and pipes for conveying the concrete from the mixer to the forms shall be permitted only on written authorization from the Engineer-in-Charge. In case an inferior quality of concrete is produced by the use of such conveyors, the Engineer-in-Charge may order discontinuance of their use and the substitution of a satisfactory method of placing. Open troughs and chutes shall be equipped with baffles and be in short lengths to avoid segregations. Chutes shall be designed so that the concrete is to some extent remixed at the lower end by passing down through a funnel shaped pipe or drop chute. Alternatively, they should discharge into a storage hopper from which the concrete should be transported to the point of placing by wheel barrows or other means. Where drop chutes are used, a sufficient number must be provided so that the concrete discharged from the chute is not required to flow laterally more than 1.0M. Where a drop chute is swung from the vertical, the bottom two sections must be maintained in a vertical position to avoid segregation. The addition of water at any point in the system of transportation, to facilitate the movement of concrete shall not be permitted. All chutes, troughs and pipes, shall be kept clean and free from coatings of hardened concrete by thoroughly flushing them with water after each run; water used for flushing shall be discharged clear of the structure. Concrete shall not be permitted to fall freely from a height of more than 1.5M nor to strike the forms at an angle.

7.1.2 Vibrators

Concrete shall be compacted with mechanical vibrating equipment supplemented, if necessary to obtain consolidation by hand spading, ridding and tamping. The vibrators shall be immersion type with operational frequency ranging between 8000 to 12,000 vibrations per minute. Vibrators shall be used in sufficient number of units and power to properly consolidate all concrete.

Immersion type vibrators shall be inserted in a vertical position at intervals of about 600mm, depending upon the mix, the equipment used, and continued experience on work. The vibrators shall be withdrawn slowly. The spacing shall provide some overlapping of the area vibrated at each insertion. In no case shall vibrators be used to transport concrete inside the forms.

Over vibration shall not be permitted. Hand tamping in some cases may be allowed subject to be approval of the Engineer-in-Charge.

In placing concrete in layers which are advancing horizontally as the work progresses, great care shall be exercised to ensure adequate vibration, bonding and molding of the concrete between the succeeding batches.

The vibrators shall penetrate the layer being placed and also penetrate the layer below while the under layer is still plastic to ensure good bond and homogeneity between the two layers and prevent the formation of cold joints.

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Care shall be taken to prevent contact of vibrators against reinforcement steel. Vibrators shall not be allowed to come in contact with forms.

The use of form work vibrators shall not be permitted for compaction of in-situ concrete without specific authorization of the Engineer-in-Charge.

The use of surface vibrators of screed board type shall not be permitted for consolidation of concrete under ordinary conditions. However, for thin slabs (of thickness less than 200mm) surface vibration by such vibrators may be permitted, upon approval of the Engineer-in-Charge.

7.2 Transportation

All concrete shall be conveyed from the mixer to the place of final deposit as rapidly as possible in suitable buckets, dumpers, containers or conveyors which shall be mortar leak tight. Care shall be taken to prevent the segregation or loss of the ingredients and maintaining the required work ability. During hot or cold weather shall be transported in deep containers. Other suitable methods to reduce the loss of water by evaporation in hot weather and heat loss in cold weather may also be adopted. All equipment used for transporting and placing of concrete shall be maintained in clean condition. All buckets, hoppers, chutes, dumpers and other equipment shall be thoroughly cleaned after each period of placement.

7.3 Placing and compaction

7.3.1 Before placing concrete all soil surface upon which or against which concrete is to be placed shall be well compacted and free from standing water, mud or debris. Soft or yielding soil shall be removed and replaced, with lean concrete or with selected soils and compacted to the density as directed by Engineer-in-Charge. The surface of absorption soil (against which concrete is to be placed) shall be moistened thoroughly so that moisture is not drawn from the freshly placed concrete.

Concrete shall not be solaced until the formwork, the placement of reinforcing steel, embedded parts etc. have been inspected and approved by the Engineer-in-Charge. Any accumulated water on the surface of the bedding layer shall be removed by suitable means before start of placement. No concrete shall be placed on water covered surface.

7.3.2 Concrete shall be discharged by vertical drop only and the drop height shall be not exceeded 1.5M thorough out all stages of delivery until the concrete comes to rest in forms.

7.3.3 Concrete shall be deposited as near as practicable in its final position to avoid remanding Concrete shall be placed in successive horizontal layers. The bucket loads, or other units of deposit, shall be spotted progressively along the face of the layer with such over-lap as will facilitate spreading the layer of uniform depth and texture with a minimum of hand shoveling. Any tendency to segregation shall be corrected by shoveling stones into mortar rather than mortar on the stones. Such a tendency for segregation shall be corrected by redesign of mix, change in process or other means, as directed by the Engineer-in-Charge.

All struts, stays and braces (serving temporarily to hold the forms in correct shape and alignment pending the placing of concrete at their locations) shall be removed when the concrete placing has reached an elevation rendering their service unnecessary. These shall not be buried in the concrete. Concrete shall be thoroughly compacted with vibrators and fully worked around the reinforcement, embedded fixtures and into corners of formwork before setting commences. In no case this shall be subsequently disturbed. Methods of placing shall be such as to preclude segregation. The formation of

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stone pockets or mortar bondage in corners and against face forms shall not be permitted. Should these occur, they shall be dug out, performed and refilled to sufficient depth and shape for thorough bonding as directed by the Engineer-in-Charge. Care shall be taken to avoid displacement of reinforcement or movement of formwork.

7.3.4 Unless otherwise approved, concrete shall be placed in single operation to the full thickness of slabs, beams and similar members. Concrete shall be placed continuously until completion of the part of the work between construction joints or as directed by the Engineer-in-Charge.

7.3.5 The method of placing and compaction employed in any particular section of the work shall be to the entire satisfaction of the Engineer-in-Charge.

7.3.6 During hot weather (atmospheric temperature above 40°C) or cold weather (atmospheric temperature below 5°C), the concreting shall be done as per the procedure set out in IS:7861.

7.3.7 Concrete that has been left standing and become stiffened shall not be deposited in the work.

7.4 Items Embedded in Concrete

7.4.1 Concreting shall not be started unless the electrical conduits, pipes, fixtures etc., wherever required, are laid by the concerned agency. The Contractor shall afford all the facilities and maintain co-ordination of work with other agencies engaged in electrical and such other work as directed by the Engineer-in-Charge.

7.4.2 Before concreting, the Contractor shall provide, fabricate and lay in proper position all metal inserts, anchor bolts, pipes etc. (which are required to be embedded in concrete members) as per relevant drawings and directions of Engineer in Charge.

8.0 CONSTRUCTION JOINTS

8.1 Construction joints shall be provided in position as shown or described on the drawings or as directed by the Engineer-in-Charge. Such joints shall be kept to the minimum. These shall be straight and at right angles to the direction of main reinforcement.

8.2 In a column, the joint shall be formed about 100mm to 150mm below the lowest soffit of the beams framing into it. Concrete in a beam and slab shall be placed throughout without a joint but if the provision of a joint is unavoidable, the joint shall be vertical and located within 1/3 to 1/4 of the span.

8.3 When stopping the concrete on a vertical plane in slabs and beams, an approved stop board shall be placed with necessary slots for reinforcement bars. The construction joints shall be keyed by providing a triangular or trapezoidal fillet nailed on the stop board. Inclined joints shall not be permitted. Any concrete flowing through the joints of stop board shall be removed soon after the initial set. When concrete is stopped on a horizontal plane, the surface shall be roughened and cleaned after the initial set.

8.4 When the work has to be resumed on a surface which has hardened, such surface shall be roughened to expose the tips of the coarse aggregate. It shall then be swept clean and thoroughly wetted. For vertical joints neat cement slurry shall be applied on the surface before it is dry. For horizontal joints the surface shall be covered with a layer of mortar about 10 to 15mm thick composed of cement and sand in the same ratio as the cement and sand in concrete mix. This layer of cement slurry or mortar shall be freshly mixed and applied immediately before placing the concrete.

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8.5 Where the concrete has not fully hardened, all laitance shall be removed by scrubbing the wet surface with wire or bristle brushes, care being taken to avoid dislodgement of particles of aggregate. The surface shall be thoroughly wetted and all free water removed. The surface shall then be coated with neat cement slurry. On this surface, a layer of concrete not exceeding 150mm in thickness shall first be placed and shall be well rammed against old work, particular attention being paid to corners and close spots; work thereafter shall proceed in normal way.

9.0 SEPARATION JOINT

Separation joint shall be obtained by using an approved alkathene sheet struck on the surface against which concrete shall be placed. Adequate care should be taken to cause no damage to the sheet.

10.0 EXPANSION JOINTS

Expansion joints in structures shall be formed in the positions and to the shapes shown in the relevant drawings. Joints shall be filled with joint filling material as stipulated in the drawings/schedule of rates.

11.0 WATER STOPS

The water stops shall be of G.I./PVC/Rubber as specified in the relevant drawings. G.I. water stops shall be fabricated from "22" gauge sheets of specified width and bent, folded to shape, soldered and fixed as per the drawings. The G.I. sheets shall have medium coating of zinc as per IS:277. The PVC and rubber water stops shall be of ribbed/serrated type with central bulb and of minimum thickness 6 mm. Water stops shall be accurately cut, fitted and integrally joined as per manufacturer's specifications to provide a continuous, watertight diaphragm at all points. The water stops shall be located and embedded at expansion/construction joints as indicated in the drawings. Adequate provision shall be made for the support and protection of water stops during the progress of the work. Damaged water stops shall be replaced and / or repaired as directed.

12.0 PROTECTION OF FRESHLY LAID CONCRETE

Newly placed concrete shall be protected by approved means from rain, sun and wind. Concrete placed below the ground level shall be protected from falling earth during and after placing. Surface shall be kept free from contact with such ground or with water draining from such ground during placing of concrete for a period of at least 3 days unless otherwise directed by the Engineer in Charge. The ground water around newly poured concrete shall be kept to an approved level by pumping of other approved means of drainage and adequate steps shall be taken to prevent floatation and flooding. Steps shall be taken to protect immature concrete from damage by debris, Loading, vibration, abrasion, mixing with deleterious materials that may in the opinion of the Engineer in Charge impair the strength and / or durability of the concrete.

13.0 CURING

Curing of concrete shall be in accordance with IS:456. Concrete shall be cured by keeping it continuously moist wet for the specified prior of time to ensure complete hydration and hardening. Curing shall be started after 8 hours of placement of concrete and hot weather after 4 hours.

Curing shall be assured by use of an ample water supply under pressure in pipes, with all

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necessary appliances such as hose, sprinklers etc. A layer of sacking, canvass, hessian, or other approved material which will hold moisture for long periods and prevent loss of moisture from the concrete shall be used as covering. Type of covering which would stain, disfigure, or damage the concrete during and after the curing period shall not be used. Only approved covering shall be used for curing.

Exposed surfaces of concrete shall be maintained continuously in a damp or wet condition for at least for at least the first 7 days after placing except that high early strength concrete shall be so maintained for at least the first 3 days. For other types of concrete using low heat or supersulphated or high alumina cement etc., curing period shall be as directed by the Engineer in Charge.

The Contractor shall have all equipment and materials required for curing on hand and ready to use before concrete is placed.

For curing the concrete in pavements, floors, flat roofs or other level surfaces the pending method of curing is preferred after the expiry of first 24 hours during which (i.e. first 24 hours) the concrete shall be cured by use of wet sacking, canvass, Hessian etc. The minimum water depth of 25 mm for pending shall be maintained. The method of containing the pounded water shall be approved by the Engineer-in-Charge. The pounded areas shall be kept continuously filled with water and leaks, if any, shall be promptly repaired.

Approved curing compounds may be used in lieu of moist curing with the permission of Engineer-in-Charge. Such compounds shall be applied to shall exposed surfaces of the concrete as soon as possible after the concrete has set.

14.0 DAMP PROOF COURSE (DPC)

The 40 mm thick Damp proof course shall consist of plain cement concrete of nominal mix 1:1-1/2:3 by volume (1 Cement: 1-1/2 Coarse Sand: 3 Crushed Stone Aggregates) with 10 mm and sown size graded aggregate, unless otherwise specified.

The Damp proof Course shall be laid at plinth level of brick walls, flush with the floor surface and shall not be carried across doorways. Before laying, the top surface of wall shall be thoroughly cleaned and watered. The D.P.C. shall be laid in layers of 20 mm thickness retaining the edges by necessary formwork and shall be well tamped and trowel led to smooth finish.

The layer shall be cured by keeping the surface wet for 40 hours and after it has dried, two coats of hot bitumen of grade A90/S90 conforming to IS:73 shall be applied over it at the rate of 1.7Kg/M2. Over this, the second layer of 20 mm thick concrete shall be laid and cured as described in case of the first layer and two coats of hot bitumen at the rate of 1.7 Kg / M2” shall be applied again in a similar manner. Over this, dry sharp sand shall be sprinkled evenly.

15.0 FIELD TESTS**15.1 Grading Test**

Grading test on coarse and fine aggregates shall be carried out as per IS:2386 at intervals specified by Engineer-in-Charge.

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At least one Vee-Bee Test/Slump Test shall be made for every compressive strength test carried out. More frequent tests shall be made if there is a distinct change in working conditions or if required by the Engineer-in-Charge.

15.3 Strength Test of Concrete

15.3.1 Samples from fresh concrete shall be taken as per IS:1199 and cubes shall be made, cured and tested at 28 days in accordance with IS:516.

In order to get a relatively quicker idea of the quality of concrete, optional tests on beams for modulus of rupture at 72“+2 hours or at 7 days, or compressive strength tests at 7 days may be carried out in addition to 28 days compressive strength tests. For this purpose, the values given in Table - 4 may be taken for general guidance in the case of concrete made with ordinary Portland cement. In all cases, the 28 days compressive strength specified in Table -I shall be the criterion for acceptance or rejection of the concrete. If, however, from tests carried out in a particular work over a reasonably long period, it has been established to the satisfaction of Engineer-in-Charge that a suitable ratio between 28 days compressive strength and the modulus of rupture at 72 +2 hours or compressive strength at 7days may be accepted, the Engineer-in-Charge may suitable relax the frequency of 28 days compressive strength specified in Cl.16.3.4 provided the expected strength values at the specified early age are consistently met.

TABLE - 4**OPTIONAL TESTS REQUIREMENT OF CONCRETE**

Grade of Concrete	Compressive strength on 15cm. cubes, min. at 7 days (N/mm2)	Modulus of rupture by beam test, min.	
		at 72+2 hrs. (N/mm2)	at 7 days (N/mm2)
M 15	10.0	1.5	2.1
M 20	13.5	1.7	2.4
M 25	17.0	1.9	2.7
M 30	20.0	2.1	3.0
M 35	23.5	2.3	3.2
M 40	27.0	2.5	3.4

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**TENDER DOCUMENT FOR “CONSTRUCTION OF TOILET BLOCK IN FIVE SCHOOLS
OF PASCHIM MEDINIPUR DISTRICT”****T.E No. 005/SAL/CSR/2023-24, dated 16/12/2023****SAL/FF/PUR/F/01/08**

15.3.2 Procedure: A random sampling procedure shall be adopted to ensure that each concrete batch shall have a reasonable chance of being tested, that is the sampling should be spread over the entire period of concreting and cover all mixing units.

15.3.3 Frequency_ of_ sampling: The minimum frequency of sampling of concrete for each grade shall be in accordance with the following:

Quantity of concrete in Number of samples the work

1 - 5	1
6 - 15	2
16 - 30	3
31 - 50	4
51 and above	4 Plus one additional sample for each additional 50 M3 or part thereof.

NOTE: At least one sample shall be taken frame each shift.

15.3.4 Test Specimen: Three test specimens shall be made from each sample for testing at 28 days. Additional cubes may be required for various purpose such as to determine the strength of concrete at 7 days or at the time of sticking the formwork, or to determine the duration of curing, or to check the testing error. Additional cubes may also be required for testing cubes by accelerated methods as described in IS: 9013. The specimen shall be tested as described in IS: 516.

15.3.5 Test Strength of Sample: The test strength of the sample shall be the average of the strength of three specimens. The individual variation should not be more than + 15 percent of the average.

15.3.6 Standard Deviation

i) Standard deviation based on test results:

a) Number of test results: The total number of test results required to constitute an acceptable record for calculation of standard deviation shall be not less than 30. Attempts should be made to obtain the 30 test results, as early as possible, when a mix is used for the first time.

b) Standard deviation to be brought up to date: The calculation of the standard deviation shall be brought up to date after every change of mix design and least once a month.

ii) Determination of Standard Deviation:

a) Concrete of each grade shall be analyzed separately to determine its standard deviation.

b) The standard deviation of concrete of a given grade shall be calculated using the following formula from the results of individual tests of concrete of that grade obtained as specified in 15.3.5.

Estimated standard deviation(s)

Where, S = deviation of the individual test strength from the average strength of n samples

n = number of sample test results.

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c) When significant changes are made in the production of concrete batches (for example changes in the materials used, mix design, equipment of technical control), the standard deviation value shall be separately for such batches of concrete.

iii) Assumed Standard Deviation:

Where sufficient test results for a particular grade of concrete are not available, the value of standard deviation given in Table - 5 may be assumed.

TABLE - 5
ASSUMED STANDARD DEVIATION

Grade of concrete	Assumed standard deviation (N/mm ²)
M 15	3.5
M 20	4.6
M 25	5.3
M 30	6.0
M 35	6.3
M 40	6.6

However, when adequate past records for a similar grade exist and justify to the designer a value of standard deviation different from that shown in Table - 5, it shall be permissible to use that value.

15.3.7 Acceptance Criteria

15.3.7.1 The concrete shall be deemed to comply with the strength requirements if:

- a) every sample has a test strength not less than the characteristic value; or
- b) the strength of one or more samples though less than the characteristic value, is in each case not less than the greater of:
 - (i) the characteristic strength minus 1.35 times the standard deviation; and
 - (ii) 0.80 times the characteristic strength and average strength of all the samples are not less than the characteristic strength plus 1.65 times the standard deviation.

15.3.7.2 The concrete shall be deemed not to comply with the strength requirements if:

(a) The strength of any sample is less than the greater of:

- i) the characteristic strength minus 1.35 times the Standard deviation; and
- ii) 0.80 times the characteristic strength; or

b) The average strength of all the samples is less than the characteristic strength plus (3x1.65 times the standard deviation)

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15.3.7.3 Concrete which does not meet the strength requirements as specified in 15.3.7.1 but has a strength greater than that required by 15.3.7.2 may, at the discretion of the Engineer-in-charge be accepted as being structurally adequate without further testing.

15.3.7.4 If the concrete is deemed not to comply pursuant to the structural adequacy of the parts affected shall be investigated as stipulated in Clause 16.0.

15.3.7.5 Concrete of each grade shall be assessed separately.

15.3.7.6 Concrete shall be assessed daily for compliance.

15.3.7.7 Concrete is liable to be rejected if it is porous or honey-combed; its placing has been interrupted without providing a proper construction joint; the reinforcement has been displaced beyond the tolerances specified; or construction tolerances have not been met. However, the hardened concrete may be accepted after carrying out suitable remedial measures to the satisfaction of the Engineer-in-Charge.

16.0 INSPECTION OF STRUCTURES

Immediately after stripping the formwork, all concrete shall be carefully inspected and any defective work of small defects either removed or made good before concrete has thoroughly hardened.

16.1 Testing of structures or parts of structures

16.1.1 In case the results of work test cubes do not comply with the specified strength requirements of there is reasonable doubt regarding the strength of concrete used either due to poor workmanship or materials, the Engineer-in-Charge may instruct the Contractor to perform additional tests based on EIL Guideline 8-68-4008 (Quality Assessment Test of Hardened Concrete) and/or load test (as per the method and manner specified in Clause 16.2.2) to ascertain the quality of concrete. These tests shall also be required to be carried out in the event the Engineer-in-Charge is doubtful regarding the adequacy of strength of the structure due to suspected overloading during construction, premature removal and non-conformance to specification of formwork, improper curing or any other reason. The number and type of tests to be carried out shall be determined by the Engineer-in-Charge whose decision shall be final and binding on the Contractor.

16.1.2 Load Test

Load test shall be carried out as soon as possible after expiry of 28 days from the time of placing of concrete. The structure shall be subjected to a load equal to full dead load of the structure plus 1.25 times the imposed load for a period of 24 hours and then the imposed load shall be removed. The deflection due to imposed load only shall be recorded. If within 24 hours of removal of the imposed load the structure does not recover at least 75 percent of the deflection under superimposed load, the test shall be repeated after a lapse of 72 hours. If the recovery is less than 80 percent, the structure shall be deemed to be unacceptable. If the maximum deflection in mm, shown during 24 hours underload is less than $40 L^2/D$, where L is the effective span in meters and D the overall depth of the section in mm, it is not necessary for the recovery to be measured and the recovery provision as given above shall not apply.

17.0 FINISHING OF CONCRETE

17.1 On striking the formwork, all surface defects such as bulges, ridges and honey-combing etc. observed shall be brought to the notice of the Engineer-in-Charge. The Engineer-in-Charge may, at his discretion allow rectification by necessary chipping and packing or grouting with concrete or cement mortar. However, if honey-combing or sagging are of such extent as being undesirable, the Engineer-in-Charge may reject the

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work totally and his decision shall be binding. No extra payment shall be made for rectifying these defects, demolishing and reconstructing the structure. All burrs and uneven faces shall be rubbed smooth with the help of carborundum stone. The surface of non-shuttered faces shall be smoothened with a wooden float to give a finish similar to that of the rubbed down shuttered faces. Concealed concrete faces shall be left as from the formwork except that honey-combed surface shall be made good as specified above. The top faces of slabs not intended to be covered shall be levelled and floated to a smooth finish to the levels or falls shown on the drawings or as directed. The floating shall not be executed to the extent of bringing excess fine materials to the surface. The top faces of slabs intended to be covered with screed, granolithic or similar finishes, shall be left with a rough finish.

17.2 Repair and Replacement of Unsatisfactory Concrete

Repairs shall be made as soon as possible after the forms are removed and before the concrete becomes too hard. Stone pockets, segregation patches and damaged areas shall be chipped out and the edges undercut slightly to form a key. All loose material shall be washed out before patching. No excess water shall be left in the cavity, but the concrete shall be damp while remaining some of its natural suction. A good bond between the patch and parent concrete shall be obtained by sprinkling dry cement on the wet surface or by throwing mortar with force on to the wetted concrete, or by brush in a coat of thick cement grout of about 1:1 (1 Cement: 1 Sand) just before applying the patching material. Before this has dried, the remainder of the patch shall be filled with mortar or concrete, depending on the extent of the repair.

Cement concrete/mortar used in repair of exposed surface shall be made with cement from the same source as that used in concrete and blended with sufficient amount of white Portland cement to produce the same colour as in the adjoining concrete. The proportions of ingredients shall be same as those used in parent concrete. The mortar shall be as dry as possible and well compacted into the cavity. All filling shall be tightly bonded to the concrete and shall be sound, free from shrinkage cracks after the filling has been cured and dried. For larger repairs to hardened concrete, necessary formwork bearing tightly at the edges of the cavity shall be provided. Concrete shall be chipped out to a depth of at least 100 mm and preferably 150 mm. Mortar shall be scrubbed into all surfaces with a wire brush before placing the concrete. Damaged reinforcement shall be adequately spliced with new steel so as to maintain the original strength. Additional reinforcement, if required in the patch, shall be provided as per the instructions of Engineer-in-Charge.

17.3 Curing of Patched Work

Immediately after patching is completed, the patched area shall be covered with an approved non-staining water saturated material which shall be kept wet and protected against sun and wind for a period of 12 hours. Thereafter, the patched area shall be kept continuously wet by a fine spray or sprinkling for not less than 10 days.

17.4 The use of an epoxy, for bonding fresh concrete used for repairs shall be permitted at the discretion of the Engineer-in-Charge. Epoxy shall be applied in strict accordance with the instructions of the manufacturer.

18.0 CEMENT WASH

If instructed by the Engineer-in-Charge, the Contractor shall provide one coat of cement wash over the concrete surfaces of foundation, pipe racks, column, walls etc. which are not plastered. Cement used by the Contractor for providing the cement wash shall be taken into account for material reconciliation purposes.

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19.1 Forms for concrete shall be of plywood or steel or as directed by the Engineer-in-Charge and shall give smooth and even surface after removal thereof.

If it is desired by the Engineer-in-Charge, the Contractor shall prepare, before commencement of actual work, design and drawings for formwork and get them approved by the Engineer-in-Charge. The form work shall conform to the shapes, lines and dimensions as shown on the drawings within the tolerances given below:

- a) Deviation from specified dimensions of cross section of columns and beams.
 - 6 mm
 - +12 mm
- b) Deviation from dimensions of footings (see note).
 - (i) Dimensions in plan
 - 12 mm
 - + 50 mm
 - (ii) Eccentricity 0.02 times the width of the footing in the direction of deviation but not more than 50 mm.
 - (iii) Thickness +0.05 times the specified thickness.

NOTE: Tolerances apply to concrete dimensions only, not to positioning of vertical reinforcing steel or dowels.

19.2 Form Requirement

The formwork shall be true, rigid and adequately braced both horizontally as well as diagonally. The forms shall have smooth and even surface and be sufficiently strong to carry without deformation the dead weight of the green concrete, working load, wind load and also the side pressure exerted by the green concrete. As far as practicable, clamps shall be used to hold the forms together. Where use of nails is unavoidable minimum number of nails shall be used and these shall be left projecting so that they can be easily withdrawn.

Where the rods are used to hold the forms, provision shall be made for removal of a part of each rod at the surface of concrete for a depth of approximately 50mm. The cavities so caused shall be filled and finished with cement mortar in the manner specified in clause 17.

Tie wires shall be permitted only upon approval of the Engineer-in-Charge and shall be cut off flush with the face of the concrete or counter sunk, filled and finished in the manner specified in clause 17. From joints shall not permit any leakage. The formwork shall be strong enough to withstand the effect of vibrations practically without any deflection, bulging, distortion or loosening of its components. Forms for beams and slabs (span more than 6.0 m) shall have camber of 1 in 500 so as to offset the deflection and assume correct shape and line after disposition of concrete. For cantilevers, the camber at free end shall be 1/100th of the projected length. Where architectural considerations and adjunctive work are critical, smaller form cambers shall be adopted as decided by the Engineer-in-Charge.

All vertical wall forms may be designed and constructed for the following minimum pressure. The pressure listed in Table - 6 are intended as guide only and the Contractor shall ensure that the formwork is adequately strong and sturdy.

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Rate of pour in Meter/hour	Pressure Kg/Sq.M	
	100"	240C
0.6	3600	2900
0.9	4000	3200
1.2	4400	3500
1.5	4600	3700

19.3 Inspection of Forms

Temporary openings shall be provided at the base of column and wall forms and other places necessary to facilitate cleaning and inspection. Before concrete is placed, all forms shall be carefully inspected to ensure that they are properly placed, sufficiently rigid and tight, thoroughly cleaned, properly treated and free from foreign material. The complete form work shall be inspected and approved by the Engineer-in-Charge before the reinforcement bars are placed in position. When forms appear to be unsatisfactory in any way, either before or during the placing of concrete as per the instructions of the Engineer-in-Charge.

19.4 Treatment of forms

The surfaces of forms that would come in contact with concrete shall be treated with approved non-staining release agents such as soft soap, oil, emulsions etc. Care shall be taken that such release agents are kept out contact with the reinforcement.

19.5 Chamfers and fillets

All corner and angles shall be formed with 450" moldings to form chamfers or fillets on the finished concrete. The standard dimensions of chamfers and fillets, unless otherwise detailed or specified shall be 25 x 25 mm. For heavier work chamfers or fillets shall be 50 x 50 mm. Care shall be exercised to ensure accurate mouldings. The diagonal face of the moulding shall be planed or surfaced to the same texture as the forms to which it is attached.

19.6 Reuse of forms

Before reuse, all forms shall be thoroughly scrapped, cleaned, examined and when necessary repaired and retreated before resetting. Formwork shall not be reused, if declared unfit or un-serviceable by the Engineer-in-Charge.

19.7 Removal of Forms/Stripping Time

In the determination of time for removal of forms, consideration shall be given to the location and character of the structures, the weather and other conditions including the setting and curing of the concrete and material used in the mix.

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Forms and their supports shall not be removed without the approval of the Engineer-in-Charge. Methods of form removal likely to cause overstressing or damage to the concrete, shall not be adopted. Supports shall be removed in such a manner as to permit the concrete to uniformly and gradually take the stresses due to its own weight.

In normal circumstances and where ordinary Portland cement is used, forms may generally be removed after expiry of following periods.

- | | |
|-----------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------|
| (a) Walls, columns and vertical faces of all structural members | 24 to 48 hrs as may be decided by the Engineer-in-Charge. |
| (b) Slabs (props left under) | 3 days. |
| (c) Beam soffits (props left under) | 7 days. |
| (d) Removal of props under slabs: | |
| (i) Spanning up to 4.5 M | 7 days. |
| (ii) Spanning over 4.5 M | 14 days. |
| (e) Removal of props under beams and arches: | |
| (i) Spanning upto 6 M | 14 days. |
| (ii) Spanning over 6 M and upto 9 M | 21 days. |
| (iii) Spanning over 9 M | 28 days. |
| (f) Cantilever Construction | Formwork shall remain till structures for counter acting or bearing down have been erected and have attained sufficient strength (minimum 14 days). |

Notes:

1. For rapid hardening cement, 3/7 days of the above mentioned period shall be considered subject to a minimum of 24 hours.
2. For other cement, the stripping time recommended for ordinary Portland cement shall be suitably modified as per the instructions of the Engineer-in-Charge.
3. The number of props left under, their sizes and disposition shall be such as to be safely carry the full dead load of the slab, beam or arch as the case may be together with any live load likely to occur during curing or further construction.
4. Where the shape of the element is such that the formwork has re-entrant angles, the form work shall remove as soon as possible after the concrete has set, to avoid shrinkage cracking occurring due to the restraint imposed.

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Staging/scaffolding shall be properly planned and designed by the Contractor. The Contractor shall get it reviewed by Engineer-in-Charge before commencement of work. Double scaffolding sufficiently strong so as to withstand all loads likely to come upon it and having two sets of vertical supports, shall be provided. Where two sets of supports are not possible, the inner end of the horizontal scaffolding member shall rest in a hole provided in the header course only. Only one header for each member shall be left out. Such holes however shall not be allowed in pillars under one meter in which or immediately near the skew backs of arches. Such holes shall be filled up immediately after removal of scaffolding/staging. The following measures shall be considered while designing and erecting of scaffolding/staging.

- a) Sufficient sills or under pinnings in addition to base plates shall be provided particularly where scaffoldings are erected on soft grounds.
- b) Adjustable bases to compensate for uneven ground shall be used.
- c) Proper anchoring of the scaffolding/staging at reasonable intervals shall be provided in each case with the main structure wherever available.
- d) Horizontal braces shall be provided to prevent the scaffolding/staging from rocking.
- e) Diagonal braces shall be provided continuously from bottom to top between two adjacent rows of uprights.
- f) The scaffolding/staging shall be checked at every stage for plumb line.
- g) Wherever the scaffolding/staging is found to be out of plumb line it shall be dismantled and re-erected afresh and effort shall not be made to bring it in line with a physical force.
- h) All nuts and bolts shall be properly tightened.
- i) Proper and effective supervision of the erection work shall be ensured by the Contractor.
- j) Erection work of a scaffolding/staging under no circumstances shall be left totally to semi-skilled or skilled workmen and shall rather be carried out in the presence of technically qualified civil engineer of the Contractor.
- k) Wherever steel tubes are used care shall be taken that all the clamps/couplings are firmly tightened so as to avoid any slippage.

20.0 REINFORCEMENT

20.1 Reinforcement shall be cut, bent to shape and dimensions as shown in the bar bending schedules/drawings. In normal course the bar bending schedule shall be supplied to the Contractor, however, in case, bar bending schedule is not provided, the Contractor shall develop the same at no extra cost to the Owner and get it reviewed by the Engineer-in-Charge. The Contractor shall check the bar bending schedule (issued by the Owner) prior to fabrication and satisfy himself about the correctness of the same.

20.2 Straightening, Cutting and Bending: Procedure for cutting and bending shall be as given in IS: 2502. Cold twisted deformed bars shall be bent cold. Bars larger than 25 mm in size (except cold twisted deformed bars) may be bent hot at cherry red heat to a temperature not exceeding 8500” as per the instructions of the Engineer- in-Charge. The bars shall be allowed to cool gradually without quenching.

Bars shall be bent in slow and regular movement to avoid fractures. Bars which develop cracks or splits after bending shall be rejected. A second bending of reinforcement bars shall be avoided but when reinforcement bars are bent aside at construction joints and afterwards

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bent back into their original position, care should be taken to ensure that at no time is radius of the bend less than 4 x bar diameter for plain mild steel or 6 x bar diameter for deformed bars. Care shall be also be taken when bending back bars to ensure that concrete around the bars is not damaged. All bars shall be properly tagged for easy identification.

20.3 Placing and Fixing

All reinforcement shall be cleaned to ensure freedom from loose mill scale, loose rust, oil, grease or any other harmful material before placing then in position.

All reinforcement shall be fixed in the correct position and shall be properly supported to ensure that displacement will be not occur when the concrete is placed.

The reinforcement bars shall be tied at every intersection by two strands of 16 SWG black sqft annealed binding wire. Crossing bars shall not be tack welded for assembly of reinforcement. The reinforcement bars shall be kept in position by using the following methods.

a) In case of beam and slab construction, precast cover blocks (having the same cement sand contents as the concrete which shall be placed) of size 40 x 40 mm and thickness equal to the specified covers shall be placed firmly in between the bars and forms so as to secure and maintain the specified covers over the reinforcement.

When reinforcement bars are placed in two or more layers in beams, the vertical distance between the horizontal bars shall be maintained by introduction spacer bars at 1 to 1.2m Centre to Centre.

b) In case of thick rafts & pile caps having two or multi layers of reinforcement, the vertical distance between the horizontal bars shall be maintained by introducing suitable chairs, spacers, etc.

c) In case of columns and walls, the vertical bars shall be kept in position by means of timber templates with slots accurately cut in them. The templates shall be removed after the concreting has been done it.

d) Exposed portions of reinforcement bars shall not be subjected to impact or rough handling and workman will not be permitted to climb on extending bars until the concrete has attained sufficient strength so that no movement of the bars in the concrete is possible.

20.4 Splicing/Overlapping

Only bars of full length shall be used as shown in the drawings. But where this cannot be done, overlapping of bars shall be done as directed by the Engineer-in-Charge.

Where practicable, the overlapping bars shall not touch each other, but these shall be kept apart by 25 mm or 1.25 times the maximum size of the coarse aggregate whichever is greater. But where this is not possible, the overlapping bars shall be tied with two strands of 16 SWG black soft annealed binding wire. The overlaps shall be staggered for different bars and located at points along the span where neither shear nor bending moment is maximum.

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20.5 Welded Joints

Welding of reinforcing bars shall not be permitted without the written permission of the Engineer-in-Charge. Where welding is permitted, it shall be in accordance with the recommendations of IS: 2751 and IS: 9417. Welded joints shall be located at suitable staggered positions. Tests shall be made to prove that the joints are of the full strength of the bars.

20.6 Mechanical Connections:

The mechanical splices in reinforcement by means of couplers, clamps etc. shall be used (as per manufacturer's specifications) with the written approval of the Engineer-in-Charge. However, tests shall be made to prove that the connections are of the full strength of the bars.

20.7 Tolerances: Unless otherwise specified by the Engineer-in-Charge, reinforcement shall be placed within the following tolerances:

- (a) For effective depth 200mm or less +10 mm
- (b) For effective depth more than 200 mm +15 mm

The cover shall in no case be reduced by more than one third of specified cover or 5 mm whichever is less.

20.8 Substitution

When specified diameter of reinforcement bars is not available, the Contractor shall be use other diameter of reinforcement bars on written approval of the Engineer-in-Charge.

20.9 Cover

Cover to reinforcement shall be as indicated on the drawings and in their absence as directed by the Engineer- in-Charge.

21.0 PRECAST CONCRETE

21.1 Specifications contained in clauses above regarding concrete, formwork and reinforcement shall apply in addition to the clauses given as under. The Contractor shall be get the precasting bed approved by the Engineer- in-Charge prior to the start of work.

21.2 Necessary lifting hooks of 12 mm diameter M.S. rounds shall be provided for handling as indicated in drawings or as directed by the Engineers-in-Charge.

21.3 Unless otherwise specified, the exposed surface of precast members shall be finished smooth with 1:3 (1 Cement: 3 sand) cement mortar. Surface used as walkways shall be given a non-skid finish.

21.4 The precast concrete units shall be marked clearly on top surface with the letter "T" for identification of surfaces at the time of erection and shall be stored until required for erection. The precast units shall be handled and erected by methods approved by Engineer-in-Charge to protect them from damage.

21.5 The Contractor shall take all necessary precautions for safe handling during the course of erection. The Contractor shall replace at his own expense all such units which are damaged during the course of erection. Cement used for a damaged/rejected precast elements shall not be taken into account for material reconciliation.

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22.1.1 Payment for plain and reinforced cement concrete (cast in- situ) shall be made on cubic meter [M3] basis of the volume of the actual finished work done or as per approved construction drawings, whichever is less and shall be inclusive of providing pockets, openings, recesses of all sizes, chamfers, fillets construction joints, cement wash, curing etc. The rates shall be deemed to include complete cost of taking and testing concrete cubes and carrying out other tests as per specifications and as directed by Engineer-in-Charge.

22.1.2 The rate shall however be exclusive of reinforcement metal inserts, pipe sleeves, formwork and bars. Where the strength of concrete mix (nominal or design) as indicated by tests, lies in between the strengths of any two grades given in clause 2.0 and it is accepted by the Owner/Engineer-in-Charge, such concrete shall be classified as a grade belonging to the lower of the two grades between which it lies. In case the cube strength shows higher results than those specified for the particular grade of the concrete, it shall not be placed in the higher grade nor shall the Contractor be entitled for any extra payment on such account. The concrete giving lower strength than specified may be accepted at reduced rates after satisfying the safety of the structure by checking it with devices such as impact hammer, load test etc. or rejected entirely at the discretion of the Engineer-in-Charge. The rejected concrete shall be dismantled at no extra cost to the owner and no payment shall be made for the concrete so rejected and the formwork and reinforcement used for the same. In case the concrete of lower strength can be improved by carrying out some strengthening measures entirely at the discretion of the Engineer-in-Charge, then the said measures shall be carried out by Contractor at his own cost. If the Contractor is able to make up the strength to the required grade by such improvement measures, payment shall be made for the grade achieved.

However, if the strength of concrete is not made up to the strength of required grade, then no payment whatsoever shall be made for any improvement measures undertaken by the Contractor and payment shall be made only for the lower strength if accepted by the Engineer-in-Charge.

22.1.3 Deductions for openings, pockets etc. shall be as specified in relevant Indian Standard Codes.

22.2 Form Work

Unless otherwise specified, payment for form work shall be on square meter [M3] basis of the actual area in contact with the concrete cast. The rates shall be inclusive of keeping the formwork for the full period as specified in the above clauses and removing the same after the period is over. No extra payment shall be made for providing scaffolding/staging.

Superior quality form work for exposed/architectural concrete work shall be measured and paid separately under the relevant item in the schedule of rates.

22.3 Reinforcement

22.3.1 Payment for plain round mild steel reinforcement bars and high yield deformed bars shall be on the basis of weight in metric tons. The weight shall be derived from the sizes and corresponding unit weights given in handbook of Bureau of Indian Standards. Standards hook lengths, chairs, spacer bars and authorized laps only shall be included in the weight calculated. Binding wire shall not be weighed nor otherwise measured. Measurements for weight shall not include cutting allowance, etc.

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22.3.2 Rate quoted for reinforcement should include cost of supplying decoying, straightening, cleaning, cutting, bending, placing, binding, welding if required and providing necessary cover blocks of concrete.

22.3.3 Payment for mechanical threaded couplers shall be made on number basis (each). The rate shall include supply of complete assembly, fixing, testing etc.

22.4 Damp proof Course (D.P.C)

22.4.1 Payment shall be made on square meter basis of the area laid inclusive of form work, curing, providing and applying bitumen, supplying and spreading sand over bitumen etc.

Abbreviations / Definitions:

- a) BRBNMPL: Bharatiya Reserve Bank Note Mudran Private Limited
- b) BOQ: Bill of Quantities
- c) CPWD: Central Public Works Department
- d) WBPWD: Public Work Department, Government of West Bengal
- e) Dia: Diameter
- f) DPR: Daily Progress Report
- g) DRG: Drawings
- h) FL: Floor Level
- i) GL: Ground Level
- j) IS: Indian Standard
- k) ISI: Indian Standard Institute
- l) KG: Kilogram
- m) M: Meter
- n) MB: Measurement Book
- o) e-MB: Electronic Measurement Book (MS Project or Excel in a format Approved by EIC)
- p) PCC: Plain Cement Concrete
- q) RCC: Reinforced Cement Concrete
- r) WO: Work Order
- s) Local Office: BRBNMPL Salboni
- t) Engineer-in-charge: Official of BRBNMPL Salboni duly authorized by The General Manager for Execution of Project.
- u) Architect/s: Person/s or Firm/s entrusted for the work of “Comprehensive Architectural & Engineering Consultancy Services for the Project”
- v) Resident Engineer: Architects’ Representative deputed at Site of Work for Executing Responsibilities assigned to Architects’ Firm
- w) Site Engineer: Contractor’s Representative for Supervision of Work
- x) Contractor/Supplier: The Successful Bidder of this Tender.

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GENERAL

- a. The materials and workmanship shall satisfy the relevant Indian Standard, WBPWD/CPWD specification, most specifications and the Specifications contained herein and codes referred to. Where the Specifications stipulate requirements in addition to those contained in the standard codes and specifications, these additional requirements shall be approved by the Engineer – in – charge. In case of any ambiguity, sound engineering practices shall prevail and the decision of engineer in charge in such matters shall be final.
- b. The detailed specifications given hereinafter are for the items of works described in the schedule of quantities attached herein, and shall be guidance for proper execution of work to the required standards. It may also be noted that the specifications are of generalized nature and these shall be read in conjunction with the description of item in schedule of quantities.
- c. **The schedule of items & quantities to be executed is an indicative one. Any /all item(s) may/ may not be operated. Actual quantity may vary from the enclosed B.O.Q, Contractor shall not have any claim for the same.**
- d. Unless specifically otherwise mentioned, all the applicable codes and standards published by the Indian Standard Institution and all other standards which may be published by them before the date of receipt of tenders, shall govern in all respects of design, workmanship, quality and properties of materials and methods of testing, methods of measurements etc.
- e. Wherever any reference to any Indian Standard Specifications occurs in the documents relating to this contract, the same shall be inclusive of all amendments issued thereto or revision thereof, if any, up to the date of receipt of tenders.
- f. The Contractor shall take instructions from the Architect and Engineer-in-charge regarding collection and stacking of materials in any place. Unserviceable materials shall be stacked such that it does not hamper the day-to-day activities/ movement of the beneficiary/ people etc.
- g. The Contractor in all respects shall organize his work, systems, environment, process control documentation, tools, plant, inspection, measuring and testing equipment's etc. as per instructions of Architect and Engineer-in-charge.
- h. The Contractor shall also comply with applicable legislation and regulations with regards to Health, safety and environmental aspects for minimizing risk arising from occupational health, safety hazards, controlling pollution and wastage.
- i. BRBNMPL shall depute their representative for checking and supervision of important stages of work. The Contractor shall be required to provide all facilities for inspection of works at no extra cost to BRBNMPL. Any defect in quality of work or deviations from specifications pointed out during such inspection shall be made good by the Contractor in the same way as if pointed out by the Engineer, without any cost implication to BRBNMPL.

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- j. All works shall be taken over by BRBNMPL in part or in full when it has been completed in all respects and /or can be put to use satisfactorily. The complete work under the contract shall be taken over only after completion of all pending work, rework wherever required, site clearing and reconciliation of materials.
- k. The guarantee period shall start only after the complete work under the contract has been taken over by BRBNMPL.
- l. Suitable action as deemed fit shall be taken by BRBNMPL for non-adherence to the issued schedule / requirement.
- m. The rate quoted for the items in the schedule/ BOQ shall include scaffolding works at all height.
- n. The Contractor has to arrange for deputation of suitable quality inspector from manufacturer (as advised by EIC) as and when required to ensure execution quality with respect to Manufacturer's specification *(If required)*
- o. Supplied material, if found unsatisfactory by Architect / EIC / Site Engineer, will be liable for rejection and CONTRACTOR has to replace the same immediately with new material up to satisfaction of Architect / EIC/ Site Engineer without any extra cost.
- p. The bidders to note that the execution jobs shall be given as and when required by BRBNMPL. However, upon intimation by the EIC, Contractor has to mobilize at site promptly to take up the jobs. Idling charges, on any account under the provision of contract, is not admissible.
- q. The Contractor has to maintain Daily Progress Register for the job.
- r. BRBNMPL reserves the right to interpolate or extrapolate the rate for any new item of work, not covered in Schedule of Rates, from the similar items already available in schedule of rates.
- s. In case of any class or work for which there is no specification supplied by BRBNMPL, such work shall be carried out in accordance with Indian Standard specifications and if the Indian Standard specifications do not cover the same, the work shall be carried out as per Standard Engineering practice subject to written approval of the EIC through Architect.
- t. Unless otherwise expressly stipulated in the specifications, all mode of measurement shall be as laid down in IS Codes.
- u. Wherever any dispute regarding mode of measurement arises between *Site Engineer and / or Architect*, the decision of the EIC in writing will be final and binding on Contractor.
- v. Unless otherwise mentioned specifically in the description of item itself, the rate for any item of work will apply for any position and up to any height.
- w. Unless otherwise mentioned elsewhere in the tender document, all scaffolding required for carrying out the works shall be provided by the Contractor within the quoted rates.
- x. All the precautions such as covering windows by plywood/tin sheets & tying stitched Hessian / fishing net to external face of the scaffolding shall be taken. The debris shall be taken down & stacked or carted away as directed. Necessary barricades shall be provided to obstruct entry of public to avoid accidents.

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- y. **Predatory pricing:** The bidder shall specifically take note that “Predatory Pricing” will not be accepted and such Bids not meeting even the Basic Cost of the work i.e., quoting unreasonably low prices to undercut and obtain the Contract are liable to be ignored / rejected, in order to obtain Quality, Products/Services. If the bid of the successful bidder is seriously unbalanced in relation to the company's estimate of the cost of the work to be performed under the contract, the employer may require the bidder to produce detailed price analysis for any or all items of the bill of quantities, to demonstrate the internal consistency of those prices with the methods and scheduled prices. The assessment of the BRBNMPL about the Predatory Pricing will be final.

SITE ENGINEER QUALIFICATIONS AND EXPERIENCE CRITERIA:

“B.E. or B. Tech. in Civil Engineering with Minimum 5+ years of Post Qualification Experience of Civil Works or 3 (Three) Years’ Diploma in Civil Engineering with 10+ years’ Post Qualification Experience of Civil Works must be deputed for supervision for works. The testimonials and experience certificate of the site engineer/ supervisor shall be submitted before starting the work.

Materials:

- a. Materials shall comply with respective IS Specification and shall be got approved from EIC before using at site. Contractor will have to make necessary arrangement for testing of materials at his own cost, if required.
- b. BRBNMPL shall reserve the right to reject any materials if it is found not in conformity with specification and terms and conditions of the order in all respect. The materials should be as per specification.

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Declaration by Tenderer**(To be filled, signed & stamped and submitted along with Technical Bid Part -I)****Compliance Statement**

Brief Description of Goods / Services / Works	Quantity (with Unit)	Schedule / Items quoted for (Bidders to write YES or NO in the applicable box)
CONSTRUCTION OF TOILET BLOCK IN FIVE SCHOOLS OF PASCHIM MEDINIPUR DISTRICT As per Section VI: List of Requirements, Section VII: Technical Specifications & Scope of Work, Section VIII: Quality Control Requirements and Section XI: Price Schedule / Price Bid.	As per BOQ at Section XI: Price Schedule	

Sl. No	Parameters	Required specifications, Terms & Conditions	Offered by Bidder	Remarks, if any
1	CONSTRUCTION OF TOILET BLOCK IN FIVE SCHOOLS OF PASCHIM MEDINIPUR DISTRICT	We confirm that on being successful in the tender we would carry out the works as per Technical Specifications & Scope of Work (Section-VII) and all other terms and Conditions of the Tender.	Accepted	
2	Performance Security Clause as mentioned in tender (10% of the total value of the contract as per GOI OM No.F.1/2/2023-PPD, dated 03/04/2023).		Accepted	
3	We understand that if we have taken support of Financial Standing from our Holding Company for participating in the Tender, then in the event of being successful in the tender our Holding Company shall submit a Bank Guarantee of amount as in Sl. No. 2 above and in format as in Annexure – 5 in addition to Performance Security submitted by us in Sl. No. 2 above.		Accepted	
4	Period / Tenure of Contract / Delivery Schedule as mentioned in tender. [Ref. Section- VI]		Accepted	
5	Payment terms as mentioned in tender.		Accepted	
6	Validity of offer 120 days from date of opening of tender.		Accepted	
7	Acceptance of GST Clause of Section III of Special Instructions to Tenderers (SIT) as referred against GIT Clause 12.8		Accepted	

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8	We confirm that we have submitted Price Bid (Part-II) in the prescribed format of this tender with no conditions /counter conditions.	Accepted	
9	Liquidated Damages Clause as mentioned in tender.	Accepted	
10	We have gone through entire tender document thoroughly including GIT (Section II), GCC (Section IV). We also understand that offer with counter conditions is liable for rejection.	Accepted	
11	We understand that for any false declaration and submission of any untrue documents in the tender, our offer will be liable for rejection /cancellation of order/subjected to appropriate actions as per tender Terms & Conditions.	Accepted	
12	We understand that Not Quoting for the items / services / works as per technical specifications and scope of work as per tender is liable for rejection.	Accepted	
13	We have also noted that BRBNMPL is not bound to accept the lowest or any tender received against your above-referred tender.	Accepted	
14	We will abide by all the safety and security norms of BRBNMPL.	Accepted	
15	We have not made any changes to the contents of the downloaded tender document except for filling the required information.	Certified	
16	Warranty Period as mentioned in tender.	Accepted	
17	Defects Liability Period as mentioned in tender.	Accepted	
18	We understood that the requirement of quantity mentioned in the tender is only indicative and BRBNMPL reserves the right to increase or decrease the quantity depending upon their actual requirement.	Accepted	
19	Variation in Specifications: I/We, also confirm that No material without conforming to the Specifications in the Contract will be used for the Works without prior written approval and instruction of the BRBNMPL Officer-in-charge. We understand that if our specifications do not meet your requirements, our offer will not be considered in deciding L1 (Lowest Bidder).	Accepted	

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Sl. No.	Materials	Preferred Manufacturers	Offered / Quoted Make/ Model/ Manufacturer
1	Grey Cement (43 or 53 Grade)	A.C.C, Ultra Tech, Ambuja, Shree Cement or equivalent	
	White Cement Putty	Birla White, J.K. Birla White Putty or equivalent	
2	Steel (Thermo Mechanically Treated Steel) High strength deformed bars or mild steel reinforcement	TATA, SAIL, RINL or equivalent	
3	Clay Bricks	Good quality locally available material approved by Engineer / Architect	
4	Pressed Steel frames for Doors Pressed Steel frames for Aluminium- Windows, Ventilators.	Fabricated P.S. frames approved by Engineer/Architect. Indal / Jindal / 25 microns approved by Engineer / Architect.	
5	Flush Door Shutters	Century/ Archid / Green / Kajaria / Satabdi or equivalent	
6	Particle Boards/Block Boards (Storage Shutters and Kitchen Cabinets on with Laminates	Century/ Archid / Green / Kajaria / Satabdi or equivalent	
7	Glass (Plain / Pin Headed) and Glass Tinted	Modi Float / Triveni / Hindustan Pallington / Asahi / Saint Gobain or equivalent	
8	Aluminum Hardware/fittings	Argent / Classic / Shalimar or equivalent	
9	Brass Mortice Locks & Latches	Godrej / Ultra / Ebco or equivalent	
10	Latches with Internal locks	Godrej / Ultra / Ebco or equivalent	
11	Floor Type Hydraulic door closer (Floor spring)	Everite / Hypper / Hemco or equivalent	
12	Aluminium door, window and ventilator sections.	Jindal / Indal / Hindalco or equivalent	
13	Water proofing material / compound.	CICO – I / Roff, Sika, Dr. Fixit, Pedilite or equivalent	
14	Glazed Tiles	Johnson / Cera / Nitco / Regency / RAK/ Kajaria or equivalent	

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15	Ceramic Tiles (Non-Skid)	Johnson / Cera / Nitco / Regency / RAK/ Kajaria or equivalent	
16	Vitrified Tiles	Johnson / Cera / Nitco / Regency / RAK/ Kajaria or equivalent	
17	Synthetic Enamel Paint	Dulux / Asian / Nerolac / Berger or equivalent	
18	Oil Bound Distemper	Dulux / Asian / Nerolac / Berger or equivalent	
19	Plastic Paint	Dulux / Asian / Nerolac / Berger or equivalent	
20	Panelled Doors	National / Century / Swastik / Kitply or equivalent	
21	P.V.C. Doors	Sintex / Mihir / Fixopan or equivalent	
22	Hardeners	Good quality locally available material As approved by Architect / Engineer	
23	Red Oxide	Asian / Berger / Dulux or equivalent.	
24	Waterproof cement paint / acrylic paint	Snocem India, Nerolac, Nitcocem or equivalent.	
25	Glazing	Hindustan Pilkington, Tiveni, Modi or equivalent	
26	Water seal (Epoxy-sterarate) compound.	Good quality locally available material As approved by Architect / Engineer	
27	Medium density fiber-board in lieu of partitions paneled doors and flush doors.	Nuwood, mangalam, Amulya or equivalent	
28	Screws	GKM, mettler fold, Ebco or equivalent	
29	Brass Hinges	Reliance / Punit heavy duty / GKM or equivalent	
30	Ironmongeries and brass fittings	Jiranna / CIEF/ Shalimar / Everite	
31	Drawer sliding fitting	Earl bhihari, Ebco, Godrej or equivalent	
32	Hardware	Shalimar, Everite, Reliance Brass powder coated or equivalent	

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33	Ball Catch	Magnetic (M-2) / Brass / Caterpillar or equivalent	
34	Veneer	Achor / Kitply / Uro / Durian / Century or equivalent	
35	Adhesive	Fevicol (SH) , Araldite of Hindustan Ciba Geigy Ltd. , Dendrite or equivalent	
36	Polish	French/Zinc Oxide / Melamine (Asian) or equivalent	
37	Wood Preservative	Asian paint / British paint / PKU Vernish or equivalent	
38	Sun control film	Garware, China, Vista or equivalent	
39	Polyuria than foam	Good quality locally available material As approved by Architect / Engineer	
40	UPVC Windows	Kommerling, Fenesta, Felton of equivalent	

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Sl. No.	Materials	Preferred Manufacturers	Offered / Quoted Make/ Model/ Manufacturer
1	Vitreous china sanitary ware (ISI mark)	Hindware / Parryware / Cera / Somany / Kajaria or equivalent	
2	Seats & covers solid (W.C.)	Hindware / Parryware / Cera / Somany / Kajaria or equivalent	
3	PVC Low level flushing cisterns	Hindware / Parryware / Cera / Somany / Kajaria or equivalent	
4	C P Fittings / Toilet Accessories ISI Marked	Jaquar / Aquel / ESS ESS / Marc / Somany or equivalent	
5	UPVC Pipes (S/W/R Pipes)	Ashirbad / Supreme / Finolex / Prince/ Astral or equivalent	
6	Centrifugal cast CI Pipes & Fittings	TATA / RIF / Neco or equivalent	
7	G.I. Pipes (B-Class)	ITC / Tata / Zenith or equivalent.	
8	G.I. Fittings (ISI Brand)	Unik / AMCO / Tata or equivalent.	
9	Gunmetal valves (Full way, check and globe valves)	Leader / Zoloto (with ISI mark) / Sant or equivalent.	
10	S.W. Pipes / Fittings & Gully traps	Perfect / Tirmurti / Bharat or equivalent.	
11	Ball valves	Voltec / Zoloto or equivalent	
12	Stainless steel sinks	Kajaria / Jhonson / Nirali / Neelkanth or equivalent.	
13	HDPE Tanks	Sintex / Polycon / Unitank / Patton or equivalent.	
14	Mirrors	Modiguard / Saingobain / Unimirror or equivalent.	

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15	C.I. Manhole Cover	RIF / BIC / Neco or equivalent.	
16	Concrete Man holes SFRC	CICO / Everest / SIP or equivalent.	
17	Hydro-pneumatics Systems	Grund Fos / Crompton / KSB or equivalent.	
18	Water lifting Pump	Grund Fos / Crompton / KSB or equivalent.	
19	Submersible Pump	Grund Fos / Crompton / KSB or equivalent.	
20	Chemical Doser	Asia Lmi / Prominent / Ion Exchange or equivalent.	
21	Pressure Gauge	H. Guru or equivalent.	
22	Level Indicator	Dasmesh / Capstain / Kaycee or equivalent.	
23	Air Relief Valves	RB / Zolto / Kirloskar or equivalent.	
24	Water Meter	Dasmesh / Capstain / Kaycee or equivalent.	
25	PVC Encapsulated footrest.	KGM / Unik / AMCO or equivalent approved make	
26	C.I. Sluice valves	Kirloskar, Leader or equivalent with ISI mark	
27	A.C. Pipes	Everest / Ramco / Badani or equivalent	
28	R.C.C. Pipes	Indian Hume pipe or equivalent	
29	Brass & Gun metal globe, gate valves, foot valves	Leader NETA or equivalent with ISI marking on the body.	
30	Sanitary Fixture	Hindware / Parryware / Cera / Somany / Kajaria or equivalent	
31	Storage Heaters	Recold, Spherehot, dofoldo or equivalent.	

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32	Fire Hydrant	Approved by local fire Bridges Authority	
33	Sand cast soil pipes and fittings	NECO sand cast / B.I.C. or equivalent.	
34	Bracket supports	Hi-tech/MS brackets as per drawings	
35	Towel rail / ring	Jaquar / ESS ESS / Cera or equivalent.	
36	Connection pipe-PVC	Kohinoor/Viking/Tata or equivalent.	
37	Butterfly valve	Good quality locally available material As approved by Architect / Engineer	
38	PVC Fittings (Moulded)	Clarion / Finolex / Prince or equivalent.	
39	Non-return valve	Good quality locally available material As approved by Architect / Engineer	
40	UV filter	Alfa-level or equivalent	
41	Stainless Steel	Salem Steel or equivalent	
42	Marble Mosaic Tiles	Nitco / Bharat / Himalayan or equivalent	
43	Fire Door	RDG / Shakti / Metdor or equivalent	
44	RCC pipe	Indian Hume Pipe Co. / Spun Pipe Co. or equivalent	
45	Stoneware Pipe and fittings	Trimuirti / Perfect Potters/ Bharat or equivalent	

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Sl. No.	Particulars	To be furnished [please attach the copies]
1.	GST No.	
2.	PAN No.	
3.	HSN Code	
4.	PF Registration No.	
5.	ESIC Registration No.	
6.	Professional Tax Registration No.	
7.	MSME Registration, if any	Valid till:
8.	NSIC Registration, if any	Valid till:

Note: Techno-commercial bid without Copies of documents in support of eligibility criteria etc. as mentioned in tender, EMD, cost of tender form, Compliance Statement / Declaration by Tenderer & Copy of complete set of tender documents duly signed with seal affixed, is liable to be rejected

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OF PASCHIM MEDINIPUR DISTRICT”**

T.E No. 005/SAL/CSR/2023-24, dated 16/12/2023

SAL/FF/PUR/F/01/08

Section VIII: Quality Control Requirements

1. It is confirmed that I/We shall carry out the works as per Technical specification, Scope of Work and tender conditions.
2. I /we, also confirm that No material without conforming to the Specifications in the Contract will be used for the Works without prior written approval and instruction of BRBNMPL.

()

Name

Seal

Signature with date

(To be filled, signed & stamped and submitted along with Techno-commercial Bid Part-I)

BHARATIYA RESERVE BANK NOTE MUDRAN (P) LIMITED

(Wholly owned subsidiary of Reserve Bank of India)

RBNM P.O. Salboni, Dist. Midnapore (W), West Bengal, Pin Code 721132

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SECTION IX: QUALIFICATION/ ELIGIBILITY CRITERIA

I. Past Experience:

The Bidder should have minimum seven (07) years’ experience of having successfully completed works of similar nature. Proof of the same has to be submitted.

Minimum number of completed works of similar nature executed during last seven (07) years ending last date of previous month in which tender is floated:

Three (03) similar completed works each costing not less than the amount of value of 40% of estimated value **(i.e., ₹8.61 Lakh).**

OR

Two (02) similar completed works each costing not less than the amount of value of 50% of estimated value **(i.e., ₹10.76 Lakh).**

OR

One (01) similar completed works each costing not less than the amount of value of 80% of estimated value **(i.e., ₹17.22 Lakh).**

Photo copies of Orders executed by the bidder along with completion certificate issued by the customers to that effect for the above qualifying criteria should be submitted along with the bid duly certified by the authorized signatory of the bidder firm.

Similar work means “Construction of Toilet Block, Civil building construction works and allied civil works etc.”

Note: Sub-contracted works will not be considered.

The bidders applying as **Class-I & Class-II local suppliers** shall be eligible for relaxation of norms in public procurement with regard to **prior experience**. [Please refer SIT provision for GIT clause No. 31 under ‘Section III: Special Instructions to Tenderers (SIT)’].

Note: Since, this is a Works Contract; so, Relaxation of Norms w.r.t. Prior Turnover & Prior Experience and further Purchase Preference shall not be applicable to MSE’s UNDER PUBLIC PROCUREMENT POLICY FOR MSE’s ORDER 2012.

II. Financial Criteria:

- a) Average Annual turnover of the bidder during last **Three (03) financial years ending 31/03/2022** should be **≥ ₹6.46 Lakhs.**
- b) ***Net Worth:*** The net worth of the firm should not be **negative as on 31/03/2022** and also should not have eroded by more than 30% year-on-year in the last three years, ending **31/03/2022.**

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The bidders applying as **Class-I & Class-II local suppliers** shall be eligible for relaxation of norms in public procurement with regard to **prior turnover**. [Please refer SIT provision for GIT clause No. 31 under ‘Section III: Special Instructions to Tenderers (SIT)’]

Note: Since, this is a Works Contract; so, Relaxation of Norms w.r.t. Prior Turnover & Prior Experience and further Purchase Preference shall not be applicable to MSE's UNDER PUBLIC PROCUREMENT POLICY FOR MSE's ORDER 2012.

III. Statement of Financial Standing: Following documents are required to be submitted along with the bid as part of the Pre-Qualification Criteria (Section IX of tender).

- a) All bidders are required to submit a self-certified statement of their turnover and net worth as per Table No. 1 of “**Bidders Credentials Annexure-A**”.
- b) Bidders whose sales, turnover or gross receipts is more than ₹1 crore, are required to submit audited books of accounts (with UDIN). However, for firms whose cash receipts are limited to 5% of the gross receipts or turnover, and whose cash payments are limited to 5% of the aggregate payments, the threshold limit of ₹1 crore for tax audit is increased to ₹10 Crore with effect from AY 2021-22 (FY 2020-21).
- c) Bidders for whom submission of audited books of accounts is not necessary as per the above criteria, may submit a statement of their turnover and net worth certified by a CA (with UDIN) or submit self-certified statement of their turnover and net worth along with Income Tax (IT) Returns and ITR acknowledgements of last 3 Financial Years ending 31/03/2022 i.e. FY 2019-20, 2020-21 and 2021-2022.

IV. Financial Support from Holding Company: Where Financial Standing of the Bidder Company is not strong enough to meet its obligations under the Tender and it has taken support from its Holding Company for participating in the Tender, the Holding Company shall give its support by Bank Guarantee to cover the obligations of the Bidder under the Tender in case of any defaults. Further, the Financial Standing Credentials of a Holding Company can be clubbed with only one of the fully owned subsidiary bidding company, with appropriate legal documents proving such ownership.

- a) However, the bidder is **required to qualify in all other criteria** like experience, past performance and capacity/capability as specified in the tender.
- b) To avail Financial Support of the Holding / Parent Company an Undertaking is to be submitted from the Holding / Parent Company, on the letter head of the Holding Company, as per the format given in the **Annexure-6** and a Performance Guarantee to that effect as given in **Annexure - 5**.
- c) *The amount of Bank Guarantee by Holding Company shall be equal to the amount of Bank Guarantee prescribed in the tender for the bidders. This guarantee will be in addition to the one to be submitted by the bidders.*

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V. In the case of bidders/companies that are restructured by Banks, Financial standing criteria will be completely relaxed.

VI. Other requirements:

- a) “Bidders Credentials” to be submitted as per Annexure - A
- b) The tenderer shall enclose a declaration regarding their blacklisting / debarment, if any, by BRBNMPL/Government of India/PSU in the past 5 years and “Confidentiality statement” duly signed and stamped as per Annexure - B.
- c) “GST Registration details” as per Annexure - C.
- d) “NEFT Mandate form” as per Annexure - D or NEFT details with copy of cancelled Cheque. [Existing vendors can submit the Xerox copy of earlier submitted document which shall include the signature of bank authorities].
- e) Bid Security Declaration as per Annexure - E or EMD as applicable.
- f) Declaration Regarding Restrictions on Procurement from a Bidder of a Country which shares a Land Border with India as per Annexure - F.
- g) Declaration & Undertaking by Entities seeking purchase preference under Make in India Policy / Registration with GeM to be submitted as per Annexure - 4 (if applicable).
- h) The Bidder should have valid PAN, GST, Professional Tax Registration, PF, and ESIC Registration copies and to be submitted the same.
- i) Filled in Section VII: Compliance statement.
- j) Filled in Section XII: Questionnaire.
- k) An authenticated copy of the document which authorizes the signatory to commit on behalf of the firm shall accompany the offer as per clause No. 20.1 of GIT.
- l) All the pages of the tender should be signed and seal should be affixed for accepting the terms and conditions.

VII. Statutory Compliances:

1. Compliance of all statutory obligations, as applicable from time to time, as per

- The West Bengal Co-operative Societies Act, 2006
- The Contract Labour (Regulation & Abolition) Act, 1970 and Central Rules, 1971.
- The Building and Other Construction Workers’ (Regulation of Employment and Conditions of Service) Act, 1996
- The Employees State Insurance Act 1948, Rules and regulations, 1950.
- The West Bengal State Tax on Professions, Trades, Callings and Employments Act, 1979
- The Labour Welfare Fund Act, 1965
- The Payment of Wages Act, 1936
- The Minimum Wages Act 1948, The Minimum Wages (Central) Rules, 1950

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- The Payment of Bonus Act, 1965
- The EPF & MP Act, 1952
- The Workman’s Compensation Act, 1923
- Contractor’s All Risk (CAR Policy)
- The Child Labour (Prohibition & Abolition) Act, 1986
- The Construction and Demolition Waste Management Rules, 2016
- The Solid Waste Management Rules, 2016
- The Environment Protection Act, 1986
- The Motor Vehicles Act, 1988, The Motor Vehicle (Amendment) Act, 2019
- The Goods and Services Act, 2017
- and its amendments (if any)
- and/or any other relevant Act(s)

shall be deemed to be part of this contract and the Contractor shall be directly responsible to the authorities there under for compliance of the provisions under the aforesaid Acts. In case of any breach of any Law, Rules, Notifications applicable to the employees of the Contractor, the Contractor alone shall be responsible and liable for any Act(s) of omission and/or commission committed by any employee, agent, representative, attorney, person(s) engaged/employed by him for discharging the obligations under this Agreement.

2. The Contractor shall obtain appropriate license under the Contract Labour (Regulation and Abolition) Act, 1970 and the Central Rules as amended up to date and shall comply with all terms and conditions thereof strictly, and shall keep such license duly validated and/or renewed from time to time throughout the currency of this Agreement.
3. The Contractor shall not appoint any Child Labour.

4. ESI, Workmen Compensation, BOCW Cess and suitable Medical Insurance Policy:

The Contractor shall cover its employees/workmen under the ESI. In the absence of ESI for non-implemented area, the Contractor shall undertake Workmen Compensation Insurance to take all the liability under the Workmen Compensation Act, 1923. The total premium shall be borne by the Contractor. The Contractor shall submit the relevant document pertaining to the payment of premium along with a copy of Insurance Policy to us within fifteen days from the placement of our work order and also an undertaking towards payment of BOCW cess, wherever applicable.

5. The Contractor shall comply statutory requirements of remitting Building and Other Construction Workers Welfare Cess@1% to the Government of West Bengal as per “The Building and other Construction Workers” (Regulation of Employment and Condition of Service) Act, 1996 & its amendments (if any) followed with Rules “The West Bengal Building and other Construction Workers” (Regulation of Employment & Conditions of Service) Rules, 2004 and shall submit the payment receipt with the final bill for settlement.

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6. The Contractor, being the employer in relation to persons engaged / employed by him shall ensure against any bodily injury while on duty and shall cover all the eligible workers under coverage of ESI and in case of absence of ESI for non-implemented areas shall obtain Workman Compensation Policy under the Workmanship Act, 1923 and also have to obtain, CAR (Contractor's All Risky) Insurance Policy on the assigned Work Order and shall also take adequate measures while executing the works.

Note: Documentary proof for the above qualifying criterion should be submitted along with your offer duly signed by authorized signatory of your company. Non-submission or incomplete submission of documents may lead to rejection of offer.

We _____ (name of the company) have submitted the required documents in support of the **Section IX: Qualification/ Eligibility Criteria** as mentioned above.

(Authorised Signatory of the bidder firm with date & seal)

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SECTION X: TENDER FORM

[Bidder/Tenderer shall fill the following format and submit along with Technical Bid]

Date:

To

The Senior General Manager

Bharatiya Reserve Bank Note Mudran Private Limited

P.O. RBNML - 721132, Salboni

Dist. Paschim Medinipur, West Bengal

Ref: Your Tender Enquiry No. 005/SAL/CSR/2023-24, dated 16/12/2023

We, the undersigned have examined the above mentioned tender enquiry document, including amendment No. dated (if any), the receipt of which is hereby confirmed. We now offer to supply and deliver **CONSTRUCTION OF TOILET BLOCK IN FIVE SCHOOLS OF PASCHIM MEDINIPUR DISTRICT** (description of goods and services) in conformity with your above referred document for the sum as mentioned in financial bid, attached herewith and made part of this tender. If our tender is accepted, we undertake to supply the goods and perform the services as mentioned above, in accordance with the delivery schedule specified in the List of Requirements.

We further confirm that, if our tender is accepted, we shall provide you with a performance security of required amount in an acceptable form in terms of GCC clause 6, read with modification, if any, in Section V - "Special Conditions of Contract", for due performance of the Contract.

We agree to keep our tender valid for acceptance for a period up to as required in the GIT clause 19, read with modification, if any in Section - III - "Special Instructions to Tenderers" or for subsequently extended period, if any, agreed to by us. We also accordingly confirm to abide by this tender up to the aforesaid period and this tender may be accepted any time before the expiry of the aforesaid period. We further confirm that, until a formal Contract is executed, this tender read with your written acceptance thereof within the aforesaid period shall constitute a binding Contract between us.

We further understand that you are not bound to accept the lowest or any tender you may receive against your above-referred tender enquiry.

Dated this ____ day of ____

Duly authorized to sign tender for and on behalf of

.....

(Authorized Signatory of the bidder firm with date)

(Name and designation)

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SAL/FF/PUR/F/01/08

SECTION XI: PRICE SCHEDULE**PART-II BID**

From

.....
.....
.....

Date

To

The Senior General Manager
Bharatiya Reserve Bank Note Mudran Private Limited
P.O. RBNML - 721132, Salboni
Dist. Paschim Medinipur, West BengalPrice Schedule / Bid to
be uploaded **ONLINE**
in MSTC PORTAL

Dear Sir,

Sub: Tender Notice for “Construction of Toilet Block in Five Schools of Paschim Medinipur District”**Ref: Your Tender Enquiry No: 005/SAL/CSR/2023-24, dated 16/12/2023****Bill of Quantities for One Toilet Block:**

Sl. No.	Brief Description of Goods/ Services / Works	Unit of Measurement (UoM)	Quantity	Unit Rate excluding GST (in ₹)	Amount (in ₹) = Quantity x Unit Rate excluding GST
			A	B	C = A x B
1	Surface Dressing of the ground in any kind of soil including removing vegetation inequalities not exceeding 15 cm depth and disposal of the rubbish within a lead up to 75 m as per specification, drawing and direction of the Engineer-in-Charge.	Sqm	30.00		
2.	Earth work in excavation of foundation trenches or drains up to a depth of 1500 mm, in all sorts of soil (including mixed soil laterite or sandstone etc.) including removing, spreading or stacking the spoils within a lead of 75 m as directed. The item includes necessary trimming the sides of trenches, leveling, dressing and ramming the bottom, bailing out water as required	Cum	20.71		

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	complete including Earth work in filling in foundation trenches or plinth with good earth, in layers not exceeding 150 mm including watering and ramming etc. layer by layer complete.				
3	Earth work in filling in foundation trenches or plinth with good earth, in layers not exceeding 150 mm. including watering and ramming etc. layer by layer complete. Payment to be made on the basis of measurement of finished quantity of work with earth obtained from excavation of foundation.	Cum	4.14		
4.	Fine Sand filling in Flooring in layers not exceeding 150mm as per drawing, specification, instruction and entire satisfaction of the Engineer-in-Charge and consolidating same by thorough saturation with water and ramming complete including cost of supply of sand loading, unloading, carriage etc. (Payment to be made on measurement of finished quantity after compaction only).	Cum	4.11		
5.	75 mm thick Single Brick Flat Soling in foundation with picked jhama bricks including ramming and dressing bed to proper level and filling joints with local fine sand, watering etc. as per specification, drawing and instruction of the Engineer-in-Charge.	Sqm	28.83		
6.	Providing casting and laying of Plain cement concrete (1:2:4) in footing and floor etc. of concrete grade M-15 (1 cement: 2 fine aggregate: 4 coarse aggregate) nominal mix, using 20 mm downgraded stone aggregate of Pakur Variety (by placing in position as per drawing) excluding cost of shuttering and reinforcement, all bye works complete as per drawing and curing the concrete using gunny bags till it attains its maximum strength as per specification, drawing and instruction of the Engineer- in-charge.	Cum	2.78		

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7.	Providing 1st class Brick work with cement mortar 1:6 (1 cement: 6 Sand) proportion in Foundation and Plinth, all lead and depths including curing, scaffolding with all bye-works as per drawing specification and direction of the Engineer-in-charge with approved bricks of class designation – 50.	Cum	8.02		
8.	25mm. thick damp-proof course with cement concrete with stone chips (1:1.5:3) [with graded stone aggregate 10 mm nominal size] and admixture of water proofing compound as per manufacturer's specification followed by two coat of polymer based paint, (1st coat after 4 to 5 days of concrete laying and 2nd coat just before brick masonry work) as directed (Chequering not required over concrete or painted surface).	Sqm	4.17		
9.	Providing 250 mm thick 1st class Brick work with cement mortar 1:6 (1 cement: 6 Sand) proportion in Super structure walls and including 150mm Thick Parapet wall at any location all lead and depths including curing, scaffolding with all bye-works as per drawing, specification and direction of the Engineer-in-charge with approved bricks of class designation – 50.	Cum	8.13		
10.	Providing 125 mm thick 1st class Brick work with cement mortar 1:4 (1 cement: 4 Sand) proportion Partition walls all lead and depths including curing, scaffolding with all bye-works as per drawing specification and direction of the Engineer-in-charge with approved bricks of class designation – 50.	Sqm	11.03		
11.	Providing 40 mm Thick RCC Jali of size (0.9x0.9) for Verrandah Hall all lead and depths including curing, scaffolding with all bye-works as per drawing specification and direction of the Engineer-in-charge	Sqm	1.62		
12.	Providing 25 mm Thick RCC Jali of size (0.225x0.225) for Verrandah Hall all lead and depths including curing, scaffolding with all bye-works as per drawing specification and direction of the Engineer-in-charge	Sqm	1.01		

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13.	Providing, fixing and striping off all types and 25 mm to 30 mm thick wooden Shuttering for all R.C.C. works not covered in respective items including propping, scaffolding, centering true to line and level firmly with bolts separators tension devices etc. at any depth and heights complete as per the drawing, IS specifications and the instruction of the Engineer- in- Charge.	Sqm	17.16		
14.	Providing casting and laying of Plain cement concrete (1:1.5:3) in Toilet Roof slab, sunshade, lintel over RCC Jali in verandah and lintel in Toilet Front wall etc. of concrete grade M-20 (1 cement: 1.5 fine aggregate: 3 coarse aggregate) nominal mix, using 20 mm downgraded stone aggregate of Pakur Variety (by placing in position as per drawing) using mechanical vibrator excluding cost of shuttering and reinforcement, all bye works complete as per drawing and curing the concrete using gunny bags till it attains its maximum strength as per IS specification, drawing and instruction of the Engineer- in- charge.	Cum	1.43		
15.	Supply, fabricating and fixing in position Steel reinforcement at Toilet Roof slab, sunshade, lintel over RCC Jali in verandah and lintel in Toilet Front wall etc. all levels and positions including cost of steel, transport, straitening, cutting, bending, cranking, binding (with 1.626 mm. black annealed wire), welding etc. as per drawings, IS specifications and direction including cost of binding wire, labour etc. all complete for reinforced concrete work as well as pre-cast concrete element work (chairs and space bar shall be measured and paid for). Using HYDS (Fe-415) bars of SAIL/TATA/RINL.	MT	0.15		
16.	Providing 20 mm thick cement plaster for inside wall over brick wall with 1:6 (1 Cement: 6 Sand) cement sand mortar including rounding off or chamfering corners as directed and racking out joints including throating, nosing and drip course, to brick wall, Concrete surface with all bye-works	Sqm	15.47		

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	(Chipping the concrete surface) curing, scaffolding complete at all heights and specification as per direction of the Engineer-in-charge.				
17.	Providing 15 mm thick cement plaster for outside wall over brick wall with 1:6 (1 Cement: 6 Sand) cement sand mortar including rounding off or chamfering corners as directed and racking out joints including throating, nosing and drip course, to brick wall, Concrete surface with all bye-works (Chipping the concrete surface) curing, scaffolding complete at all heights and specification as per direction of the Engineer-in-charge.	Sqm	59.09		
18.	Providing 10 mm thick cement plaster over ceiling area after chipping the surface with 1:4 (1 Cement: 4 Sand) cement sand mortar including rounding off or chamfering corners as directed and racking out joints including throating, nosing and drip course, to brick wall, Concrete surface with all bye-works (Chipping the concrete surface) curing, scaffolding complete at all heights and specification as per direction of the Engineer-in-charge.	Sqm	8.09		
19.	Providing and laying of Neat cement punning in wall/dado, floor etc. (cement @ 0.152 cum. Per % Sqm) with all bye-works dabbing, curing complete at all heights and specification as per direction of the Engineer-in-charge.	Sqm	11.49		
20.	Providing and laying of Vitrified Tiles of size not less than (600mmX600mmX10) for floor inside toilet, Door seal of Toilet, Front Corridor Floor Area, Staircase rise and tread, staircase sides and Verandah 150 mm Height skirting complete at all heights and specifications as per direction of the Engineer-in-charge.	Sqm	11.78		
21.	Providing and laying of Ceramic tiles in wall of size not less than (600mmX600mmX10) for wall inside toilet and corridor wall (upto 1.80m height), complete at all heights and specifications as per direction of the Engineer-in-charge.	Sqm	40.82		

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22.	Providing and applying two coats of Acrylic Distemper to interior wall, ceiling over a coat of solvent based interior grade acrylic primer (as per manufacturer's specification) including cleaning and smoothening of surface with all bye-works (scraping the surface thoroughly) including site clearing complete as per specification and direction of the Engineer –in – Charge.	Sqm	17.88		
23.	Providing and applying Weather coat all guard 100% Super Protective and Decorative Acrylic exterior emulsion paint of approved quality, as per manufacturer's specification and as per direction of EIC to be applied over a coat of exterior grade acrylic primer of approved brand & quality. The rate includes cost of material, labour, scaffolding, all incidental charges and including the cost of primer.	Sqm	52.89		
24.	Supplying, Fitting & Fixing 30 mm thick both side prelaminate Factory made solid Panel PVC Door Shutter for toilet entrance Door shutter.	Sqm	6.00		
25.	Supplying, Fitting & Fixing prelaminate Factory made solid Panel PVC Door frame of size 50 mm x 47 mm for toilet entrance Door frame.	RM	19.00		
26.	Supplying, fitting and fixing MS door Entrance door @ 50kg/Nos.	kg	50.00		
27.	Providing and applying two coats Synthetic Enamel Painting Steel surface (High glass) over a coat of primer on Door	Sqm	4.32		
28.	Supplying, fitting and fixing 80 mm dia. PVC Rain Water Spout of 750 mm long with an Elbow fixed at One end of approved make of (medium duty) conforming to ASTM D - 1785 and threaded to match with GI Pipes as per IS: 1239 (Part - I) with all necessary accessories.	Nos	4		
29.	Supplying, fitting and fixing Orissa pattern water closet in white glazed vitreous chinaware of approved make in position complete excluding 'P' or 'S' trap 580mm x	Nos	4		

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	440mm as per specifications and direction of the Engineer -in - Charge.				
30.	Supplying, fitting and fixing white vitreous china best quality approved make wash basin with C.I. brackets on 75 mm X 75 mm wooden blocks, C.P. waste fittings of 32 mm dia., one approved quality brass C.P. pillar cock of 15 mm dia., C.P. chain with rubber.	Nos	1		
31.	Supplying, fitting and fixing 100 mm dia PVC pipes of approved make of (medium duty) conforming to ASTM D - 1785 and threaded to match with GI Pipes as per IS:1239 (Part - I). with all necessary accessories, specials viz. socket, bend, tee, union, cross, elbow, nipple, long screw, reducing socket, reducing tee, short piece etc. fitted with holder bats clamps, including cutting pipes, making threads, fitting, fixing etc. complete in all respect including cost of all necessary fittings as required, jointing materials and two coats of painting with approved paint in any position above ground. (Payment will be made on the centre line measurements of total pipe line including all specials. No separate payment will be made for accessories, specials. Payment for painting will be made separately)	RM	19.00		
32.	Supply of UPVC pipes (B-Type) & fixing conforming to IS - 13592-1992, 110 x 110 "P" trap	Nos	4		
33.	Supplying, fitting and fixing 20 mm dia PVC pipes of approved make of (medium duty) conforming to ASTM D - 1785 and threaded to match with GI Pipes as per IS:1239 (Part - I). with all necessary accessories, specials viz. socket, bend, tee, union, cross, elbo, nipple, long screw, reducing socket, reducing tee, short piece etc. fitted with holder bats clamps, including cutting pipes, making threads, fitting, fixing etc. complete in all respect including cost of all necessary fittings as required, jointing materials and two coats of painting with approved paint in	RM	34.00		

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	any position above ground. (Payment will be made on the centre line measurements of total pipe line including all specials. No separate payment will be made for accessories, specials. Payment for painting will be made separately)				
34.	Supplying fitting & fixing CP self-closing bib cock.	Nos	6		
35.	Construction of septic tank of different capacities as per approved drawing with 1st class brick work in cement mortar (1:4) including two 560 mm dia. R.C.C. manhole cover (heavy type) of approved make supplied, fitted and fixed in the 100mm thick R.C.C (1:1.5:3) top slab with necessary fittings, 20mm thick cement plaster (4 : 1) with neat cement finish to the internal surfaces and 15 mm thick cement plaster (4 : 1) to outside wall upto 200 mm below G.L floor finished with 25 mm thick grey artificial stone over 100 mm thick R.C.C(1:1.5:3) bottom slab including supplying, fitting and fixing all necessary specials, fittings, S.W. tees, C.I. foot rest etc. including excavation earth in all sorts of soil, shoring, bailing out and pumping out water as necessary, ramming, dressing the bed and refilling the sides of the tanks with earth, removing spoils, filling up the chamber with clear water, removing foreign materials from the chamber and including constructing attached inspection pit as per approved drawing and connecting all necessary pipes, joints etc. with internal plaster work and artificial stone flooring is to be done with admixture of water proofing compound @ 0.5% by weight of cement with all costs of labour and materials. Note:- (i) Finished level of Septic Tank should be 400 mm. from Ground Level. (ii) Height of 50 mm. Ventilation pipe & Mosquito proof mesh, should be followed as per IS:2470, Part- I. Payment will be made separately on the basis of actual height based on relevant I.S.Code. (20 user) with pakur variety specifications and direction of the Engineer –in – Charge.	Nos	1		

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36.	Soak well 2.5m deep 1m dia. IC 0.56m dia. with SAIL/TATA/RINL	Nos	1		
37.	Supplying, fitting, fixing, hoisting of 500 ltr. Capacity P.V.C. water storage tank of approved quality with closed top with lid (Black) - Multilayer including Punching holes.	Nos	2		
38.	Providing 35 mm thick (mix 1:2:4) with graded stone chips (6 mm nominal size) Screed concrete as water proofing treatment over new concrete roof surface including neat cementing and mixing water proofing compound.	Sqm	7.39		
Sub-total (Total of Sl. No. 1 to 38) :					
Less: Rebate, if any, @ _____% in ₹ :					
Net Amount ₹ :					
GST @ 18% of Net Amount (Subject to Change) ₹ :					
Total Amount for the construction of One Toilet Block ₹:					
Total Amount for the construction of Five Toilet Blocks ₹:					
Labour Welfare Cess@ 1% on Total Amount ₹:					
Gross Amount (Including GST & Labour Cess) ₹:					
Gross Amount in Words:					

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Notes:

- 1) The Tender will be finalized on the basis of **Lowest (L1) Bidder** from eligible bidders as per Section XI and as per other terms & conditions of the tender.
- 2) It is understood that, purchase preference will be given to the participating bidders registered as Class-I Local Suppliers as per **SIT provision for GIT clause No. 35.3** given under Section III: Special Instructions to Tenderers (SIT).
- 3) Rate should be quoted in MSTC Portal exactly as per the format given above. Multiple rates for single item, would lead to rejection of offer. Omission and/or missing of quote for any item will be treated as incomplete quote and hence will not be considered for Price-Comparison and will be liable for rejection.
- 4) Price bids with conditions / Counter conditions are liable for rejection.
- 5) **Bidders mentioning the price quoted for offered item/s in any place other than Price - Bid (PART-II) are liable for rejection of their bid.**
- 6) **Bidders are advised to sign on all the pages of the Price Bid.**
- 7) Bidders are required to quote the price within 2 decimal places. Price quoted with more than 2 decimal places will be rounded off to 2 decimal places for evaluation.
- 8) We confirm that there would not be any price escalation during the Period / Tenure of Contract / Delivery Schedule.
- 9) We confirm that, the rates quoted is inclusive of taxes as applicable and will remain firm & binding, no escalation on above on any account shall be admissible during the currency period of contract except for changes in statutory payments, for which documentary proof should be attached for claiming escalation, if any.
- 10) We confirm that we will abide by all Terms & Conditions of tender.
- 11) We confirm that tendered work will be executed as per specification and tender conditions.
- 12) We confirm that the Statutory Compliances and Responsibilities of the Contractor mentioned in the tender will be strictly adhered to.
- 13) The rates are quoted with all awareness of the site conditions and after going through the tender documents in details.

Thanking you,

Yours faithfully,

()

Seal

Name

Signature with date.

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The Tenderer should furnish specific answers to all the questions/ issues mentioned below. In case a question / issue do not apply to a tenderer, the same should be answered with the remark “not applicable”. Wherever necessary and applicable, the tenderer shall enclose certified copy as documentary proof/ evidence to substantiate the corresponding statement.

In case a tenderer furnishes a wrong or evasive answer against any of the under mentioned question / issues, its tender will be liable to be ignored.

Sl. No.	Query	Bidder's Response
1	Brief description of goods / services / works offered:	CONSTRUCTION OF TOILET BLOCK IN FIVE SCHOOLS OF PASCHIM MEDINIPUR DISTRICT
2	Name and address of the firm Telephone No. E-mail:	
3	Name & designation of the person who has been authorised to sign the tender documents on behalf of the bidder firm: Contact Telephone number: Mobile No: E-mail:	
4	Nature of the Firm: (Proprietorship/Partnership/Ltd. Company/Co-op. Society)	
5	Offer is valid for acceptance up to	120 Days from the date of opening of tender
6	Your GSTIN (Copy of registration to be enclosed):	
7	Your Permanent Income Tax A/c No. as allotted by the Income Tax Authority of Government of India: (Please attach certified copy of your latest / current Income Tax clearance certificate issued by the above authority)	
8	Please state whether business dealings with you currently stand suspended/ banned by any Ministry / Dept. of Government of India or by any State Govt. or by PSU.	Yes/No
9	Are you registered with central Purchase Organisation (CPO)?	
10	Status:	
a	Are you currently registered with the Central Purchase Organization, and/or as a Start-up as recognised by Department for Promotion of Industry and Internal Trade (DPIIT) and/or the present BRBNMPL and/or the Directorate of Industries of the concerned State Government for the goods quoted?	Yes/No
b	If YES , indicate the date up to which you are registered with	

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	Registration Number (Copy of registration to be enclosed)	
c	If YES , whether there is any monetary limit imposed on your registration?	
d	Are you currently registered under the Indian Companies Act, 2013 or any other similar Act? Please attach certified copy(s) of your registration status etc. in case your answer(s) to above queries is in affirmative.	Yes/No
11	Please indicate name & full address of your Banker(s) and enclose Bank Mandate Form:	
12	Whether the price Bid is signed and submitted as Part II kept in sealed cover with clear superscription on the envelope marking Tender details?	Yes/No
13	Whether required Bid security declaration in place of EMD is submitted along with the technical bid.	Yes/No
14	Whether all sections and pages of technical bid accepted, signed, numbered and submitted as Part I	Yes/No
15	We _____ name of the company confirm that we abide by all the terms & conditions of this tender and we don't have any counter conditions.	ACCEPTED
16	Necessary supporting documents/credentials fulfilling the criteria of the respective provisions of GOI policies under MII-2017 / Start-up, if eligible and if applicable, as per terms and condition of the Tender have been submitted along with the tender (Technical Bid).	Yes/No
17	Further, I/We also understand that if I/We do not fall under any of the Categories mentioned above, my/our Bid/Tender will be evaluated by BRBNMPL in the normal/usual manner without granting any benefits/exemptions under Government Policies as indicated above.	Yes/No

(Authorized Signatory of the bidder firm with date)

Name of Authorised Signatory:

Designation:

Address:

Duly authorized to sign tender for and on behalf of

M/s

Stamp of the tendering firm

(To be signed & stamped and submitted along with Techno-commercial Bid Part –I)

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SECTION XV: BANK GUARANTEE FORM FOR PERFORMANCE SECURITY

_____ [Insert Bank's Name, and Address of Issuing Branch or Office]

Beneficiary _____ [Insert Name and Address of BRBNMPL]

Date: -----

Performance Guarantee No. _____

Date.....

WHEREAS (Name and address of the supplier)
(Hereinafter called "the supplier") has undertaken, in pursuance of Contract no dated
..... to supply (description of goods and services) (herein after called "the Contract").

AND WHEREAS it has been stipulated by you in the said Contract that the supplier shall furnish you with
a bank guarantee by a scheduled commercial bank recognized by you for the sum specified therein as
security for compliance with its obligations in accordance with the Contract:

AND WHEREAS we have agreed to give the supplier such a bank guarantee;

NOW THEREFORE we hereby affirm that we are guarantors and responsible to you, on behalf of the
supplier, up to a total of _____ (amount of the guarantee in words and figures), and we undertake to
pay you, upon your first written demand declaring the supplier to be in default under the Contract and
without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid,
without your needing to prove or to show grounds or reasons for your demand or the sum specified
therein.

We hereby waive the necessity of your demanding me said debt from the supplier before presenting us
with the demand. We further agree that no change or addition to or other modification of the terms of
the Contract to be performed thereunder or of any of the Contract documents which may be made
between you and the supplier shall in any way release us from any liability under this guarantee and we
hereby waive notice of any such change, addition or modification.

We undertake to pay BRBNMPL up to the above amount upon receipt of its first written demand,
without BRBNMPL having to substantiate its demand.

This guarantee will remain in force for a period of sixty days after the date of all Contractual obligations
by the Contractor and any demand in respect thereof should reach the Bank not later than the above
date.

(Signature of the authorized officer of the Bank)

Name and designation of the officer

Seal, name & address of the Bank and address of the Branch

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(Address of BRBNMPL's office issuing the Contract)

Contract No dated

This is in continuation to this office' Notification of Award No. dated

1. Name & address of the Supplier:
2. BRBNMPL's Tender document No. dated and subsequent Amendment No. dated (if any), issued by BRBNMPL
3. Supplier's Tender No. dated and subsequent communication(s) No..... dated (If any), exchanged between the supplier and BRBNMPL in connection with this tender
4. In addition to this Contract Form, the following documents etc, which are included in the documents mentioned under paragraphs 2 and 3 above, shall also be deemed to form and be read and construed as part of this Contract:
 - a. General Conditions of Contract;
 - b. Special Conditions of Contract;
 - c. List of Requirements;
 - d. Technical Specifications;
 - e. Quality Control Requirements;
 - f. Tender Form furnished by the supplier;
 - g. Price Schedule(s) furnished by the supplier in its tender;
 - h. Manufacturers' Authorisation Form (if applicable for this tender);
 - i. BRBNMPL's Notification of Award

Note: The words and expressions used in this Contract shall have the same meanings as are respectively assigned to them in the conditions of Contract referred to above. Further, the definitions and abbreviations incorporated under Section - V - 'General Conditions of Contract' of BRBNMPL's Tender document shall also apply to this Contract.

5. Some terms, conditions, stipulations etc. out of the above-referred documents are reproduced below for ready reference:
 - (i) Brief particulars of the goods and services which shall be supplied / provided by the supplier are as under:

Schedule No.	Brief description of goods / services	Accounting unit	Quantity to be supplied	Unit Price (In Rs.)	Total price
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Any other additional services (if applicable) and cost thereof:

Total value (in figure) (In words)

(ii) Delivery schedule

(iii) Details of Performance Security

(iv) Quality Control

(a) Mode(s), stage(s) and place(s) of conducting inspections and tests.

(b) Designation and address of BRBNMPL's inspecting officer

(v) Destination and dispatch instructions

(vi) Consignee, including port consignee, if any

(vii) Warranty clause

(viii) Payment terms

(ix) Paying authority

.....

(Signature, name and address of BRBNMPL's authorized official)

For and on behalf of

Received and accepted this Contract

(Signature, name and address of the supplier's executive duly authorized to sign on behalf of the supplier)

For and on behalf of

(Name and address of the supplier)

.....

(Seal of the supplier)

Date:

Place:

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(Refer to clause 24.2 of GIT)

To
The Senior General Manager
Bharatiya Reserve Bank Note Mudran Private Limited
P.O. RBNML - 721132, Salboni
Dist. Paschim Medinipur, West Bengal

Subject: Authorization for attending bid opening on _____ (date) in the Tender of

Following persons are hereby authorized to attend the bid opening for the tender mentioned above
on behalf of _____ (Bidder) in order of preference given below:

Order of Preference	Name	Specimen Signatures
I.		
II.		
Alternate Representative		
Signature of Bidder or Officer authorized to sign the bid Documents on behalf of the bidder		

Note:

1. Maximum of two representatives will be permitted to attend bid opening. In cases where it is restricted to one, first preference will be allowed. Alternate representative will be permitted when regular representatives are not able to attend.
2. Permission for entry to the hall where bids are opened may be refused in case authorization as prescribed above is not produced.

**Signature of bidder with date and seal /Officer authorised to sign bid document on behalf of
the bidder**

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(To be submitted by Contractor's on their letter Head)

Name and Address of the Firm:

Bill No:

Dated:

To,

The Senior General Manager
Bharatiya Reserve Bank Note Mudran Private Limited
P.O. RBNML - 721132, Salboni,
Dist. Paschim Medinipur, West Bengal.

Invoice / Bill No. & Date	
PAN No.	
GST No.	
BRBNMPL GST No	

Sub: Submission of Bill for payment

S. No.	Work Order No: & Date	Item Description	Quantity	Rate (Rs.)	Amount	Amount in Words
1						
Total (Including all taxes) - A separate Detail measurement sheet is to be attached along with this bill.						
2.	Work order amount: `					
3	Type of bill:					
4	Area of work:					
5	Starting date of work :					
6	Schedule date of completion:					
7	Actual date of completion:					
8	Reasons for delay:					
9	Liquidated damage (if any) : (For any delay beyond specified schedule time period)					
10	DLP Period:					
11	EMD :					
12	Security Deposit:					
13	Any other details/Remarks:					

I hereby certify that the payment being claimed is strictly in terms of the contract and all the obligations on the part of the supplier for claiming that payment has been fulfilled as required under the contract.

Signature and Stamp of Contractor

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{The bidder is advised to submit the details below along with relevant mandatory documents. All the documents to be signed with proper seal by Authorised person who is signing the tender / bid documents on behalf of the bidder firm}

1. Financial standings (as per Section-IX):

Sr. No.	Financial Year	Annual Turnover (Rs.)	Net worth (+/-) (Rs.)	Remarks	ITR copy enclosed (Please tick)
a.	2019-20				
b.	2020-21				
c.	2021-22				
Avg. Annual Turnover->					
Required Average Annual Turnover ≥ ₹6.46 Lakh					

Note (if any): _____

2. Details of Tender Fee and Earnest Money Deposit:

Sl. No.	Particulars	Tender Fee	Earnest Money Deposit
a.	Amount:	Nil	₹43000/-
b.	DD/BC/NEFT/RTGS transaction/BG No. and date/ Other Electronic Modes using UPI id/ UPI QR code		
c.	Drawn on Bank: Branch :		
d.	Valid up to:		
e.	Original instruments submitted (Y/N)		
f.	Exempted (if any) under:-		
g.	Remarks		

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**3. I have also enclosed the following annexures and documents as per Section IX
Qualification/ eligibility criteria:**

- a) Annexure - B [regarding blacklisting / debarment and confidentiality statement]
- b) Annexure - C “GST Registration details”
- c) Annexure - D “NEFT Mandate form”
- d) Annexure - E “Bid security declaration” or EMD as applicable.
- e) Annexure - F “Declaration Regarding Restrictions on Procurement from a Bidder of a Country which shares a Land Border with India”.
- f) Declaration & Undertaking by Entities seeking purchase preference under Make In India Policy / Registration with GeM to be submitted as per Annexure - 4 (if applicable).
- g) Filled in Section VII: Compliance statement.
- h) Filled in Section XII: Questionnaire.
- i) An authenticated copy of the document which authorizes the signatory to commit on behalf of the firm shall accompany the offer as per clause No. 20.1 of GIT.

I/We declare that the information given above is true and any mis-statement, misrepresentation, or suppression of facts in connection with the above undertaking may entail rejection of the bid and cancellation of contract, if awarded.

(Authorised Signatory of the bidder firm with date)

(Seal)

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ANNEXURE – B

To Whomsoever It May Concern

This is to confirm that we M/s._____ have not been blacklisted / debarred by BRBNMPL/Government of India/PSU in the past 5 years.

This is to inform that we, M/s._____, had been blacklisted / debarred by _____ from _____(date) to _____(date) in the past 5 years. We further confirm that we do not stand blacklisted/debarred as on the date of tender opening.

[Please strikeout whichever statement is not applicable]

Dated this ____ day of ____

.....
(Authorized Signatory of the bidder firm with date)

Name of Authorized Signatory:

Designation:

Confidentiality Statement

“The information, which is contained in this document will not, in whole or in part be reproduced, transferred to other documents/electronic media or disclosed to others without written consent of BRBNMPL”. We shall also undertake to maintenance secrecy, exclusivity and confidentiality of the high security currency printing environment of BRBNMPL.

Dated this ____ day of ____

.....
(Authorized Signatory of the bidder firm with date)

Name of Authorized Signatory:

Designation:

(Seal)

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GSTIN / UIN	
PAN	
NAME OF THE SUPPLIER (as per PAN / Legal Name of Business)	
TRADE NAME (as per GST certificate)	
ADDRESS	
STATE	
COUNTRY	
PINCODE	
Constitution of Business	
Taxpayer Type	(i) REGULAR (ii) COMPOSITION (iii) CONSUMER (iv) UNREGISTERED
PARTY TYPE	(i) DEEMED EXPORT (ii) SEZ (iii) NOT APPLICABLE (N.A)
IS A e COMMERCE OPERATOR (YES / NO)	YES / NO

ITEM DESCRIPTION	HSN / SAC CODE	SGST / CGST / IGST / UTGST	RATE OF GST %

(Authorised Signatory of the bidder firm with date)

(Seal)

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ANNEXURE – D**NATIONAL ELECTRONIC FUND TRANSFER (NEFT)****MODEL MANDATE FORM**

(Investor / Customer's option to receive payments through Credit Clearing Mechanism)

Name of the Scheme and the periodicity of payment

No.

1	Investor / Customer's Name		
2	Particulars of Bank account		
	A	Name of the Bank	
	B	Name of the branch	
		Address	
		Telephone No	
		Whether Bank branch is NEFT enabled	
	C	Code number of the bank and branch appearing on the MICR Cheque issued by the bank	
	D	Type of the account (SB, Current or Cash Credit)	
	E	Ledger and Ledger Folio number	
	F	Account number (as appearing on the Cheque book)	
	G	RTGS / IFSC Code No.	
	(In lieu of the bank certificate to be obtained as under, please attach a blank cancelled cheque or photocopy of a cheque or front page of your Savings bank passbook issued by your bank for verification of the above particulars)		
3	Date of effect		

I hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, I would not hold the user institution responsible. I have read the option invitation letter and agree to discharge the responsibility expected of me as a participant under the scheme.

(.....)

Signature of the Investor / Customer

Date:

Certified that the particulars furnished above are correct as per our records.

Bank's Stamp

Date:

(.....)

Signature of the authorized official of the Bank

BHARATIYA RESERVE BANK NOTE MUDRAN (P) LIMITED

(Wholly owned subsidiary of Reserve Bank of India)

RBNM P.O. Salboni, Dist. Midnapore (W), West Bengal, Pin Code 721132

**TENDER DOCUMENT FOR “CONSTRUCTION OF TOILET BLOCK IN FIVE SCHOOLS
OF PASCHIM MEDINIPUR DISTRICT”**

T.E No. 005/SAL/CSR/2023-24, dated 16/12/2023

SAL/FF/PUR/F/01/08

ANNEXURE - E

(To be submitted on the Bidder's Company's letterhead)
BID SECURITY DECLARATION IN LIEU OF EARNEST MONEY DEPOSIT

To
The Senior General Manager
BRBNMPL, Salboni

Sub: Submission of Bid Security Declaration in Lieu of Earnest Money Deposit against Tender No. 005/SAL/CSR/2023-24, dated 16/12/2023 for “CONSTRUCTION TOILET BLOCK IN FIVE SCHOOLS OF PASCHIM MEDINIPUR DISTRICT”.

Dear Sir,

1. I/We have downloaded / obtained the tender document for the above mentioned “Tender/Work” from the BRBNMPL Portal.
2. I/We understand that according to terms and conditions of this tender, bid must be supported by a bid security, which may be in the form of Bid Security Declaration.
3. I/We hereby undertake that if in case I/We withdraw or modify my/our Bid during the period of validity or if I/We are awarded the Contract and I/We fail to sign the Contract (NoA / LoI / P.O. / W.O. / Agreement etc.) or to submit a performance security before the deadline defined in the request for bids document then I/We will be suspended for the period of 1 (ONE) year from being eligible to submit Bids to BRBNMPL, Salboni.
4. I/We understand that this Bid Security Declaration shall cease to be valid under the following circumstances:
 - i. I am/we are declared ineligible/ unsuccessful or
 - ii. I am/ We are declared as successful bidder and I/we have furnished the Performance Security and Signed the Contract within the stipulated time.

Place: _____ Signature: _____

Date: _____ Name: _____

Designation: _____

Authorized Signatories

Seal

(To be filled, signed & stamped and submitted along with Techno-commercial Bid Part-I)

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ANNEXURE - F

(To be submitted on the Bidder's Company's letterhead)

**DECLARATION REGARDING RESTRICTIONS ON PROCUREMENT FROM A BIDDER OF A COUNTRY
WHICH SHARES A LAND BORDER WITH INDIA**

To
The Senior General Manager
BRBNMPL, Salboni

**Sub: Declaration Regarding Restrictions on Procurement from a Bidder of a Country which
shares a Land Border with India**

Ref: Tender No. 005/SAL/CSR/2023-24, dated 16/12/2023

Dear Sir,

I/We declare that

1. "I/We have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India; I/We certify that M/s (Name of Bidder) is not from such a country or, if from such a country, has been registered with the Competent Authority. I hereby certify that M/s (Name of Bidder) fulfill/s all requirements in this regard and is eligible to be considered.

[Where applicable, evidence of valid registration by the Competent Authority shall be attached.]"

Further I/We declare that

2. "I/We have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India and on sub-contracting to Contractors from such countries; I/We certify that M/s (Name of Bidder) is not from such a country or, if from such a country, has been registered with the Competent Authority and will not sub-contract any work to a Contractor from such countries unless such Contractor is registered with the Competent Authority. I/We hereby certify that M/s (Name of Bidder) fulfil/s all requirements in this regard and is eligible to be considered.

[Where applicable, evidence of valid registration by the Competent Authority shall be attached.]"

Place: _____ Signature: _____

Date: _____ Name: _____

Designation: _____

Authorized Signatories

Seal

(To be filled, signed & stamped and submitted along with Techno-commercial Bid Part-I)

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ANNEXURE – 1

Salient features of ‘Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012’

CONDITIONS FOR MICRO AND SMALL ENTERPRISES (MSEs)

1. MSEs must be registered with any of the following in order to avail the benefits / preference available under MSEs Order, 2012: -
 - District Industries Centres (DIC)
 - Khadi and Village Industries Commission (KVIC)
 - Khadi and Village Industries Board
 - Coir Board
 - National Small Industries Corporation (NSIC)
 - Directorate of Handicraft and Handloom
 - Any other body specified by Ministry of MSME (MoMSME)
 - Udyog Aadhaar Acknowledgment / Udyog Aadhaar Memorandum issued by MoMSME
2. MSEs participating in the tender must submit valid & authorised copy of certificate of registration with any one of the above agencies. In case of bidders submitting DIC registration certificate, they shall attach original **notarised copy of the DIC certificate**.
3. The registration certificate issued from any one of the above agencies must be valid as on Bid closing date of the tender. Bidder shall ensure validity of registration certificate in case bid closing date is extended.
4. The MSEs who have applied for registration or renewal of registration with any of the above agencies/bodies, but have not obtained the valid certificate as on closing date of the tender, are not eligible for exemption/preference. Where validity of such certificates such as NSIC certificate has lapsed, it shall be the responsibility of the bidder to seek renewal from the concerned Govt. agency before such expiry. *However, documentary evidence seeking extension before the lapse of validity of such certificate and an authorization letter from the Govt. agency having received application for renewal submitted before the bid closing date shall be accepted.*
5. **Manufacturer for tendered items / Service provider of tendered services:** The MSE bidder must be Manufacturer who is capable of manufacturing tendered items for procurement / Service provider who is capable of rendering the tendered services by themselves to avail the benefits under MSEs Order, 2012. Traders/dealers/resellers/ distributors/authorized agents will not be considered for availing benefits under MSEs Order, 2012 as per guidelines issued by MoMSME.
6. The MSEs registered with above mentioned agencies / bodies are exempted from payment of Earnest Money Deposit (EMD) & Tender fees.
7. **Relaxation of Norms for Micro & Small Enterprises (MSEs):** Pre-qualification criteria with respect to Prior Turnover and Prior experience may be relaxed for Micro & Small Enterprises as per GOI guidelines subject to meeting of quality and technical specifications.

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8. However, there may be circumstances like procurement of items/services related to public safety, health, critical security operations and equipment, etc., wherein BRBNMPL reserves the right to not consider relaxation of Prior Turnover and Prior Experience for Micro and Small Enterprises.
9. Items which are reserved for exclusive purchase from MSEs shall be procured from Micro and Small Enterprises as per Public Procurement Policy.
10. Subject to meeting terms and conditions stated in the tender document, *at least 25%* of the total quantity of the tender is earmarked for MSEs registered with above mentioned agencies / bodies.
11. In case MSE bidder is L1, entire value of the tender is to be ordered on the L1 MSE bidder.
12. In tender, participating MSEs quoting price within price band of L1 + 15% shall also be allowed to supply a portion of requirement by bringing down their price to L1 price in a situation where L1 price is from someone other than a MSE and such MSE shall be allowed to supply at *least 25%* of the total tendered value (where the tender quantity can be split).
13. In case of more than one such MSEs are in the price band of L1 + 15% and matches the L1 price, the supply may be shared proportionately if the job can be split.
14. In case the tendered quantity cannot be split, MSE shall be allowed to supply total tendered quantity provided their quoted price is within a price band of L1 + 15% and they match the L1 price.
15. If the quantity cannot be split and there are more than one eligible MSE bidders (price band within L1+15%) then the opportunity to match the L1 rate of the tender shall be given first to MSE (who have quoted lowest rate among the MSEs within the price band of L1+15%) and the total quantity shall be awarded to him after matching the L1 price of the tender.
16. If the MSE who have quoted lowest rate among the MSEs in the price band of L1 + 15% do not agree to match the rate of L1 of the tender, then the next ranked MSE bidder who has quoted within the price band of L1 + 15% in order shall be given chance to match the rate of L1 for award of the quantity/order.
17. For more clarity in this regard, following table is furnished: -

Type of Tender	Price quoted by MSE	Finalization of tender
Can be Split	L1	Full order on MSE
	Not L1 but within L1+15%	At least 25% order on MSE subject to matching L1 price
Cannot be split	L1	Full Order on MSE
	Not L1 but within L1+15%	Full Order on MSE subject to matching L1 price

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18. The purchase preference to MSEs is not applicable for works contracts where supply of goods not produced by MSEs is also involved.
19. **Special provision for MSEs owned by SC & ST entrepreneurs:** Out of the 25% target of annual procurement from MSEs, 4% shall be earmarked for procurement from MSEs owned by SC & ST entrepreneurs. In the event of failure of such MSEs to participate in the tender process or meet the tender requirements and L1 price, 4% sub-target so earmarked shall be met from other MSEs.
20. To qualify for entitlement as SC/ST owned MSE, the SC/ST certificate issued by District Authority in addition to certificate of registration with any one of the agencies mentioned in paragraph 1 above. Alternatively, the bidder shall be responsible to furnish necessary documentary evidence for enabling BRBNMPL to ascertain that the MSE is owned by SC/ST entrepreneurs. MSE owned by SC/ST is defined as:
 - In case of Proprietary MSE, proprietor(s) shall be SC/ST
 - In case of Partnership MSE, the SC/ST partners shall be holding at least 51% shares in the enterprise
 - In case of Private Limited Companies, at least 51% share shall be held by SC/ST promoters
21. **Special provision for MSEs owned by women entrepreneurs:** Out of the 25% target of annual procurement from MSEs, 3% shall be earmarked for procurement from MSEs owned by women entrepreneurs *in addition to* 4% earmarked for MSEs owned by SC/ ST entrepreneurs. MSE owned by Women is defined as:
 - In case of Proprietary MSE, proprietor(s) shall be Women
 - In case of Partnership MSE, the Women partners shall be holding at least 51% shares in the enterprise
 - In case of Private Limited Companies, at least 51% share shall be held by Women promoters
22. Micro & Small Scale Enterprises have to submit a declaration and undertaking along with their offer as per *Declaration & Undertaking by Entities seeking purchase preference under Make in India Policy / Registration with GeM* on the **Company/ Firm's letter head as per the format specified in Annexure – 4.**

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ANNEXURE - 2

CONDITIONS FOR START-UP COMPANIES

1. Subject to meeting of Quality and Technical specifications, BRBNMPL may consider allowing the participation of “Start-up” companies with capability to execute the supply/ services, as per technical specifications / perform the job as per scope of work specified in the tender and subject to meeting extant & relevant guidelines of Government of India. This should be confirmed and substantiated in the techno-commercial bid.
2. The bidder who intends to participate as “Start-up” Company should enclose the Certificate of Recognition issued by Department for Promotion of Industry and Internal Trade (DPIIT), Ministry of Commerce & Industry, Govt. of India during submission of Techno-commercial bid.
3. Start-ups registered with DPIIT are exempted from payment of Earnest Money Deposit (EMD) & Tender fees.
4. Prequalification Criteria with respect to Prior Turnover and Prior Experience may be relaxed for Start-ups as per the GOI guidelines.
5. However, there may be circumstances like procurement of items/services related to public safety, health, critical security operations and equipment, etc. wherein BRBNMPL reserves the right to not consider relaxation of Prior Turnover and Prior Experience for Start-up Companies as per GoI guidelines.
6. Start-up Companies who are also registered as MSEs and wish to avail the benefits as applicable to MSE, shall submit relevant documents covered under Conditions for Micro and Small Enterprises elsewhere in this tender.
7. Start-up Companies have to submit a declaration and undertaking along with their offer as per *Declaration & Undertaking by Entities seeking purchase preference under Make in India Policy / Registration with GeM on the **Company / Firm’s letter head as per the format specified in Annexure - 4.***

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- As per the revised Order, suppliers have been classified as ‘Class-I local supplier’, ‘Class-II local supplier’ and ‘Non-local supplier’ as defined below *(para 2 of order)*: -
 - ‘Class-I local supplier’ - supplier or service provider whose Goods, Services or Works has local content equal to or more than 50% - *shall get purchase preference* provided quoted price falling within margin of price preference i.e. within L1 + 20%
 - ‘Class-II local supplier’ - supplier or service provider whose Goods, Services or Works has local content more than 20% but less than 50% - *shall not get any purchase preference*
 - ‘Non-local supplier’ - supplier or service provider whose Goods, Services or Works has local content less than or equal to 20% - *shall not get any purchase preference*
- Other important definitions *(para 2 of order)*: -
 - ‘Local content’- means the amount of value added in India i.e. total value of the item (excluding local taxes) minus the value of import content in the item (including customs duty) as a proportion of the total value of the item, in percent
 - ‘Margin of purchase preference’ – means the maximum extent to which the price quoted by a ‘Class-I local supplier’ can be above L1 price for the purpose of purchase preference. The margin of purchase preference shall be 20%
- Different procurement scenarios in procurement of Goods, Services or Works *(para 3 of order)*:
-

S/N	Scenario	Tender Type	Tender value	Eligible bidder	Relaxation
1	There is sufficient local capacity and competition	OTE/NCB	Any value	‘Class-I local supplier’	Relaxation (as per para 10 (a) and (b) of order)
2	There isn’t sufficient local capacity and competition	OTE/NCB	< ₹200 crore	‘Class-I local supplier’ ‘Class-II local supplier’	Relaxation (as per para 10 (a) and (b) of order)
		GTE/ICB	Any value*	‘Class-I local supplier’ ‘Class-II local supplier’ ‘Non-local supplier’	Relaxation (as per para 10 (a) and (b) of order) to Class-I and Class-II local suppliers

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* For tender value < ₹200 crore, GTE/ICB shall not be issued except with the approval of Competent Authority as per amended Rule 161 (iv) of GFR 2017

4. Procedure for purchase preference to ‘Class-I local supplier’ applicable for procurement scenario 2 in para 3 above is explained below in brief *(para 3A (b) and (c) of order)*: -

i. Procurement of Goods and Works which are *divisible* in nature (e.g. consumables): -

- If L1 is ‘Class-I local supplier’ – 100% awarded to L1
- If L1 is *not* ‘Class-I local supplier’ – 50% awarded to L1
 - Remaining 50% awarded to lowest bidder among ‘Class-I local supplier’ falling within L1+20% subject to matching L1 price
 - If unable to match L1 price or accepts less than offered quantity, next lowest ‘Class-I local supplier’ bidder within L1+20% is invited to match L1 price for remaining quantity and so on and Contract will be awarded accordingly
 - If some quantity is left uncovered on ‘Class-I local supplier’, then such balance quantity can be ordered on the original L1 bidder

ii. Procurement of Goods and Works which are *not divisible* in nature (e.g. Varnish Plant) and procurement of Services where bid is evaluated on price alone: -

- If L1 is ‘Class-I local supplier’ – 100% awarded to L1
- If L1 is *not* ‘Class-I local supplier’
 - Lowest bidder among ‘Class-I local supplier’ falling within L1+20% is invited to match L1 price – Contract awarded subject to matching L1 price
 - If unable to match L1 price, next lowest ‘Class-I local supplier’ bidder within L1+20% is invited to match L1 price and so on and Contract will be awarded accordingly
 - If none of the ‘Class-I local supplier’ bidder within L1+20% is unable to match L1 price, Contract awarded to original L1 bidder

5. **Verification of local content:** Verification of local content will be as per “**para 9**” (a) & (b) of DPIIT order No. P-45021/2/2017-B.E.-II dated 04.06.2020.

The Class-I local supplier/Class-II local supplier at the time of tender, bidding or solicitation shall be required to indicate percentage of local content and provide self-certification (**as per format given below on the manufacturers Company letter head**) that the item required to indicate percentage of the local content requirement for Class-I local supplier/Class-II local supplier as the case may be. They shall also give details of the location(s) at which the local addition is made.

“We _____ (Name of Manufacturer/Supplier) undertake that we meet the mandatory minimum Local Content (LC) requirement i.e. _____ for claiming purchase preference linked with Local Contents under the Govt. policy against under tender no. _____.”

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In cases of procurement for a value in excess of Rs.10 crores, the Class-I local supplier/Class-II local supplier shall be required to provide a certificate from the statutory auditor or cost auditor of the Company (in case of companies) or from a practicing cost accountant or practicing chartered accountant (in respect of suppliers other than companies) giving the percentage of local content.

6. False declarations (Para 9 (f) & (g) of DPIIT order),

False declarations will be breach of the code of Integrity under Rule 175(1)(i)(h) of the General Financial Rules for which bidder or its successors can be debarred for up to two years as per Rule 151 (iii) of the General Financial Rules along with such other actions as may be permissible under law.

7. A supplier who has been debarred by any procuring entity for violation of this Order shall not be eligible for preference under this Order for procurement by any other procuring entity for the duration of the debarment. The debarment for such other procuring entities shall take effect prospectively from the date on which it comes to the notice of other procurement entities.

8. Relaxations in Eligibility Criteria (Para 10 (a) & (b) of DPIIT) order) No. P-45021/2/2017-B.E.-II dated 04.06.2020.

Bidders under Make in India scheme are exempted to provide any proof of supply in other countries or proof of exports w.r.t. experience and past performance criteria, subject to meeting of quality and technical specifications mentioned in this Tender.

9. Besides above, the bidders have to submit a declaration and undertaking along with their offer as per *Declaration & Undertaking by Entities seeking purchase preference under Make in India Policy / Registration with GeM on the Company / Firm's letter head as per the format specified in Annexure - 4.*

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ANNEXURE – 4**Declaration & Undertaking by Entities seeking purchase preference under Make In India Policy
/ Registration with GeM**

(To be submitted on the Company letter head)

Date:

Sl. No	Particulars	Details
1	Is your organization Proprietary / Partnership / Private Limited Company / Public Limited Company / Others
2	Does your organization belong to Class-I Local Supplier / others (Please tick mark appropriate box. Bidders may tick more than one, if eligible)	<input type="checkbox"/> Class-I Local Supplier <input type="checkbox"/> Others
3	Has your firm/organization registered your items/services in Government e-Marketplace (GeM)	<input type="checkbox"/> Yes <input type="checkbox"/> No
4	In case you are claiming benefits under Make in India Policy, whether you are meeting the minimum local content as mentioned in the tender document/ concerned Ministry guidelines/Policy.	<input type="checkbox"/> Yes, Local Content _____ % <input type="checkbox"/> Not applicable for this tender

Declaration: I/We hereby declare that the above data submitted are true and back-up documents are attached as proof of the same. In case any submitted data are found to be incorrect/false, my/our bid is liable to be rejected and I/we am/are liable for suitable actions as per relevant BRBNMPL Policy.

I/We also understand that in case I/we am/are not claiming benefits under Make in India Policy as per tender requirements, then purchase preference shall apply to other bidders who have quoted accordingly as per policy.

A. Declaration in case of MSE Bidders / Start-up Companies

In terms of Tender Conditions applicable for Micro & Small Enterprises (MSEs) / Start-ups, we hereby declare as under: -

- We are a Micro / Small Enterprise, as on bid closing date of this tender.
- MSE certificate submitted by us is authentic & valid as on bid closing date of this tender.
- We are a 'Start-up' company and we are enclosing copy of certificate of recognition issued by Department for Promotion of Industry and Internal Trade, Ministry of Commerce and Industry, Govt. of India.

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- d. We are a Micro / Small Enterprise which is owned by SC-ST/women entrepreneurs and we are submitting valid documentary evidence for the same.

B. Declaration in case of entities seeking purchase preference under Make in India Policy

We have read carefully the terms and conditions for availing the benefits of purchase preference under Make in India Policy and we are meeting all the requirements of Local Content and duly certified documents for proving the stipulated local content along with details of the location(s) where local value addition is made as mentioned in this document are enclosed.

We declare the above details are true. In case any of the details are found to be false/untrue, our offer will be liable for rejection /cancellation of order/subjected to appropriate actions as per tender Terms & Conditions.

.....

Authorized Signatory

(With Company Seal & Signature)

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ANNEXURE - 5

**PERFORMANCE BANK GUARANTEE ISSUED ON BEHALF OF HOLDING COMPANY FOR
SATISFACTORY PERFORMANCE OF CONTRACT BY ITS SUBSIDIARY COMPANY**

(Name of the Bank and Address of the issuing branch)

Date: _____

Name and Address of the Beneficiary:

Bharatiya Reserve Bank Note Mudran Private Limited

P.O. RBNML - 721132, Salboni,

Dist. Paschim Medinipur, West Bengal

Name / Number of Tender/Contract: _____

Performance Bank Guarantee No: _____

Performance Bank Guarantee Value: _____

Performance Bank Guarantee Validity: _____

WHEREAS, _____ (“**Bidder**”), the wholly owned subsidiary of our constituent _____ (“**Holding Company**”) has submitted its offer in response to your *Notice Inviting Tender* bearing no. _____ dated _____ for supply of _____ and has been selected by you as the ‘*successful bidder*’. Subsequently, you have issued a letter of engagement bearing no. _____ dated _____ to the Bidder.

WHEREAS, we have been informed that it has been stipulated by you in the tender documents that the holding Company of the Bidder, shall furnish you with (i) an undertaking to provide ‘*Financial Support*’ to the Bidder; and (ii) an unconditional and irrevocable Bank Guarantee (“**Guarantee**”) by a Scheduled Commercial Bank recognized by you as security by the Holding Company for compliance by the Bidder of its obligations under the Contract to be executed between yourselves and the Bidder for supply of _____ (“**Contract**”).

AND WHEREAS, pursuant to the undertaking bearing reference no. _____ dated _____ given by the Holding Company, the Holding Company has approached us to provide a Guarantee which we have agreed to, as below:-

NOW THEREFORE, we affirm that, we, as the guarantors hereby extend our guarantee and undertake to indemnify you on behalf of the Bidder and the Holding Company, without any demur, cavil or argument up to a sum of _____ /- (Rupees _____ Only) upon your first written demand declaring the Bidder to be in default under the Contract.

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This unconditional Guarantee shall come into full force and effect on the date of execution of the Contract or the date of issue of Notification of Award of Contract, whichever is earlier.

This Guarantee shall apply and be supplemental to the Contract as amended, modified or varied by you and the Bidder from time to time. The Holding Company hereby authorizes the Bidder to agree to any such amendment, modification or variation, the due performance and compliance with which the Bidder is guaranteed herein. The Holding Company's obligations and liabilities under this Guarantee shall not be discharged by any allowance of time or other indulgence whatsoever.

We hereby unconditionally and irrevocably undertake to pay you a sum of Rs. _____ /- (Rupees _____ Only), upon receipt of your written demand, without you having to substantiate or prove your demand. We further agree that such demand shall be final and binding on us notwithstanding any dispute or suit or other legal proceedings including arbitration pending before any court, tribunal or arbitrator.

This unconditional and irrevocable Guarantee shall remain in full force and effect until all of the Bidder's duties, obligations (including warranty obligations) and liabilities under the Contract have been discharged, of which you will be the sole judge and for a further period of 90 (Ninety) days thereafter or 90 (Ninety) days from the date of earlier termination of the Contract and any demand in respect thereof should reach the Bank not later than the above date.

Signature of the authorized officer of the Bank

_____ (Name)

_____ (Designation)

Seal and Address of the Bank

BHARATIYA RESERVE BANK NOTE MUDRAN (P) LIMITED

(Wholly owned subsidiary of Reserve Bank of India)

RBNM P.O. Salboni, Dist. Midnapore (W), West Bengal, Pin Code 721132

**TENDER DOCUMENT FOR “CONSTRUCTION OF TOILET BLOCK IN FIVE SCHOOLS
OF PASCHIM MEDINIPUR DISTRICT”**

T.E No. 005/SAL/CSR/2023-24, dated 16/12/2023

SAL/FF/PUR/F/01/08

ANNEXURE - 6

ON THE LETTER HEAD OF THE HOLDING COMPANY

Ref. :- _____

Date: _____

To

The Senior General Manager

Bharatiya Reserve Bank Note Mudran Private Limited

P.O. RBNML - 721132, Salboni

Dist. Paschim Medinipur, West Bengal

Dear Sir,

Undertaking to provide financial support to our wholly owned subsidiary

We, _____ agree to provide financial support to our wholly owned subsidiary, _____ (“**Bidder**”), who is participating in the tender floated by you bearing no. _____ for the supply of _____ (“**Tender**”).

We confirm and undertake that our financial standing credentials can be clubbed with that of the Bidder in order to enable it to qualify the financial standing criteria stipulated in the Tender documents. We enclose the necessary documents to enable you to assess and confirm our financial standing.

We further agree and undertake to furnish to you a suitable performance bank guarantee and indemnify you and hold you harmless in the event the Bidder fails to perform its obligations under the Tender.

We, hereby, undertake to make available to the Bidder the required financial resources to enable compliance by the Bidder with the Tender and the Contract that may be awarded pursuant to the bid, if successful.

_____ (Name)

_____ (Designation)

Enclosures: -

1. Copy(s) of our Certificate of Incorporation and that of the Bidder;
2. Copy(s) of Form MGT-7 (*i.e. Annual Return*) filed by us and the Bidder for the latest financial year;
3. Copy of our Permanent Account Number Card;
4. Copy(s) of our Consolidated Financial Statement for the last three financial years.
5. Copy of shareholders agreement, if any
6. Copy of Memorandum and Articles of Association/Partnership deed of bidding entity.

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ANNEXURE - 7: Model Clauses for Tenders

1. Any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority.
2. "Bidder" (including the term 'tenderer', 'consultant' or 'service provider' in certain contexts) means any person or firm or company, including any member of a consortium or joint venture (that is an association of several persons, or firms or companies), every artificial juridical person not falling in any of the descriptions of bidders stated hereinbefore, including any agency branch or office controlled by such person, participating in a procurement process.
3. "Tender" will include other forms of procurement, except where the context requires otherwise.
4. "Bidder from a country which shares a land border with India" means: -
 - a. An entity incorporated, established or registered in such a country; or
 - b. A subsidiary of an entity incorporated, established or registered in such a country; or
 - c. An entity substantially controlled through entities incorporated, established or registered in such a country; or
 - d. An entity whose *beneficial owner* is situated in such a country; or
 - e. An Indian (or other) agent of such an entity; or
 - f. A natural person who is a citizen of such a country; or
 - g. A consortium or joint venture where any member of the consortium or joint venture falls under any of the above
5. The beneficial owner for the purpose of 4 above will be as under:

In case of a company or Limited Liability Partnership, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person, has a controlling ownership interest or who exercises control through other means. Explanation-

 - a) "Controlling ownership interest" means ownership of or entitlement to more than twenty-five per cent. of shares or capital or profits of the company;
 - b) "Control" shall include the right to appoint majority of the directors or to control the management or policy decisions including by virtue of their shareholding or management rights or shareholder agreements or voting agreements;
 - c) In case of a partnership firm, the beneficial owner is the natural person(s) who, whether acting alone or together, or through one or more juridical person, has ownership of entitlement to more than fifteen percent of capital or profits of the partnership;
 - d) In case of an unincorporated association or body of individuals, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person, has ownership of or entitlement to more than fifteen percent of the property or capital or profits of such association or body of individuals;
 - e) Where no natural person is identified under (i) or (ii) or (iii) above, the beneficial owner is the relevant natural person who holds the position of senior managing official;

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- f) In case of a trust, the identification of beneficial owner(s) shall include identification of the author of the trust, the trustee, the beneficiaries with fifteen percent or more interest in the trust and any other natural person exercising ultimate effective control over the trust through a chain of control or ownership.
6. An “Agent” is a person employed to do any act for another, or to represent another in dealings with third person.
7. The successful bidder shall not be allowed to sub-contract works to any contractor from a country which shares a land border with India unless such contractor is registered with the Competent Authority. The definition of "contractor from a country which shares a land border with India" shall be as in paragraph 4 above.
8. A bidder is permitted to procure raw material, components, subassemblies etc. from the vendors from countries which share a land border with India. Such vendors will not be required to be registered with the Competent Authority as it is not regarded as "sub-contracting". However, in case a bidder has proposed to supply finished goods procured directly / indirectly from the vendors from the countries sharing land border with India, such vendor will be required to be registered with the Competent Authority.

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Bidder is required to submit the channel for escalation of service request in case of delay or unsatisfactory resolution of request, monitoring of Service/Work Levels shall be as per below table:

Sl. No.	Name & Designation of Contact person	Address with Contact No., E-mail and Fax No. (if any)	To be contacted on Service Delay of No. of Days	Any Other Information

(Authorised Signatory of the bidder firm with date)

(Seal)

(To be filled, signed & stamped and submitted along with Techno-commercial Bid Part-I)

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ANNEXURE - 9

Undertaking for Compliance

This is to confirm that M/s._____ shall depute *Site Supervisor with minimum 05 year’ experience* in execution of ‘Civil works/roofing works carried out at higher heights/ experience in structural steel works/civil repair & maintenance works’.

Experience certificate/s shall be submitted before starting the work.

(Authorised Signatory of the bidder firm with date)

(Seal)

(To be filled, signed & stamped and submitted along with Techno-commercial Bid Part-I)

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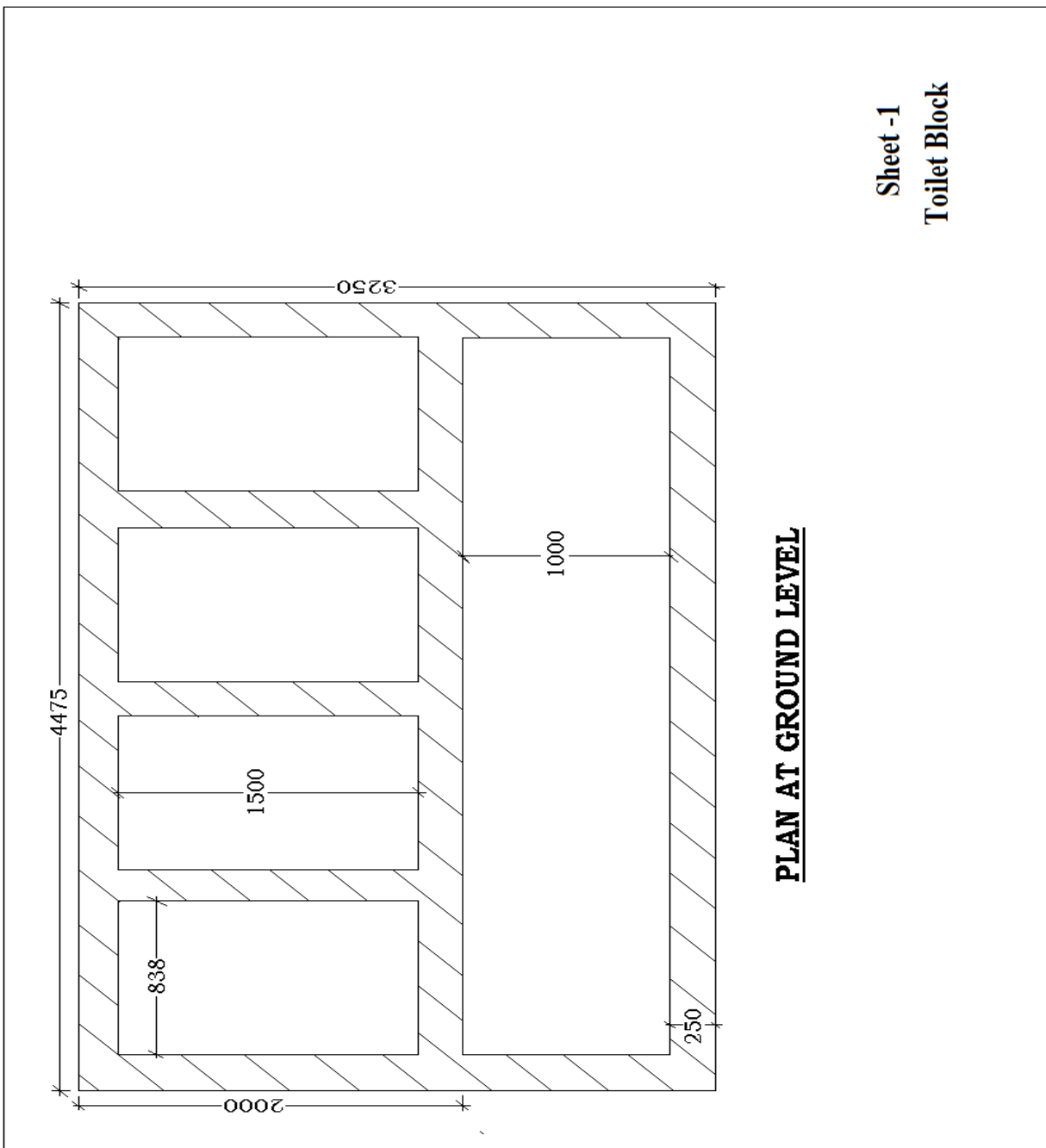
ANNEXURE - 10

Tender Drawings

Tender Drawings are enclosed as follows.

(All Dimensions are in ‘mm’ until specifically given)

(Drawing 1 of 6)



BHARATIYA RESERVE BANK NOTE MUDRAN (P) LIMITED

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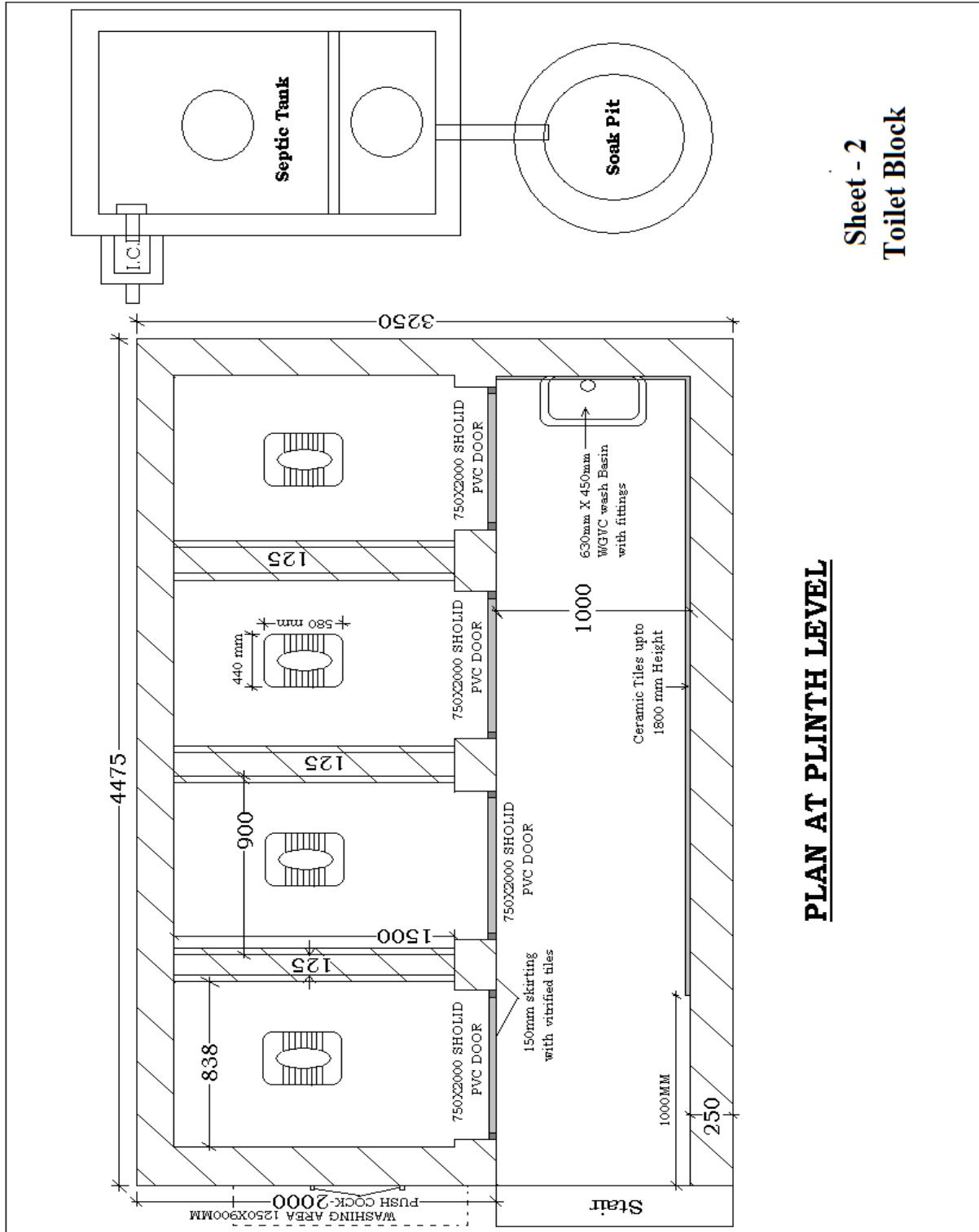
RBNM P.O. Salboni, Dist. Midnapore (W), West Bengal, Pin Code 721132

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SAL/FF/PUR/F/01/08

(Drawing 2 of 6)



BHARATIYA RESERVE BANK NOTE MUDRAN (P) LIMITED

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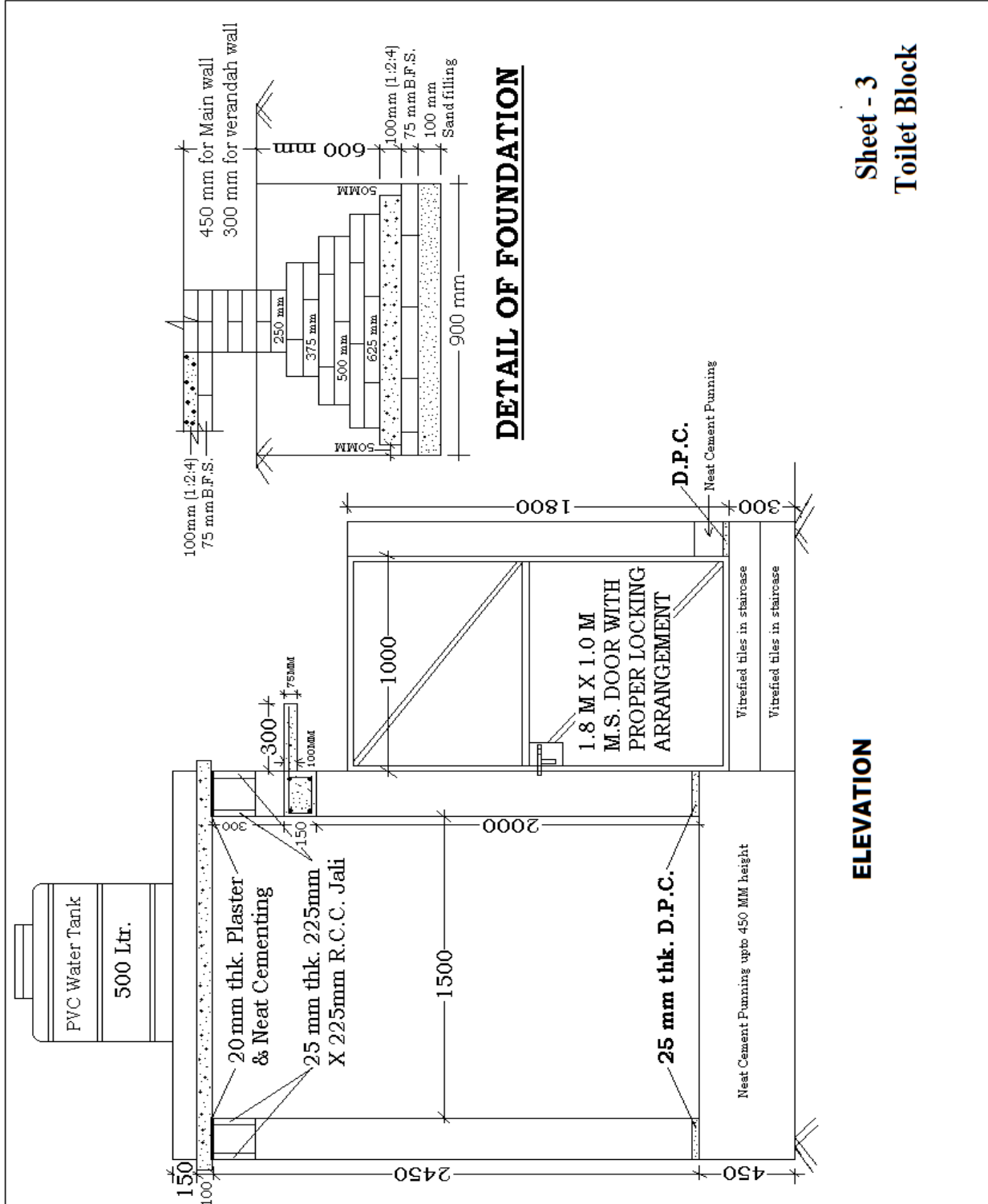
RBNM P.O. Salboni, Dist. Midnapore (W), West Bengal, Pin Code 721132

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SAL/FF/PUR/F/01/08

(Drawing 3 of 6)



BHARATIYA RESERVE BANK NOTE MUDRAN (P) LIMITED

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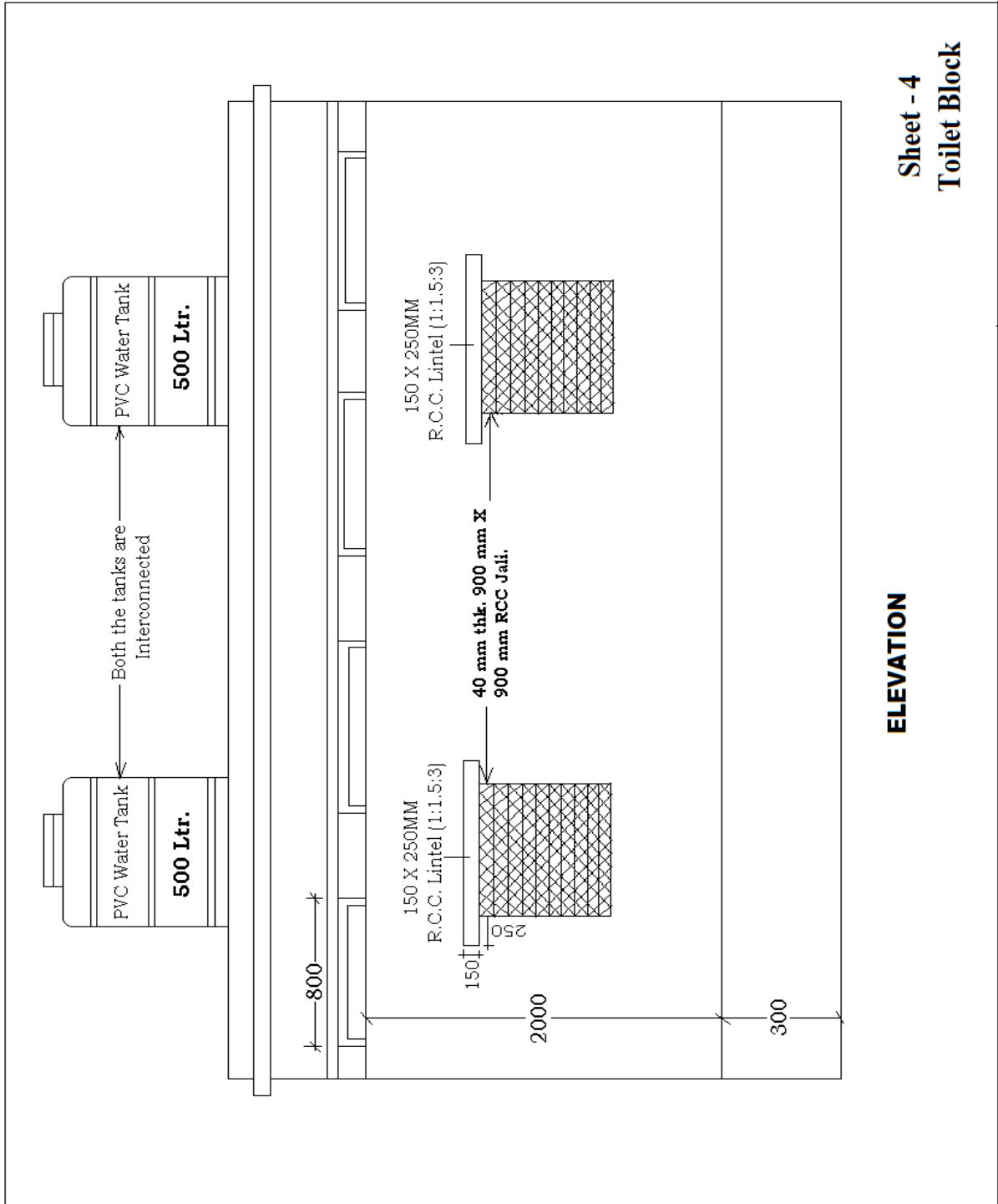
RBNM P.O. Salboni, Dist. Midnapore (W), West Bengal, Pin Code 721132

**TENDER DOCUMENT FOR "CONSTRUCTION OF TOILET BLOCK IN FIVE SCHOOLS
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T.E No. 005/SAL/CSR/2023-24, dated 16/12/2023

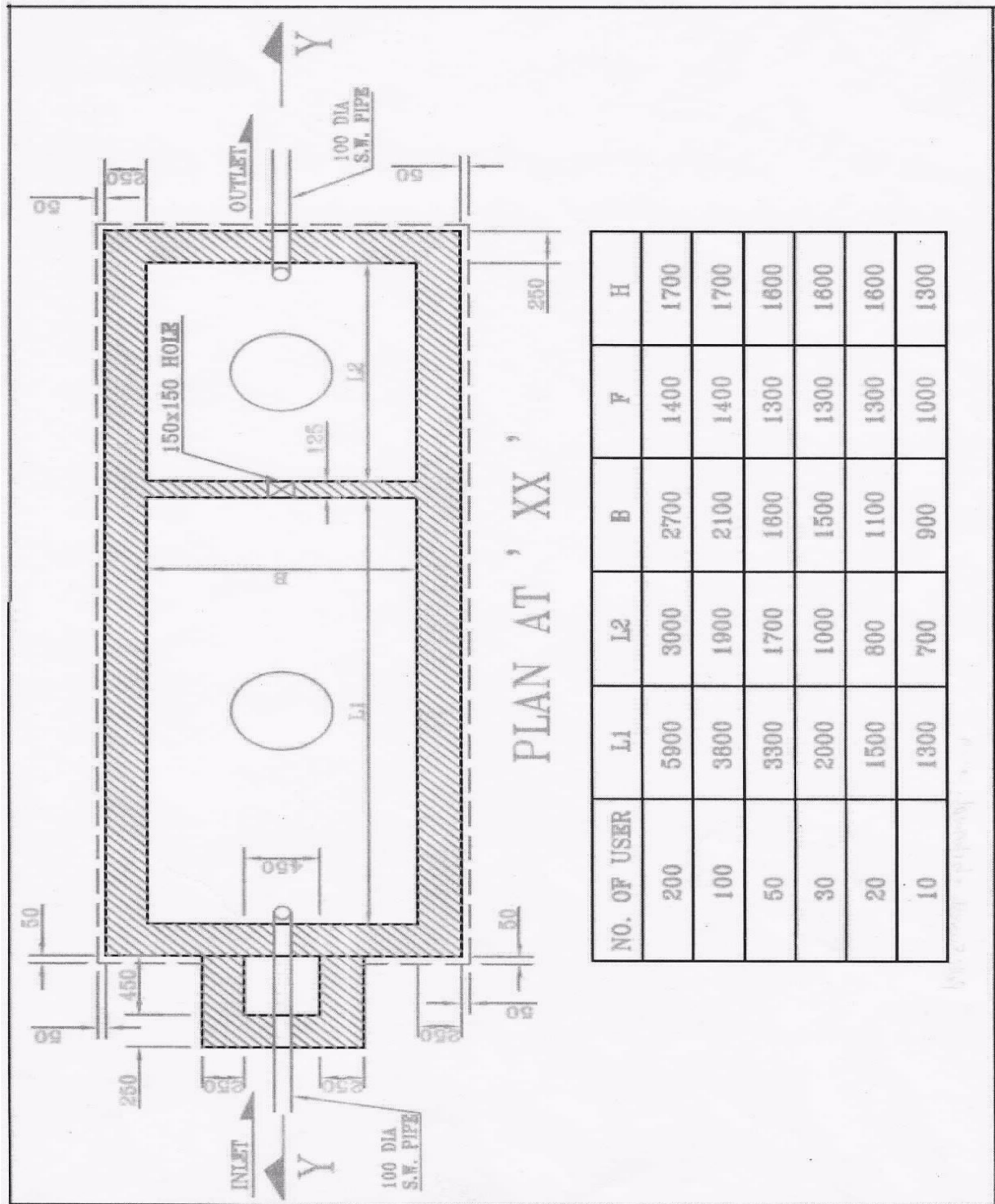
SAL/FF/PUR/F/01/08

(Drawing 4 of 6)



BHARATIYA RESERVE BANK NOTE MUDRAN (P) LIMITED*(Wholly owned subsidiary of Reserve Bank of India)*

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BHARATIYA RESERVE BANK NOTE MUDRAN (P) LIMITED

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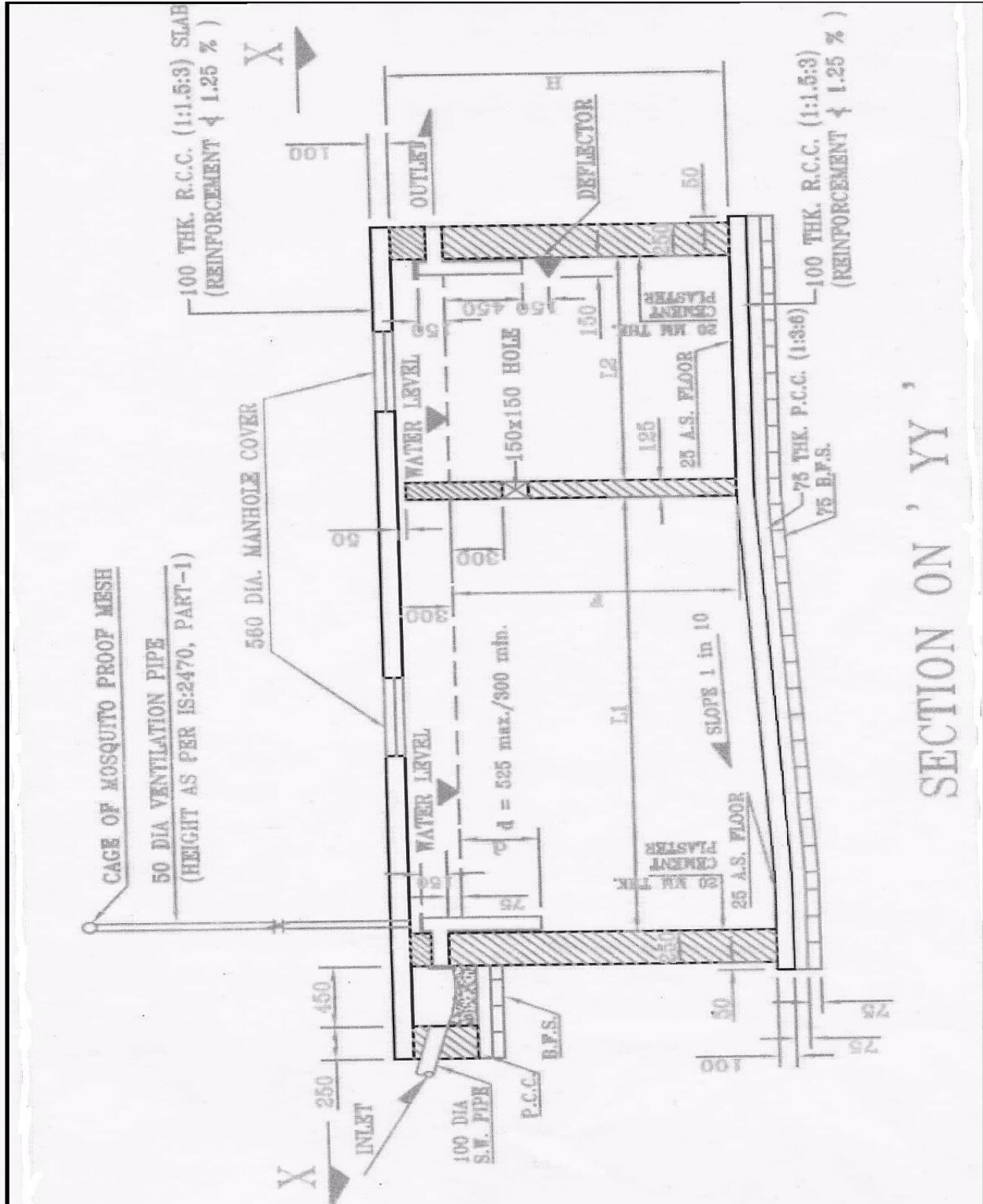
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(Drawing 6 of 6)



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- | | |
|---|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 | Technical Bid (Part I) should contain (Bidders to upload scanned copy of the documents, duly signed and sealed, in the MSTC Portal wherever required): <ul style="list-style-type: none"> a) All the pages of tender document duly sealed/signed. b) Signed copies of Section II - GIT & Section IV - GCC c) Section X: Tender Form is completely Filled & signed. d) Section VII – Compliance statement for Technical Specifications to be signed, stamped and submitted. e) Section VIII – Quality Control Requirements to be filled & signed. f) Documents in support of Qualification/Eligibility criteria (Section IX), Questionnaire (Section XII) and Manufacturer’s Authorization certificate (Section XIV) g) EMD / Bid Security Declaration as per Annexure – E h) Annexures – A, B, C, D & F i) Annexures – 1 to 10 (as applicable) j) Valid registration copies of PAN, GST, MSE, Start-up (as applicable) to be submitted. k) Price Indication in this Part-I is liable for rejection. |
| 2 | Price Bid (Part-II) should contain: -

Price bid as per Section – XI (Price schedule) to be submitted Online at www.mstcecommerce.com against MSTC Event No: BRBNMPL/Salboni Press/Administration /5/23-24/ET/29 (Construction of 5 Toilet Block) |
| 3 | All Correspondences should be addressed to:
The Senior General Manager
Bharatiya Reserve Bank Note Mudran (P) Ltd
PO: RBNML, Salboni
Dist: Paschim Medinipur
West Bengal - 721 132 |